

# Notification by a company to nominate or cease a registered agent or contact address

This form may be used by an Australian company to nominate or cease a registered agent or contact address.

Changes to a registered office address should be notified using a Form 484.

## Related Forms

**484 Section A** - Change to company details – change of address

If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this lodgement

## Company details

Company name

**SWEGMATE PTY LTD**

ACN/ABN

**659 528 051**

Corporate key

Refer to guide for information about corporate key

## Lodgement details

Who should ASIC contact if there is a query about this form?

ASIC registered agent number (if applicable)

**2358**

Firm/organisation

**MARSH TINCKNELL**

Contact name/position description

**THERESE KREUTZER**

Telephone number (during business hours)

**( 07 ) 3422-8000**

Email address (optional)

**THERESEK@MTACCOUNTANTS.COM.AU**

Postal address

**PO BOX 83**

Suburb/City

**MOUNT GRAVATT**

State/Territory

**QLD**

Postcode

**4122**

## Signature

This form must be signed by a current officeholder of the company.

I certify that the information in this form is true and complete.

Name

**EMILY BRIDGET EDWARDS**

Capacity

☒ Director

☐ Company secretary

Signature

Date signed

[D D] / [M M] / [Y Y]

Complete details of registered agent or contact address over page.

## 1 Request an action

Tick appropriate box(es).

|   |  |
|---|--|
| <input checked="" type="checkbox"/>   | Appoint a registered agent — complete Section 2. If ceasing existing registered agent complete Section 3 as well.  |
| <input type="checkbox"/>  | Nominate a contact address — complete Section 2. If ceasing existing contact address complete Section 3 as well.   |
| <input type="checkbox"/>  | Cease a registered agent or contact address — complete Section 3.<br>If the registered agent or contact address is ceased and a new address is not nominated in Section 2, our mailing address for the company will revert to the registered office address. |
| If you need to update your registered office you should lodge a Form 484 <i>Change to company details</i> — change of address |  |

## 2 Details of the new registered agent or contact address

Complete when appointing a registered agent.

|  |                        |  |  |
|--|------------------------|--|--|
| ASIC registered agent name   | <b>MARSH TINCKNELL</b> |  |  |
| ASIC registered agent number   | <b>2358</b>            |  |  |
| By appointing an agent, you are authorising ASIC to provide correspondence and details relating to your company, to your agent or their nominee. This includes invoice statements, annual review documentation, your company's corporate key and other correspondence. |                        |  |  |

Complete the address details when appointing a registered agent or nominating a contact address.

|                                       |                 |             |
|---------------------------------------|-----------------|-------------|
| Office, unit, level, or PO Box number |                 |             |
| <b>PO BOX 83</b>                      |                 |             |
| Street number and Street name         |                 |             |
| <b>PO BOX 83</b>                      |                 |             |
| Suburb/City                           | State/Territory | Postcode    |
| <b>MOUNT GRAVATT</b>                  | <b>QLD</b>      | <b>4122</b> |

## 3 Details of ceasing registered agent or contact address

Complete when ceasing a registered agent.

|                              |  |
|------------------------------|--|
| ASIC registered agent name   |  |
| ASIC registered agent number |  |

Complete the address details when ceasing a registered agent or ceasing a contact address.

|                                       |                 |          |
|---------------------------------------|-----------------|----------|
| Office, unit, level, or PO Box number |                 |          |
|                                       |                 |          |
| Street number and Street name         |                 |          |
|                                       |                 |          |
| Suburb/City                           | State/Territory | Postcode |
|                                       |                 |          |