



**Godfrey Family Super Fund**

ABN 60 945 033 893

Trustees: Maureen Godfrey & John Godfrey

**Signing Pack**

**For the year ended 30 June 2023**



**Trustees**

The Trustees of the Fund are as follows:

Maureen Godfrey and  
John Godfrey

**Availability of Other Fund Information**

Additional information regarding your membership is available on request. What your Fund can do is governed by the provisions of its Trust Deed, which is available for inspection. If you require further information or clarification of any aspect of your membership of the Fund, please contact your Fund's Administrator or Trustees.

**Trustees Disclaimer**

This statement has been prepared by the Trustees for the member whose name appears at the top of this statement. While every effort has been made by the Trustees to ensure the accuracy and completeness of this statement, the Trustees do not accept any liability for any errors, omissions or misprints.

Signed on behalf of the Trustees of the Fund

DocuSigned by:  
  
A61BDB0330DB409.....  
Maureen Godfrey  
Trustee

DocuSigned by:  
  
A61BDB0330DB409.....  
John Godfrey  
Trustee

Statement Date: 30 June 2023



**Trustees**

The Trustees of the Fund are as follows:

Maureen Godfrey and  
John Godfrey

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Signed on behalf of the Trustees of the Fund

DocuSigned by:  
*Maureen Godfrey*  
.....  
A61BDB0330DB409...  
Maureen Godfrey  
Trustee

DocuSigned by:  
*John Godfrey*  
.....  
A61BDB0330DB409...  
John Godfrey  
Trustee

Statement Date: 30 June 2023



## Godfrey Family Super Fund

### Trustee Declaration

In the opinion of the Trustees of the Godfrey Family Super Fund.

The Fund is not a reporting entity and this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to these financial statements.

- (i) the financial statements and notes to the financial statements for the year ended 30 June 2023 present fairly the financial position of the Fund at 30 June 2023 and the results of its operations for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements; and
- (ii) the financial statements and notes to the financial statements have been prepared in accordance with the requirements of the Trust Deed; and
- (iii) the operation of the Fund has been carried out in accordance with its Trust Deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993 during the year ended 30 June 2023.

Signed in accordance with a resolution of the trustees by:

DocuSigned by:  
*Maureen Godfrey*  
A67BDB0330DB409...  
**Maureen Godfrey**  
Trustee

Dated: 29/11/2023 | 9:59 AM AEDT

DocuSigned by:  
*John Godfrey*  
A67BDB0330DB409...  
**John Godfrey**  
Trustee

Dated: 28/11/2023 | 6:31 PM AEDT

File number (TFN) \*\*\*\*\*

## Section K: Declarations

Penalties may be imposed for false or misleading information in addition to penalties relating to any tax shortfalls.

### Important

Before making this declaration check to ensure that all income has been disclosed and the annual return, all attached schedules and any additional documents are true and correct in every detail. If you leave labels blank, you will have specified a zero amount or the label was not applicable to you. If you are in doubt about any aspect of the annual return, place all the facts before the ATO.

### Privacy


The ATO is authorised by the *Taxation Administration Act 1953* to request the provision of tax file numbers (TFNs). We will use the TFN to identify the entity in our records. It is not an offence not to provide the TFN. However if you do not provide the TFN, the processing of this form may be delayed.

Taxation law authorises the ATO to collect information and disclose it to other government agencies. For information about your privacy go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

### TRUSTEE'S OR DIRECTOR'S DECLARATION:

I declare that, the current trustees and directors have authorised this annual return and it is documented as such in the SMSF's records. I have received a copy of the audit report and are aware of any matters raised therein. The information on this annual return, including any attached schedules and additional documentation is true and correct.

Authorised trustee's, director's or public officer's signature

DocuSigned by:  
  
 Date Day 28/11/2023 | Month 11 | Year 2023 | 6:31 PM AEDT  
A61BDB0330DB409...

### Preferred trustee or director contact details:

Title: MR

Family name: Godfrey

First given name: John

Other given names: Peter

Phone number: 04 11222514

Email address: mail4jg@iinet.net.au

Non-individual trustee name (if applicable):

ABN of non-individual trustee:

Time taken to prepare and complete this annual return: Hrs

The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this annual return to maintain the integrity of the register. For further information, refer to the instructions.

### TAX AGENT'S DECLARATION:

I declare that the *Self-managed superannuation fund annual return 2023* has been prepared in accordance with information provided by the trustees, that the trustees have given me a declaration stating that the information provided to me is true and correct, and that the trustees have authorised me to lodge this annual return.

Tax agent's signature

DocuSigned by:  
  
 Date Day 29/11/2023 | Month 11 | Year 2023 | 10:07 AM AEDT  
415DDF1E70E94F9...

### Tax agent's contact details

Title: MRS

Family name: Reissis

First given name: Angela

Other given names:

Tax agent's practice: Connectus Accountants

Tax agent's phone number: 04 68339809

Reference number: GODFREYSF

Tax agent number: 26071945

**AUDITOR:**

It was resolved that

Anthony Boys  
of  
Super Audits  
702/20 Hindmarsh Square  
ADELAIDE, SA 5000

act as the auditor of the fund for the next financial year.

**TAX AGENT:**

It was resolved that

Mrs Angela Reissis  
of  
Connectus Accountants  
GPO Box 233  
SYDNEY, NSW 2001

act as the tax agent of the fund for the next financial year.

**CLOSURE:**

There being no further business the meeting was closed.

DocuSigned by:



#61BDB0330DB409.....

John Godfrey

Chairperson

Dated: 28/11/2023 | 6:31 PM AEDT

**Independence/Conflict of Interest**

We have established policies and procedures designed to ensure our independence, including policies on holding financial interests in the superannuation fund and other related parties, rotation of audit partners, business relationships, employment relationships, and the provision of non-audit services in accordance with professional statement APES 110 – Code of Ethics for Professional Accountants.

**Outsourced Services**

We do not use any outsourced services in overseas locations when conducting client assignments.

**Data Storage**

We use data storage located in the office but it may be replicated to other locations.

Accepting our services as part of this engagement agreement indicates your acceptance of the use of outsourced services, cloud hosted software and outsourced data storage under the conditions outlined above.

**Limitation of Liability**

Our firm’s liability to you or any other user of the audit report is limited by a Scheme approved under Professional Standards Legislation. auditsit

**Other**

We would appreciate acknowledgement of terms and conditions set out in this letter. Please note that this letter will be effective for future years unless the terms of the engagement are altered by future correspondence.

Please sign and return the attached copy of this letter to indicate that it is in accordance with your understanding of the arrangements for our audit of the financial report.

If you have any queries in relation to this please contact me.

To: Anthony Boys

I/We, Maureen Godfrey and John Godfrey hereby confirm your appointment as Auditor under the above terms of engagement.

For and on behalf of Godfrey Family Super Fund as trustees.

**Signed &  
Dated**

DocuSigned by:  
*John Godfrey*  
A61BDB0330DB409...

DocuSigned by:  
*Maureen Godfrey*  
A61BDB0330DB409...

28/11/2023 | 6:31 PM AEDT

Yours sincerely

Anthony Boys

**DATED:** 9 November 2023

significance in relation to the Fund as to require mention in the notes to the financial statements in order to ensure they are not misleading as to the financial position of the Fund or its operations.

**18. Outstanding legal action**

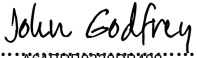
The trustees confirm that there is no outstanding legal action or claims against the Fund.

There have been no communications from the ATO concerning a contravention of SISA or SISR which has occurred, is occurring, or is about to occur.

We understand that your examination was made in accordance with Australian Auditing Standards and applicable Standards on Assurance Engagements and was, therefore, designed primarily for the purpose of expressing an opinion on the financial report of the Fund taken as a whole, and on the compliance of the Fund with specified requirements of SISA and SISR, and that your tests of the financial and compliance records and other auditing procedures were limited to those which you considered necessary for that purpose.

Yours faithfully

DocuSigned by:  
  
A61BDB0330DB409...  
Mrs Maureen Godfrey  
Trustee

DocuSigned by:  
  
A61BDB0330DB409...  
Mr John Godfrey  
Trustee  
Date: 9 November 2023

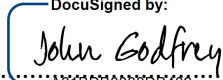


#### D. Audit Scope

It is acknowledged that the purpose of your audit is to establish the following :-

- (i) whether the fund's financial report presents fairly in all material respects the financial position of the fund at year end and the results of its operations for the year then ended *and*
- (ii) whether the trustees have complied with those provisions of the Superannuation Industry (Supervision) Act 1993 ("the Act") and the Superannuation Industry (Supervision) Regulations 1993 ("the Regulations") as specified in Part B of your audit report.

Yours faithfully,

DocuSigned by:  
  
.....  
John Godfrey

Date : 28/11/2023 | 6:31 PM AEDT

#### D. Audit Scope

It is acknowledged that the purpose of your audit is to establish the following :-

- (i) whether the fund's financial report presents fairly in all material respects the financial position of the fund at year end and the results of its operations for the year then ended *and*
- (ii) whether the trustees have complied with those provisions of the Superannuation Industry (Supervision) Act 1993 ("the Act") and the Superannuation Industry (Supervision) Regulations 1993 ("the Regulations") as specified in Part B of your audit report.

Yours faithfully,

DocuSigned by:

*Maureen Godfrey*

.....A61BDB0330DB409.....

*Maureen Godfrey*

Date : 29/11/2023 | 9:59 AM AEDT

## APPLICATION TO COMMUTE PENSION BY: JOHN GODFREY

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**Date:** 06/06/2023

**Name of Fund:** Godfrey Family Super Fund.

**Members Name:** John Godfrey.

**Age of Member:** 66.

### Request for Commutation of Pension:

The Member hereby requests the Trustee to commute an amount from their Pension and for the commutation amount to be paid to them as a Lump Sum. The member acknowledges that the request is irrevocable.

**Pension Type** Account Based Pension

**Commutation Amount** 5,050.00

**Date of Commutation** 06/06/2023

**Tax Free/Taxable  
Component Proportion** 0.00%/100.00%

**In Specie Lump Sum** NIL

### Signed by the Member:

DocuSigned by:



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**John Godfrey**

**Dated:** 28/11/2023 | 6:31 PM AEDT

## TRUSTEE MEETING: COMMUTATION OF PENSION

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**Date:** 06/06/2023

**Name of Fund:** Godfrey Family Super Fund.

**Attended by:** John Godfrey and Maureen Godfrey

**Held at:** 31 Constellation Crescent, BRIDGEMAN DOWNS, QLD 4035.

**Chairperson:** John Godfrey.

### Table a Motion to commute the Member's Pension:

The Chairperson tabled a motion to commute the Member's Pension to a lump sum payment. The commutation is to be under the following terms and conditions:

<b>Pension Type</b>	Account Based Pension
<b>Commutation Amount</b>	5,050.00
<b>Date of Commutation</b>	06/06/2023
<b>Tax Free/Taxable Component Proportion</b>	0.00%/100.00%
<b>In Specie Lump Sum</b>	NIL

### Trustee Resolutions:

It was resolved by the Trustee to commute a Pension on behalf of the Member. The Trustee is to forward this trustee minute to the Member as notification of the commutation of the Pension. The Trustee acknowledges that this request by the member is irrevocable.

### Meeting Closed:

### Signed by the Chairperson:

DocuSigned by:

*John Godfrey*

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**John Godfrey**

28/11/2023 | 6:31 PM AEDT

**Dated:** \_\_\_\_\_

Godfrey Family Super Fund  
C/- Mr John Peter Godfrey  
31 Constellation Crescent  
Bridgeman Downs, QLD 4035

Dear John

**Godfrey Family Super Fund  
Lump Sum Withdrawal**

I wish to make a Lump Sum withdrawal of \$5,050.00 from my accumulation account.

I confirm that I have met the Condition of Release of Attaining Age 65.

I understand that the current balance of my accumulation account is approximately \$5,050.00. The lump sum is comprised of the following components:

Taxable – Taxed Element:	\$5,050.00
Tax Free	\$0.00

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

DocuSigned by:  
  
A61BDB0330DB409...

Mr John Godfrey  
31 Constellation Crescent  
Bridgeman Downs, QLD 4035

**MINUTES OF THE MEETING OF THE TRUSTEES OF  
GODFREY FAMILY SUPER FUND  
HELD ON 6 JUNE 2023 AT  
31 CONSTELLATION CRESCENT, BRIDGEMAN DOWNS QLD**

**PRESENT:** Maureen Godfrey  
John Godfrey

**LUMP SUM WITHDRAWAL:** The Fund acknowledges the receipt from Mr John Godfrey requesting the payment of a Lump Sum of \$5,050.00 from the accumulation balance, which consisted of the following components:

Taxable – Taxed Element:	\$5,050.00
Tax Free	\$0.00

**CONDITION OF RELEASE:** IT WAS RESOLVED that the member has satisfied the Condition of Release of Attaining Age 65 and the benefits as requested be paid forthwith.

**REVIEW OF TRUST DEED:** IT WAS RESOLVED that the payment of benefits a lump sum was allowed under the fund's trust deed.

**PAPERWORK:** IT WAS RESOLVED to request the fund's administrator to attend to the completion of the following paperwork where required to give effect to the lump sum payment:

- Register the fund for PAYG withholding tax for the purpose of withholding any relevant amounts from the lump sum if required; and
- A PAYG Payment Summary – superannuation lump sum form will be completed and forwarded to the member.

**CLOSURE:** There being no further business the meeting was closed.

DocuSigned by:  
  
 A61BDB0330DB409.....  
 John Godfrey  
 Chairperson

Dated: 28/11/2023 | 6:31 PM AEDT

Mr John Godfrey  
31 Constellation Crescent  
Bridgeman Downs, QLD 4035

Dear John

**Godfrey Family Super Fund  
Lump Sum Payment**

We confirm that your request for a Lump Sum payment has been completed.

An amount of \$5,050.00 has been paid as per your release instructions. This is comprised of the following components:

Taxable – Taxed Element:	\$5,050.00
Tax Free	\$0.00

An interim Member Statement is attached to confirm the balance of your account after this transaction.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

DocuSigned by:  
  
A61BDB0330DB409...

Mr John Peter Godfrey  
31 Constellation Crescent  
Bridgeman Downs, QLD 4035

**MINUTES OF THE MEETING OF THE TRUSTEES OF  
GODFREY FAMILY SUPER FUND  
HELD ON 27 JUNE 2023 AT  
31 CONSTELLATION CRESCENT, BRIDGEMAN DOWNS QLD**

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**PRESENT:** Maureen Godfrey  
John Godfrey

**RECEIPT OF s290-170  
NOTICE:** A notice from the members of the Godfrey Family Super Fund electing to claim tax deductions for the following contributions was tabled:

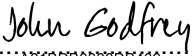
<b>Member Name</b>	<b>Amount</b>
Mrs Maureen Godfrey	3,403.40

**ACCEPTANCE OF NOTICE:** It was resolved to accept the notice as tabled.

**PAPERWORK:** It was resolved to request the fund administrators to attend to the completion of the following paperwork to give effect to the acceptance:

1. Letter acknowledging the acceptance to be sent to the Members.

**CLOSURE:** There being no further business the meeting was closed.

DocuSigned by:  
  
 A81BDB0330DB409..... Dated: 28/11/2023 | 6:31 PM AEDT  
 John Godfrey  
 Chairperson



27 June 2023

Mrs Maureen Godfrey  
31 Constellation Crescent  
Bridgeman Downs, QLD 4035

Dear Maureen

**Godfrey Family Super Fund**  
**Member Number: GODMAU00094A**  
**Section 290-170 Notice**

We acknowledge receipt of a Section 290-170 Notice dated 27 June 2023 advising the trustees of the Godfrey Family Super Fund of your intention to claim a tax deduction for 3,403.40 for total personal contributions of 3,403.40 in your 2023 Tax Return.

This advice is to confirm that the amount of 3,403.40 was received as a concessional personal contribution to the Godfrey Family Super Fund and has been taxed by the fund accordingly.

This is an official acknowledgement of receipt of your s290-170 Notice.

Yours sincerely

DocuSigned by:  
  
A61BDB0330DB409...

Mr John Peter Godfrey  
Trustee  
Godfrey Family Super Fund  
31 Constellation Crescent  
Bridgeman Downs, QLD 4035

## Section D: Declaration

**!** Use this declaration if you have **not** previously lodged a notice with your super fund for these contributions.

*I am lodging this notice before both of the following dates:*

- *the day that I lodged my income tax return for the year stated in section C, and*
- *the end of the income year after the year stated in section C.*

*At the time of completing this notice:*


- *I intend to claim the personal contributions stated in section C as a tax deduction.*
- *I am a member of the super fund stated in section B*
- *my super fund stated in section B still holds these contributions*
- *this super fund has not begun to pay a superannuation income stream based in whole or part on these contributions,*
- *I have not included these contributions in an earlier notice*

*The information given on this notice is correct and complete.*

### Name

Mrs Maureen Godfrey

### Signature

DocuSigned by:  
  
A61BDB0330DB409...

Date

27/06/2023

Send your completed notice to your super fund.

**!** **Do not send it to the ATO.** The information on this notice is for you and your super fund. The ATO does not collect this information.



**Australian Government**  
**Australian Taxation Office**

**Agent** CONNECTUS ACCOUNTANTS  
**Client** THE TRUSTEE FOR GODFREY  
FAMILY SUPER FUND  
**ABN** 60 945 033 893

## Print activity statement

Account	Period	Document ID	GST accounting method
Activity statement – 001 – THE TRUSTEE FOR GODFREY FAMILY SUPER FUND	Apr 2022 – Jun 2022	52243161381	Cash

**Payment due date** 25 August 2022

## Statement summary

Description	Reported Value	Owed to ATO	Owed by ATO
<b>Goods and services tax (GST)</b>			
1A Owed to ATO		\$0.00	
1B Owed by ATO			\$825.00
G1 Total sales	\$502.00		
Does this include GST?	Yes		

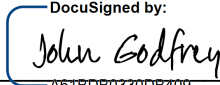
## Refund amount

\$825.00

This amount is refundable (it may be offset against any other tax debt).

## Declaration

- > I THE TRUSTEE FOR GODFREY FAMILY SUPER FUND authorise CONNECTUS ACCOUNTANTS to give the Apr 2022 – Jun 2022 activity statement to the Commissioner of Taxation for 001 – THE TRUSTEE FOR GODFREY FAMILY SUPER FUND.
- > I declare that the information provided for the preparation of this activity statement is true and correct.
- > I am authorised to make this declaration.

Signed:   
A61BDB0330DB409...

Date: 28/11/2023 | 6:31 PM AEDT



**Australian Government**  
**Australian Taxation Office**

**Agent** CONNECTUS ACCOUNTANTS  
**Client** THE TRUSTEE FOR GODFREY  
FAMILY SUPER FUND  
**ABN** 60 945 033 893

## Print activity statement

Account	Period	Document ID	GST accounting method
Activity statement – 001 – THE TRUSTEE FOR GODFREY FAMILY SUPER FUND	Apr 2023 – Jun 2023	52243161794	Cash

**Payment due date** 25 August 2023

## Statement summary

Description	Reported Value	Owed to ATO	Owed by ATO
<b>Goods and services tax (GST)</b>			
1A Owed to ATO		\$0.00	
1B Owed by ATO			\$1,032.00
G1 Total sales	\$32,789.00		
Does this include GST?		Yes	

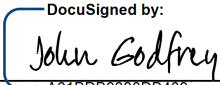
## Refund amount

\$1,032.00

This amount is refundable (it may be offset against any other tax debt).

## Declaration

- > I THE TRUSTEE FOR GODFREY FAMILY SUPER FUND authorise CONNECTUS ACCOUNTANTS to give the Apr 2023 – Jun 2023 activity statement to the Commissioner of Taxation for 001 – THE TRUSTEE FOR GODFREY FAMILY SUPER FUND.
- > I declare that the information provided for the preparation of this activity statement is true and correct.
- > I am authorised to make this declaration.

Signed:   
A61BDB0330DB409...

Date: 28/11/2023 | 6:31 PM AEDT