

# Memorandum of Resolutions of

**Daryl James Newman and Sharon Lee Newman**  
**ATF D.J. & S.L. Newman Family Trust Superannuation Fund**

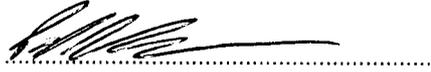
<b>FINANCIAL STATEMENTS OF SUPERANNUATION FUND:</b>	<p>It was resolved that the financial statements would be prepared as special purpose financial statements as, in the opinion of the trustee(s), the Superannuation Fund is anon-reporting entity and therefore is not required to comply with all Australian Accounting Standards.</p> <p>It was further resolved that the financial statements and notes to the financial statements of the Superannuation Fund in respect of the year ended 30 June 2020 thereon be adopted.</p>
<b>TRUSTEE'S DECLARATION:</b>	<p>It was resolved that the trustee's declaration of the Superannuation Fund be signed.</p>
<b>ANNUAL RETURN:</b>	<p>Being satisfied that the Fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 (SISA) and Regulations during the year ended 30 June 2020, it was resolved that the annual return be approved, signed and lodged with the Australian Taxation Office.</p>
<b>INVESTMENT STRATEGY:</b>	<p>The allocation of the Fund's assets and the Fund's investment performance over the financial year were reviewed and found to be within the acceptable ranges outlined in the investment strategy. After considering the risk, rate of return, diversification and liquidity of the investments and the ability of the Fund to discharge its existing liabilities, it was resolved that the investment strategy continues to reflect the purposes and circumstances of the Fund and its members. Accordingly, no changes in the investment strategy were required.</p>
<b>ALLOCATION OF INCOME:</b>	<p>It was resolved that the income of the Fund would be allocated to the members based on their average daily balance (an alternative allocation basis may be percentage of opening balance).</p>
<b>AUDITORS:</b>	<p>It was resolved that</p> <p>Bdo Audit (Nt)</p> <p>of</p> <p>GPO Box 4640, Darwin, Northern Territory 0801</p> <p>act as auditors of the Fund for the next financial year.</p>
<b>TAX AGENTS:</b>	<p>It was resolved that</p> <p>Bdo (Nt)</p> <p>act as tax agents of the Fund for the next financial year.</p>
<b>TRUSTEE STATUS:</b>	<p>Each of the trustee(s) confirmed that they are qualified to act as trustee(s) of the Fund and that they are not disqualified persons as defined by s 120 of the SISA.</p>
<b>CONTRIBUTIONS RECEIVED:</b>	<p>It was resolved that the contributions during the year be allocated to members on the basis of the schedule provided by the principal Fund employer.</p>
<b>PAYMENT OF BENEFITS:</b>	<p>The trustee has ensured that any payment of benefits made from the Fund, meets the requirements of the Fund's deed and does not breach the superannuation laws in relation to:</p> <ol style="list-style-type: none"><li>1. making payments to members; and,</li><li>2. breaching the Fund or the member investment strategy.</li></ol> <p>The trustee has reviewed the payment of the benefit and received advice that</p>

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the transfer is in accordance with the Deed and the superannuation laws. As such the trustee has resolved to allow the payment of the benefits on behalf of the member.

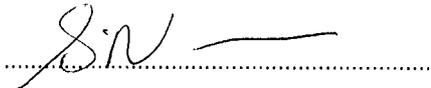
**CLOSURE:**

Signed as a true record –



Daryl James Newman

30/9/20



Sharon Lee Newman

30/9/2020.

**Minutes of a Meeting of Trustee  
of D.J. & S.L. Newman Family Trust Superannuation Fund  
Held at the residence of the Chairman  
on 2nd July 2020**

**PRESENT:** Mr Daryl James Newman (Chairman)  
Mrs Sharon Lee Newman

**MINUTES:** The Chairman reported that the minutes of the previous meeting had been signed as true record.

**CONTRIBUTIONS** It was reported that employer contributions totalling \$47,000.00 were received in respect of the year ended 30th June 2020. It was confirmed that they were allocated to members as follows:

<u>Member</u>	<u>Amount</u>
Mr Daryl James Newman	\$25,000.00
Mrs Sharon Lee Newman	\$22,000.00

There being no further business the meeting then closed.

Signed as a true record

..... Chairman.

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**FINANCIAL STATEMENTS OF  
SUPERANNUATION FUND:**

It was resolved that the financial statements would be prepared as special purpose financial statements as, in the opinion of the trustee(s), the superannuation fund is a non-reporting entity and therefore is not required to comply with all Australian Accounting Standards.

It was further resolved that the financial statements and notes to the financial statements of the superannuation fund in respect of the year ended 30 June 2019 thereon be adopted.

**TRUSTEE'S DECLARATION:**

It was resolved that the trustee's declaration of the superannuation fund be signed.

**ANNUAL RETURN:**

Being satisfied that the fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 (SISA) and Regulations during the year ended 30 June 2019, it was resolved that the annual return be approved, signed and lodged with the Australian Taxation Office.

**INVESTMENT STRATEGY:**

The allocation of the fund's assets and the fund's investment performance over the financial year were reviewed and found to be within the acceptable ranges outlined in the investment strategy. After considering the risk, rate of return and liquidity of the investments and the ability of the fund to discharge its existing liabilities, it was resolved that the investment strategy continues to reflect the purposes and circumstances of the fund and its members. Accordingly, no changes in the investment strategy were required.

**INSURANCE COVER:**

The trustee(s) reviewed the current life and total and permanent disability insurance coverage on offer to the members and resolved that the current insurance arrangements were appropriate for the fund.

**ALLOCATION OF INCOME:**

It was resolved that the income of the fund would be allocated to the members based on their average daily balance.

**AUDITORS:**

It was resolved that

Bdo Audit (Nt)

of

GPO Box 4640, Darwin, Northern Territory 0801

act as auditors of the Fund for the next financial year.

**TAX AGENTS:**

It was resolved that

Bdo (Nt)

act as tax agents of the Fund for the next financial year.

**TRUSTEE STATUS:**

Each of the trustee(s) confirmed that they are qualified to act as trustee(s) of the fund and that they are not disqualified persons as defined by s 120 of the SISA.

**CONTRIBUTIONS RECEIVED:**

It was resolved that the contributions during the year be allocated to members on the basis of the schedule provided by the principal Fund employer.

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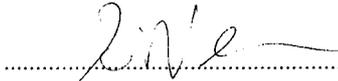
CLOSURE:

Signed as a true record –



.....

Daryl James Newman  
Date:



.....

Sharon Lee Newman  
Date:

15/1/2020.