

01 July 2018

The Ogle Family Superannuation Fund  
C/- Mrs Helen Ogle  
Unit 26  
304 Wharf Road  
Newcastle, NSW 2300

Dear Helen

**The Ogle Family Superannuation Fund  
Commencement of Account Based Pension**

I wish to commence an Account Based Pension effective 01 July 2018.

I confirm that I have met the Condition of Release of Retirement.

The purchase price for the pension is to be the entire balance of my Accumulation account.

I understand that the current balance of my Accumulation account is approximately \$34,464.32, which is comprised of the following components:

Taxable - Taxed Element:	\$16,845.84
Tax Free:	\$17,618.48

I wish to take my minimum pension of \$1,720.00 for the period to 30 June 2019, with payments to be made on a monthly basis.

I authorise my tax agent to lodge the Transfer Balance Account Report in relation to the Pension Establishment for this Account Based Pension to the ATO.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

Mrs Helen Ogle  
Unit 26  
304 Wharf Road  
Newcastle, NSW 2300

**MINUTES OF THE MEETING OF THE DIRECTOR(S) OF THE CORPORATE TRUSTEE  
HELEN OGLE PTY LIMITED ATF  
THE OGLE FAMILY SUPERANNUATION FUND  
HELD ON 01 JULY 2018 AT  
5 CHANNEL ROAD STEEL RIVER INDUSTRIAL ESTATE, MAYFIELD WEST NSW**

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**PRESENT:** Helen Ogle

**PENSION COMMENCEMENT:** An application to start a pension received from Mrs Helen Ogle was TABLED as follows:

Type of Pension:	Account Based Pension
Pension Start Date:	01 July 2018
Purchase Amount:	\$34,464.32

**CONDITION OF RELEASE:** It was RESOLVED that the member has satisfied the Condition of Release of Retirement, and was entitled to access their benefits as an Account Based Pension

**REVIEW OF TRUST DEED:** It was RESOLVED that the payment of benefits as an Account Based Pension was allowed under the fund's trust deed.

**INVESTMENT STRATEGY:** Given that the fund's current investment strategy provides sufficient liquidity to enable the Trustee(s) to meet all pension payments, the Trustee(s) resolved that the fund's strategy remains unchanged following the commencement of the pension.

It was NOTED that the pension is expected to be paid for a number of years, and as such the retention of long term growth assets is appropriate for the pension.

**PAPERWORK:** It was RESOLVED to request the fund administrators to attend to the completion of the following paperwork to give effect to the establishment of the pension:

1. Register the fund for PAYG withholding tax for the purpose of withholding any relevant amounts from pension payments if required, and
2. Complete requests and arrange for Actuarial Certificates if required.

**CLOSURE:** There being no further business the meeting was closed.

..... Dated: ...../...../.....  
Helen Ogle  
Chairperson

01 July 2018

Mrs Helen Ogle  
Unit 26  
304 Wharf Road  
Newcastle, NSW 2300

Dear Helen

**The Ogle Family Superannuation Fund  
Commencement of Account Based Pension**

We confirm that the commencement of your Account Based Pension has been completed.

The account has been established with a balance of \$34,464.32, and which is comprised of the following components:

Taxable - Taxed Element:	\$16,845.84
Tax Free:	\$17,618.48

Your total annual pension of \$1,720.00 for the period to 30 June 2019 will be paid in monthly instalments.

An interim Member Statement is attached to confirm the balance of your account after this transaction.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

Mrs Helen Ogle  
Director  
Unit 26  
Newcastle, NSW, 2300