

Minutes of Meeting

Howat Cowan Insurance Group Pty Ltd

ATF The The Howat Cowan Superannuation Fund

Meeting date; 05/06/2023
Meeting location; 6 / 57 Needlewood Road, Churchlands, WA
Time of meeting; 7pm
Present; Diane Lillian Howat (Member / Trustee Director) - Chairman

Errors found in preparing

2022 Financial Statements

In preparing the 2022 financial statements the funds accountant has found that 6 payments were not paid out of the funds bank account but were paid from the members private bank account for the financial year.

Details of payments;

| Date Paid | Paid By | To Who | Amount |
|--------------------------|---------|---------------------|-------------------|
| 20/09/21 | DLH | Reliance Auditing | \$677.60 |
| 13/10/21 | DLH | Taxaction | \$110.00 |
| 17/11/21 | DLH | Superannuation Sol. | \$1,562.00 |
| 03/12/21 | DLH | ASIC | \$83.00 |
| 07/12/21 | DLH | ASIC | \$276.00 |
| 09/06/22 | DLH | ATO | \$259.00 |
| Total of payments | | | \$2,967.60 |

The fund will pay the following amounts immediately to rectify the error;

| Pay To | Amount to be paid |
|--------|-------------------|
| DLH | \$2,967.60 |

The fund will ensure that in future that all fund expenses are paid from the funds bank account payments or if paid by the member, the amount reimbursed to the member in a timely manner.

Meeting closed at 7.30pm

Signed

