## Application for membership

## **CARO Superannuation Fund**

I, Catherine Wildschut of 10 MURPHY COURT, AVENELL HEIGHTS QLD 4670 am a trustee of the Fund. I hereby apply for membership of CARO Superannuation Fund and consent to becoming a Member of it. I confirm that I am not aware of any impediments to this application and acknowledge that I have read the Product Disclosure Statement including any other information provided to me.

I agree that upon acceptance of my membership to:

- 1. be bound by the terms of the Deed and the Rules of the Fund;
- 2. be bound by all decisions of the Trustee that were made in accordance with the Rules of the Fund, the superannuation laws and the trustee laws;
- 3. provide information to the Trustee where required, e.g. medical conditions;
- **4.** provide my Tax File Number to the Trustee provided the Trustee abides by the laws relating to the collection and dissemination of my Tax File Number;
- 5. consent to the Trustee to hold that information despite anything to the contrary in the privacy legislation;
- **6.** provide the Trustee, within a reasonable period of time a detailed death benefit plan that may include a Binding Death Benefit Nomination;
- 7. ensure that any Superannuation contributions, transfers or rollovers are made in accordance with the superannuation laws at that time;
- 8. notify the Trustee where I have become disabled, retired, attained preservation age or met some other condition of release; and
- 9. notify the Trustee where I have become separated from my Spouse that is deemed irreconcilable, if I have one.

Date of Birth:	21 / 11 / 1950	
Tax File Number:	481 311 389	
Executed by:		
X Catherine Wildschut	4-1	02 / 02 / \2 Date

## Application for membership

## **CARO Superannuation Fund**

I, Ronald Wildschut of 10 MURPHY COURT, AVENELL HEIGHTS QLD 4670 am a trustee of the Fund. I hereby apply for membership of CARO Superannuation Fund and consent to becoming a Member of it. I confirm that I am not aware of any impediments to this application and acknowledge that I have read the Product Disclosure Statement including any other information provided to me.

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- 6. provide the Trustee, within a reasonable period of time a detailed death benefit plan that may include a Binding Death Benefit Nomination;
- 7. ensure that any Superannuation contributions, transfers or rollovers are made in accordance with the superannuation laws at that time;
- 8. notify the Trustee where I have become disabled, retired, attained preservation age or met some other condition of release; and
- 9. notify the Trustee where I have become separated from my Spouse that is deemed irreconcilable, if I have one.

Date of Birth:	12 102 / 1947
Tax File Number:	478 293 023

**Executed by:** 

Ronald Wildschut

02/02/2012

## Trustee consent

## **CARO Superannuation Fund**

- I, Catherine Wildschut hereby consent to the appointment to act as trustee of the Fund and to be bound by the Fund's Deed and all of the Rules and the Act as defined in the Deed and to ensure that:
  - the Fund continues to be a Complying Superannuation Fund as defined in the Deed;
     and
  - the Fund is continuously maintained as a Self Managed Superannuation Fund.

I declare that I am not a disqualified person as that term is defined under the Trust Deed or the Act;

The appointment is to last only so long as the Fund continues to be a Complying Superannuation Fund. Where the appointment threatens the Fund's complying status, I agree to resign with effect immediately upon becoming aware of such threat.

Catherine Wildschut

Date

Executed by:

## Trustee consent

## **CARO Superannuation Fund**

- I, Ronald Wildschut hereby consent to the appointment to act as trustee of the Fund and to be bound by the Fund's Deed and all of the Rules and the Act as defined in the Deed and to ensure that:
  - the Fund continues to be a Complying Superannuation Fund as defined in the Deed;
     and
  - the Fund is continuously maintained as a Self Managed Superannuation Fund.

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The appointment is to last only so long as the Fund continues to be a Complying Superannuation Fund. Where the appointment threatens the Fund's complying status, I agree to resign with effect immediately upon becoming aware of such threat.

D and

Executed by:

02 / 02 /\2 Date



# Self-managed super fund trustee declaration

#### I understand that as an individual trustee or director of the corporate trustee of

Fund Name

#### **CARO Superannuation Fund**

I am responsible for ensuring that the fund complies with the *Superannuation Industry (Supervision) Act 1993* (SISA) and other relevant legislation. The Commissioner of Taxation (the Commissioner) has the authority and responsibility for administering the legislation and enforcing the fund's compliance with the law.

If I do not comply with the legislation, the Commissioner may take the following actions:

- impose administrative penalties on me
- enter into agreements with me to rectify any contraventions of the legislation
- · disqualify me from being a trustee or director of a corporate trustee of any superannuation fund in the future
- remove the fund's complying status resulting in a significant tax penalty on the fund, and
- prosecute me under the law, resulting in fines or imprisonment.

I must keep myself informed of changes to the legislation relevant to the operation of my fund and ensure the trust deed is kept up to date in accordance with the law and the needs of the members.

#### **SOLE PURPOSE**

I understand it is my responsibility to ensure the fund is maintained for the purpose of providing benefits to its members upon their retirement (or attainment of a certain age) or their beneficiaries if a member dies.

#### TRUSTEE DUTIES

I understand that by law I must:

- act honestly in all matters concerning the fund
- exercise skill, care and diligence in managing the fund
- · act in the best interests of all the members of the fund
- ensure that my money and other assets are kept separate from the money and other assets of the fund
- take appropriate action to protect the fund's assets (for example, have sufficient evidence of the ownership of fund assets)
- not enter into any contract, or do anything, that would prevent me from, or hinder me in, properly performing or exercising
  my functions or powers as a trustee or director of the corporate trustee of the fund
- prepare and implement an investment strategy that takes the whole of the fund's circumstances into account, which
  includes, but is not limited to
  - the risks associated with the fund's investments
  - the likely return from investments, taking into account the fund's objectives and expected cash flow requirements
  - investment diversity and the fund's exposure to risk due to inadequate diversification, and
  - the liquidity of the fund's investments having regard to the fund's expected cash flow requirements in discharging its existing and prospective liabilities, and
- allow all members of the fund to have access to information and documents as required, including details about
  - the financial situation of the fund
  - the investments of the fund, and
  - the members' benefits entitlements.

#### Investment restrictions

I understand that, as a trustee or director of the corporate trustee of the fund, subject to certain limited exceptions specified in the law, I am prohibited from the following:

- lending money of the fund to, or providing financial assistance to, a member of the fund or a member's relative (financial assistance means any assistance that improves the financial position of a person directly or indirectly, including the provision of credit)
- acquiring assets (other than listed securities, business real property or managed funds) for the fund from members or associates or other related parties of the fund
- borrowing money (or maintaining an existing borrowing) on behalf of the fund except in certain limited recourse borrowing arrangements
- having more than 5% of the fund's total assets at any time of the year as loans to, or investments in, related parties of the fund (including trusts) and assets subject to a lease or lease arrangement between the trustee and a member, relative or other related party (these assets are in house assets), and
- entering into investments on behalf of the fund that are not made or maintained on an arm's length (commercial) basis, ensuring that the purchase or sale price of the fund's assets reflect market value.

### Accepting contributions and paying a benefit

I understand that I can only accept contributions and pay benefits (pensions or lump sums) to members or their beneficiaries when the conditions specified in the law and the fund's governing rules (including its trust deed) have been met.

#### Administration

I understand that the trustees of the fund must:

- keep and retain for at least 10 years
  - minutes of all trustee meetings at which matters affecting the fund were considered (this includes investment decisions and decisions to appoint members and trustees)
  - records of all changes of trustees, including directors of the corporate trustee
  - each trustee's consent to be appointed as a trustee of the fund or a director of the corporate trustee, and
  - all trustee declarations
- ensure that the following are prepared and retained for at least 5 years
  - a statement of financial position
  - an operating statement, and
  - accounts and statements that correctly record and explain the transactions and financial position of the fund
- notify us within 28 days of any changes in
  - trustees, directors of the corporate trustee or members of the fund
  - fund name
  - details of the contact person, contact phone and facsimile numbers, and
  - the postal address, registered address, or address for service of notices for the fund
- notify us in writing as soon as practicable (not later than 28 days) after becoming aware that the fund has ceased to be a self-managed superannuation fund or ceased to exist
- ensure that an approved auditor is appointed to audit the fund for each income year and provide that auditor with documents as requested, and
- lodge the fund's annual return by the due date.

#### **DECLARATION**

By signing this declaration I acknowledge that I understand my duties and responsibilities as a trustee or director of the corporate trustee of the self-managed superannuation fund named on this declaration (or if the fund's name changes, that name). I understand that:

- I must ensure this document is retained for at least 10 years or while I remain a trustee or director of the corporate trustee (whichever is longer) and if I fail to do this, penalties may apply, and
- I may have to make this document available for inspection by a member of staff of the Tax Office and if I fail to do this, penalties may apply.

B 1139711 1 1	
Ronald Wildschut	
Trustee's or director's signature	
	Date
P. white	0 2 / 0 2 / 2 0 1 2
Witness' name (witness must be over the age of 18 years)	
Witness' name (witness must be over the age of 18 years)  Righty Virus (Tional)	
Brodles Vinut Grogar	Date
Brodles Vinet Grogar	Date  Day Month Year  O 2 / O 2 / 2 O 1 2



# Self-managed super fund trustee declaration

I understand that as an individual trustee or director of the corporate trustee of

Fund Name

### **CARO Superannuation Fund**

I am responsible for ensuring that the fund complies with the *Superannuation Industry (Supervision) Act 1993* (SISA) and other relevant legislation. The Commissioner of Taxation (the Commissioner) has the authority and responsibility for administering the legislation and enforcing the fund's compliance with the law.

If I do not comply with the legislation, the Commissioner may take the following actions:

- · impose administrative penalties on me
- enter into agreements with me to rectify any contraventions of the legislation
- · disqualify me from being a trustee or director of a corporate trustee of any superannuation fund in the future
- remove the fund's complying status resulting in a significant tax penalty on the fund, and
- prosecute me under the law, resulting in fines or imprisonment.

I must keep myself informed of changes to the legislation relevant to the operation of my fund and ensure the trust deed is kept up to date in accordance with the law and the needs of the members.

#### **SOLE PURPOSE**

I understand it is my responsibility to ensure the fund is maintained for the purpose of providing benefits to its members upon their retirement (or attainment of a certain age) or their beneficiaries if a member dies.

#### TRUSTEE DUTIES

I understand that by law I must:

- · act honestly in all matters concerning the fund
- exercise skill, care and diligence in managing the fund
- act in the best interests of all the members of the fund
- · ensure that my money and other assets are kept separate from the money and other assets of the fund
- take appropriate action to protect the fund's assets (for example, have sufficient evidence of the ownership of fund assets)
- not enter into any contract, or do anything, that would prevent me from, or hinder me in, properly performing or exercising
  my functions or powers as a trustee or director of the corporate trustee of the fund
- prepare and implement an investment strategy that takes the whole of the fund's circumstances into account, which
  includes, but is not limited to
  - the risks associated with the fund's investments
  - the likely return from investments, taking into account the fund's objectives and expected cash flow requirements
  - investment diversity and the fund's exposure to risk due to inadequate diversification, and
  - the liquidity of the fund's investments having regard to the fund's expected cash flow requirements in discharging its existing and prospective liabilities, and
- allow all members of the fund to have access to information and documents as required, including details about
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  - the investments of the fund, and
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#### Investment restrictions

I understand that, as a trustee or director of the corporate trustee of the fund, subject to certain limited exceptions specified in the law, I am prohibited from the following:

- lending money of the fund to, or providing financial assistance to, a member of the fund or a member's relative (financial assistance means any assistance that improves the financial position of a person directly or indirectly, including the provision of credit)
- acquiring assets (other than listed securities, business real property or managed funds) for the fund from members or associates or other related parties of the fund
- borrowing money (or maintaining an existing borrowing) on behalf of the fund except in certain limited recourse borrowing arrangements
- having more than 5% of the fund's total assets at any time of the year as loans to, or investments in, related parties of the
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  other related party (these assets are in house assets), and
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I understand that the trustees of the fund must:

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  - records of all changes of trustees, including directors of the corporate trustee
  - each trustee's consent to be appointed as a trustee of the fund or a director of the corporate trustee, and
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- ensure that the following are prepared and retained for at least 5 years
  - a statement of financial position
  - an operating statement, and
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- notify us within 28 days of any changes in
  - trustees, directors of the corporate trustee or members of the fund
  - fund name
  - details of the contact person, contact phone and facsimile numbers, and
  - the postal address, registered address, or address for service of notices for the fund
- notify us in writing as soon as practicable (not later than 28 days) after becoming aware that the fund has ceased to be a self-managed superannuation fund or ceased to exist
- ensure that an approved auditor is appointed to audit the fund for each income year and provide that auditor with documents as requested, and
- lodge the fund's annual return by the due date.

#### **DECLARATION**

By signing this declaration I acknowledge that I understand my duties and responsibilities as a trustee or director of the corporate trustee of the self-managed superannuation fund named on this declaration (or if the fund's name changes, that name). I understand that:

- I must ensure this document is retained for at least 10 years or while I remain a trustee or director of the corporate trustee (whichever is longer) and if I fail to do this, penalties may apply, and
- I may have to make this document available for inspection by a member of staff of the Tax Office and if I fail to do this, penalties may apply.

Catherine Wildschut	
Trustee's or director's signature	
	Date
Pulabolit	Day Month Year
Witness' name (witness must be over the age of 18 years)  Brown Grogar	
	Doto
Brulley Virent Grogar	Date  Day Month Year

## Binding death benefit nomination

## **CARO Superannuation Fund**

I, Catherine Wildschut of	5 SOLO COURT, BEACHMERE QLD 4510	as a
Member of the Fund, hereby n	otify the Trustee of whom to pay my benefits in the Fund	to, on
or after my death:		

Name	Relationship	% of benefit
Ronald Wildschut	Husband	100%.
Total		100%

#### I understand that:

- I can amend or revoke this Binding Death Benefit Nomination ('Nomination') at any time by lodging a new signed and dated Nomination to the Trustee where this Nomination revokes any previous notice;
- unless amended or withdrawn earlier, this Nomination is binding on the Trustee for an indefinite term unless the Member has stipulated otherwise;
- this Nomination is deemed invalid if completed incorrectly; and
- I have nominated persons who are "dependants" as outlined in the Fund's death benefit policy and if otherwise as not "dependants", the Trustee will assume discretion for any Benefits payable.

I acknowledge that I have received information from the Trustee that explains my rights to direct the Trustee to pay my death Benefit in accordance with this Nomination.

Catherine Wildschut	2210712013 Date
Witness Declaration	
We declare that we are aged 18 years or more, not listed as Nomination was signed by the Member in our presence.	beneficiaries above and this
Signature of Witness 1	22 / 7 / 2013 Date
Signature of Witness 2	/

## Binding death benefit nomination

## **CARO Superannuation Fund**

I, Ronald Wildschut of	5 SOLO COURT, BEACHMERE QLD 4510	as a Member
of the Fund, hereby notif	the Trustee of whom to pay my benefits in the Fund	l to, on or after
my death:		

Name	Relationship	% of benefit
Catherine Wildschut	Wife	100 %
Total		100%

### I understand that:

- I can amend or revoke this Binding Death Benefit Nomination ('Nomination') at any time by lodging a new signed and dated Nomination to the Trustee where this Nomination revokes any previous notice;
- unless amended or withdrawn earlier, this Nomination is binding on the Trustee for an indefinite term unless the Member has stipulated otherwise;
- this Nomination is deemed invalid if completed incorrectly; and
- I have nominated persons who are "dependants" as outlined in the Fund's death benefit policy and if otherwise as not "dependants", the Trustee will assume discretion for any Benefits payable.

I acknowledge that I have received information from the Trustee that explains my rights to direct the Trustee to pay my death Benefit in accordance with this Nomination.

Ronald Wildschut	22   07   20/3 Date
Witness Declaration	
We declare that we are aged 18 years or more, not listed as Nomination was signed by the Member in our presence.	beneficiaries above and this
Signature of Witness 1	22 /7 /2013 . Date
Signature of Witness 2	/

## Minutes of trustee meeting

Trustees:

Trustee Resolutions

## **CARO** Superannuation Fund

Held at:	Ground Floor 24 Barolin Street BUNDABERG QLD 4670
Date:	02/02/12
Time:	
Present:	Catherine Wildschut Ronald Wildschut
Chairperson:	RONALD WILDSCHUT was appointed Chairperson of the meeting.
Quorum:	The Chairperson noted that a quorum was present at the meeting of Trustee(s) to pass the proposed resolution.
Adoption of Voting Powers:	The Chairperson noted that for the purposes of clause 8.5 of the Trust Deed, the Trustees are to determine by majority approval at the first meeting of the trustees one of the following as the method by

(1) each Trustee being entitled to cast the number of votes nearest to the number of whole dollars of that Member's Account the Trustee represents and any amounts in Reserve that an actuary has determined might be transferred to the Member's Account to pay a Pension, but no less than one vote each; or

which Trustees will be entitled to cast votes at all meetings of

(2) each Trustee being entitled to cast one vote each.

The Chairperson further noted that if the Trustees failed to make a determination, method (2) will apply and that if method (2) applies and there is a deadlock, the deadlock shall be resolved by weighting each Trustee's votes nearest to the number of whole dollars of the Member's Account the Trustee represents and any amounts in Reserve that an actuary has determined might be transferred to the Member's Account to pay a Pension, but no less than one vote each.

## Trustee Resolutions:

### IT WAS RESOLVED to adopt method:

- (1) Method 1 ; or
- (2) Method 2 ✓.

Meeting closed:	There being no further business the meeting was declared closed.	
	Confirmed as a true and correct record.	
	Chairperson ROLLING	

## Minutes of trustee meeting

Appointment of trustee and establishment of the Fund

## **CARO Superannuation Fund**

Held at: Ground Floor 24 Barolin Street BUNDABERG QLD 4670

Date: 02/02/12

Time:

Present: Catherine Wildschut Ronald Wildschut

Chairperson: RONALD WILDSCHUT was appointed Chairperson of the meeting.

Quorum: The Chairperson noted that a quorum was present at the meeting of

Trustee to pass the proposed resolution.

Motions to appoint trustee and establish the fund:

The Chairperson tabled a motion to appoint Trustees, execute the Deed and establish the operation of the Fund. Under the Rules of the Fund, the Trustees are required to undertake the following:

- 1. be appointed as Trustees of the Fund;
- execute the Fund's Deed;
- 3. provide the Product Disclosure Statement to Members;
- 4. accept Members into the Fund;
- 5. apply to become a Regulated Superannuation Fund;
- 6. apply for Australian Business Number and Tax File Number;
- 7. establish a bank account for the Fund;
- 8. formulate and implement an investment strategy;
- 9. appoint an administrator to the Fund;
- 10. appoint an Auditor to the Fund;
- **11.** appoint a Self Managed Superannuation Fund (SMSF) specialist and any other professional; and
- **12.** determine voting powers.

Trustee resolution: IT WAS RESOLVED by the Trustee to:

- (a) execute the Deed of the Fund;
- (b) ensure that all prospective Member(s) have read and understood the Product Disclosure Statement (PDS);
- (c) appoint the following as Trustee(s) of the Fund provided all eligible:

Catherine Wildschut Ronald Wildschut

(d) invite the following person(s) to become the Member(s) of the Fund provided all eligible:

Catherine Wildschut Ronald Wildschut

- (e) notify Member(s) of their acceptance as a Member of the Fund;
- (f) complete and lodge Australian Business Number (ABN) and Tax File Number (TFN) with the Australian Tax Office (ATO);
- (g) establish a bank account on behalf of the Fund;
- (h) formulate and implement an investment strategy which will:
  - (1) aim at attaining the investment objective of the Fund from investments to satisfy the cash flow requirements of the Fund, having particular regard to the composition of the investment, diversification and liquidity; and
  - (2) ensure that the primary investment objective is to provide the Member(s) with Benefits in the event of their retirement and Benefits to their Dependants or legal estate in the event of the Member's death; and
- (i) seek consent to act and appoint relevant professionals wherever required.

**Meeting Closed:** 

There being no further business the meeting was declared closed.

Confirmed as a true and correct record.

CONALD

Chairperson