

Gordon May
15 McIvor Street
Toowoomba QLD 4350

1 July 2013

The Trustees
Orford Superannuation Fund
15 McIvor Street
Toowoomba QLD 4350

Dear Sir/Madam


Please be advised that I wish to commence a Pension from the entire balance of my benefits as at today's date.

I believe that I am entitled to access my benefits as I am presently 60 years old.

Please advise in due course the minimum amount payable for the Pension for the current financial year.

I will require Pension payments on an annual basis at this stage and will advise the amount I wish to withdraw in due course.

Kind regards

SIGN

.....
Gordon May
Member

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Toowoomba QLD 4350

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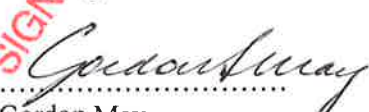
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GORDON, ERNEST, LYNETTE AND ESTELLE MAY
- AS TRUSTEE FOR -

ORDORD SUPERANNUATION FUND

**MINUTES OF MEETING
HELD ON 1 JULY 2013**

PRESENT: Gordon May (Chairperson)
Estelle May
Ernest May
Lynette May

PREVIOUS MEETING

The Minutes of the previous meeting were read and confirmed as correct.

COMMENCEMENT OF PENSIONS

The Chairperson tabled a letter requesting the commencement of a Pension from Gordon from the entire balance of his account.

RESOLUTIONS

1. The Trustee determined that Gordon is eligible to access his benefits as he has satisfied a condition of release on attaining his preservation age of 55.
2. The Trustee noted the cashing conditions associated with this condition of release and determined that the applications had been made in accordance with that condition and that no access to a lump sum had been requested with the pensions.
3. The Trustee determined that the pensions would be subject to the condition that they be non-commutable until the earlier of such time that the member satisfies another condition of release or turns 65.
4. The Trustee reviewed the Trust Deed and determined that the pensions could provide the non commutable account based pension in accordance with clauses 27 to 29.
5. The Trustee resolved to transfer the member's full account balance to a pension account for the sole purpose of paying the Pension to that member.
6. It was resolved to establish that Gordon's request for commencement of the Pension be approved and the Pension commence on the start date noted in the Application.
7. The investment strategy was reviewed and it was resolved that the strategy provides sufficient liquidity to pay the Account Based Pension as required.
8. It was decided that Virtu would prepare a report to the Member detailing the Pensions payable for the year ended 30 June 2014 and prepare the necessary documentation to establish and report the commencement of the Pension.

There being no further business the meeting was closed.

SIGN


CHAIRPERSON

GORDON, ERNEST, LYNETTE AND ESTELLE MAY
- AS TRUSTEE FOR -

ORDORD SUPERANNUATION FUND

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