

Electronic lodgment declaration (Form MS)

(for self-managed superannuation funds)

Part A: Taxpayer's declaration

This declaration is to be completed where the tax return is to be lodged via an approved ATO electronic channel. It is the responsibility of the taxpayer to retain this declaration for a period of five years after the declaration is made, penalties may apply for failure to do so.

Privacy

The ATO is authorised by the *Taxation Administration Act 1953* to request the provision of tax file numbers (TFNs). The ATO will use the TFNs to identify each partner or beneficiary or entity in our records. It is not an offence not to provide the TFNs. However, you cannot lodge your tax return electronically if you do not quote your TFN.

Taxation law authorises the ATO to collect information and disclose it to other government agencies, including personal information about the person authorised to sign the declaration. For information about privacy go to ato.gov.au/privacy

The Australian Business Register

The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this tax return to maintain the integrity of the register.

Please refer to the privacy statement on the Australian Business Register (ABR) website (www.abr.gov.au) for further information – it outlines our commitment to safeguarding your details.

Electronic funds transfer – direct debit

Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

| Tax file number | Fund name | Year of return |
|-----------------|---------------------------------------|----------------|
| 95270406 | Ronald Tapp Executive Retirement Plan | 2018 |

I authorise my tax agent to electronically transmit this tax return via an approved ATO electronic channel.

Important: Before making this declaration please check to ensure that all income has been disclosed and the tax return is true and correct in every detail. If you are in doubt about any aspect of the tax return, place all the facts before the Tax Office. The tax law provides heavy penalties for false or misleading statements on tax returns.

Declaration

I declare that:

- all of the information I have provided to the agent for the preparation of this document is true and correct
- I authorise the agent to give this document to the Commissioner of Taxation

Signature of
trustee or
director



Date

18/9/18

Part B: Electronic funds transfer consent

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through an approved ATO electronic channel.

This declaration must be signed by the partner, trustee, director or public officer prior to the EFT details being transmitted to the Tax Office. If you elect for an EFT, all details below must be completed.


Important:

Care should be taken when completing EFT details as the payment of any refund will be made to the account specified.

| Agent's reference number | Account name |
|--------------------------|---------------------------------|
| 24882894 | VARDEEN PTY LTD ATF RONALD TAPP |

I authorise the refund to be deposited directly to the specified account.

Signature of
trustee or
director



Date

18/9/2018

Part D: Tax agent's certificate (shared facility users only)

Declaration: I declare that:

- I have prepared this tax return in accordance with the information supplied by the trustees;
- I have received a declaration by the trustees that the information provided to me for the preparation of this tax return is true and correct, and;
- I am authorised by the trustees to lodge this tax return, including any applicable schedules.

Signature of
tax agent



Date



| Agent's contact name | Agent's phone | Agent's reference | Client's reference |
|----------------------|---------------|-------------------|--------------------|
| MR Paul Siderovski | 02 49265299 | 24882894 | TAP03S1 |

Section K: **Declarations**Fund's tax file number (TFN) **95270406**

Penalties may be imposed for false or misleading information in addition to penalties relating to any tax shortfalls.

Important

Before making this declaration check to ensure that all income has been disclosed and the annual return, all attached schedules and any additional documents are true and correct in every detail. If you leave labels blank, you will have specified a zero amount or the label was not applicable to you. If you are in doubt about any aspect of the annual return, place all the facts before the ATO.

Privacy

The ATO is authorised by the *Taxation Administration Act 1953* to request the provision of tax file numbers (TFNs). We will use the TFN to identify the entity in our records. It is not an offence not to provide the TFN. However if you do not provide the TFN, the processing of this form may be delayed.

Taxation law authorises the ATO to collect information and disclose it to other government agencies. For information about your privacy go to ato.gov.au/privacy

TRUSTEE'S OR DIRECTOR'S DECLARATION:

I declare that current trustees and directors have authorised this annual return and it is documented as such in the SMSF's records. I have received the audit report and I am aware of any matters raised. I declare that the information on this annual return, including any attached schedules and additional documentation is true and correct. I also authorise the ATO to make any tax refunds to the nominated bank account (if applicable).

Authorised trustee's, director's or public officer's signature



Day Month Year
Date **18** / **9** / **2018**

Preferred trustee or director contact details:Title: **MR**

Family name

Tapp

First given name

Ronald

Other given names

Phone number

02**49574749**

Email address

Non-individual trustee name (if applicable)

Vardeen Pty Limited

ABN of non-individual trustee

Time taken to prepare and complete this annual return

Hrs

 The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this annual return to maintain the integrity of the register. For further information, refer to the instructions.

TAX AGENT'S DECLARATION:

I declare that the *Self-managed superannuation fund annual return 2018* has been prepared in accordance with information provided by the trustees, that the trustees have given me a declaration stating that the information provided to me is true and correct, and that the trustees have authorised me to lodge this annual return.

Tax agent's signature



Day Month Year
Date / /

Tax agent's contact detailsTitle: **MR**

Family name

Siderovski

First given name

Paul

Other given names

Tax agent's practice

Sidcor Pty Ltd

Tax agent's phone number

02 49265299

Reference number

TAP03S1

Tax agent number

24882894

 Postal address for annual returns: **Australian Taxation Office, GPO Box 9845, IN YOUR CAPITAL CITY**

Sensitive (when completed)

Ronald Tapp Executive Retirement Plan
(ABN: 21 446 868 954)

Consolidated Member Benefit Totals

| Period | Member Account Details |
|----------------------------|---|
| 1 July 2017 - 30 June 2018 | Residential Address: 13 Rachael Avenue Adamstown Heights, NSW 2289 |
| Member Number: TAPPRO | Date of Birth: 18 May 1935 |
| Mr Ronald Tapp | Date Joined Fund: 7 June 1977 |
| | Eligible Service Date: 7 June 1977 |
| | Tax File Number Held: Yes |

*Note: this report provides a consolidated view of the Member's interests in the SMSF
Refer to the Member Benefit Statements produced for each member account for further details*

Your Accounts

| | |
|---|------------------|
| Withdrawal Benefit as at 1 Jul 2017 | |
| Account Based Pension - 76.65% Tax Free | 1,542,013 |
| Total as at 1 Jul 2017 | 1,542,013 |

| | |
|---|------------------|
| Withdrawal Benefit as at 30 Jun 2018 | |
| Account Based Pension - 76.65% Tax Free | 1,471,919 |
| Total as at 30 Jun 2018 | 1,471,919 |

Your Investment Return

| | |
|--|-------|
| The return on your Investment for the year | 2.70% |
|--|-------|

Your Tax Components

| | |
|-------------------|-----------|
| Tax Free | 1,128,226 |
| Taxable - Taxed | 343,693 |
| Taxable - Untaxed | - |

Your Preservation Components

| | |
|----------------------------|-----------|
| Preserved | - |
| Restricted Non Preserved | - |
| Unrestricted Non Preserved | 1,471,919 |

Your Insurance Benefits

No insurance details have been recorded

Your Beneficiaries

Non Lapsing Binding Death Nomination*

100% to be paid to my wife Valerie Joy Tapp as a lump sum

* Nomination in effect from 18 September 2017

For Enquiries:

phone 0249574749

mail Ronald Tapp Executive Retirement Plan, 13 Rachael Avenue, Adamstown Heights NSW 2289

Ronald Tapp Executive Retirement Plan
(ABN: 21 446 868 954)

Member Benefit Statement

| Period | | Member Account Details | | |
|---|----------------|---|--|-----------|
| 1 July 2017 - 30 June 2018 | | Residential Address: | 13 Rachael Avenue Adamstown Heights, NSW 2289 | |
| Member | Number: TAPPRO | Date of Birth: | 18 May 1935 | |
| Mr Ronald Tapp | | Date Joined Fund: | 7 June 1977 | |
| Pension Account | | Eligible Service Date: | 7 June 1977 | |
| Account Based Pension - 76.65% Tax Free | | Tax File Number Held: | Yes | |
| | | Account Start Date: | 30 June 2009 | |
| Your Account Summary | | Your Tax Components | | |
| Withdrawal Benefit as at 1 Jul 2017 | 1,542,013 | Tax Free | 76.6500 % | 1,128,226 |
| <u>Increases to your account:</u> | | Taxable - Taxed | | 343,693 |
| Share Of Net Fund Income | 38,907 | Taxable - Untaxed | | - |
| <u>Total Increases</u> | 38,907 | Your Preservation Components | | |
| <u>Decreases to your account:</u> | | Preserved | | - |
| Pension Payments | 109,000 | Restricted Non Preserved | | - |
| <u>Total Decreases</u> | 109,000 | Unrestricted Non Preserved | | 1,471,919 |
| Withdrawal Benefit as at 30 Jun 2018 | 1,471,919 | Your Insurance Benefits | | |
| | | No insurance details have been recorded | | |
| | | Your Beneficiaries | | |
| | | Non Lapsing Binding Death Nomination* | | |
| | | 100% to be paid to my wife Valerie Joy Tapp as a lump sum | | |
| | | * Nomination in effect from 18 September 2017 | | |

For Enquiries:
phone 0249574749
mail Ronald Tapp Executive Retirement Plan, 13 Rachael Avenue, Adamstown Heights NSW 2289

Trustee

The Trustee of the Fund is as follows:

Vardeen Pty Limited

The directors of the Trustee company are:

Valerie Tapp and
Ronald Tapp

Availability of Other Fund Information

Additional information regarding your membership is available on request. What your Fund can do is governed by the provisions of its Trust Deed, which is available for inspection. If you require further information or clarification of any aspect of your membership of the Fund, please contact your Fund's Administrator or Trustee.

Trustee Disclaimer

This statement has been prepared by the Trustee for the member whose name appears at the top of this statement. While every effort has been made by the Trustee to ensure the accuracy and completeness of this statement, the Trustee does not accept any liability for any errors, omissions or misprints.

Signed on behalf of the Trustee of the Fund



Valerie Tapp
Director - Vardeen Pty Limited



Ronald Tapp
Director - Vardeen Pty Limited

Statement Date: 30 June 2018

For Enquiries:

phone 0249574749

mail Ronald Tapp Executive Retirement Plan, 13 Rachael Avenue, Adamstown Heights NSW 2289

Ronald Tapp Executive Retirement Plan
(ABN: 21 446 868 954)

Consolidated Member Benefit Totals

| Period | | Member Account Details | |
|----------------------------|----------------|------------------------|--|
| 1 July 2017 - 30 June 2018 | | Residential Address: | 13 Rachael Avenue Adamstown Heights, NSW 2289 |
| Member | Number: TAPPV0 | Date of Birth: | 27 December 1936 |
| Mrs Valerie Tapp | | Date Joined Fund: | 7 June 1977 |
| | | Eligible Service Date: | 7 June 1977 |
| | | Tax File Number Held: | Yes |

*Note: this report provides a consolidated view of the Member's interests in the SMSF
Refer to the Member Benefit Statements produced for each member account for further details*

Your Accounts

| | |
|--|------------------|
| Withdrawal Benefit as at 1 Jul 2017 | |
| Account Based Pension - 77.93% Tax Free | 1,505,555 |
| Total as at 1 Jul 2017 | 1,505,555 |

| | |
|---|------------------|
| Withdrawal Benefit as at 30 Jun 2018 | |
| Account Based Pension - 77.93% Tax Free | 1,437,552 |
| Total as at 30 Jun 2018 | 1,437,552 |

Your Investment Return

| | |
|--|-------|
| The return on your Investment for the year | 2.70% |
|--|-------|

Your Tax Components

| | |
|-------------------|-----------|
| Tax Free | 1,120,285 |
| Taxable - Taxed | 317,268 |
| Taxable - Untaxed | - |

Your Preservation Components

| | |
|----------------------------|-----------|
| Preserved | - |
| Restricted Non Preserved | - |
| Unrestricted Non Preserved | 1,437,552 |

Your Insurance Benefits

No insurance details have been recorded

Your Beneficiaries

Non Lapsing Binding Death Nomination*

100% to be paid to my husband Ronald William Tapp as a lump sum

* Nomination in effect from **18 September 2017**

For Enquiries:

phone 0249574749

mail Ronald Tapp Executive Retirement Plan, 13 Rachael Avenue, Adamstown Heights NSW 2289

Ronald Tapp Executive Retirement Plan
(ABN: 21 446 868 954)

Member Benefit Statement

| Period | | Member Account Details | |
|---|----------------|---|--|
| 1 July 2017 - 30 June 2018 | | Residential Address: | 13 Rachael Avenue Adamstown Heights, NSW 2289 |
| Member | Number: TAPPV0 | Date of Birth: | 27 December 1936 |
| Mrs Valerie Tapp | | Date Joined Fund: | 7 June 1977 |
| Pension Account | | Eligible Service Date: | 7 June 1977 |
| Account Based Pension - 77.93% Tax Free | | Tax File Number Held: | Yes |
| | | Account Start Date: | 30 June 2009 |
| Your Account Summary | | Your Tax Components | |
| Withdrawal Benefit as at 1 Jul 2017 | 1,505,555 | Tax Free | 77.9300 % 1,120,285 |
| <u>Increases to your account:</u> | | Taxable - Taxed | 317,268 |
| Share Of Net Fund Income | 37,997 | Taxable - Untaxed | - |
| <u>Total Increases</u> | 37,997 | Your Preservation Components | |
| <u>Decreases to your account:</u> | | Preserved | - |
| Pension Payments | 106,000 | Restricted Non Preserved | - |
| <u>Total Decreases</u> | 106,000 | Unrestricted Non Preserved | 1,437,552 |
| Withdrawal Benefit as at 30 Jun 2018 | 1,437,552 | Your Insurance Benefits | |
| | | No insurance details have been recorded | |
| | | Your Beneficiaries | |
| | | Non Lapsing Binding Death Nomination* | |
| | | 100% to be paid to my husband Ronald William Tapp as a lump sum | |
| | | * Nomination in effect from 18 September 2017 | |

For Enquiries:
phone 0249574749
mail Ronald Tapp Executive Retirement Plan, 13 Rachael Avenue, Adamstown Heights NSW 2289

Trustee

The Trustee of the Fund is as follows:

Vardeen Pty Limited

The directors of the Trustee company are:

Valerie Tapp and
Ronald Tapp

Availability of Other Fund Information

Additional information regarding your membership is available on request. What your Fund can do is governed by the provisions of its Trust Deed, which is available for inspection. If you require further information or clarification of any aspect of your membership of the Fund, please contact your Fund's Administrator or Trustee.

Trustee Disclaimer

This statement has been prepared by the Trustee for the member whose name appears at the top of this statement. While every effort has been made by the Trustee to ensure the accuracy and completeness of this statement, the Trustee does not accept any liability for any errors, omissions or misprints.

Signed on behalf of the Trustee of the Fund



Valerie Tapp
Director - Vardeen Pty Limited



Ronald Tapp
Director - Vardeen Pty Limited

Statement Date: 30 June 2018

For Enquiries:

phone 0249574749

mail Ronald Tapp Executive Retirement Plan, 13 Rachael Avenue, Adamstown Heights NSW 2289

17 August 2018

Mr R & Mrs V Tapp
Ronald Tapp Executive Retirement Plan
13 Rachael Avenue
ADAMSTOWN HEIGHTS NSW 2289

Mr S Douglas,
SiDCOR chartered accountants
PO Box 831
Newcastle NSW 2300

Dear Scott,

Ronald Tapp Executive Retirement Plan

In connection with your examination of the special purpose financial report of the Ronald Tapp Executive Retirement Plan as at 30 June, 2018, we acknowledge our responsibility for ensuring the financial report is in accordance with the accounting standards detailed in Note 1 to the financial statements. To the best of our knowledge and belief, we confirm we have fulfilled our responsibility for the preparation of the financial report in accordance with the relevant financial reporting framework. We confirm, to the best of our knowledge and belief, that the financial report is free of material mis-statement, including omissions, and that we have approved the financial report, as evidenced by our signature on the trustee declaration attached to the financial report.

We confirm we are knowledgeable, to the best of our ability, on the matters contained in this representation letter.

The following representations are made which are true to the best of our knowledge and belief:

1. Accounting Policies

All the significant accounting policies of the fund are adequately described in Note 1 to the financial statements and are consistent with the policies adopted last year, unless otherwise detailed in the notes to the financial statements.

2. Fund Books / Records / Minutes

As agreed in the terms of the audit engagement, all financial books, records and related data have been made available to you, including relevant minutes of the trustee's meetings and this information has been retained in the appropriate format for the required period of time.

We confirm all transactions have been recorded and are reflected in the financial report.

We confirm you have been provided with the governing rules applicable to the fund as at year end.

3. Asset Form

The assets of the fund are being held in a form suitable for the benefit of the members of the fund.

4. Ownership and Pledging of Assets

- a) The fund has satisfactory title to all assets disclosed in the statement of financial position; and
- b) No assets of the fund have been pledged to secure liabilities of the fund (unless the charge is permitted by the legislation) or of others.

5. Investments

- a) Investments as at year end are carried in the books at market value. Such amounts are considered reasonable in the light of present circumstances;
- b) There are no commitments, fixed or contingent, for the purchase or sale of long-term investments, that have not otherwise been disclosed in the financial report;
- c) The investment strategy has been determined with due regard to risk, return, liquidity and diversification; and
- d) Every effort has been made to ensure investments are acquired, maintained and disposed of on an arm's length basis.

6. Trust Deed

The fund is being conducted in accordance with its governing rules, and you have been provided with copies of any updates to the governing rules made during the financial year.

7. Income Tax Assessment Act, Superannuation Industry (Supervision) Act and Regulations

The fund is in compliance with the requirements of the relevant Income Tax Assessment Act, and the fund is being conducted in accordance with the Superannuation Industry (Supervision) Act 1993, and Superannuation Industry (Supervision) Regulations 1994 ("SIS") (with the exception of any contraventions as identified by you as the auditor) and we specifically confirm:

- a) The directors of the corporate trustee have been nominated, have consented to act and may only be removed in such manner and circumstances as are allowed in the governing rules;
- b) The trustee has complied with all the trustee standards set out in the regulations and the covenants prescribed by SIS Section 52B;
- c) No director of the corporate trustee is a disqualified person;
- d) The trustee has complied with the investment standards set out in SIS; and
- e) Information retention obligations have been complied with.

All known instances of non-compliance or suspected non-compliance with the relevant Income Tax Assessment Act or the SIS legislation whose effects should be considered when preparing the financial report, or that impact your obligation to report certain matters to the Australian Taxation Office have been disclosed to you.

8. Internal Controls

We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud. We have established and maintained an adequate internal control structure to facilitate the preparation of a reliable financial report and to ensure that the assets of the fund are safeguarded from fraud or error. We have assessed the risk that the financial report may be materially mis-stated as a result of fraud and advise we have no knowledge of any actual, suspected or alleged fraud affecting the fund. There have been no irregularities that could allude to a fraud affecting the fund.

The fund does not have a formal process for identifying, estimating or assessing business risks relevant to the financial reporting objectives, and this is considered appropriate in the circumstances.

There are no specific risks arising from the information technology utilised by the fund that require attention by the trustee.

To monitor internal controls over financial reporting, we review all reports provided by the information technology systems utilised by the fund for accuracy. This assists in determining if the information is sufficiently reliable for financial reporting purposes.

In instances where the fund uses a custodian, we confirm we have not been advised of any fraud, non-compliance with laws and regulations or uncorrected mis-statements that would affect the financial report of the fund.

9. Contributions

Contributions, if any, received by the fund have been reviewed in line with the limits imposed by the legislation, taking into account contributions paid to other superannuation funds, and any excessive contributions will be dealt with as required by the ATO.

10. Legal Matters

We confirm you have been advised of all significant legal matters, and that all known actual or possible litigation and claims have been adequately accounted for, and been appropriately disclosed in the financial report.

Any minutes of meetings with the fund's legal counsel have been provided for audit review.

11. Related Parties

All related party transactions have been brought to your attention.

12. Subsequent Events

Other than those reported, there are no events subsequent to year end, nor any new litigation or claims referred to the fund's legal counsel, that would require adjustment to, or disclosure in, the financial report.

13. Going Concern Assumption

We confirm we have no knowledge of any events or conditions that would cast significant doubt on the fund's ability to continue as a going concern.

14. Timing of Representations

It is taken that the above representations are applicable to the 2018 audit of the fund. Should this representation letter be signed on a date other than when the audit report is signed, we note that the above representations are still appropriate, relevant and accurate to the date on which your audit report is signed. Should this not be the case, we shall inform you prior to the finalisation of your audit, and the signing of your audit report.

Sincerely,



Ronald Tapp
Director



Valerie Tapp
Director

**RESOLUTIONS OF THE DIRECTOR(S) OF THE CORPORATE TRUSTEE VARDEEN PTY
LIMITED ATF
RONALD TAPP EXECUTIVE RETIREMENT PLAN
PASSED ON/...../.....**

**APPROVAL OF
PREVIOUS MINUTES:**

It was resolved that the minutes of the previous meeting had been signed as a true and correct record.

PAYMENT OF BENEFITS:

The trustee has ensured that any payment of benefits made from the fund meet the requirement of the fund's deed and do not breach the superannuation laws in relation to:

1. making payment to members; and
2. breaching the fund's or the member's investment strategy.

The trustees have reviewed the payment of benefits and received advice that the transfer is in accordance with the deed and the superannuation laws. As such the trustee has resolved to allow the payment of the following benefits on behalf of the members:

| Member Name/Payment Type | Amount |
|------------------------------------|---------------|
| <i>Mr Ronald Tapp</i> Pension | 109,000 |
| <i>Mrs Valerie Tapp</i> Pension | 106,000 |

**ALLOCATION OF NET
INCOME:**

It was resolved that the income of the fund be proportionally allocated to members based on the members' daily weighted average balances. The following amounts of income, and related amounts of tax, are to be credited to / debited from member accounts:

| | Income | Fund Tax | Conts Tax | Direct Tax |
|--|---------------|-----------------|----------------------|-----------------------|
| <i>Mr Ronald Tapp</i> Account Based Pension - 76.65% Tax Free | 38,907 | 0 | 0 | 0 |
| <i>Mrs Valerie Tapp</i> Account Based Pension - 77.93% Tax Free | 37,997 | 0 | 0 | 0 |

**REPORTING ENTITY
CONCEPT:**

It was resolved that, in the opinion of the trustee, the fund is not a reporting entity because it is unlikely that users exist who are unable to command the preparation of reports tailored so as to satisfy specifically all their information needs.

Therefore, the financial statements for the fund are to be prepared on the basis of the fund being a "non-reporting entity", and will therefore take the form of Special Purpose Financial Reports.

REPORTS AND STATEMENTS:

The Financial Reports consisting of Statement of Financial Position, Operating Statement and Notes to the Financial Statements, Trustee's Declaration, Compilation Report, Auditor's Report and Member Statement for the period ended 30 June 2018 were tabled for consideration at the meeting.

It was resolved that the financial statements be adopted in their present format and that the statement by the trustees attached to the financial reports be signed by the Trustees, stating that:

1. the financial statements are drawn up so as to present fairly the financial position of the fund as at 30 June 2018, the benefits accrued as a result of operations and its cash flow for the year then ended;
2. the financial statements have been prepared in accordance with the requirements of the trust deed and Australian Accounting Standards as noted in Note 1 to the Financial Statements and
3. the fund has operated substantially in accordance with the trust deed and the requirements of the *Superannuation Industry (Supervision) Act 1993 (S/SA)*, during the year ended 30 June 2018.

INCOME TAX RETURN:

The completed Self-Managed Superannuation Fund Annual Return for the financial year ended 30 June 2018 was tabled for consideration at the meeting.

It was resolved that:

1. the particulars contained in the 2018 income tax return and the relevant records used to ascertain the taxable income, as shown, derived by the fund from all sources in and out of Australia during the year of income are true and correct and;
2. the fund satisfies the statutory requirements and conditions applicable to be classified as a 'Regulated Superannuation Fund/Complying Superannuation Fund' for the year of income and;
3. the income tax return be adopted in its present format and that the Return be signed by the Trustees.

**REVIEW OF INVESTMENT
STRATEGY:**

The fund's investment performance for the year ended 30 June 2018 and existing investment strategy have been reviewed by the Trustees, after considering:

1. the risk involved in making, holding and realising, and the likely return from, the fund's investments having regard to its objectives and its expressed cash flow requirements;
2. the composition of the fund's investments as a whole including the extent to which the investments are diverse or involve the funds being exposed to risks from inadequate diversification;
3. the liquidity of the fund's investments having regard to its expected cash flow requirements;
4. the ability of the fund to discharge its existing and prospective liabilities;
5. whether the fund should hold a contract of insurance that provides insurance cover for members of the fund; and
6. the effect of the fund's investments on the above requirements and all matters relating to the prudential nature of the investment being continuously monitored, regularly reviewed and to make sure they adhere to fund's investment objectives and relevant legislation.

It was resolved that the aims and objectives of the investment strategy were being achieved and that the said investment strategy requires no further modification or adoption at this time.

**TRUSTEE AND MEMBER
STATUS:**

Each of the trustee(s) confirmed that they are qualified to act as trustee(s) of the fund and that they are not disqualified persons as defined by Section 120 of the S/SA.

Each of the member(s) confirmed that they are a member of the fund and agreed to be bound by the provisions contained within the Trust Deed of the fund (and any subsequent amendments).

AUDITOR:

It was resolved that

Scott Douglas
of
SiDCOR Pty Ltd
50 Hunter Street
Newcastle, NSW 2300

act as the auditor of the fund for the next financial year.

TAX AGENT:

It was resolved that

Mr Paul Siderovski
of
Sidcor Pty Ltd
50 Hunter Street
Newcastle, NSW 2300

act as the tax agent of the fund for the next financial year.

CLOSURE:

There are no further matters being considered.


.....

Ronald Tapp
Chairperson

Dated: 18, 9, 2018

Ronald Tapp Executive Retirement Plan

Trustee Declaration

In the opinion of the Trustees of the Ronald Tapp Executive Retirement Plan.

The Fund is not a reporting entity and this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to these financial statements.

- (i) the financial statements and notes to the financial statements for the year ended 30 June 2018 present fairly the financial position of the Fund at 30 June 2018 and the results of its operations for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements; and
- (ii) the financial statements and notes to the financial statements have been prepared in accordance with the requirements of the Trust Deed; and
- (iii) the operation of the Fund has been carried out in accordance with its Trust Deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993 during the year ended 30 June 2018.

Signed in accordance with a resolution of the directors of Vardeen Pty Limited by:



Dated: 18/9/2018

Valerie Tapp
Director: Vardeen Pty Limited



Dated:/...../.....

Ronald Tapp
Director: Vardeen Pty Limited