



037

THE TRUSTEE FOR I AND L TOPP SMSF  
PO BOX 1626  
MILTON QLD 4064

Our reference: 7115842662660  
Phone: 13 10 20

21 May 2020

**Please send all your future superannuation fund information to us**

Dear Sir/Madam

Thank you for notifying us of your choice to make THE TRUSTEE FOR I AND L TOPP SMSF a regulated self-managed superannuation fund (SMSF).

As we are responsible for regulating this type of fund, all information you provide about THE TRUSTEE FOR I AND L TOPP SMSF, including your SMSF annual return, needs to be sent to us.

We look forward to helping you with any other regulatory and taxation issues that may relate to your fund. On the back of this letter, you'll find some guidance and useful links for running a SMSF.

If you have any questions, please call us on **13 10 20** between 8.00am and 6.00pm, Monday to Friday. We'll be happy to help.

Yours faithfully

Grant Brodie  
Deputy Commissioner of Taxation

### What are my responsibilities as a fund trustee?

Generally, all members of self managed superannuation funds must also be the fund's trustees. Trustees have certain legal obligations and duties to fulfill.

One of your key responsibilities as a fund trustee will be to ensure that your fund meets the requirements of the *Superannuation Industry (Supervision) Act 1993* and related regulations (the *Superannuation Industry (Supervision) Regulations 1994*).

This includes informing us if any trustees or members join or leave the fund. You can do this at [www.abr.gov.au](http://www.abr.gov.au) or by lodging a *Change of details for superannuation entities* (NAT 3036) form, which can be ordered from our publication service on **1300 720 092**.

### Where can I get more information?

If you would like more information about self managed superannuation funds, you can:

- go to our website at [www.ato.gov.au/smsf](http://www.ato.gov.au/smsf), or
- contact us by phoning **13 10 20** between 8.00am and 6.00pm, Monday to Friday.