

# TAX INVOICE

**Bill To:**
**Seed Property Investments Pty Ltd**
**1 Champion Street**
**Black Rock VIC 3193**
**Invoice No: 3716/2022/**

Invoice 29/06/2022

Date:

**Due Date: 04/07/2022**

 Property: 6/503 St Kilda Street  
 Elwood VIC 3184

Matter Ref: 14450

Our professional costs for skill, time & expertise & incidental to acting on your behalf in relation to your sale of the above property comprising taking instructions; letter to you enclosing Client Authorisation Form and Verification of Identity Forms; applying for one title search, applying for land information certificate, water certificate and local planning certificates; preparation of Vendors Statement and Contract with general conditions; letter to you once sold confirming sale details; preparing Pexa workspace and inviting your bank; forwarding all necessary documents to your bank in order that they may prepare the discharge of mortgage documents on your behalf; signing of Transfer of Land via Pexa; processing of Transferor Statement via State Revenue Office Duties On Line and provided to you for signing & return; drawing and engrossing Statement of Adjustments and Settlement Statement; all correspondence & telephone attendances with conveyancer/solicitor for other party; all correspondence & telephone attendances with your bank generally; preparing Section 27 for you to sign; serving Section 27 on buyer and requesting supporting letter from bank; where possible, instructing your agent to release deposit monies; arranging settlement via Pexa; advising disbursement of funds required; attending to payment of outstanding rates; all correspondence & attendances generally; due skill care & attention; letter herewith; instructions generally

Thank you - We really appreciate your business! This account will be paid at settlement; it does not require your attention.

Date	Type	Description	Price	GST	Amount
25/02/2022	Standard fee	Standard fee	\$1,272.73	\$127.27	\$1,400.00
25/02/2022	Additional costs	Owners Corporation certificate	\$160.00	\$16.00	\$176.00
25/02/2022	Additional costs	Client company search	\$25.00	\$2.50	\$27.50
23/06/2022	Additional costs	Additional dealings with client and purchasers representative confirming change to settlement date	\$80.00	\$8.00	\$88.00
04/07/2022	Additional costs	Secure file storage for seven years	\$70.00	\$7.00	\$77.00
				TOTAL (ex GST)	\$1,607.73
				TOTAL GST	\$160.77
				TOTAL AMOUNT (incl GST)	\$1,768.50

## Payments

Receipt No.	Payment Mode	Amount
02/03/2022 Rec5016	Direct Deposit	\$550.00

TOTAL PAID \$550.00

**TOTAL DUE \$1,218.50**