
From: Brenda Dolieslager
Sent: Tuesday, July 21, 2020 9:13 AM
To: Saraniya Kanagalingam; ICE Tracy Jones
Cc: Anna Wijeyesinghe
Subject: Re: Brenda and Tracey Superannuation Fund - 2019 Information Request

Hi,

Pls see below.

- Would you please review the attached contribution transaction listings for Tracey and yourself and confirm that the allocations for the 2020 financial year are correct. **These appear to be correct. Please note Tracy does not have an 'e' in it, it's Tracy.**
- Copies of the invoices pertaining to the following payments: 30/07/2019 Inv 215 \$181.55; 19/02/2020 Inv 1926 \$187.00; 19/02/2020 Inv 1785 \$187.00 **See attached.**
- Please provide a copy of the Contract of Sale, Settlement Statement and any other relevant invoices in respect of the **sale of the property** at Unit 304, 952 High Street RESERVOIR **See attached. NOTE WITHDRAWALS: \$131.67 was conveyancing invoice - evidence included in conveyancing doc zip file attached, and also separate attachment for that specific invoice 'invoice no. 1345' (most of the invoice for \$1031.67 was paid using the \$900 held on account by conveyancer, leaving the \$131.67 remaining to be paid separately. The \$900 in Oct 2019 was also conveyancing fees, paid in trust on account to conveyancer to cover pending fees - reference to this is the conveyancer Engagement Letter in zip file of Conveyancer Docs. The \$3500 was for sale advertising paid to O'Brien Real Estate (selling agents) - invoice attached. NOTE DEPOSITS: 21/02/2020 MADISON BRANSON \$13,016.78 this is the settlement payment to us after mortgage etc repaid; 21/02/2020 Obrien Real Estate \$27,900.00 this is the deposit paid to us minus the sales commission. See settlement docs in Conveyancer zip folder for evidence.**
- We note that you withdrew \$10,000 on 18 May 2020 under the Covid-19 Early Access Arrangement. Would you please provide the **determination issued by the ATO confirming your eligibility** to withdraw this amount from you Superannuation. **See attached approval letter.**


I'll chase the NAB statements and OnePath statements again if we haven't received anything by Wednesday. Let me know if you need anything else.

Brenda

Brenda Dolieslager

M.A (Psych), PGDipClinPsyc, MAPS, MCCP

Principal Clinical Psychologist & Owner

 The linked image cannot be displayed. The file may have been moved, renamed, or deleted. Verify that the link points to the correct file and location.

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Brenda's Hours: Tues | Thurs | Fri | Every 4th Sat

On Mon, 20 Jul 2020 at 16:46, Saraniya Kanagalingam <saraniya@blueskyaccounting.com.au> wrote:

Hi Brenda

We have processed the superannuation fund transactions for the period 1 July 2018 to 30 June 2020 and note the following queries and additional clarification required:

2019 Financial Year

1. Would you please review the attached contribution transaction listings for Tracey and yourself and confirm that the allocations for the 2019 financial year are correct. Please advise any re-allocations required:
 - a. Employer Concessional Contributions
 - i. Brenda Dolieslager - \$5,585.00
 - ii. Tracey Jones - \$5,500.00

2. Personal Concessional Contributions
 - i. Brenda Dolieslager - \$1,076.00

3. Please provide a copy of the property insurance schedule/invoice pertaining to the following payment:
 - a. 17/08/2018 Bpay Terri Scheer \$310.00
4. We note we are unable to verify the following transactions to documents provided. Would you please provide additional details, including any relevant paperwork in relation to the following:

a. Deposits

		i.	13/06/2019	ExpensesTracey JONES
T	\$175.00			
		ii.	17/06/2019	ExpensesBren BMD
TRUST	\$240.00			
		iii.	27/06/2019	Tax Super
DOLIESLAGER	\$15,000.00			

b. Withdrawals

		i.	21/06/2019	BPay
HostPlus			\$30,000.00	

2020 Financial Year

1. Would you please review the attached contribution transaction listings for Tracey and yourself and confirm that the allocations for the 2020 financial year are correct. Please advise any re-allocations required:

a. Employer Concessional Contributions

- i. Brenda Dolieslager - \$975.00
- ii. Tracey Jones - \$3,600.00

b. Personal Concessional Contributions

- i. Brenda Dolieslager - \$1,556.00

2. Copies of the invoices pertaining to the following payments:

- a. 30/07/2019 Inv 215 \$181.55
- b. 19/02/2020 Inv 1926 \$187.00
- c. 19/02/2020 Inv 1785 \$187.00

3. Please provide a copy of the Contract of Sale, Settlement Statement and any other relevant invoices in respect of the **sale of the property** at Unit 304, 952 High Street RESERVOIR, including the following transactions:

a. Withdrawals

i.	28/10/2019	NH191305MT	\$900.00
ii.	28/10/2019	O'Brien Real Estate	\$3,500.00
iii.	11/12/2019	NH191305MT	\$131.67

b. Deposits

	i.	21/02/2020	MADISON	
BRANSON				\$13,016.78
	ii.	21/02/2020	O'Brien Real	
Estate				\$27,900.00

4. We note that you withdrew \$10,000 on 18 May 2020 under the Covid-19 Early Access Arrangement. Would you please provide the **determination issued by the ATO confirming your eligibility** to withdraw this amount from your Superannuation.

Further to the above, we note we are awaiting responses from the relevant third-party contacts you contacted with regard to the following items:

- Copies of the life insurance policies for the 2019 and 2020 Financial Years
- NAB Tailored Home Loan Statements from 1 July 2018 to date of settlement

Your assistance with the above is much appreciated.

Feel free to contact me if you have any queries at all.

Kind regards



Saraniya Kanagalingam CA, B.Com

Senior Accountant

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From: [Saraniya Kanagalingam](#)

Sent: Wednesday, July 15, 2020 3:46 PM

To: [Brenda Dolieslager](#)

Cc: [Anna Wijeyesinghe](#); [ICE Tracy Jones](#)

Subject: RE: Brenda and Tracey Superannuation Fund - 2019 Information Request

Hi Brenda

Thank you very much for addressing our information request so quickly.

I will review and revert if there is any further information required.

Feel free to contact me if you have any queries at all.

Kind regards



Saraniya Kanagalingam CA, B.Com

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From: [Brenda Dolieslager](#)

Sent: Wednesday, July 15, 2020 2:52 PM

To: [Saraniya Kanagalingam](#)

Cc: [Anna Wijeyesinghe](#); [ICE Tracy Jones](#)

Subject: Re: Brenda and Tracey Superannuation Fund - 2019 Information Request

HI both,

1. I've attached statements for 18/19 and 19/20 FY for these accounts:

- a. NAB Business Cash Maximiser #1775
- b. NAB Cash Manager #8151

2. I have requested statements for the below from the bank, as this mortgage has been paid out after sale of the property earlier this year, and I don't have access to the bank account or statements now. I've copied you in to that email, and requested statements for that account are sent by NAB to you and to me.

- a. NAB Tailored Home Loan #3211

3. I have attached .csv files of transactions lists for the below accounts for both 18/19 and 19/20, note I cannot go further back than 16 July 2018, so the first fortnight of July 2018 is missing.

- a. NAB Business Cash Maximiser #1775
- b. NAB Cash Manager #8151

4. I have attached the annual statement we received recently for the 19/10 year from our former rental property manager, and also a statement for 18/19.

5. I have attached water and strata levy invoices I have for 18/19 and 19/20.

Hopefully I do not need to provide settlement and purchase info again, as you set up the SMSF and we provided info at that time. I have attached sales info in case you need that, from when we sold earlier this year.

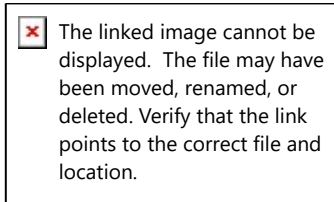
Let me know if you need anything else.

Brenda

Brenda Dolieslager

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Principal Clinical Psychologist & Owner



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Brenda's Hours: Tues | Thurs | Fri | Every 4th Sat

On Wed, 15 Jul 2020 at 10:11, Saraniya Kanagalingam <saraniya@blueskyaccounting.com.au> wrote:

Hi Brenda

Thank you for your response. I will review our files for those property documents.

Also I just wanted to clarify, would you please provide the supporting documents for both the 2019 and 2020 financial years so that we can complete these together.

Your assistance with this is much appreciated.

Feel free to contact me if you have any questions at all.

Kind regards



Saraniya Kanagalingam CA, B.Com

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From: [Brenda Dolieslager](#)

Sent: Wednesday, July 15, 2020 9:31 AM

To: [Saraniya Kanagalingam](#)

Cc: [Anna Wijeyesinghe](#)

Subject: Re: Brenda and Tracey Superannuation Fund - 2019 Information Request

Hi there,

I'll provide the requested account and expenses info asap.

Note we sold this property earlier this year.

Note also that I'm sure we provided purchase info in 2015 and 2016 when we purchased and settled and set up the SMSF so you should already have all that information.

Thanks,

Brenda

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On Wed, 15 Jul 2020, 8:51 am Saraniya Kanagalingam, <saraniya@blueskyaccounting.com.au> wrote:

Hi Brenda

We would like to commence preparation of the 2019 Financial Statements and SMSF Annual Return for the Brenda and Tracey Superannuation Fund shortly.

To assist, would you please provide the following information:

1. A copy of the following bank account statements for the period **1 July 2019 to 30 June 2020**:

- a. NAB Business Cas Maximiser #1775
 - b. NAB Cash Manager #8151
 - c. NAB Tailored Home Loan #3211
2. The transaction listing for the following bank accounts in .csv file format for the period **1 July 2019 to 30 June 2020**:
 - a. NAB Business Cas Maximiser #1775
 - b. NAB Cash Manager #8151
3. A copy of the monthly and/or annual rental statement for the period 1 July 2019 to 30 June 2020 for the property at 304/952 High Street, Reservoir VIC.
4. A copy of the invoices for property expenses incurred during the year, if applicable:
 - a. Council Rates
 - b. Water
 - c. Repairs & Maintenance
5. A copy of the Insurance Policy Schedules for Tracey and/or yourself for the **2019 financial year**, detailing:
 - a. Policy Owner
 - b. Life Insured
 - c. Type of Cover
 - d. Sum Insured
 - e. Premiums Paid

Further to our above, for our files and audit purposes, would you please provide the following property documents:

1. A copy of the settlement statement for the property at 304/952 High Street, Reservoir VIC
2. A copy of the signed NAB Loan Agreement and associated documents executed in relation to the purchase of 304/952 High Street, Reservoir VIC

Would you please collate and forward the above information to our office at your earliest.

Feel free to contact me if you have any queries at all.

Kind regards



Saraniya Kanagalingam CA, B.Com

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