



PRINCIPAL
Ronald G Palmer B. COM., FCA, J.P.

ASSOCIATE
Jacqueline Palmer B.A., FCA

9 March 2022

Curtis Superannuation Fund
4 Nullaburra Road
NEWPORT NSW 2106

Invoice No.: 160588 Client Code: CURT01

TAX INVOICE
ABN: 61 579 834 684

MEMORANDUM OF FEES FOR PROFESSIONAL SERVICES

Processing entries into the General ledger for the year ended 30th June 2021 including the reconciliation of each of the fund bank Accounts, all dividend re-investments and the broking accounts as required.

Preparation of supporting work papers and audit questionnaire. \$1,065.00

Preparation of the Financial Statements to the Fund for the year ended 30th June 2021 \$160.00

For Professional Services rendered in the preparation and lodgement of the Fund's Income Tax Return with the Tax Commissioner in respect to the year ended 30th June 2021.

Preparation of all necessary statutory documentation including minutes and resolutions for the year ended 30th June 2021, update of the Superannuation Fund Register to the 30th June 2021 and Investment Register to the 30th June 2021. \$720.00

Attending to correspondence with the Australian Taxation Office and other matters as required.

Disbursement

Auditing the financial records of the fund for the year ended 30th June 2021 in accordance with the SIS legislation and regulations and the Australian Taxation Office guidelines paid to Mr Anthony Boys \$250.00

Property Title Search \$ 15.00

Less Invoiced 25th March 2021 \$(600.00)

\$1,610.00
GST 161.00

TOTAL AMOUNT DUE \$1,771.00

Our terms are strictly 14 days. Your account is due on 23 March 2022



Remittance Advice

Curtis Superannuation Fund

CLIENT CODE: CURT01

AMOUNT PAID: \$

INVOICE #: 160588

INVOICE DATE: 09 March 22

TOTAL AMOUNT DUE \$1,771.00

(including GST)

For Direct Deposit:

BSB: 062-155

Account No: 1035-6240

(Please quote Invoice number
and client code in reference)

Credit Card: Mastercard/Visa (Please circle)

Card No:

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Expires: ____ / ____

Name on Card:

Signature:
