

27 May 2020

R & S ROWLAND SUPER FUND  
C/- Mr Russell Andrew Rowland  
29 Serenity Drive  
Kalkie, QLD 4670

Dear Russell

**R & S ROWLAND SUPER FUND**  
**Lump Sum Withdrawal**

I wish to make a Lump Sum withdrawal of \$3,500.00 from my accumulation account.

I confirm that I have met the Condition of Release of Compassionate Ground - Coronavirus.

I understand that the current balance of my accumulation account is approximately \$155,172.10. The lump sum is comprised of the following components:

Taxable – Taxed Element:	\$3,496.98
Tax Free	\$3.02

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

**SIGN** *S. M. Rowland*

Mrs Susanna Rowland  
29 Serenity Drive  
Kalkie , QLD 4670

**MINUTES OF THE MEETING OF THE TRUSTEES OF  
R & S ROWLAND SUPER FUND  
HELD ON 27 MAY 2020 AT  
29 SERENITY DRIVE, KALKIE QLD**

**PRESENT:**

Susanna Rowland  
Russell Rowland  
Caleb Rowland

**LUMP SUM WITHDRAWAL:**

The Fund acknowledges the receipt from Mrs Susanna Rowland requesting the payment of a Lump Sum of \$3,500.00 from the accumulation balance, which consisted of the following components:

Taxable – Taxed Element:	\$3,496.98
Tax Free	\$3.02

**CONDITION OF RELEASE:**

IT WAS RESOLVED that the member has satisfied the Condition of Release of Compassionate Ground - Coronavirus and the benefits as requested be paid forthwith.

**REVIEW OF TRUST DEED:**

IT WAS RESOLVED that the payment of benefits a lump sum was allowed under the fund's trust deed.

**PAPERWORK:**

IT WAS RESOLVED to request the fund's administrator to attend to the completion of the following paperwork where required to give effect to the lump sum payment:

- ☐ Register the fund for PAYG withholding tax for the purpose of withholding any relevant amounts from the lump sum if required; and
- ☐ A PAYG Payment Summary – superannuation lump sum form will be completed and forwarded to the member.

**CLOSURE:**

There being no further business the meeting was closed.

**SIGN**



.....  
Russell Rowland  
Chairperson

Dated: ...../...../.....

27 May 2020

Mrs Susanna Rowland  
29 Serenity Drive  
Kalkie , QLD 4670

Dear Susanna

**R & S ROWLAND SUPER FUND**  
**Lump Sum Payment**

We confirm that your request for a Lump Sum payment has been completed.

An amount of \$3,500.00 has been paid as per your release instructions. This is comprised of the following components:

Taxable – Taxed Element:	\$3,496.98
Tax Free	\$3.02

An interim Member Statement is attached to confirm the balance of your account after this transaction.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

**SIGN** 

Mr Russell Andrew Rowland  
29 Serenity Drive  
Kalkie, QLD 4670