

Client: **P & L Duffy Super Fund**

Code: **DUF06S1**

<b>W/P:</b>	<b>Index</b>
Initials	Date
BO	21-Jul-21
Rev by:	

**INDEX OF WORKPAPERS**

As at: **30-Jun-21**

Contact: Enter Client Contact

Ref.	Leadsheet Title	Links	Applies	Comments or Notes	Cleared Date/Init
<b>Job Management</b>					
A	1	MAPS - Matters for Attention Partner/Principal			
	2	Items forward			
	3	Checklist		✓	
	3a	Reviewer Checklist			
	4	Investment Strategy	<a href="#">A4</a>	✓	
	4a	Asset Strategy Comparison		✓	Print from Class
	5	Review points	<a href="#">A5</a>		
	6	Queries	<a href="#">A6</a>	✓	
	7	Notes for Auditor	<a href="#">A7</a>		
<b>Financial Statements</b>					
B	2	Income Tax Return		✓	
	3	Final Trial Balance		✓	
	3a	Final General Ledger		✓	
<b>PROFIT and LOSS ITEMS</b>					
<b>Contributions &amp; Rollovers</b>					
C		Members Statements		✓	Print from Class
	1	Contributions Received & Contributions Cap Report		✓	Print from Class
	1a	s290-170 Deductibility Notices		✓	
	2	Rollovers		✓	
<b>Gains &amp; Losses</b>					
D	1a	Realised Gains Report	<a href="#">D1</a>		Print from Class
	1b	Sale Documents			
<b>Investment Income</b>					
E	1	Investment Income Summary Report & Distribution Reconciliation Report			Print from Class
	1a	Trust Distributions - Annual Tax Statements			
	2	Investment Income Comparison Report			Print from Class
	2a	Dividend Statements			
	3	Rental Property Schedule			Print from Class
	3a	Rental Income & Expense Documents			
	4	Foreign Exchange Gains/(Losses)			
	5	Interest Received			
	6	Other Income			
<b>Member Benefit Payments</b>					
F	1	Benefits Paid & Pension Limit Report			Print from Class
	1a	Pension Minutes			
	2	Lump Sum			
	2a	Commutations Minutes/Agreements		✓	
	3	Rollouts			
	4	Release Authorities			
G		<b>Expenses</b>		✓	
<b>BALANCE SHEET ITEMS</b>					
<b>Investments</b>					
L	1	Investment Portfolio Report		✓	Print from Class
	1a	Investment Confirmations			
M	1	Fixed Assets and Depreciation Schedule			
<b>Other Assets</b>					
N	1	Cash and Bank (including Overdraft)			
O	1	Other Assets			
	2	Borrowing Costs	<a href="#">O2</a>		
P	1	Sundry Assets			

<b>Q</b>		<b>Income Tax</b>			
	2	Tax reconciliation	<a href="#">Q2</a>	✓	
	2a	Actuarial Certificate			
	3	GST Reconciliation	<a href="#">Q3</a>		
	3a	BAS Statements			
<b>R</b>		<b>Liabilities</b>			
	1	Sundry Creditors			
<b>T</b>	1	Other Liabilities			
<b>OTHER</b>					
<b>V</b>		Notes			
<b>W</b>					
<b>X</b>		Exceptions Report			Print from Class
<b>Y</b>		Other relevant or supporting documents			
<b>ZZ</b>		Associate Details/ABR/NowInfinity/Membership Application		✓	Confirm Trustee(s) and/or Directors of Corporate Trustee & Members of the Fund