

28 April 2020

EA & LE MAY SUPERANNUATION FUND  
C/- Mr Ernest Allan May  
PO BOX 83  
MT GRAVATT, QLD 4122

Dear Ernest

**EA & LE MAY SUPERANNUATION FUND**  
**Commutation of Account Based Pension**

I wish to make a partial commutation of \$80,000.00 from my Account Based Pension (73% tax free account).

I understand that the current balance of this account is approximately \$155,518.96, and I confirm that I have met my minimum pension payments for the year.

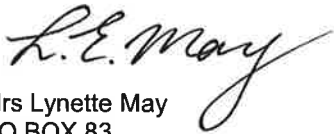
Please pay the proceeds of the commutation to my Accumulation account.

I authorise my tax agent to lodge the Transfer Balance Account Report in relation to the Pension Commutation for this Account Based Pension to the ATO.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

**SIGN**



Mrs Lynette May  
PO BOX 83  
MT GRAVATT, QLD 4122

**MINUTES OF THE MEETING OF THE TRUSTEES OF  
EA & LE MAY SUPERANNUATION FUND  
HELD ON 28/4/20 AT  
499 GRASSDALE ROAD, GUMDALE QLD**

**PRESENT:**

Lynette May  
Adrian May  
Nelson May  
Ernest May

**PENSION COMMUTATION:**

A notice from Mrs Lynette May requesting the commutation of \$80,000.00 from the pension account "73% tax free account" was tabled.

**CONDITION OF RELEASE:**

It was NOTED that:

- The pension account is commutable under the circumstances,
- A condition of release has been met, and
- The requirement to either make a minimum pension payment or retain the minimum amount in the account has been met.

As a result, it was RESOLVED to accept the request as tabled.

**PAPERWORK:**

It was RESOLVED to request the fund administrators to attend to the completion of the following tasks to give effect to the acceptance:

- Process the commutation, and
- Advise the Member that the commutation has been processed.

**CLOSURE:**

There being no further business the meeting was closed.

**SIGN**

Ernest May  
Chairperson

Dated: 28/4/20

28 April 2020

Mrs Lynette May  
PO BOX 83  
MT GRAVATT, QLD 4122

Dear Lynette

**EA & LE MAY SUPERANNUATION FUND**  
**Commutation of Account Based Pension**

We confirm that the partial commutation of your Account Based Pension (73% tax free account) has been completed.

An amount of \$80,000.00 has been transferred to your Accumulation account.

An interim Member Statement is attached to confirm the balance of your account after this transaction.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

**SIGN**



Mr Ernest Allan May  
PO BOX 83  
MT GRAVATT, QLD 4122