

SUPER AUDITS

TAX INVOICE

Supplier: Super Audits

Auditor: A.W. Boys
SMSF Auditor Number (SAN) 100014140
Registered Company Auditor (67793)

Address: Box 3376
Rundle Mall 5000

ABN: 20 461 503 652

Services: Auditing

Date: 10 May 2019

Recipient: Seaton Super Fund

Address: C/- Unit 1/245 Milne Road, MODBURY NORTH 5092

Description of Services

Statutory audit of the Seaton Super Fund for the financial year ending 30 June 2018.

Fee: \$350.00

GST: \$35.00

Total: \$385.00

Payment can be made with a cheque payable to Super Audits postal address being Box 3376 Rundle Mall 5000 or alternatively an EFT can be made BSB 015-056 Account No. 387392386.

Northern Accounting Services Pty Ltd
By: DGRA
15 October, 2019

Report: Debtors Ledger Entries By Client
Client Range: SEAT0004
Debtors Ledger Range: 01/07/2018 to 30/06/2019

Debtors Ledger Entries By Client

Page 1 of 1

Reference	Debtor Type	Invoice	Receipt	Debit (Ex Tax)	Tax	Credit (Ex Tax)	Tax	Balance
SEAT0004 -- Seaton Superannuation Fund								0.00
22/05/2019	Invoice	012224		3,303.50	330.35			3,633.85
24/05/2019	Discount	012224				803.50	80.35	2,750.00
28/05/2019	Receipt Item	012224	017116			2,500.00	250.00	0.00
				3,303.50	330.35	3,303.50	330.35	
Totals				3,303.50	330.35	3,303.50	330.35	
Total (Inc Tax)								
Total (Ex Tax)								

Mr W D & Mrs C E Seaton
Seaton Superannuation Fund
6 Gorman Street
MODBURY SA 5092

Tax Invoice**012224**

Ref: SEAT0004

22 May, 2019

Description	Amount
FOR PROFESSIONAL SERVICES PROVIDED AS FOLLOWS:	3,283.50
Preparation of financial statements and reports, revaluation of assets of the fund, arranging for the fund to be audited including the provision of financial reports and supporting source documentation to the auditor, preparation of the fund taxation return, preparation of audit engagement letter and superannuation fund management/trustee representation letter, preparation of minutes of meeting, review of minimum pension payment and other compliance matters, printing, binding and forwarding financial statements, reports, taxation return and other documentation etc to you, lodging of return with the ATO, collating scanning and filing of all documents and working papers for the year.	
Further details/services are as follows: *	
22/06/2018 MINIMUM PENSION PAYMENTS Reviewed working paper prepared for 2017/18 minimum pension payments.	
25/06/2018 FINANCIAL ACCOUNTS PREPARATION Phone call to Wayne regarding minimum pension payment and scanned and filed document.	
26/06/2018 ATO MATTERS: Prepared Transfer Balance Account reports for members for lodgement with the ATO.	
28/06/2018 ATO MATTERS: Copying, scanning and filing Transfer Balance Account Reports ready for lodging with ATO.	
29/06/2018 FINANCIAL ACCOUNTS PREPARATION Scanned and filed documents.	
03/09/2018 EMAIL/CORRESPONDENCE/LETTER. Emails by Michael to Wayne and instructions for further processing of financial accounts for the superannuation fund for the 2018 year..	
03/09/2018 ADMINISTRATION: Add 2018 Tax Returns to job flow, print out and save emails from client	

Description	Amount
<p>25/03/2019 FINANCIAL ACCOUNTS PREPARATION Printed information emailed by Wayne. Sent email to Wayne regarding missing information.</p>	
<p>26/03/2019 FINANCIAL ACCOUNTS PREPARATION Coded bank statements. Printed additional information from Wayne's email.</p>	
<p>02/04/2019 FINANCIAL ACCOUNTS PREPARATION Printed various documents to send to auditor and started to look for market values for shares.</p>	
<p>03/04/2019 FINANCIAL ACCOUNTS PREPARATION Processing of bank statement transactions. Checked dividend received with statements. Posted distribution information from annual tax statements for all managed funds and investments. Posted journal to record rental property expenses on rental statement. Added asset to depreciation schedule. Printed reports from share registries relating to market values at 30/06/2018 and holdings as at 30/06/2018.</p>	
<p>04/04/2019 FINANCIAL ACCOUNTS PREPARATION Checked all closing share and unit numbers and values at 30/06/2018. Scanned and filed documents to send to auditor. Checked input of investment report to statements. Prepared Trustee Representation letter and Audit Engagement letter. Prepared minutes.</p>	
<p>05/04/2019 FINANCIAL ACCOUNTS PREPARATION Adjusted the recording of pension payment to include a reimbursement of insurance paid by Wayne. Prepared minutes of meeting. Printed and reviewed financial accounts. Prepared income tax return. Finished scanning information to send to auditor. Uploaded reports to auditors portal for auditing.</p>	
<p>05/04/2019 FINANCIAL ACCOUNTS PREPARATION Office consideration in relation to queries and corrected financial statements.</p>	
<p>10/04/2019 FINANCIAL ACCOUNTS PREPARATION Provided additional documents to auditor.</p>	
<p>18/04/2019 FINANCIAL ACCOUNTS PREPARATION Reviewed queries from auditor.</p>	
<p>23/04/2019 FINANCIAL ACCOUNTS PREPARATION Revised valuations for managed funds and provided other information requested by auditor.</p>	
<p>22/05/2019 LETTER/BINDING/FORWARDING: Binding of financial accounts and taxation returns, tagging of returns and other documents for signatures, lodging of taxation return with the ATO and collating, scanning and filing of records and returns.</p>	
<p>22/05/2019 FINANCIAL ACCOUNTS PREPARATION Finalised taxation return. Printed and collated documents. Calculated minimum pension payment for the 2018/19 year. Prepared letter.</p>	
<p>GST</p>	328.35
<p>DISBURSEMENT: Corelogic Property Valuation Fee*</p>	20.00
	2.00

Description	Amount
Terms: 7 DAYS FROM DATE OF THIS INVOICE	
Direct Credit Details: Bendigo Bank, BSB 633-000, Account Number 148349855	
Amount Due: \$ 3,633.85	

Remittance Advice			
Seaton Superannuation Fund		Invoice: 012224	
		Ref: SEAT0004	
		22 May, 2019	
Cheque	Mastercard	Amount Due: \$ 3,633.85	
<input type="checkbox"/>	<input type="checkbox"/>		
	Visa		
<input type="checkbox"/>	<input type="checkbox"/>		
Card Number	<div style="display: flex; gap: 5px;"> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> <div style="border: 1px solid black; width: 30px; height: 20px;"></div> </div>		
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