



PRINCIPAL  
Ronald G Palmer B. COM., FCA, J.P.

ASSOCIATE  
Jacqueline Palmer B.A., FCA

8 December 2020

Janet Ladlow Retirement Benefit Fund  
16 Beatty Street  
BALGOWLAH HEIGHTS NSW 2093

Invoice No.: 157296      Client Code: JANE81

**TAX INVOICE**  
**ABN: 61 579 834 684**

**MEMORANDUM OF FEES FOR PROFESSIONAL SERVICES**

Processing entries into the General ledger for the year ended  
30th June 2020 and preparation of work papers for Auditor. \$915.00

Preparation of the Financial Statements to the Fund for the  
year ended 30th June 2020 \$150.00

For Professional Services rendered in the preparation and  
lodgement of the Fund's Income Tax Return with the Tax  
Commissioner in respect to the year ended 30th June, 2020.

Preparation of all necessary statutory documentation including  
minutes and resolutions for the year ended 30th June 2020,  
update of the Superannuation Fund Register to the 30th June 2020  
and Investment Register to the 30th June 2020.

Attending to correspondence with the Australian Taxation Office  
and other matters as required. \$750.00

**Disbursement:**

Auditing the financial records of the fund for the year ended  
30th June 2020 in accordance with the SIS legislation and  
regulations and the Australian Taxation Office guidelines  
paid to Mr J McCann \$450.00

**Less** Invoiced 26th March \$(500.00)

\$1,765.00  
**GST** 176.50

**TOTAL AMOUNT DUE** \$1,941.50



PRINCIPAL  
Ronald G Palmer B. COM., FCA, J.P.

ASSOCIATE  
Jacqueline Palmer B.A., F CA

23 April 2021

Janet Ladlow Retirement Benefit Fund  
16 Beatty Street  
BALGOWLAH HEIGHTS NSW 2093

Invoice No.: 158245 Client Code: JANE81

**TAX INVOICE**  
**ABN: 61 579 834 684**

**MEMORANDUM OF FEES FOR PROFESSIONAL SERVICES**

Processing entries into the General ledger for the period ended 23rd April and determination of any additional pension payments required to meet the minimum requirements. \$500.00

**Please note this forms part of the overall fees for 2021 year**

	\$ 500.00
<b>GST</b>	50.00
<b>TOTAL AMOUNT DUE</b>	<b>\$ 550.00</b>

**Our terms are strictly 14 days. Your account is due on 07 May 2021**

**Remittance Advice**

Janet Ladlow Retirement Benefit Fund

CLIENT CODE: JANE81

AMOUNT PAID: \$

INVOICE #: 158245

INVOICE DATE: 23 April 21

**TOTAL AMOUNT DUE \$ 550.00**

(including GST)

**For Direct Deposit:**

BSB: 062-155

Account No: 1035-6240

(Please quote Invoice number and client code in reference)

Credit Card: Mastercard/Visa (Please circle)

Card No:

Expires: \_\_\_\_ / \_\_\_\_

Name on Card:

Signature: