

**WALDEMAR & HELEN LEIBRANDT
AS TRUSTEE FOR
W & H SUPERANNUATION FUND

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

CONTENTS

Statement by Trustee

Trustee Declaration

Independent Auditors' Report to the Members

Statement of Financial Position

Operating Statement

Notes to the Financial Statements

W & H SUPERANNUATION FUND
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2018

| | 2018 | | 2017 | |
|------------------------------------------------------|-----------------------------|-----------------------|-----------------------------|-----------------------|
| | \$ | \$ | \$ | \$ |
| Investments | | | | |
| Building Improvements - At written down value | 115,877 | | 120,899 | |
| Plant & Equipment - At written down value | - | | - | |
| Land - At Cost | 66,500 | | 66,500 | |
| Changes in Market Value - Building, P & E, Land | 267,623 | | 372,856 | |
| | <u> </u> | <u>450,000</u> | <u> </u> | <u>560,255</u> |
| Other Assets | | | | |
| Cash at Bank - NAB | 106 | | 106 | |
| Cash at Bank - St George | 601 | | 455 | |
| Rent Receivable | - | | - | |
| | <u> </u> | <u>707</u> | <u> </u> | <u>561</u> |
| Total Assets | | <u>450,707</u> | | <u>560,816</u> |
| Liabilities | | | | |
| Sundry Creditors | 1,250 | | - | |
| Prior year ATO Liability | - | | - | |
| Current Year Tax Payable / (Refundable) | 2,309 | | 2,359 | |
| | <u> </u> | <u>3,559</u> | <u> </u> | <u>2,359</u> |
| Total Liabilities | | <u>3,559</u> | | <u>2,359</u> |
| Net Assets | | <u><u>447,149</u></u> | | <u><u>558,458</u></u> |
| Liability for Accrued Benefits (Note 3, 4, 5) | | | | |
| Allocated to Members' Accounts | | <u><u>447,149</u></u> | | <u><u>558,458</u></u> |

The accompanying notes form part of these financial statements

W & H SUPERANNUATION FUND
OPERATING STATEMENT
AS AT 30 JUNE 2018

| | 2018 | | 2017 | |
|---------------------------------------------------|-----------|-------------------------|--------|-----------------------|
| | \$ | \$ | \$ | \$ |
| Contributions | | | | |
| Employer Contributions - Waldemar | - | | - | |
| Employer Contributions - Helen | - | | - | |
| Government Co-contribution - Helen | - | | - | |
| | | - | | - |
| Net Contributions Received | | <u>-</u> | | <u>-</u> |
| Investment Revenue | | | | |
| Gross Rental Income | 30,794 | | | |
| Net Rent | - | | 21,085 | |
| Interest | 1 | | 2 | |
| Unrealised Changes in MV - Building, P&E, Land | (105,233) | | 610 | |
| | | <u>(74,438)</u> | | <u>21,697</u> |
| Net Investment Revenue | | <u>(74,438)</u> | | <u>21,697</u> |
| | | <u>(74,438)</u> | | <u>21,697</u> |
| Expenses | | | | |
| Accounting Fees | 1,750 | | 1,250 | |
| Building W/O | 5,022 | | 5,022 | |
| Supervisory levy | 259 | | 259 | |
| Insurance | 1,196 | | 558 | |
| Benefits paid - Waldemar | 6,892 | | 9,694 | |
| Benefits paid - Helen | 10,800 | | 9,694 | |
| Rental Expenses | 8,901 | | - | |
| | | <u>34,821</u> | | <u>26,477</u> |
| Benefits Accrued before Income Tax | | <u>(109,259)</u> | | <u>(4,780)</u> |
| Income Tax Benefit/(Expense) (Note 8) | | <u>(2,050)</u> | | <u>(2,100)</u> |
| Benefits Accrued as a Result of Operations | | <u><u>(111,309)</u></u> | | <u><u>(6,880)</u></u> |

The accompanying notes form part of these financial statements

W & H SUPERANNUATION FUND
NOTES TO THE FINANCIAL STATEMENTS
AS AT 30 JUNE 2018

1. W & H SUPERANNUATION FUND

The W & H Superannuation Fund is a defined contribution plan which provides benefits to its members under a Trust Deed dated 22nd November, 2003.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This financial report is a special purpose financial report prepared for distribution to members to satisfy the accountability requirements of the Superannuation Industry (Supervision) Act 1993 and the trust deed. The Trustees have determined that the fund is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the following accounting standards:

AAS 3 Accounting for Income Tax

AAS 5 Materiality in Financial Statements

AAS 8 Events Occurring After Reporting Date.

No other Australian Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report is prepared on an accruals basis. It is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, that are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

W & H SUPERANNUATION FUND
NOTES TO THE FINANCIAL STATEMENTS
AS AT 30 JUNE 2018

(b) Measurement of Investments

Investments of the fund have been measured at market value.

(c) Income Tax

The superannuation fund adopts the liability method of tax effect accounting whereby the income tax expense shown in the operating statement is based on the benefits accrued as a result of operations before income tax adjusted for any permanent differences.

Timing differences that arise due to the different accounting periods in which items of revenue and expense are included in the determination of the benefits accrued as a result of operations and taxable income, are brought to account as either provision for deferred income tax or future income tax benefit at the rate applicable to superannuation funds.

Future income tax benefits are not brought to account unless realisation of the asset is assured beyond reasonable doubt. Future income tax benefits in relation to tax losses are not brought to account unless there is virtual certainty of realisation of the benefit.

(d) Superannuation Contributions Surcharge

The trustee is unable to determine the amount of the surcharge liability for the current reporting period with sufficient reliability for recognition in the financial report until an assessment is received from the Australian Taxation Office. Accordingly, the superannuation fund is recognising the superannuation contributions surcharge as an expense at the time of receipt of an assessment from the Australian Taxation Office. The cost of the surcharge is charged to the relevant member's account.

W & H SUPERANNUATION FUND
NOTES TO THE FINANCIAL STATEMENTS
AS AT 30 JUNE 2018

3. LIABILITY FOR ACCRUED BENEFITS

The liability for accrued benefits is the Fund's present obligation to pay benefits to members and beneficiaries and has been calculated as the difference between the carrying amounts of the assets and the carrying amounts of the sundry liabilities and income tax liabilities as at the reporting date.

Changes in the Liability for Accrued Benefits

| | 2018 | 2017 |
|---------------------------------------------------------|------------------|----------------|
| | \$ | \$ |
| Liability for Accrued Benefits at beginning of the year | 558,458 | 565,338 |
| Plus: Increase in Accrued Benefits | (111,309) | (6,880) |
| Liability for Accrued Benefits at end of the year | <u>447,149</u> | <u>558,458</u> |
| Waldemar Leibrandt | | |
| Opening Balance | 135,408 | 141,961 |
| Employer Contributions | - | - |
| Tax On Contributions | - | - |
| Share of Earnings | (22,202) | 3,668 |
| Tax On Earnings | (497) | (527) |
| Government Co-contribution | - | - |
| Benefits Paid | (6,892) | (9,694) |
| Transfers In & Transfers from Reserves | - | - |
| Closing Balance | <u>105,817</u> | <u>135,408</u> |
| Helen Leibrandt | | |
| Opening Balance | 423,049 | 423,376 |
| Employer Contributions | - | - |
| Tax On Contributions | - | - |
| Share of Earnings | (69,365) | 10,940 |
| Tax On Earnings | (1,553) | (1,572) |
| Government Co-contribution | - | - |
| Benefits Paid | (10,800) | (9,694) |
| Transfers In & Transfers from Reserves | - | - |
| Closing Balance | <u>341,331</u> | <u>423,049</u> |
| TOTAL MEMBERS' BALANCE | <u>447,149</u> | <u>558,458</u> |

W & H SUPERANNUATION FUND
NOTES TO THE FINANCIAL STATEMENTS
AS AT 30 JUNE 2018

4. VESTED BENEFITS

Vested Benefits are benefits which are not conditional upon continued membership of the Fund (or any factor other than resignation from the Fund) and include benefits which members were entitled to receive had they terminated their Fund membership at the reporting date.

| | 2018 | 2017 |
|-----------------|----------------|----------------|
| | \$ | \$ |
| Vested Benefits | <u>447,149</u> | <u>558,458</u> |

5. GUARANTEED BENEFITS

No guarantees have been made in respect of any part of the liability for accrued benefits.

6. CHANGES IN MARKET VALUE

Investments Held at the Reporting Date

| | 2018 | 2017 |
|------------------------------------------------|-----------------------|-----------------------|
| | \$ | \$ |
| Building Improvements - At Cost | 182,608 | 182,608 |
| Less: Accumulated Depreciation | <u>(66,731)</u> | <u>(61,709)</u> |
| | 115,877 | 120,899 |
| Plant & Equipment - At Cost | 15,896 | 15,896 |
| Less: Accumulated Depreciation | <u>(15,896)</u> | <u>(15,896)</u> |
| | - | - |
| Land - At Cost | 66,500 | 66,500 |
| Total Property - At Cost | <u><u>182,377</u></u> | <u><u>187,399</u></u> |
| Total Property - At Market Value | 450,000 | 560,255 |
| CHANGE IN MARKET VALUE - Building, P&E, & Land | <u><u>267,623</u></u> | <u><u>372,856</u></u> |

7. MEMBERSHIP

As at the balance date of the Plan there was 2 members (2016 - 2 members).

W & H SUPERANNUATION FUND
NOTES TO THE FINANCIAL STATEMENTS
AS AT 30 JUNE 2018

8. INCOME TAX

The prima facie tax payable on the benefits accrued as a result of operations is reconciled to the income tax provided in the accounts as follows:

| | 2018 | 2017 |
|-----------------------------------------------|------------------|----------------|
| | \$ | \$ |
| Net Revenue | <u>(109,259)</u> | <u>(4,780)</u> |
| Prima Facie Income Tax Expense @ 15% | <u>(16,389)</u> | <u>(717)</u> |
| Benefits paid | 17,692 | 19,388 |
| Changes in Market Value | (105,233) | (610) |
| Government Co Contribution | - | - |
| Benefits Transferred In - Taxed | - | - |
| Contributions Included in Benefit transferred | <u>-</u> | <u>-</u> |
| | 13,666 | 13,998 |
| | <u>2,050</u> | <u>2,100</u> |
| Income Tax Expense | <u>2,050</u> | <u>2,100</u> |
| ATO Liability Comprises | | |
| Income Tax Payable / (Refundable) | 2,050 | 2,100 |
| Supervisory levy | 259 | 259 |
| Tax Instalments paid | - | - |
| | <u>2,309</u> | <u>2,359</u> |

9. TERMINATION OF THE FUND

In accordance with the Fund's Trust Deed and rules, the Fund shall be wound up upon the happening of any of the following events:

- (a) All sponsors resolve to permanently cease contributing to the fund;
- (b) There is no member entitled to any benefits under the deed; or
- (c) (i) An order is made or an effective resolution is passed for the winding up of the Principal Sponsor being an incorporated body (being other than for the purpose of amalgamation or reconstruction or if the Principal Sponsor for any reason permanently ceases to pursue objects of the company; or
- (ii) The Principal sponsor, not being an incorporated body, is dissolved, or the enterprise of the Principal Sponsor in any way ceases to exist other than for the purpose of succession or reconstruction, and all participating sponsors agree to permanently cease contributing to the Fund.

SMSF Tax Return**2018**

1 Jul 2017—30 Jun 2018

TFN Recorded

PART A ELECTRONIC LODGMENT DECLARATION (FORM P, T, F, SMSF OR EX)

This declaration is to be completed where the tax return is to be lodged via the Tax Office's electronic lodgment service (ELS). It is the responsibility of the taxpayer to retain this declaration for a period of five years after the declaration is made, penalties may apply for failure to do so.

Privacy

The ATO is authorised by the *Taxation Administration Act 1953* to request the provision of tax file numbers (TFNs). The ATO will use the TFNs to identify each partner or beneficiary or entity in our records. It is not an offence not to provide the TFNs. However, you cannot lodge your tax return electronically if you do not quote your TFN.

Taxation law authorises the ATO to collect information and to disclose it to other government agencies. For information about your privacy go to ato.gov.au/privacy

The Australian Business Register

The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this tax return to maintain the integrity of the register.

Please refer to the privacy statement on the Australian Business Register (ABR) website (www.abr.gov.au) for further information – it outlines our commitment to safeguarding your details.

Electronic Funds Transfer – Direct Debit

Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

| Tax File Number | Name of partnership, trust, fund or entity | Year |
|------------------------|---------------------------------------------------|-------------|
| TFN Recorded | W&H SUPERFUND | 2018 |

I authorise my tax agent to electronically transmit this tax return via the electronic lodgment service.

Important

Before making this declaration please check to ensure that all income has been disclosed and the tax return is true and correct in every detail. If you are in doubt about any aspect of the tax return, place all the facts before the Tax Office. The tax law provides heavy penalties for false or misleading statements on tax returns.

Declaration - I declare that:

- the information provided to my registered tax agent for the preparation of this tax return, including any applicable schedules is true and correct, and
- the agent is authorised to lodge this tax return.

| | |
|--------------------------------------------------|-------------|
| Signature of partner, trustee or director | Date |
|--------------------------------------------------|-------------|

PART B ELECTRONIC FUNDS TRANSFER CONSENT

This declaration is to be completed when an electronic funds transfer EFT of a refund is requested and the tax return is being lodged through the electronic lodgment service ELS.

This declaration must be signed by the taxpayer prior to the EFT details being transmitted to the Tax Office. If you elect for an EFT, all details below must be completed.

Important

Care should be taken when completing EFT details as the payment of any refund, including any family tax benefit, will be made to the account specified.

| Agent Ref No. | Account Name |
|---------------|---------------------------|
| 24759991 | W & H SUPERANNUATION FUND |

I authorise the refund to be deposited directly to the account specified.

| | |
|-----------|------|
| Signature | Date |
|-----------|------|

PART D TAX AGENTS CERTIFICATE (SHARED FACILITIES USERS ONLY)

| Client Ref | Agent Ref No. | Contact Name | Contact No. |
|------------|---------------|---------------------|-------------|
| BWHSMSF | 24759991 | SYDNEY TAX PRACTICE | 0292119790 |

Declaration - I declare that:

- I have prepared this tax return and/or family tax benefit tax claim in accordance with the information supplied by the taxpayer
- I have received a declaration made by the taxpayer that the information provided to me for the preparation of this document is true and correct, and
- I am authorised by the taxpayer to lodge this tax return and any applicable schedules that are attached.

| | |
|-------------------|------|
| Agent's Signature | Date |
|-------------------|------|

Section A: Fund information

| | | | | |
|------------------------------------------------------------------------------------------------------------------------|------------------|--------------|-----------------|---------------------------|
| Period start | | | | 01/07/2017 |
| Period end | | | | 30/06/2018 |
| 1 TAX FILE NUMBER | | | | TFN Recorded |
| 2 NAME OF SELF-MANAGED SUPERANNUATION FUND (SMSF) | | | | W&H SUPERFUND |
| 4 CURRENT POSTAL ADDRESS | | | | |
| Address | Town/City | State | Postcode | |
| 40 CUTLER RD | LANSVALE | NSW | 2166 | |
| 5 ANNUAL RETURN STATUS | | | | |
| Is this the first required return for a newly registered SMSF? | | | | No |
| 6 SMSF AUDITOR | | | | |
| Title | | | | Mr |
| First name | | | | TONY |
| Family name | | | | BOYS |
| SMSF auditor number | | | | 100014140 |
| Contact number | | | | 04-10712708 |
| Auditor Address | Town/City | State | Postcode | |
| BOX 3376 | RUNDLE MALL | SA | 5000 | |
| 7 ELECTRONIC FUNDS TRANSFER (EFT) | | | | |
| A. Financial institution details for super payments and tax refunds | | | | |
| Type | | | | Client Account |
| BSB number | | | | 112879 |
| Account number | | | | 493790804 |
| Account name | | | | W & H SUPERANNUATION FUND |
| B. Financial institution details for tax refunds only | | | | |
| Type | | | | Client Account |
| BSB number | | | | 112879 |
| Account number | | | | 493790804 |
| Account name | | | | W & H SUPERANNUATION FUND |
| 8 STATUS OF SMSF | | | | |
| Australian superannuation fund? | A | | | Yes |
| Fund benefit structure | B | | | A |
| Does the fund trust deed allow acceptance of the Government's Super Co-contribution and Low Income Super Contribution? | C | | | Yes |

Section B: Income

11 INCOME

Losses carried forward

| | | |
|-----------------------------------------|---------------------------------|--------------------|
| Net Capital Losses from Collectables | | \$0.00 |
| Other Net Capital Losses | | \$0.00 |
| Gross rent and other leasing and hiring | B | \$30,794.00 |
| Gross interest income | C | \$1.00 |
| Assessable contributions | (R1 + R2 + R3 less R6) R | \$0.00 |
| No-TFN-quoted contributions | R3 | \$0.00 |
| Gross income | W | \$30,795.00 |
| Total assessable income | V | \$30,795.00 |

Section C: Deductions and non-deductible expenses

12 DEDUCTIONS

| | | Deductions | | Non-Deductible Expenses |
|----------------------------------------|-----------|-------------------------------------------------|-----------|-------------------------|
| Capital works expenditure | D1 | \$5,022.00 | D2 | |
| Investment expenses | I1 | \$8,901.00 | I2 | |
| Management and administration expenses | J1 | \$3,205.00 | J2 | |
| Totals | N | \$17,128.00 | Y | |
| Total SMSF expenses | | (N + Y) | Z | \$17,128.00 |
| Taxable income or loss | | (TOTAL ASSESSABLE INCOME less TOTAL DEDUCTIONS) | O | \$13,667.00 |

Section D: Income tax calculation statement

13 CALCULATION STATEMENT

| | | | |
|----------------------------------------------|----------------------------------------|-----------|-------------------|
| Taxable income | | A | \$13,667.00 |
| Tax on taxable income | | T1 | \$2,050.05 |
| Tax on no-TFN-quoted contributions | | J | \$0.00 |
| Gross tax | | B | \$2,050.05 |
| Subtotal | (B less C - cannot be less than zero) | T2 | \$2,050.05 |
| Subtotal | (T2 less D - cannot be less than zero) | T3 | \$2,050.05 |
| REFUNDABLE TAX OFFSETS | (E1 + E2 + E3 + E4) | E | \$0.00 |
| Complying fund's franking credits tax offset | | E1 | \$0.00 |
| Tax Payable | | T5 | \$2,050.05 |

| | | |
|----------------------------------------------------------|----------|-------------------|
| Tax offset refunds (Remainder of refundable tax offsets) | I | \$0.00 |
| Supervisory levy | L | \$259.00 |
| Supervisory levy adjustment for wound up funds | M | \$0.00 |
| Supervisory levy adjustment for new funds | N | \$0.00 |
| Amount payable | S | \$2,309.05 |

Section H: Assets and liabilities

| | | |
|------------------------------------------|----------|---------------------|
| 15 ASSETS | | |
| 15b Australian direct investments | | |
| Cash and term deposits | E | \$707.00 |
| Residential real property | L | \$450,000.00 |
| 15c Overseas direct investments | | |
| Total Australian and overseas assets | U | \$450,707.00 |
| 16 LIABILITIES | | |
| Total member closing account balances | W | \$447,147.00 |
| Other liabilities | Y | \$3,559.00 |
| Total liabilities | Z | \$450,706.00 |

Section K: Declarations

PREFERRED TRUSTEE OR DIRECTOR CONTACT DETAILS

| | |
|----------------|-------------|
| Title | Mrs |
| First name | HELEN |
| Family name | Leibrandt |
| Contact number | 02 97886030 |

TAX AGENT'S CONTACT DETAILS

| | |
|----------------|---------------------|
| Practice name | Sydney Tax Practice |
| Title | Mr |
| First name | SYDNEY |
| Other name | TAX |
| Family name | PRACTICE |
| Contact number | 02 92119790 |

Member 1 — LEIBRANDT, HELEN THERESE (TFN Recorded)

| | |
|-----------------------------------------------------------------------------------------------|--------------|
| Account status | Open |
| Tax File Number | TFN Recorded |
| INDIVIDUAL NAME | |
| Title | Mrs |
| Given name | HELEN |
| Other given names | THERESE |
| Family name | LEIBRANDT |
| Suffix | |
| Date of birth | 11 Mar 1946 |
| Date of death | |
| CONTRIBUTIONS | |
| Opening account balance | \$423,049.00 |
| Employer contributions | A |
| Principal Employer ABN | A1 |
| Personal contributions | B |
| CGT small business retirement exemption | C |
| CGT small business 15 year exemption | D |
| Personal injury election | E |
| Spouse and child contributions | F |
| Other third party contributions | G |
| Assessable foreign superannuation fund amount | I |
| Non-assessable foreign superannuation fund amount | J |
| Transfer from reserve: assessable amount | K |
| Transfer from reserve: non-assessable amount | L |
| Contributions from non-complying funds and previously non-complying funds | T |
| Any other contributions (including Super Co-contributions and Low Income Super Contributions) | M |
| Total Contributions | N |

OTHER TRANSACTIONS

| | | |
|----------------------------------------------|-----------|---------------------|
| Allocated earnings or losses | O | (\$70,918.11) |
| Inward rollovers and transfers | P | |
| Outward rollovers and transfers | Q | |
| TRIS Count | | |
| Accumulation phase account balance | S1 | \$341,330.89 |
| Retirement phase account balance - Non CDBIS | S2 | |
| Retirement phase account balance - CDBIS | S3 | |
| Accumulation phase value | X1 | |
| Retirement phase value | X2 | |
| Lump Sum payment | R1 | \$10,800.00 A |
| Income stream payment | R2 | |
| Closing account balance | S | \$341,330.89 |

Member 2 — LEIBRANDT, WALDEMAR (TFN Recorded)

| | |
|-----------------------------------------------------------------------------------------------|--------------|
| Account status | Open |
| Tax File Number | TFN Recorded |
| INDIVIDUAL NAME | |
| Title | Mr |
| Given name | WALDEMAR |
| Other given names | |
| Family name | LEIBRANDT |
| Suffix | |
| Date of birth | 11 Jan 1944 |
| Date of death | |
| CONTRIBUTIONS | |
| Opening account balance | \$135,408.00 |
| Employer contributions | A |
| Principal Employer ABN | A1 |
| Personal contributions | B |
| CGT small business retirement exemption | C |
| CGT small business 15 year exemption | D |
| Personal injury election | E |
| Spouse and child contributions | F |
| Other third party contributions | G |
| Assessable foreign superannuation fund amount | I |
| Non-assessable foreign superannuation fund amount | J |
| Transfer from reserve: assessable amount | K |
| Transfer from reserve: non-assessable amount | L |
| Contributions from non-complying funds and previously non-complying funds | T |
| Any other contributions (including Super Co-contributions and Low Income Super Contributions) | M |
| Total Contributions | N |

OTHER TRANSACTIONS

| | | |
|----------------------------------------------|-----------|---------------------|
| Allocated earnings or losses | O | (\$22,699.22) |
| Inward rollovers and transfers | P | |
| Outward rollovers and transfers | Q | |
| TRIS Count | | |
| Accumulation phase account balance | S1 | \$105,816.80 |
| Retirement phase account balance - Non CDBIS | S2 | |
| Retirement phase account balance - CDBIS | S3 | |
| Accumulation phase value | X1 | |
| Retirement phase value | X2 | |
| Lump Sum payment | R1 | \$6,891.98 A |
| Income stream payment | R2 | |
| Closing account balance | S | \$105,816.80 |

Worksheets

16 LIABILITIES**Y** Other liabilities

| Description | Amount |
|------------------|-------------------|
| ATO Liability | \$2,309.00 |
| Sundry Creditors | \$1,250.00 |
| Total | \$3,559.00 |

Minutes of Meeting of Trustees of
W & H Superannuation Fund
Held at: 40 Cutler Road, Lansvale NSW 2166
On 30th June 2018

Present: Waldemar Leibrandt
Helen Leibrandt (Chairperson)

Minutes: The Chairperson reported that the minutes of the previous meeting had been signed as a true record.

Financial Statements Of Superannuation Fund:

It was resolved that the financial statements would be prepared as a Special Purpose Financial Report as, in the opinion of the Trustees, the Superannuation Fund is a non reporting entity and therefore is not required to comply with all the Australian Accounting Standards.

The Chairperson tabled the Financial Statements and Notes to the financial statements of the Superannuation Fund in respect of the year ended and it was resolved that such Statements be and are hereby adopted as tabled.

Trustee's Declaration:

It was resolved that the Trustee's Declaration of the Superannuation Fund be signed.

Form F Annual Return:

Being satisfied that the fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 and regulations during the year ended 30 June 2018, it was resolved that the Annual return be approved, signed and lodged with the Australian Taxation Office.

Investment Strategy:

The investment performance was reviewed and found to be within the acceptable investment ranges outlined in the investment strategy. After considering the risk, rate or return and liquidity of the investments and the ability of the fund to discharge its existing liabilities it was resolved that no changes in the investment strategy were required.

Accumulation Phase:

It was resolved that the fund will remain in accumulation phase.

Allocation of Income:

It was resolved that the income of the fund would be allocated to the members based on their percentage of opening balance.

Investment Acquisitions/Disposals:

It was resolved to ratify the investment acquisitions and disposals throughout the financial year ended 30 June 2018.

Auditors and Tax Agents:

It was resolved that A.W BOYS be appointed auditor of the fund for the year ending 30 June 2018.

Trustee Status:

Each of the trustees confirmed that they are qualified to act as trustees of the fund and that they are not disqualified persons as defined by section 121 of the SIS Act.

All resolutions for this meeting were made in accordance with regulation 4.8 of the SIS Act and regulations.

There being no further business the meeting then closed.

Signed as a true records.

.....
Chairperson.

Minutes of Meeting of Trustee of
W & H Superannuation Fund
Held at: 40 Cutler Road, Lansvale NSW 2166
On 1st July 2018

Present: Waldemar Leibrandt
Helen Leibrandt (Chairperson)

Minutes:

The Chairperson reported that the minutes of the previous meeting had been signed as a true record.

Funds withdrawn:

It was resolved that a total amount of \$21,747.37 has been withdrawn during the financial year ended 30 June 2018, and was allocated as follows:

| | |
|---------------------------|--------------------|
| ➤ Accounting & Audit fees | \$500.00 |
| ➤ Building Insurance | \$1,196.39 |
| ➤ ATO Tax Liabilities | \$2,359.00 |
| ➤ Waldemar benefits paid | \$6,891.98 |
| ➤ Helen benefits paid | <u>\$10,800.00</u> |
| | <u>\$21,747.37</u> |

Member benefits paid:

All members of the fund remain in accumulation phase. Lump sum benefits paid to the members during FY18 are as follows:

| | |
|--------------------------------------|-------------|
| ➤ Lump sum benefits paid to Waldemar | \$6,891.98 |
| ➤ Lump sum benefits paid to Helen | \$10,800.00 |

Trustee Status:

Each of the trustees confirmed that they are qualified to act as trustees of the fund and that they are not disqualified persons as defined by section 121 of the SIS Act.

All resolutions for this meeting were made in accordance with regulation 4.8 of the SIS Act and regulations.

Signed as a true records.

.....
Chairperson

INVESTMENT STRATEGY
W & H SUPERANNUATION FUND

INVESTMENT OBJECTIVES

The trustees of the above superannuation fund believe that the following general investment objectives should be considered:

- To provide superannuation benefits to the members of the fund to meet their retirement needs.
- To ensure that an appropriate mix of assets are owned by the fund by taking into account the age of the members.
- To achieve a rate of return greater than the CPI increases.
- To maintain a low level of capital volatility.
- To ensure that assets of the fund are liquid enough to meet expected cash flow requirements.

INVESTMENT STRATEGY

To achieve the above investment objectives of the fund, the trustees have determined that the fund will consider investments in the following areas:

- Residential Real Estate.
- Cash and any other interest bearing deposits.

The trustees believe that a return in excess of CPI when averaged over a five-year period is considered to be a good return on investment.

In determining this strategy the trustees have considered all investment objectives, the fund's trust deed and any other relevant legislation.

It is noted that the trustees should also seek appropriate professional advice when required.

POLICIES

The policies of the fund are as follows:

- To continually monitor the performance of the fund's investments.
- To monitor the liquidity requirements of the fund.
- To monitor the economic and market conditions.

The trustees reserve the right to alter any of the above asset classes, percentages and returns on investment values as and when they see fit.

.....Trustee – Waldemar Leibrandt

.....Trustee – Helen Leibrandt

Dated: 1 July 2018

ENGAGEMENT LETTER

To: The Trustees, Helen Leibrandt and Wal Leibrandt

Scope

You have requested that we audit the financial report of “W&H SUPERANNUATION FUND”, which comprises the balance sheet as at 30 June 2018, and the income statement for the year then ended a summary of significant accounting policies, other explanatory notes and the trustees’ declaration. We are pleased to confirm our acceptance and our understanding of this engagement by means of this letter. Our audit will be conducted with the objective of expressing an opinion on the financial report and compliance with the *Superannuation Industry Supervisory Act 1993*.

We will conduct our audit in accordance with Australian Auditing Standards. Those Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement. An audit involves performing audit procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. An audit also includes evaluating the appropriateness of the financial reporting framework, accounting policies used and the reasonableness of accounting estimates made by the Trustees, as well as evaluating the overall presentation of the financial report.

Because of the test nature and other inherent limitations of an audit, together with the inherent limitations of any accounting and internal control system, there is an unavoidable risk that even some material misstatements may remain undiscovered. In making our risk assessments, we consider internal control relevant to the entity’s preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control.

We take this opportunity to remind you that the responsibility for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Superannuation Industry Supervisory Act 1993* is that of the trustees. Our auditor’s report will explain that the trustees are responsible for the preparation and the fair presentation of the financial report in accordance with the applicable financial reporting framework and this responsibility includes:

- designing, implementing and maintaining internal control relevant to the preparation of a financial report that is free from misstatement, whether due to fraud or error;
- selecting and applying appropriate accounting policies; and
- making accounting estimates that are reasonable in the circumstances.

As part of our audit process, we will request from the trustees written confirmation concerning representations made to us in connection with the audit.

Other Matters under the *Corporations Act 2001*

Independence

We confirm that, to the best of our knowledge and belief, we currently meet the independence requirements of the *Corporations Act 2001* in relation to the audit of the financial report. In conducting our audit of the financial report, should we become aware that we have contravened the independence requirements of the *Corporations Act 2001*, we shall notify you on a timely basis.

We look forward to your full cooperation and make available to us whatever records, documentation and other information we request in connection with our audit.

Please sign and return the attached copy of this letter to indicate that it is in accordance with your understanding of the arrangements for our audit of the financial report.

Yours faithfully,

.....

A.W. Boys
Registered Company Auditor 67793
Dated

Acknowledged on behalf of, W&H Superannuation Fund by

.....
HELEN LEIBRANDT

Audit Representation Letter from Trustee(s)

W & H SUPERANNUATION FUND

Year ended 30 June 2018

To the auditor,

Dear Sir,

With respect to the audit of the financial statements of the above-mentioned fund for the year ended stated, the following representations are made which are true and correct to the best of my (our) knowledge and belief that will address the necessary compliance requirements of the *Superannuation Industry (Supervision) Act 1993*.

Preparation of the ATO Income Tax & Regulatory Return

The information disclosed in the annual return is complete and accurate.

Sole Purpose of the Fund

The sole purpose of the Fund is to provide retirement and/or death benefits to its members and/or beneficiaries.

Accounting Policies

All the significant accounting policies of the Fund are adequately described in the Financial Statements and the Notes thereto. These policies are consistently applied unless specifically noted in the Financial Statements and Notes.

Fund Books/Records/Minutes

All financial books, records and relevant material relating to the transactions and activities of the Fund have been made available to you, including minutes of the Trustees' meetings, the Trust Deed (as amended) and the Rules of the Fund. The Financial Statements accurately disclose the Revenue and Expenses and the full extent of the Assets and Liabilities of the Fund.

Asset Form

The assets of the Fund are being held in an acceptable form suitable for the benefit of the members of the Fund, and have been stated at their net market value.

Ownership and Pledging of Assets

1. The Fund has satisfactory title to all assets shown in the Financial Statements
2. Investments are registered in the name of W & H Superannuation Fund
3. No assets of the Fund have been pledged to secure liabilities of the Fund or of any other fund or entity.

Investments

1. Investments are carried in the books at their net market value.
2. Amounts stated are considered reasonable in the current market condition, and there has not been any permanent diminution in their value below the amounts recorded in the Financial Statements.
3. There are no commitments, fixed or contingent, for the purchase or sale of long term investments.
4. Investment transactions and investments held are in accordance with the Investment Strategy, which has been determined with due regard to risk, return, liquidity and diversity.
5. The Trustee(s) have complied with all the Investment Standards stipulated in the Regulations relating to the SIS Act as amended.

Trust Deed Amendments

All amendments (if any) to the Trust Deed were made in order for the Fund to comply with the SIS Act, Regulations and any other applicable legislation relating to the operation and governance of the Fund.

Governing Rules

The Fund is being conducted in accordance with its Trust Deed and Governing Rules.

Legislative Requirements

The Fund is being conducted in accordance with the *Superannuation Industry (Supervision) Act 1993*, and the Regulations of the said Act.

Trustee Responsibilities

The Trustees are aware of their responsibilities to the Members and the various regulatory bodies.

Trustee Covenants

The Trustee(s) have complied with all the Trustee Covenants set out in section 52 of the *Superannuation (Supervision) Act 1993*.

Disqualified person not to act as a Trustee

There is no reason why any Trustee should be prohibited from acting as a Trustee of this Superannuation Fund.

Information to Members

Information relating to the transactions and activities of the Fund has been supplied in a timely manner.

Meetings

Meetings have been conducted in accordance with the Trust Deed and the requirements of the SIS Act. Resolutions and issues on which the Trustee(s) have voted, or on which they were required to vote have been passed by at least a 2/3rds majority of the Trustees.

Subsequent Events

Since the end of the financial year stated in the Financial Statements till the date of this letter, there have been no events or transactions that would have a material effect upon the Fund either financially or operationally.

Yours faithfully

Waldemar Leibrandt

Helen Leibrandt