MA:TAK:DOL01S

9 May 2013

The Directors

Hartman Super Properties Pty Ltd

PO Box 5221MANLY QLD 4179

Good Morning David & Marie

**RE:** **HARTMAN SUPER PROPERTIES PTY LTD**

**COMPANY ANNUAL STATEMENT -** **2013 YEAR**

Please find attached the relevant documents in relation to the annual review of the Company as required by the Australian Securities & Investments Commission.

Would you please attend to the completion of the documents as set out in the attached “Procedures and Checklist”. Kindly return the signed Checklist, together with your payment for $494.00, to our office by **27 May 2013** to ensure payment of the annual fees by the due date.

**Please keep the enclosed Annual Company Statement and the Solvency Resolution/Minute for your records.**

We advise that if your payment is not received by the above date and, as a result the annual fee is paid late, then the company will incur late payment fees from the Australian Securities & Investments Commission of up to $292.00.

Should you have any queries or would like to discuss the above, please feel free to call.

Kind Regards

Therese Kreutzer

Corporate Affairs Administrator

# **TAX INVOICE**

Marsh Tincknell Pty Ltd ACN 137 316 815 ABN 70 106 558 436 Date: 9 May 2013

BSB: 084-435 Account No: 89 433 1342

Fees associated with the review of the company’s affairs and ASIC annual fees $494.00

\* Includes GST of $ 24.00

**HARTMAN SUPER PROPERTIES PTY LTD**

# **PROCEDURES & CHECKLIST**

**Attended**

**To**

**“√”**

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  | * Read the attached Information Schedule titled: |
|  |  | * Solvency Resolution by Company |
|  |  | ♦ Review the attached Annual Company Statement and ensure the information is correct and that  there have been no changes to the information contained therein. |
|  |  | A “√” beside each item on this Statement indicates that we have verified this information with our  Electronic Corporate Records. |
|  |  | * Advise us if any corrections are required so that we can prepare the forms to lodge with ASIC. |
|  |  |  |
|  |  |  |
|  |  | * If you are of the opinion the Company is **not Solvent** please advise us **as soon as possible** so   that we can forward the necessary documentation to you for completion and lodgement with ASIC. |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | ♦ If you are of the opinion the Company is solvent: |
|  |  | * **Sign this page below and return it to our office, together with your cheque made**   **payable to Marsh Tincknell Pty Ltd, or direct deposit for $494** (to cover the costs of  the review of the company’s affairs and ASIC Annual Fees)by **27 May 2013**.   * **PLEASEKEEP THE ENCLOSED COPY OF THE ANNUAL COMPANY STATEMENT**   **AND SOLVENCY RESOLUTION/MINUTE FOR YOUR RECORDS.** |

The director/s of the company declare that the company is solvent

Signature: …………………………………………………………

Date: …………………………………………………………

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