

HARTMAN SUPER PROPERTIES PTY LTD**PROCEDURES & CHECKLIST****Attended****To**

"✓"



- ◆ Read the attached Information Schedule titled:

- ❖ Solvency Resolution by Company



- ◆ Review the attached Annual Company Statement and ensure the information is correct and that there have been no changes to the information contained therein.

A "✓" beside each item on this Statement indicates that we have verified this information with our Electronic Corporate Records.



- ◆ Advise us if any corrections are required so that we can prepare the forms to lodge with ASIC.



- ◆ If you are of the opinion the Company is **not Solvent** please advise us **as soon as possible** so that we can forward the necessary documentation to you for completion and lodgement with ASIC.



- ◆ If you are of the opinion the Company is solvent:

- Sign this page below AND the enclosed Trust Account Authority and return either the original OR email a copy of each form to our office.

PLEASE NOTE: We are unable to pay the Company's Annual Fee to ASIC until the signed Trust Account Authority has been returned to our office.

- Kindly arrange for payment of \$532.00 by either **cheque** (made payable to Marsh Tincknell Pty Ltd - Trust Account) **OR direct deposit** (to cover the costs of the review of the company's affairs and ASIC Annual Fees) by **2 June 2016**.
- Please keep the enclosed copy of the Annual Company Statement and Solvency Resolution/Minute for your records.

The director/s of the company declare that the company is solvent

Signature:

Date:

7/6/16