



**Invoice Date**  
28 August 19

**Invoice No.**  
101457

**Our Ref.**  
9GRAD

**MEMORANDUM OF FEES DUE FOR PROFESSIONAL SERVICES:**

Preparation of the Fund's 2019 Financial Statements and Income Tax Return in accordance with the SIS Legislation and members requirements, including:	1,110.00
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Administration work undertaken in compliance with industry regulations:

- Preparation of Statutory Minutes of Meetings
- Preparation of Member Statements
- Review and update of Investment Strategy and prepare Investment Minutes

Correspondence regarding the above, and attention to your affairs generally

Our Fee Total	1,860.00
Plus: GST	186.00
<b>TOTAL AMOUNT PAYABLE</b>	<b>\$2,046.00</b>

**Remittance Advice - Please return with your payment**

Payment required within Fourteen (14) Days from date of Invoice

**Invoice Due Date - 11 September 2019**

**Please forward cheques to:**  
HFB Super Pty Ltd  
PO Box 24 Cleveland Qld 4163

**Credit Card:** Mastercard / Visa (Please circle) **Credit Card payment by phone – available.**

Card No:	Expires: ____ / ____
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**For Direct Deposit:**  
BSB: 034 026  
Account No: 422741

Name on Card:

Signature: \_\_\_\_\_

**Client Code: 9GRAD      Invoice No: 101457      Amount Due: \$2,046.00      Amount Paid: \_\_\_\_\_**