

Client: **Asmosija Superannuation Fund**

Code: **PAT07S**

W/P:	Index
Initials	Date
BO	04-Jan-23
Rev by:	

## INDEX OF WORKPAPERS

As at: **30-Jun-22**

Contact: Rachel

Prep by:

Rev by:

Ref.	Leadsheet Title	Links	Applies	Comments or Notes	Cleared Date/Init
A	<b>Job Management</b>		✓		
	1 MAPS - Matters for Attention Partner/Principal				
	2 Items forward		✓		
	3 Checklist				
	3a Reviewer Checklist				
	4 Investment Strategy	<a href="#">A4</a>	✓		
	4a Asset Strategy Comparison			Print from Class	
	5 Review points	<a href="#">A5</a>			
	6 Queries	<a href="#">A6</a>			
	7 Notes for Auditor	<a href="#">A7</a>			
B	<b>Financial Statements</b>				
	2 Income Tax Return		✓		
	3 Final Trial Balance		✓		
	3a Final General Ledger		✓		
<b>PROFIT and LOSS ITEMS</b>					
C	<b>Contributions &amp; Rollovers</b>				
	Members Statements		✓	Print from Class	
	1 Contributions Received & Contributions Cap Report			Print from Class	
	1a s290-170 Deductibility Notices				
	2 Rollovers				
D	<b>Gains &amp; Losses</b>				
	1a Realised Gains Report	<a href="#">D1</a>	✓	Print from Class	
	1b Sale Documents		✓		
E	<b>Investment Income</b>				
	1 Investment Income Summary Report & Distribution Reconciliation Report		✓	Print from Class	
	1a Trust Distributions - Annual Tax Statements		✓		
	2 Investment Income Comparison Report		✓	Print from Class	
	2a Dividend Statements				
	3 Rental Property Schedule			Print from Class	

	3a	Rental Income & Expense Documents				
	4	Foreign Exchange Gains/(Losses)				
	5	Interest Received		✓		
	6	Other Income		✓		
F		<b>Member Benefit Payments</b>				
	1	Benefits Paid & Pension Limit Report			Print from Class	
	1a	Pension Minutes				
	2	Lump Sum				
	2a	Commutations Minutes/Agreements				
	3	Rollouts				
	4	Release Authorities				
G		<b>Expenses</b>		✓		
		<b>BALANCE SHEET ITEMS</b>				
L		<b>Investments</b>				
	1	Investment Portfolio Report		✓	Print from Class	
	1a	Investment Confirmations		✓		
M	1	Fixed Assets and Depreciation Schedule				
		<b>Other Assets</b>				
N	1	Cash and Bank (including Overdraft)		✓		
O	1	Other Assets				
	2	Borrowing Costs		<a href="#">02</a>		
P	1	Sundry Assets				
Q		<b>Income Tax</b>				
	2	Tax reconciliation		<a href="#">02</a>	✓	
	2a	Actuarial Certificate				
	3	GST Reconciliation		<a href="#">03</a>	✓	
	3a	BAS Statements			✓	
R		<b>Liabilities</b>				
	1	Sundry Creditors				
T	1	Other Liabilities				
		<b>OTHER</b>				
V		Notes				
W						
X				✓		
Y		Other relevant or supporting documents				
ZZ		Associate Details/Company Extract			Individual Trustees (1st Yr Only)/Directors of Corporate Trustee (Every year)	