

# Notification by a company to nominate or cease a registered agent or contact address

This form may be used by an Australian company to nominate or cease a registered agent or contact address.

Changes to a registered office address should be notified using a Form 484.

## Related Forms

484 Section A - Change to company details – change of address

If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this lodgement

## Company details

Company name

BURRABROOK PTY LTD

ACN/ABN

610 594 851

Refer to guide for information about corporate key

Corporate key

## Lodgement details

An image of this form will be available as part of the public register.

Who should ASIC contact if there is a query about this form?

ASIC registered agent number (if applicable)

2358

Firm/organisation

MARSH TINCKNELL

Contact name/position description

Telephone number (during business hours)

Email address (optional)

theresek@mtaccountants.com.au

Postal address

PO BOX 6243

Suburb/City

UPPER MOUNT GRAVATT

State/Territory

QLD

Postcode

4122

## Signature

This form must be signed by a current officeholder of the company.

I certify that the information in this form is true and complete.

Name

BROWN, RAYMOND EDWARD

Capacity

☒ Director

☐ Company secretary

Signature



Date signed

08 / 02 / 16  
[D] [D] [M] [M] [Y] [Y]

Complete details of registered agent or contact address over page.

## 1 Request an action

Tick appropriate box(es).

- ☒ Appoint a registered agent — complete Section 2. If ceasing existing registered agent complete Section 3 as well.
- ☒ Nominate a contact address — complete Section 2. If ceasing existing contact address complete Section 3 as well.
- ☐ Cease a registered agent or contact address — complete Section 3.

If the registered agent or contact address is ceased and a new address is not nominated in Section 2, our mailing address for the company will revert to the registered office address.

If you need to update your registered office you should lodge a Form 484 *Change to company details* — change of address

## 2 Details of the new registered agent or contact address

Complete when appointing a registered agent.

ASIC registered agent name

MARSH TINCKNELL

ASIC registered agent number

2358

By appointing an agent, you are authorising ASIC to provide correspondence and details relating to your company, to your agent or their nominee. This includes invoice statements, annual review documentation, your company's corporate key and other correspondence.

Complete the address details when appointing a registered agent or nominating a contact address.

Office, unit, level, or PO Box number

Street number and Street name

PO BOX 6243

Suburb/City

UPPER MOUNT GRAVATT

State/Territory

QLD

Postcode

4122

## 3 Details of ceasing registered agent or contact address

Complete when ceasing a registered agent.

ASIC registered agent name

ASIC registered agent number

Complete the address details when ceasing a registered agent or ceasing a contact address.

Office, unit, level, or PO Box number

Street number and Street name

Suburb/City

State/Territory

Postcode

## Lodgement

Send completed and signed forms to:  
Australian Securities and Investments Commission,  
PO Box 4000, Gippsland Mail Centre VIC 3841

Or lodge the form electronically by visiting the ASIC website  
[www.asic.gov.au](http://www.asic.gov.au)

## For help or more information

Web [www.asic.gov.au](http://www.asic.gov.au)  
Need help? [www.asic.gov.au/question](http://www.asic.gov.au/question)  
Telephone 1300 300 630