

30 June 2017

COOPER FAMILY SUPERANNUATION FUND  
C/- Mr David John Cooper  
151 Victoria Street  
Morningside, QLD 4170

Dear David

**COOPER FAMILY SUPERANNUATION FUND**  
**Commutation of Multiple Pension Accounts**

I wish to make the commutations of the amounts specified from the Pension Accounts listed below:

<b>Account Name</b>	<b>Account Balance</b>	<b>Commutation Amount</b>
2016/17 Pension Account 100% Taxable	\$21,161.55	\$21,161.55
2015/16 Pension Account 100% Taxable	\$19,520.95	\$19,520.95

I confirm that for each account I have either met my minimum pension payments for the year or have left sufficient funds in the account to cover my minimum pension payments for the year.

Please pay the proceeds of these commutations to my Accumulation account.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

**SIGN** 

Mr David Cooper  
151 Victoria Street  
Morningside, QLD 4170

**MINUTES OF THE MEETING OF THE TRUSTEES OF  
COOPER FAMILY SUPERANNUATION FUND  
HELD ON 30 JUNE 2017 AT  
151 VICTORIA STREET, MORNINGSIDe QLD**

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**PRESENT:** Andrea Cooper  
Hilton Cooper  
Derrick Cooper  
David Cooper

**PENSION COMMUTATION:** A notice from Mr David Cooper requesting the commutation of the following pensions was tabled:

<b>Account Name</b>	<b>Account Balance</b>	<b>Commutation Amount</b>
2016/17 Pension Account 100% Taxable	\$21,161.55	\$21,161.55
2015/16 Pension Account 100% Taxable	\$19,520.95	\$19,520.95

**PENSION STANDARDS:** It was noted that:

- The pension accounts are commutable under the circumstances, and
- The requirement to either make a minimum pension payment or retain the minimum amount in the accounts has been met.

As a result, it was resolved to accept the request as tabled.

**PAPERWORK:** It was resolved to request the fund administrators to attend to the completion of the following tasks to give effect to the acceptance:

- Process the commutation, and
- Advise the Member that the commutation has been processed.

**CLOSURE:** There being no further business the meeting was closed.

**SIGN**  ..... Dated 28.8.17  
David Cooper  
Chairperson

30 June 2017

Mr David Cooper  
151 Victoria Street  
Morningside, QLD 4170

Dear David

**COOPER FAMILY SUPERANNUATION FUND**  
**Commutation of Multiple Pension Accounts**

We confirm that the commutations of the amounts specified from the Pension Accounts listed below have been completed:

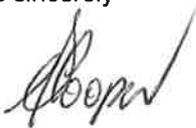
<b>Account Name</b>	<b>Account Balance</b>	<b>Commutation Amount</b>
2016/17 Pension Account 100% Taxable	\$21,161.55	\$21,161.55
2015/16 Pension Account 100% Taxable	\$19,520.95	\$19,520.95

An amount of \$40,682.50 has been transferred to your Accumulation account.

An interim Member Statement is attached to confirm the balance of your account after this transaction.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

**SIGN** 

Mr David John Cooper  
151 Victoria Street  
Morningside, QLD 4170