## **Minutes: Adopting Financial Statements**

#### Minutes of meeting of the Trustee of Stewart Retirement Fund

Held on: 30/06//2018 At: 24 Grevillea Crescent, Swan View WA 6056

Present: Ian Stewart

Matter discussed: 2018 Financial Statements

The financial statements of Stewart Retirement Fund for the year ended 30 June 2018 were tabled at the meeting.

#### It was resolved that:

The financial statements for the year ended 30 June 2018 be approved and that the directors be authorised to sign a Trustee Statement stating that in the opinion of the trustee:

- 1. The financial statements are drawn up so as to present fairly the financial position of the fund as at 30 June 2018, the benefits accrued as a result of operations and its cash flows for the year then ended;
- 2. The financial statements have been prepared in accordance with Australian Accounting Standards, the Trust Deed, other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) and the requirements of the Superannuation Industry (Supervision) Act 1993; and
- 3. The Fund has operated substantially in accordance with the Trust Deed and the requirements of the Superannuation Industry (Supervision) Act 1993, during the year ended 30 June 2018.

Dated: 30 June 2018

Signed as a true and correct record:

lan Stewart

Chairman

# Minutes: Adopting Income Tax and Regulatory Returns

### Minutes of meeting of the Trustee of Stewart Retirement Fund

Held on: 30/06/2018 At: 24 Grevillea Crescent, Swan View WA 6056

Present: Ian Stewart

Matter discussed: 2018 Income Tax and Regulatory Return

The 2018 income tax and regulatory return of Stewart Retirement Fund to be lodged with the Australian Taxation Office for the Year Ended 30 June 2018, was tabled at the meeting.

#### It was resolved that:

In accordance with the Trust Deed of Stewart Retirement Fund, to agree with the terms and conditions contained in the annual return as presented at the meeting, and in the Trustee's opinion:

- The information contained in the 2018 income tax and regulatory return are true and correct, and
- The fund satisfies the statutory requirements and conditions applicable to the fund for the year.

#### It was resolved that:

The Certificate and Declaration by Trustee relating to the 2018 income tax and regulatory return to this effect be signed this day by lan Stewart, who is an authorised signatory and trustee of the fund, for and on behalf of the trustee.

Dated: 30 June 2018

an Stewart

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## Minutes: ANNUAL EARNINGS AND INCOME TAX ON EARNINGS ALLOCATION

### **Stewart Retirement Fund**

HELD ON THE 1st July 2018

At: 24 Grevillea Crescent, Swan View WA 6056

Present: lan Stewart

The Chairman reported that the minutes of the previous meeting had been signed as a true record.

#### It was resolved that:

1. The super fund's annual earnings and income tax on earnings be allocated to members based on the member's opening balance at 1 July of each year.

There being no further business the meeting was closed.

Signed by the trustees

lan Stewart Chairman Dated: <u>30 June 2018</u>

#### MINUTES OF MEETING OF TRUSTEES OF STEWART RETIREMENT FUND

HELD ON THE 30TH JUNE 2017

Present:

Ian Stewart

Gainful Employment:

It was confirmed that the members were gainfully employed during

the year ended 30 June 2018.

Contributions:

It was confirmed that the trustees received \$4,319.92 in Taxable & \$123,747.94 in Non Taxable contributions during the year ended 30 June 2018. The contributions are to be allocated to the members as follows:

lan Stewart - \$25000 (Taxable) - \$98,747.94 (Non- Taxable)

Investments Purchased:

It was confirmed that no investments were purchased during the

year ended 30th June 2018.

Rollover

It was confirmed that no rollovers were done during the year ended 30th June 2018.

**Investments Sold:** 

It was confirmed that the following investments were sold during the year ended 30th June 2018.

- **BHP** Limited
- South32
- Enero
- Sealink
- Rio Tinto

Investment Strategy:

The investment strategy formulated on the 30 June 2018 was confirmed as being appropriate. It was confirmed the Fund's current investment portfolio is in accordance with the investment strategy.

Trustee Eligibility:

It was confirmed that the trustees are not "disqualified persons" within the meaning of Section 120 of the Superannuation Industry (Supervision) Act 1993.

Accounts:

The accounts for the Fund for the financial year ended 30 June 2018 were tabled for consideration at the meeting.

It was resolved that the accounts of the Fund are in compliance with such of the prescribed requirements as are relevant to those accounts and that in the opinion of the trustees -

- The operating statement is drawn up so as to give a true and fair view of the gain/loss of the fund for the financial year ended 30th June 2018.
- The statement of financial position is drawn up so as to give a

true and fair view of the state of affairs of the fund as at the end of the financial year ended 30 June 2018.

Dated this 30th day of June 2018

Ian Stewart