

Kirkwood Family Superannuation Fund  
17 Island Ct  
MINYAMA QLD 4575

10 February 2023

Dear Trustees,

## **Superannuation Fund Audit Engagement**

### **Scope**

You have requested I act as auditor of the Kirkwood Family Superannuation Fund as of, and for the year ended 30 June 2022. I am pleased to confirm my acceptance of the appointment and would now like to set out my understanding of the terms of this engagement.

### **Audit of the Financial Report**

In accordance with *Section 35C of the Superannuation Industry (Supervision) Act 1993* ("SIS"), the financial report of a regulated superannuation fund must be audited by an approved auditor. The auditor must give the trustee a report on the special purpose financial report in the approved form within the prescribed time after the year of income to which the financial report relates.

The work undertaken by me to form an opinion is permeated by judgement, in particular regarding the nature, timing and extent of the audit procedures for gathering of audit evidence and the drawing of conclusions based on the audit evidence gathered. In addition, there are inherent limitations in any audit, and these include the use of testing, the inherent limitations of any internal control structure, the possibility of collusion to commit fraud, and the fact that most audit evidence is persuasive rather than conclusive. As a result, my audit can only provide reasonable – not absolute – assurance that the financial report is free from material misstatement.

I direct your attention to the fact that it is each trustee's responsibility for the maintenance of adequate accounting records and internal controls, the safeguarding of superannuation fund assets, the selection of accounting policies, the preparation of the special purpose financial report and returns, and compliance with SIS. I note each trustee is responsible for providing access to all information that is relevant to the preparation of the financial report, and any additional information that may be required as part of the audit. In particular, I note each trustee is responsible for the implementation and operation of accounting and internal control systems that are designed to prevent and detect fraud and error.

The audit of the financial report does not relieve the trustee of their individual responsibilities.

My audit will be conducted in accordance with Australian Auditing Standards. The objective of the audit is to obtain a reasonable assurance about whether the special purpose financial report as a whole is free from material misstatement, whether due to fraud or error and to issue an audit report on the financial report.

My audit work involves examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report in order to form an opinion as to whether, in all material respects, the financial report is fairly stated in accordance with the accounting policies described in the notes thereto.

My audit will be planned and conducted primarily to enable me to express my professional opinion as to whether the financial report complies with Australian Accounting Standards and other reporting requirements as adopted by the trustee, but, also, so as to have reasonable expectation of detecting material misstatements arising as a result of irregularities which would have a material effect on the

financial report. Unless otherwise agreed to, I assume no responsibility to design audit procedures to identify matters that may be appropriate to report to you.

As part of my audit, I will request from the trustees written confirmation concerning representations made to me in connection with the audit.

I am required by the Australian Auditing Standards to include an Emphasis of Matter paragraph in my audit report, and I note the anticipated wording will be:

*Without modifying my opinion, I draw attention to note 1 of the financial report, which describes the basis of accounting. The financial report has been prepared to assist the fund meet the requirements of the SMSF's governing rules, the Superannuation Industry (Supervision) Act 1993 and the Superannuation Industry (Supervision) Regulations 1994. As a result, the financial report may not be suitable for another purpose.*

#### **Audit of SIS Compliance**

I am also required to form an opinion in respect of compliance with certain aspects of SIS and the Regulations thereto. My report must refer to the following Sections and Regulations:

Sections: 17A, 35AE, 35B, 35C(2), 62, 65, 66, 67, 67A, 67B, 82-85, 103, 104, 104A, 105, 109, 126K;  
and

Regulations: 1.06(9A), 4.09, 4.09A, 5.03, 5.08, 6.17, 7.04, 8.02B, 13.12, 13.13, 13.14, 13.18AA.

#### **Report on Significant Matters**

Under *Section 129* of SIS, I am required to report to you in writing, if during the course of, or in connection with, my audit, I become aware of certain contraventions of the Act or Regulations which I believe has occurred, are occurring or may occur. There are instances where I will be obligated to report the contravention(s) to the Australian Taxation Office ("ATO"). I am also required under *Section 130* to report to you and the ATO if I believe the fund may be about to become or may be in an unsatisfactory financial position.

#### **Report on Other Matters**

I am required to inform you of certain uncorrected misstatements identified during the audit, and I must obtain representations from you acknowledging the uncorrected misstatements have been brought to your attention, and that you have considered the effects of these misstatements to be either material or immaterial individually, and in aggregate to the financial report.

At the completion of the audit, I will prepare an audit management letter to advise you of any matters encountered during the course of the audit that I believe should be brought to your attention. I am also required to form an opinion on the accounting policies adopted in preparing the financial report. Please note you should not assume that matters reported to you, or that a report that there are no matters to be communicated, indicates that there are no additional matters that you should be aware of in meeting your responsibilities.

#### **Privacy and Quality Control**

The conduct of my audit in accordance with Australian Auditing Standards means that information acquired by me in the course of my audit is subject to strict confidentiality requirements. I am also subject to the *Privacy Act 1988* in the handling of personal information. I will not use any personal information obtained during the audit for any purpose other than for the purpose of conducting the audit.

I will keep secure personal information obtained during the audit to ensure it is not misused, lost, or improperly accessed, modified or disclosed. After completing the audit, I will return to you any documents containing personal information that I obtain from you during the course of the audit, except for copies or extracts as required to be retained by auditing standards.

Information will not be disclosed by me to other parties except as required or allowed for by law or professional standards, or with your authority. My audit files may be subject to review as part of the quality control review program of The Certified Practising Accountants ("CPA Australia") which monitors compliance with professional standards by its members. My audit files may also be subject to review by the ATO and the Australian Securities and Investments Commission ("ASIC"). I advise you that by signing this letter you acknowledge that, if requested, my audit files relating to this audit will be made available under any of these review programs. The same strict confidentiality requirements apply under the CPA Australia, ATO and ASIC reviews that apply to me as your auditor.

**Fees**

My fees, which will be billed as work progresses, are based on the time required to complete the engagement, plus direct out-of-pocket expenses. It is policy that my fees be collected within 14 days from the date the invoice was issued, and I trust that this arrangement is acceptable to you.

This letter will be effective for future years unless I advise you of its amendment or replacement, or if the engagement is terminated. Please sign and return the attached copy of this letter to indicate that it is in accordance with your understanding of the arrangements for my audit.

Prior to my accepting this appointment as auditor, I am obligated to contact your current auditor. Your signature below permits me to do this. Should you not wish me to contact your current auditor, please contact me to discuss.

Yours faithfully,

Anthony Boys ASIC Auditor No: 100014140

I understand and agree with the terms of this engagement.  
Acknowledged on behalf of, Kirkwood Family Superannuation Fund by

  
.....

Signed

Paul Kirkwood  
Trustee

  
.....

Dated

  
.....

Signed

Fiona Kirkwood  
Trustee

  
.....

Dated

Kirkwood Family Superannuation Fund  
17 Island Ct  
MINYAMA QLD 4575

10 February 2023

Anthony Boys  
702/20 Hindmarsh Square  
ADELAIDE SA 5000

Dear Sir,

## **Kirkwood Family Superannuation Fund Audit Representation Letter Year ended 30 June 2022**

In connection with your examination of the special purpose financial report of the Kirkwood Family Superannuation Fund as of 30 June 2022, we acknowledge our responsibility for ensuring the financial report is in accordance with the accounting standards detailed in Note 1 to the financial statements. We confirm we have fulfilled our responsibility for the preparation of the financial report in accordance with the relevant financial reporting framework and confirm that the financial report is free of material misstatement, including omissions, and that we have approved the financial report, as evidenced by our signature on the trustee declaration attached to the financial report.

The following representations are made which are true to the best of our knowledge and belief:

### **Accounting Policies**

All the significant accounting policies of the fund are adequately described in Note 1 to the financial statements and are consistent with the policies adopted last year, unless otherwise detailed in the notes to the financial statements.

### **Fund Books / Records / Minutes**

As agreed in the terms of the audit engagement, all financial books, records and related data have been made available to you, including relevant minutes of the trustee's meetings and this information has been retained in the appropriate format for the required period of time.

We confirm all transactions have been recorded and are reflected in the financial report.

### **Asset Form**

The assets of the fund are being held in a form suitable for the benefit of the members of the fund.

### **Ownership and Pledging of Assets**

- a) The fund has satisfactory title to all assets disclosed in the statement of financial position; and
- b) No assets of the fund have been pledged to secure liabilities of the fund (unless the charge is permitted by the legislation) or of others.

### **Investments**

- a) Investments as of 30 June 2022 are carried in the books at market value. Such amounts are considered reasonable in the light of present circumstances;
- b) There are no commitments, fixed or contingent, for the purchase or sale of long-term investments, that have not been disclosed in the financial report;
- c) The investment strategy has been determined with due regard to risk, return, liquidity and diversification; and
- d) Every effort has been made to ensure investments are acquired, maintained and disposed of on an arm's length basis.

### **Trust Deed**

The fund is being conducted in accordance with its governing rules.

### **Income Tax Assessment Act, Superannuation Industry (Supervision) Act and Regulations**

The fund is in compliance with the requirements of the relevant Income Tax Assessment Act, and the fund is being conducted in accordance with the Superannuation Industry (Supervision) Act 1993, and Superannuation Industry (Supervision) Regulations 1994 ("SIS") (with the exception of any contraventions as identified by you as the auditor) and we specifically confirm:

- a) The trustees/directors of corporate trustee have been nominated and may only be removed in such manner and circumstances as are allowed in the trust deed;
- b) The trustee has complied with all the trustee standards set out in the regulations and the covenants prescribed by SIS Section 52B;
- c) No trustee/director of the corporate trustee is a disqualified person;
- d) The trustee has complied with the investment standards set out in SIS; and
- e) Information retention obligations have been complied with.

All known instances of non-compliance or suspected non-compliance with the relevant Income Tax Assessment Act or the SIS legislation whose effects should be considered when preparing the financial report, or that impact your obligation to report certain matters to the Australian Taxation Office have been disclosed to you.

### **Internal Controls**

We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud. We have established and maintained an adequate internal control structure to facilitate the preparation of a reliable financial report and to ensure that the assets of the fund are safeguarded from fraud or error. We have assessed the risk that the financial report may be materially mis-stated as a result of fraud and advise we have no knowledge of any actual, suspected or alleged fraud affecting the fund.

The fund does not have a formal process for identifying, estimating or assessing business risks relevant to the financial reporting objectives, and this is considered appropriate in the circumstances. There are no specific risks arising from the information technology utilised by the fund that require attention by the trustee.

To monitor internal controls over financial reporting, we review all reports provided by the information technology systems utilised by the fund for accuracy. This assists in determining if the information is sufficiently reliable for financial reporting purposes.

In instances where the fund uses a custodian, we confirm we have not been advised of any fraud, non-compliance with laws and regulations or uncorrected misstatements that would affect the financial report of the fund.

### **Contributions**

Contributions, if any, received by the fund have been reviewed in line with the limits imposed by the legislation, taking into account contributions paid to other superannuation funds, and any excessive contributions will be dealt with as required by the ATO.

**Legal Matters**

We confirm you have been advised of all significant legal matters, and that all known actual or possible litigation and claims have been adequately accounted for and been appropriately disclosed in the financial report.

Any minutes of meetings with the fund’s legal counsel have been provided for audit review.

**Related Parties**

All related party transactions have been brought to your attention.

**Subsequent Events**

Other than those reported, there are no events subsequent to year end, nor any new litigation or claims referred to the fund’s legal counsel, that would require adjustment to, or disclosure in, the financial report.

**Going Concern Assumption**

We confirm we have no knowledge of any events or conditions that would cast significant doubt on the fund’s ability to continue as a going concern.

**Safeguarding Assets**

We have considered the importance of safeguarding the assets of the fund, and we confirm we have the following procedures in place to achieve this:

- a) Authorised signatories on bank and investment accounts are regularly reviewed and considered appropriate; and
- b) Tangible assets are, where appropriate, adequately insured and appropriately stored.

**Risk of Fraud**

The nature, extent and frequency of assessments undertaken by us to conclude that there is a low risk that the financial report is materially misstated due to fraud, are informal and ad-hoc given the nature of the fund, however we confirm:

- a) The trustees are signatories on all transactions, no other party has the authority to act on behalf of the trustee; and
- b) Reconciliations are undertaken by the trustee or the fund’s accountant for both investments held and all bank accounts maintained by the fund.

We have not identified any specific risks of fraud; however, we acknowledge that if fraud existed within the fund, the most likely areas of concern would be investments or cash being mis-appropriated or contributions being intercepted prior to being banked into the fund’s bank account.

**Procedures for Identifying and Responding to Fraud**

As trustee we believe adequate controls are in place to reduce the risk of fraud, however, should fraudulent activity be identified, the trustee would ensure all trustees are aware of the situation and the fund’s accountant and auditor would be informed.

Depending on the situation, steps would be implemented to cease the fraudulent activity and further controls would be put in place to limit any future activity from affecting the fund.

**Existence of Fraud**

We confirm we have no knowledge of any actual, suspected or alleged fraud affecting the fund.

Yours faithfully,



Trustee



Trustee

# Kirkwood Family Superannuation Fund

## Trustee Declaration

In the opinion of the Trustees of the Kirkwood Family Superannuation Fund.

The Fund is not a reporting entity and this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to these financial statements.

- (i) the financial statements and notes to the financial statements for the year ended 30 June 2022 present fairly the financial position of the Fund at 30 June 2022 and the results of its operations for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements; and
- (ii) the financial statements and notes to the financial statements have been prepared in accordance with the requirements of the Trust Deed; and
- (iii) the operation of the Fund has been carried out in accordance with its Trust Deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993 during the year ended 30 June 2022.

Signed in accordance with a resolution of the trustees by:



.....  
**Paul Kirkwood**  
Trustee

Dated: 13/2/2023



.....  
**Fiona Kirkwood**  
Trustee

Dated: 13/2/2023

**MINUTES OF THE MEETING OF THE TRUSTEES OF  
KIRKWOOD FAMILY SUPERANNUATION FUND  
HELD ON 13/2/2023 AT  
17 ISLAND CT, MINYAMA QLD**

**PRESENT**

Paul Kirkwood  
Fiona Kirkwood

**ALLOCATION OF NET  
INCOME:**

It was resolved that the income of the fund be proportionally allocated to members based on the members' daily weighted average balances. The following amounts of income, and related amounts of tax, are to be credited to / debited from member accounts:

	Income	Fund Tax	Conts Tax	Direct Tax
<i>Mr Paul Kirkwood</i>				
Accumulation	(4)	1	375	0
ABP 25.1% Tax Free	(40,279)	0	0	(659)
<i>Mrs Fiona Kirkwood</i>				
Accumulation	(29,310)	4,374	846	(219)

**REPORTING ENTITY  
CONCEPT:**

It was resolved that, in the opinion of the trustee, the fund is not a reporting entity because it is unlikely that users exist who are unable to command the preparation of reports tailored so as to satisfy specifically all their information needs.

Therefore, the financial statements for the fund are to be prepared on the basis of the fund being a "non-reporting entity", and will therefore take the form of Special Purpose Financial Reports.

**REPORTS AND  
STATEMENTS:**

The Financial Reports consisting of Statement of Financial Position, Operating Statement and Notes to the Financial Statements, Trustee's Declaration, Compilation Report, Auditor's Report and Member Statement for the period ended 30 June 2022 were tabled for consideration at the meeting.

It was resolved that the financial statements be adopted in their present format and that the statement by the trustees attached to the financial reports be signed by the Trustees, stating that:

1. the financial statements are drawn up so as to present fairly the financial position of the fund as at 30 June 2022, the benefits accrued as a result of operations and its cash flow for the year then ended;
2. the financial statements have been prepared in accordance with the requirements of the trust deed and Australian Accounting Standards as noted in Note 1 to the Financial Statements and
3. the fund has operated substantially in accordance with the trust deed and the requirements of the *Superannuation Industry (Supervision) Act 1993 (SISA)*, during the year ended 30 June 2022.



**INCOME TAX RETURN:**

The completed Self-Managed Superannuation Fund Annual Return for the financial year ended 30 June 2022 was tabled for consideration at the meeting.

It was resolved that:

1. the particulars contained in the 2022 income tax return and the relevant records used to ascertain the taxable income, as shown, derived by the fund from all sources in and out of Australia during the year of income are true and correct and;
2. the fund satisfies the statutory requirements and conditions applicable to be classified as a 'Regulated Superannuation Fund/Complying Superannuation Fund' for the year of income and;
3. the income tax return be adopted in its present format and that the Return be signed by the Trustees.

**REVIEW OF INVESTMENT STRATEGY:**

The fund's investment performance for the year ended 30 June 2022 and existing investment strategy have been reviewed by the Trustees, after considering:

1. the risk involved in making, holding and realising, and the likely return from, the fund's investments having regard to its objectives and its expressed cash flow requirements;
2. the composition of the fund's investments as a whole including the extent to which the investments are diverse or involve the funds being exposed to risks from inadequate diversification;
3. the liquidity of the fund's investments having regard to its expected cash flow requirements;
4. the ability of the fund to discharge its existing and prospective liabilities;
5. whether the fund should hold a contract of insurance that provides insurance cover for members of the fund; and
6. the effect of the fund's investments on the above requirements and all matters relating to the prudential nature of the investment being continuously monitored, regularly reviewed and to make sure they adhere to fund's investment objectives and relevant legislation.

It was resolved that the aims and objectives of the investment strategy were being achieved and that the said investment strategy requires no further modification or adoption at this time.

**TRUSTEE AND MEMBER STATUS:**

Each of the trustee(s) confirmed that they are qualified to act as trustee(s) of the fund and that they are not disqualified persons as defined by Section 120 of the S/SA.

Each of the member(s) confirmed that they are a member of the fund and agreed to be bound by the provisions contained within the Trust Deed of the fund (and any subsequent amendments).

**AUDITOR:**

It was resolved that

Anthony Boys  
of  
Australian Super Audits Pty Ltd  
702/20 Hindmarsh Square  
ADELAIDE, SA 5000

act as the auditor of the fund for the next financial year.

**TAX AGENT:**

It was resolved that

Mrs Kim Jay  
of  
Initiative Group  
Suite 2 The Edge East  
10 Lake Kawana Blvd  
BIRTINYA, QLD 4575

act as the tax agent of the fund for the next financial year.

**CLOSURE:**

There being no further business the meeting was closed.



.....  
Paul Kirkwood  
Trustee

Dated 13.12.23 .....



.....  
Fiona Kirkwood  
Trustee

Dated 13.07.2023 .....

Paul Kirkwood  
17 Island Ct  
MINYAMA QLD 4575

30 September 2022

The Trustees  
Kirkwood Family Superannuation Fund  
17 Island Ct  
MINYAMA QLD 4575

Dear Sir/Madam,

### **Income Tax Return for the Year Ended 30 June 2022**

This will advise that I do intend to claim a tax deduction for my personal contributions to the above fund under Section 82AAT (1A) for the year ended 30 June 2022.

I have made a total contribution of \$2,500.00 of which I will claim \$2,500.00 as a deduction.

Yours faithfully,



.....  
Paul Kirkwood  
Fund Member

Fiona Kirkwood  
17 Island Ct  
MINYAMA QLD 4575

30 September 2022

The Trustees  
Kirkwood Family Superannuation Fund  
17 Island Ct  
MINYAMA QLD 4575

Dear Sir/Madam,

### **Income Tax Return for the Year Ended 30 June 2022**

This will advise that I do intend to claim a tax deduction for my personal contributions to the above fund under Section 82AAT (1A) for the year ended 30 June 2022.

I have made a total contribution of \$2,410.00 of which I will claim \$2,410.00 as a deduction.

Yours faithfully,



.....  
Fiona Kirkwood  
Fund Member

The Trustees  
Kirkwood Family Superannuation Fund  
17 Island Ct  
MINYAMA QLD 4575

30 September 2022

Paul Kirkwood  
17 Island Ct  
MINYAMA QLD 4575

Dear Sir/Madam,

### **Contributions made during the Year Ended 30 June 2022**

We acknowledge receipt of your advice and confirm details contained therein as follows;

Member Name:	Paul Kirkwood
Contributions Received:	\$2,500.00
Deduction Claimed:	\$2,500.00

The appropriate amount of contributions tax will be deducted from the total contribution.

Please file this acknowledgement with your income tax records.



.....  
For and on behalf of the Trustee of  
Kirkwood Family Superannuation Fund

The Trustees  
Kirkwood Family Superannuation Fund  
17 Island Ct  
MINYAMA QLD 4575

30 September 2022

Fiona Kirkwood  
17 Island Ct  
MINYAMA QLD 4575

Dear Sir/Madam,

### **Contributions made during the Year Ended 30 June 2022**

We acknowledge receipt of your advice and confirm details contained therein as follows;

Member Name:	Fiona Kirkwood
Contributions Received:	\$2,410.00
Deduction Claimed:	\$2,410.00

The appropriate amount of contributions tax will be deducted from the total contribution.

Please file this acknowledgement with your income tax records.



.....  
For and on behalf of the Trustee of  
Kirkwood Family Superannuation Fund


**RESOLUTION OF THE DIRECTORS OF  
Paul & Fiona Kirkwood ATF Kirkwood Family Superannuation Fund  
ALLOCATION OF AMOUNTS TO CONTRIBUTION RESERVE**

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The Trustees, RESOLVE to allocate the following amounts directly to a Contributions Reserve:

<b>Allocated by:</b>	Paul Kirkwood
<b>Amount:</b>	\$27,500.00
<b>Contribution Type:</b>	Cash or Asset (e.g., listed share)

These amounts are to be held within the Contributions Reserve for allocation a later date in accordance with the requirements outlined within Division 7.2 of the SIS Regulations.



Paul Kirkwood  
Trustee



Fiona Kirkwood  
Trustee

**RESOLUTION OF THE DIRECTORS OF  
Paul & Fiona Kirkwood ATF Kirkwood Family Superannuation Fund  
ALLOCATION OF AMOUNTS TO CONTRIBUTION RESERVE**

---

The Trustees, RESOLVE to allocate the following amounts directly to a Contributions Reserve:

<b>Allocated by:</b>	Fiona Kirkwood
<b>Amount:</b>	\$24,00.00
<b>Contribution Type:</b>	Cash or Asset (e.g., listed share)

These amounts are to be held within the Contributions Reserve for allocation a later date in accordance with the requirements outlined within Division 7.2 of the SIS Regulations.



Paul Kirkwood  
Trustee



Fiona Kirkwood  
Trustee



**RESOLUTION OF THE TRUSTEES OF  
Paul & Fiona Kirkwood ATF Kirkwood Family Superannuation Fund**

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We, being all of the Directors/Trustees of the Fund, RESOLVE as follows:

**RESERVES**

That:

- a) pursuant to clause 9.6 of the Trust Deed, a Reserve account be created;
- b) the Reserve account be used to smooth the contributions allocated to the Fund from year to year by transferring contributed amounts to the fund and allocated to the members within 30 days in accordance with the Fund's Reserving strategy as determined by the Trustee from time to time; and
- c) the Trustee determine a reserving strategy and review it on a regular basis.

Dated: 30 June 2022



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Paul Kirkwood  
Trustee



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Fiona Kirkwood  
Trustee

**RESOLUTION OF THE DIRECTORS OF  
Paul & Fiona Kirkwood ATF Kirkwood Family Superannuation Fund  
RESERVING STRATEGY**

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The Trustees have developed a reserving strategy for the fund which provides for the prudential management of reserves.

**Type of Reserves**

Reserves are amounts set aside within the superannuation fund. They do not form part of any member's account balance. The Fund's trust deed determines the type of reserves permitted and how they may be used.


The Trustees of the fund have resolved to establish a Contributions Reserve in accordance with clause 9.6 of the Fund's Trust Deed.

The primary purpose of this reserve is to hold member and employer contributions which are to be allocated to the fund member in accordance with Division 7.2 of the Superannuation Industry (Supervision) Regulations 1994.

**Investment of Reserves**

Balances held in the Reserve Account will be allocated in accordance with the requirements outlined within Division 7.2 of the SIS Regulations.

Dated: 30 June 2022



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Paul Kirkwood  
Trustee



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Fiona Kirkwood  
Trustee

# Transfer Balance Account Report Declaration

This declaration is to be completed and provided to a tax agent who is lodging a transfer balance account report (TBAR) statement on a fund's behalf. It is the responsibility of the fund trustee(s) to keep a record of the declaration for five years after the declaration has been made.

THIS FORM CANNOT BE LODGED WITH THE ATO

## Fund Details

Name:

Kirkwood Family Superannuation Fund

ABN

47566104009

## Trustee Declaration

- I am authorised to make this declaration;
- I declare that the information provided in this statement is true and correct; and
- I authorise the agent to lodge the fund's TBAR statement to the ATO.



Dated: 13/2/2023

Fiona Kirkwood  
Chairperson

Period From:

01/07/2021

To:

30/06/2022

## Reportable events for Mr Paul Edmund Kirkwood

Account Type	Account Name	Account Number	Event Type	Event Date	Value
IS1	ABP 25.1% Tax Free	1	Member Commutation	01/07/2021	761,430.45

# Annual Pension Review Statement For the Financial Year 2022 / 2023

## 1. Fund Details

Fund Name	Kirkwood Family Superannuation Fund
Fund ABN	47 566 104 009
Fund Address	17 Island Ct MINYAMA, QLD 4575

## 2. Member Details

Member's Name	Mr Paul Kirkwood
Date of Birth	7 November 1957
Gender	Male
Tax File Number Held	Yes
Claim Tax Free Threshold	Yes

## 3. Pension Details

Pension Account	ABP 25.1% Tax Free
Pension Type	Account Based
Start Date	1 July 2021
Reversionary Beneficiary	Fiona Kirkwood
Purchase Price	788,930.45
Account Balance	728,927.97
Date of Balance	30 June 2022
Tax Free Proportion	25.10%

## Income Stream Requirements

Minimum Pension	14,580.00
Maximum Pension*	Not Applicable

\* Maximum Pension applies only to Transition to Retirement pensions, a limit of 10% of the member's account balance in income that can be drawn each year.

## Pension Payment Details

Payment Frequency	Yearly
Selected Amount Strategy	Minimum
Selected Amount	14,580.00

## 4. Member Declaration

I intend on drawing income from my Account Based account during the 2022 / 2023 financial year in accordance with the above. I understand it is the Trustee's responsibility to ensure that the member draws an income stream in accordance with the relevant legislation.

Signature



Date

13 / 2 / 2023

# Electronic lodgment declaration (Form MS)

(for self-managed superannuation funds)

## Part A: Taxpayer's declaration

This declaration is to be completed where the tax return is to be lodged via an approved ATO electronic channel. It is the responsibility of the taxpayer to retain this declaration for a period of five years after the declaration is made, penalties may apply for failure to do so.

### Privacy

The ATO is authorised by the *Taxation Administration Act 1953* to request the provision of tax file numbers (TFNs). The ATO will use the TFNs to identify each partner or beneficiary or entity in our records. It is not an offence not to provide the TFNs. However, you cannot lodge your tax return electronically if you do not quote your TFN.

Taxation law authorises the ATO to collect information and disclose it to other government agencies, including personal information about the person authorised to sign the declaration. For information about privacy go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

### The Australian Business Register

The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this tax return to maintain the integrity of the register.

Please refer to the privacy statement on the Australian Business Register (ABR) website ([www.abr.gov.au](http://www.abr.gov.au)) for further information – it outlines our commitment to safeguarding your details.

### Electronic funds transfer – direct debit

Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

**Tax file number**

866454046

**Fund name**

Kirkwood Family Superannuation Fund

**Year of return**

2022

I authorise my tax agent to electronically transmit this tax return via an approved ATO electronic channel.


**Important:** Before making this declaration please check to ensure that all income has been disclosed and the tax return is true and correct in every detail. If you are in doubt about any aspect of the tax return, place all the facts before the Tax Office. The tax law provides heavy penalties for false or misleading statements on tax returns.

### Declaration

I declare that:

- all of the information I have provided to the agent for the preparation of this document is true and correct
- I authorise the agent to give this document to the Commissioner of Taxation

**Signature of trustee or director**



**Date**

19/0/23

## Part B: Electronic funds transfer consent

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through an approved ATO electronic channel.

This declaration must be signed by the partner, trustee, director or public officer prior to the EFT details being transmitted to the Tax Office. If you elect for an EFT, all details below must be completed.

### Important:

Care should be taken when completing EFT details as the payment of any refund will be made to the account specified.

**Agent's reference number**

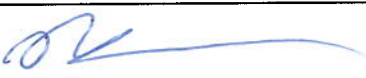
23067003

**Account name**

Fiona Kirkwood & Paul Kirkwood ATF Kirkwood Family Superannuation

I authorise the refund to be deposited directly to the specified account.

**Signature of trustee or director**



**Date**

19/0/23

## Part D: Tax agent's certificate (shared facility users only)

**Declaration:** I declare that:

- I have prepared this tax return in accordance with the information supplied by the trustees;
- I have received a declaration by the trustees that the information provided to me for the preparation of this tax return is true and correct, and;
- I am authorised by the trustees to lodge this tax return, including any applicable schedules.

**Signature of tax agent**



**Date**

**Agent's contact name**

MRS Kim Jay

**Agent's phone**

07 54378888

**Agent's reference**

23067003

**Client's reference**

KIRK0001