

Stephen Dixon
16 Seacrest Court
CLEVELAND QLD 4163

26 June 2017

The Trustees
SJ & JM Dixon Superannuation Fund
16 Seacrest Court
CLEVELAND QLD 4163

Dear Sir/Madam

Please be advised that following my previous oral request to commence an Account Based Pension on 8 November 2016 from my accumulation account, I hereby confirm this request in writing.

I believe that I am entitled to access my benefits as I am presently 67 years old.

Please advise in due course the minimum amount payable for the Pension for the current financial year.

I will require Pension payments on a regular basis at this stage and will advise the amount I wish to withdraw in due course.

Kind regards

A handwritten signature in black ink, appearing to read 'Stephen Dixon', written over a dotted line.

Stephen Dixon
Member

**KHARIS PTY LTD
- AS TRUSTEE FOR -**

SJ & JM DIXON SUPERANNUATION FUND

**MINUTES OF MEETING
HELD ON 26 JUNE 2017**

PRESENT: Stephen Dixon (Chairperson)
Janet Dixon

PREVIOUS MEETING

The Minutes of the previous meeting were read and confirmed as correct.

COMMENCEMENT OF PENSIONS

An initial oral request to commence an Account Based Pension has been received from Stephen Dixon ('Member'). This pension is to be commenced with the entire balance of his accumulation account on 8 November 2016. This request has now been confirmed in writing by the Member, intending to take effect from the nominated commencement date.

RESOLUTIONS

1. The Trustee determined that Stephen was eligible to access his benefits as he had satisfied a condition of release on attaining age 65.
2. The Trustee reviewed the members' account balance and resolved that there were sufficient unrestricted non-preserved benefits to pay the pension.
3. The Trustee reviewed the Trust Deed and determined that the fund could provide the Pension in accordance with Part 10.
4. The Trustee resolved to transfer Stephen's full account balance to a pension account for the sole purpose of paying the Pension to that member. This pension account will be labelled '2016/17 AB Pension Account – 99.8% Tax Free'.
5. It was resolved to establish that Member's request for commencement of a Pension be approved and the Pension commence on the start date noted in the Application.
6. The investment strategy was reviewed and it was resolved that the strategy provides sufficient liquidity to pay the Pension as required.
7. It was decided that Virtu Super would prepare a report to the Member detailing the Pensions payable for the year ended 30 June 2017 and prepare the necessary documentation to establish and report the commencement of the Pension.

There being no further business the meeting was closed.


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CHAIRPERSON