

Client:

A&T Barakat Superannuation Fund

Code: BAR03S

W/P:	Index
Initials	Date
RGL	2-May-23

INDEX OF WORKPAPERS

As at: 30/06/2021 & 2022

Contact: Enter Client Contact

Prep by:

Ref by:

Elizabeth Meiklejohn

Ref.	Leadsheet Title	Links	Applies	Comments or Notes	Cleared Date/Init
A	Job Management		✓		
	1 MAPS - Matters for Attention Partner/Principal				
	2 Items forward				
	3 Checklist				
	3a Reviewer Checklist				
	4 Investment Strategy	A4			
	4a Asset Strategy Comparison			Print from Class	
	5 Review points	A5			
B	Financial Statements				
	2 Income Tax Return				
	3 Final Trial Balance				
	3a Final General Ledger	A6			
PROFIT and LOSS ITEMS					
C	Contributions & Rollovers				
	Members Statements			Print from Class	
	1 Contributions Received & Contributions Cap Report			Print from Class	
	1a s290-170 Deductibility Notices				
	2 Rollovers				
	3 Super Contributions Reserves				
	3a Minute				
	3b Request to Adjust				
D	Gains & Losses				
	1a Realised Gains Report	D1		Print from Class	
E	1b Sale Documents				
	Investment Income				
	1 Investment Income Summary Report & Distribution Reconciliation Report			Print from Class	
	1a Trust Distributions - Annual Tax Statements				
	2 Investment Income Comparison Report			Print from Class	
	2a Dividend Statements				
	3 Rental Property Schedule			Print from Class	
	3a Rental Income & Expense Documents				
F	Member Benefit Payments				
	1 Benefits Paid & Pension Limit Report			Print from Class	
	1a Pension Minutes				
	2 Lump Sum				
	2a Commutations Minutes/Agreements				
	3 Rollouts				
	4 Release Authorities				
	Expenses				
BALANCE SHEET ITEMS					
L	Investments				
	1 Investment Portfolio Report			Print from Class	
M	1a Investment Confirmations				
	1 Fixed Assets and Depreciation Schedule				
N	Other Assets				
	1 Cash and Bank (including Overdraft)				
O	1 Other Assets				
	2 Borrowing Costs	O2			
P	1 Sundry Assets				
Q	Income Tax				
	2 Tax reconciliation	Q2			
	2a Actuarial Certificate				
	3 GST Reconciliation	Q3			
R	3a BAS Statements				
	Liabilities				
R	1 Sundry Creditors				
T	1 Other Liabilities				
OTHER					
V	Notes				
W					
X					
Y	Other relevant or supporting documents				
ZZ	Associate Details/Company Extract			Individual Trustees (1st Yr Only)/Directors of Corporate Trustee (Every year)	