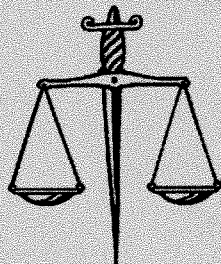


AUSTRALIAN SECURITIES COMMISSION  
A COMPANY LIMITED BY SHARES

MEMORANDUM  
AND  
ARTICLES OF ASSOCIATION  
OF

Babe Nominees Pty Ltd  
A.C.N. 079 930 037



# Certificate of Registration of a Company

Corporations Law Sub-section 121(1)

This is to certify that

**BABE NOMINEES PTY LTD**

**Australian Company Number 079 930 037**

is a registered company under Division 1 of Part 2.2 of the Corporations Law of Western Australia and because of its registration it is an incorporated company.

The company is **limited by shares**.

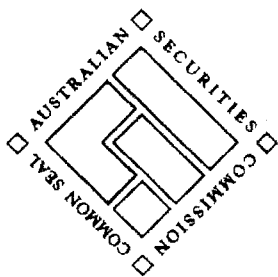
The company is a **proprietary** company.

The day of commencement of registration is  
**the second day of September 1997.**



AUSTRALIAN  
SECURITIES  
COMMISSION

Given under the seal of the  
Australian Securities Commission  
on this second day of September, 1997.



Alan Camerou  
Chairman

Corporations Law

A company Limited by Shares

MEMORANDUM OF ASSOCIATION

OF

Babe Nominees Pty Ltd

NAME

1. The name of the company is  
Babe Nominees Pty Ltd

POWERS

2. The powers of the company are those contained in the Corporations Law.
3. The liability of the members is limited.
4. The share capital of the company is \$1,000,000.00 divided into 1,000,000 shares of \$1.00 each.
5. The full name, address and occupation of the subscriber hereto and the number of shares she agrees to take are:-

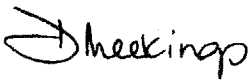
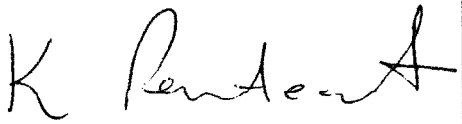
Name, Address and Occupation

Number of Shares

Meekings, Deborah  
14 Gambia Place  
Mt Pleasant NSW 2749  
Company Director

One Redeemable  
Subscriber Share

The subscriber wishes to be formed into a company in pursuance of this Memorandum of Association and agrees to take the number of shares in the capital of the company set opposite her name herein.

Signature of Subscriber	Number of Shares agreed to be taken	Witness to Signature
 Meekings, Deborah	One Redeemable Subscriber Share	  Kerrie Pentecost 610/185 Elizabeth Street Sydney NSW 2000

DATED: 02/09/97

Corporations Law  
A Company Limited By Shares

ARTICLES OF ASSOCIATION

OF  
Babe Nominees Pty Ltd

PRELIMINARY

1. Subject to the modifications in these Articles the Regulations in Table "A" in Schedule 1 to the Corporations Law shall apply to this company.
2. The company is a proprietary company.
3. Regulation 1(1) is amended by inserting the following at the end of that Regulation:-  
  
"directors" and "director" mean the directors, or the sole director if the company has only one director, for the time being of the company.  
  
"members" means the sole member of the company if it has only one member.
4. Regulation 4(2)(a) is deleted and the following inserted:-
  - (a) (i) a quorum is constituted by 2 persons who, between them, hold or represent by proxy one-third of the issued shares of the class; or
  - (ii) if the company has only one member, that member; and

SHARES

5. Regulation 21 is deleted and the following Regulation inserted:-
  21. The directors may decline to register any transfer of shares without assigning any reason.
6. The following Regulation is inserted immediately before Regulation 38(1):-
  - 38A. The provisions of Regulation 38(1) shall not apply to the issue of unissued shares unless the company in general meeting otherwise resolves that it is to apply.

GENERAL MEETINGS

7. Regulations 41(1) and 41(2) are deleted and the Regulation inserted:-
  41. A notice of a general meeting shall specify the place, the day and the hour of meeting and shall state the general nature of the business to be transacted.

PROCEEDINGS AT GENERAL MEETINGS

8. Regulation 54(4) is amended by deleting the words "annual general meeting".

## APPOINTMENT REMOVAL & REMUNERATION OF DIRECTORS

9. Regulations 57(1) & 57(2) are deleted and the following Regulations inserted:-

57(1) The number of the directors shall not be less than one nor more than fifteen. The name of the first director shall be the subscriber to this Memorandum of Association and they shall hold office until death or vacation of office under these Articles.

57(2) The company may by resolution increase or reduce the number of directors.

10. Regulations 58, 59 and 60 shall not apply to this company.

11. Regulation 61(1) is deleted and the following Regulation inserted:-

61(1) The directors may at any time appoint any person to be a director, either to fill a casual vacancy or as an addition to the existing directors, but so that the total number of directors does not at any time exceed the number determined in accordance with these Regulations.

12. Regulation 61(2) is deleted and the following Regulation inserted:-

61(2) Any director so appointed holds office until death or vacation of office under these Articles.

13. Regulation 62 is deleted and the following Regulation inserted:-

62. The company may by resolution remove any director and may by resolution appoint another person in his or her place. Any director so appointed shall hold office until death or vacation of office under these Articles.

14. Regulation 64 is deleted and the following Regulation inserted:-

64. It shall not be necessary for any director to hold any share qualification.

15. Regulations 65(d) and 65(e) do not apply to this company.

## POWERS AND DUTIES OF DIRECTORS

16. The following Regulation is inserted:-

66(3) The company may have for use in place of its common seal outside the State or Territory where its common seal is usually kept one or more official seals each of which shall be a facsimile of the common seal of the company with the addition on its face of the name of every place where it is to be used.

17. Regulation 68 is deleted and the following Regulation inserted:-

68. All cheques, promissory notes, bankers drafts, bills of exchange and other negotiable instruments, and all receipts for money paid to the company shall be signed, drawn, accepted, endorsed or otherwise executed, as the case may be, by any 2 directors however if the company has only one director, by that director, or in such other manner as the directors determine.

## PROCEEDINGS OF DIRECTORS

18. The following Regulation is inserted:-

69(3) Without limiting the generality of Regulation 69(1), or the manner in which directors may meet, a meeting of directors shall for the purposes of these Articles

include the directors communicating with each other by any technological means by which they are able to participate in discussion notwithstanding the directors (or one or more of them) are not physically present in the same place and a director so participating in such meeting is deemed to be present (including for the purposes of constituting a quorum) and entitled to vote at the meeting.

19. Regulation 71 is deleted and the following Regulation inserted:-

71. No director shall be disqualified by his or her office from holding any office or place of profit under the company or under any company in which this company shall be a shareholder or otherwise interested or from contracting with the company either as vendor purchaser or otherwise nor shall any such contract or any contract or arrangement entered into by or on behalf of the company in which any director shall be in any way interested be avoided nor shall any director be liable to account to the company for any profit arising from any such office or place of profit or realised by any such contract or arrangement by reason only of such director holding that office or of the fiduciary relations thereby established but it is declared that the nature of his or her interest must be disclosed by him or her in the manner required by the Corporations Law. A director may vote in respect of any contract or arrangement in which he or she is interested. A director may be appointed as the director in whose presence the seal of the company is to be affixed to any instrument notwithstanding that he or she is interested in the contract or arrangement to which the instrument relates.

20. Regulation 73 is deleted and the following Regulation inserted:-

73. At a meeting of directors, the number of directors whose presence is necessary to constitute a quorum is such number as is determined by the directors and, unless so determined is 2 if the company has more than one director and 1 if the company has only one director.

#### MANAGING DIRECTOR

21. Regulation 79(2) is deleted and the following Regulation inserted:-

- 79(2) A director so appointed shall have his or her appointment automatically terminated if he or she ceases from any cause to be a director.

#### SEAL

22. Regulation 84 is deleted and the following Regulations inserted:-

- 84(1) The directors shall provide for the safe custody of the seal which may be in such form as the directors adopt including adhesive stamps.
- 84(2) The seal shall be used only by the authority of the directors, or of a committee of the directors authorised by the directors to authorise the use of the seal, and every document to which the seal is affixed shall be signed by a director and be countersigned by another director, a secretary or another person appointed by the directors to countersign that document or a class of documents in which that document is included.
- 84(3) Regulation 84(2) does not apply if the only director is also the only secretary of the company. In this event the seal shall be used by the authority of the director and every document to which the seal is affixed shall be signed by the director and it is to be stated next to the director's signature that the person witnesses the sealing in the capacity of sole director and sole secretary of the company.

## INDEMNITY AND INSURANCE

23. Regulation 98 is deleted and the following Regulations inserted:-

- 98(1) To the extent permitted by law, every officer, auditor or agent of the company shall be indemnified out of the property of the company against any liability to another person (other than the company or a related Body Corporate) unless the liability arises out of conduct involving a lack of good faith.
- 98(2) Subject to the Law, nothing in Regulation 98(1) shall permit the company to indemnify a person who is or has been an officer or auditor of the company against a liability incurred by the person as such an officer or auditor or exempt such a person from such a liability however this does not prevent a person from being indemnified against a liability for costs and expenses incurred by the person;
- (i) in defending proceedings, whether criminal or civil, in which judgement is given in favour of the person or in which the person is acquitted; or
  - (ii) in connection with an application, relating to such proceedings, in which the Court grants relief to the person under the Law.
- 98(3) To the extent permitted by law, the company may pay or agree to pay a premium in respect of a contract insuring a person who is or has been an officer or auditor or agent of the company against a liability for costs and expenses incurred by such person in defending proceedings, whether civil or criminal and whatever their outcome.
- 98(4) Subject to the Law, nothing in Regulation 98(3) shall permit a company to pay or agree to pay a premium in respect of a contract insuring a person who is or has been an officer or auditor of the company against a liability;
- (i) incurred by the person as such an officer or auditor; and
  - (ii) arising out of conduct involving a wilful breach of duty in relation to the company.

## SHARE CAPITAL

24. The original capital of the company is one million dollars (\$1,000,000.00) divided into:-

One (1) Redeemable Subscriber Share of \$1.00  
Five hundred thousand (500,000) Ordinary Shares of \$1.00 each  
Fifty thousand (50,000) "A" Class Shares of \$1.00 each  
Fifty thousand (50,000) "B" Class Shares of \$1.00 each  
Fifty thousand (50,000) "C" Class Shares of \$1.00 each  
Fifty thousand (50,000) "D" Class Shares of \$1.00 each  
Fifty thousand (50,000) "E" Class Shares of \$1.00 each  
Fifty thousand (50,000) "F" Class Shares of \$1.00 each  
Fifty thousand (50,000) "G" Class Shares of \$1.00 each  
Fifty thousand (50,000) "H" Class Shares of \$1.00 each  
Fifty thousand (50,000) "I" Class Shares of \$1.00 each  
Twenty thousand (20,000) "J" Class Redeemable Preference Shares of \$1.00 each  
Twenty thousand (20,000) "K" Class Redeemable Preference Shares of \$1.00 each  
Nine thousand, nine hundred and ninety nine (9,999) "L" Class Shares of \$1.00 each

25. The Redeemable Subscriber Share shall be a preference share and a member being the holder of a Redeemable Subscriber Share shall hold such share subject to the following rights, privileges and conditions:-



- (i) the right to attend and vote at all meetings of the company and on a show of hands to one vote for every share held and on every poll one vote for every share held;
  - (ii) no right to any dividends;
  - (iii) in a winding up of the company to repayment of the capital paid upon such share in priority to all other issued shares of any class but no right to participate in the division of any surplus assets or profits of the company.
  - (iv) the company's right to redeem the share in accordance with the following Article.
26. (a) The next issue of shares of any class or classes (herein called the "Fresh Issue") after the issue of the Redeemable Subscriber Share shall be greater in number or equal to the number of issued Redeemable Subscriber Shares.
- (b) At the time of the Fresh Issue the following provisions shall apply subject to Section 192 of the Corporations Law:-
- (i) the Redeemable Subscriber Share that is issued and fully paid shall be redeemed by the company at par;
  - (ii) the Fresh Issue shall be made for the purposes of redemption pursuant to Section 192 (3) (b) of the Corporations Law;
  - (iii) the Redeemable Subscriber Share shall be redeemed out of the proceeds of the Fresh Issue of shares;
  - (iv) no further Redeemable Subscriber Shares may thereafter be issued.
27. Any member being the holder of an Ordinary, "A" or "B" Class share shall hold such share subject to the following rights, privileges and conditions:-
- (i) the right to attend and vote at all meetings of the company and on a show of hands to one vote for every share held and on every poll one vote for every share held;
  - (ii) the right to participate in the dividends (if any) declared on such share;
  - (iii) in a winding up of the company to repayment of the capital paid upon such share and to participate in the division of any surplus assets or profits of the company and in this regard to rank pari passu with all other shareholders so entitled.
28. Any member being the holder of a "C" Class share shall hold such share subject to the following rights, privileges and conditions:-
- (i) no right whatsoever to vote at any meeting of the company;
  - (ii) no right to any dividends;
  - (iii) in a winding up of the company to repayment of the capital paid upon such share and to participate in the division of any surplus assets or profits of the company and in this regard to rank pari passu with all other shareholders so entitled.
29. Any member being the holder of a "D" Class share shall hold such share subject to the following rights, privileges and conditions:-

- (i) the right to attend and vote at all meetings of the company and on a show of hands to one vote for every share held and on every poll one vote for every share held;
  - (ii) no right to any dividends;
  - (iii) in a winding up of the company to repayment of the capital paid upon such share but no right to participate in the division of any surplus assets or profits of the company.
30. Any member being the holder of an "E" "F" "G" "H" or "I" Class share shall hold such share subject to the following rights, privileges and conditions:-
- (i) no right whatsoever to vote at any meeting of the company;
  - (ii) the right to participate in the dividends (if any) declared on such share;
  - (iii) in a winding up of the company to repayment of the capital paid upon such share but no right to participate in the division of any surplus assets or profits of the company.
31. Any member being the holder of a "J" Class Redeemable Preference Share shall hold such share subject to the following rights, privileges and conditions:-
- (i) no right whatsoever to vote at any meeting of the company;
  - (ii) upon giving seven days notice in writing of its intention so to do, delivered or posted to the last known address of the registered holder of any Redeemable Preference Share together with the amount paid up in respect of the shares to be redeemed, the company may at any time redeem all or from time to time redeem any one or more of the said Redeemable Preference Shares and such redemption shall take place immediately upon the expiry of seven days from the delivery or posting of the said notice of redemption and cheque;
  - (iii) as regards return of capital to rank in a winding up and upon a reduction of capital in priority to all other shares in the company except the Redeemable Subscriber Share but no right to participate in the division of any surplus assets or profits of the company.
  - (iv) the right to receive from the profits of the company as a first charge a non-cumulative preferential dividend at the rate of five per cent per annum on the capital for the time being paid up on the Redeemable Preference Shares held by him or her.
32. Any member being the holder of a "K" Class Redeemable Preference Share shall hold such share subject to the following rights, privileges and conditions:-
- (i) no right whatsoever to vote at any meeting of the company;
  - (ii) upon giving seven days notice in writing of its intention so to do, delivered or posted to the last known address of the registered holder of any Redeemable Preference Share together with the amount paid up in respect of the shares to be redeemed, the company may at any time redeem all or from time to time redeem any one or more of the said Redeemable Preference Shares and such redemption shall take place immediately upon the expiry of seven days from the delivery or posting of the said notice of redemption and cheque;

(iii) as regards return of capital to rank in a winding up and upon a reduction of capital in priority to all other shares in the company except the Redeemable Subscriber Share and the "J" Class Redeemable Preference Shares but no right to participate in the division of any surplus assets or profits of the company.

(iv) the right to participate in the dividends (if any) declared on such share.


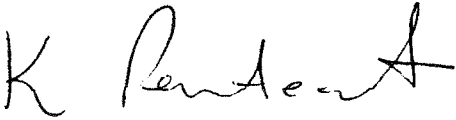
33. Any member being the holder of an "L" Class Share shall hold such share subject to the following rights, privileges and conditions:-

(i) no right whatsoever to vote at any meeting of the company;

(ii) despite anything contained in these articles, the right to such dividends as the company declares on any one or more of the shares in this class which dividend may in the absolute discretion of the company be to the exclusion of any other share or shares of this class or at a different rate to any other share or shares of this class.

(iii) in a winding up of the company to repayment of the capital paid upon such share but no right to participate in the division of any surplus assets or profits of the company.

I, the person whose name is subscribed being the subscriber to the Memorandum of Association hereby agree to these Articles of Association.

Signature of Subscriber	Witness to Signature
<p data-bbox="181 974 427 1048"></p> <p data-bbox="236 1093 466 1122">Meekings, Deborah</p>	<p data-bbox="949 1025 1406 1144"></p> <p data-bbox="975 1234 1270 1323">Kerrie Pentecost 610/185 Elizabeth Street Sydney NSW 2000</p>

DATED: 02/09/97

# AUSTRALIAN SECURITIES COMMISSION

## SCHEDULE 1

### TABLE A

#### REGULATIONS FOR MANAGEMENT OF A COMPANY LIMITED BY SHARES

##### INTERPRETATION

1. (1) In these regulations:

"Law" means the Corporations Law;

"seal" means the common seal of the company and includes any official seal of the company;

"secretary" means any person appointed to perform the duties of a secretary of the company.

(2) Division 10 of Part 1.2 of the Corporations Law applies in relation to these regulations as if they were an instrument made under that Law as in force on the day when these regulations become binding on the company.

(3) Except so far as the contrary intention appears in these regulations, an expression has, in a provision of these regulations that deals with a matter dealt with by a particular provision of the Law, the same meaning as in that provision of the Law.

##### SHARE CAPITAL AND VARIATION OF RIGHTS

2. Without prejudice to any special rights previously conferred on the holders of any existing shares or class of shares but subject to the Law, shares in the company may be issued by the directors and any such share may be issued with such preferred, deferred or other special rights or such restrictions, whether with regard to dividend, voting, return of capital or otherwise, as the directors, subject to any resolution, determine.

3. Subject to the Law, any preference shares may, with the sanction of a resolution, be issued on the terms that they are, or at the option of the company are liable, to be redeemed.

4. (1) If at any time the share capital is divided into different classes of shares, the rights attached to any class [unless otherwise provided by the terms of issue of the shares of that class] may, whether or not the company is being wound up, be varied with the consent in writing of the holders of three-quarters of the issued shares of that class, or with the sanction of a special resolution passed at a separate meeting of the holders of the shares of the class.

(2) The provisions of these regulations relating to general meetings apply so far as they are capable of application and mutatis mutandis to every such separate meeting except that:

(a) a quorum is constituted by 2 persons who, between them, hold or represent by proxy one-third of the issued shares of the class; and

(b) any holder of shares of the class, present in person or by proxy, may demand a poll.

(3) The rights conferred upon the holders of the shares of any class issued with preferred or other rights shall, unless otherwise expressly provided by the terms of issue of the shares of that class, be deemed to be varied by the creation or issue of further shares ranking equally with the first-mentioned shares.

5. (1) The company may exercise the power to make payments by way of brokerage or commission conferred by the Law in the manner provided by the Law.

(2) Payments by way of brokerage or commission may be satisfied by the payment of cash by the allotment of fully or partly paid shares or partly by the payment of cash and partly by the allotment of fully or partly paid shares.

6. (1) Except as required by law, the company shall not recognise a person as holding a share upon any trust.

(2) The company is not bound by or compelled in any way to recognise [whether or not it has notice of the interest or rights concerned] any equitable, contingent, future or partial interest in any share or unit of a share or [except as otherwise provided by these regulations or by law] any other right in respect of a share except an absolute right of ownership in the registered holder.

7. (1) A person whose name is entered as a member in the register of members is entitled without payment to receive a certificate in respect of the share under the seal of the company in accordance with the Law but, in respect of a share or shares held jointly by several persons, the company is not bound to issue more than one certificate.

(2) Delivery of a certificate for a share to one of several joint holders is sufficient delivery to all such holders.

##### LIEN

8. (1) The company has a first and paramount lien on every share [not being a fully paid share] for all money [whether presently payable or not] called or payable at a fixed time in respect of that share.

(2) The company also has a first and paramount lien on all shares [other than fully paid shares] registered in the name of a sole holder for all money presently payable by him or his estate to the company.

(3) The directors may at any time exempt a share wholly or in part from the provisions of this regulation.

- (4) The company's lien [if any] on a share extends to all dividends payable in respect of the share.
9. (1) Subject to subregulation (2), the company may sell, in such manner as the directors think fit, any shares on which the company has a lien.
- (2) A share on which the company has a lien shall not be sold unless:
- (a) a sum in respect of which the lien exists is presently payable; and
- (b) the company has, not less than 14 days before the date of the sale, given to the registered holder for the time being of the share or the person entitled to the share by reason of the death or bankruptcy of the registered holder a notice in writing setting out, and demanding payment of, such part of the amount in respect of which the lien exists as is presently payable.
10. (1) For the purpose of giving effect to a sale mentioned in regulation 9, the directors may authorise a person to transfer the shares sold to the purchaser of the shares.
- (2) The company shall register the purchaser as the holder of the shares comprised in any such transfer and he is not bound to see to the application of the purchase money.
- (3) The title of the purchaser to the shares is not affected by any irregularity or invalidity in connection with the sale.
11. The proceeds of a sale mentioned in regulation 9 shall be applied by the company in payment of such part of the amount in respect of which the lien exists as is presently payable, and the residue [if any] shall [subject to any like lien for sums not presently payable that existed upon the shares before the sale] be paid to the person entitled to the shares at the date of the sale.

#### **CALLS ON SHARES**

12. (1) The directors may make calls upon the members in respect of any money unpaid on the shares of the members [whether on account of the nominal value of the shares or by way of premium] and not by the terms of issue of those shares made payable at fixed times, except that no call shall exceed one quarter of the sum of nominal values of the shares or be payable earlier than one month from the date fixed for the payment of the last preceding call.
- (2) Each member shall, upon receiving at least 14 days' notice specifying the time or times and place of payment, pay to the company at the time or times and place so specified the amount called on his shares.
- (3) The directors may revoke or postpone a call.
13. A call shall be deemed to have been made at the time when the resolution of the directors authorising the call was passed and may be required to be paid by instalments.
14. The joint holders of a share are jointly and severally liable to pay all calls in respect of the share.
15. If a sum called in respect of a share is not paid before or on the day appointed for payment of the sum, the person from whom the sum is due shall pay interest on the sum from the day appointed for payment of the sum to the time of actual payment at such rate not exceeding 8% per annum as the directors determine, but the directors may waive payment of that interest wholly or in part.
16. Any sum that, by the terms of issue of a share, becomes payable on allotment or at a fixed date whether on account of the nominal value of the share or by way of premium, shall for the purposes of these regulations be deemed to be a call duly made and payable on the date on which by the terms of issue the sum becomes payable, and, in case of non-payment, all the relevant provisions of these regulations as to payment of interest and expenses, forfeiture or otherwise apply as if the sum had become payable by virtue of a call duly made and notified.
17. The directors may, on the issue of shares, differentiate between the holders as to the amount of calls to be paid and the times of payment.
18. (1) The directors may accept from a member the whole or a part of the amount unpaid on a share although no part of that amount has been called up.
- (2) The directors may authorise payment by the company of interest upon the whole or any part of an amount so accepted, until the amount becomes payable, at such rate, not exceeding the prescribed rate, as is agreed upon between the directors and the member paying the sum.
- (3) for the purposes of subregulation (2), the prescribed rate of interest is:
- (a) if the company has, by resolution, fixed a rate - the rate so fixed; and
- (b) in any other case - 8% per annum.

#### **TRANSFER OF SHARES**

19. (1) Subject to these regulations, a member may transfer all or any of his shares by instrument in writing in any usual or common form or in any other form that the directors approve.
- (2) An instrument of transfer referred to in subregulation (1) shall be executed by or on behalf of both the transferor and the transferee.
- (3) A transferor of shares remains the holder of the shares transferred until the transfer is registered and the name of the transferee is entered in the register of members in respect of the shares.

20. The instrument of transfer must be left for registration at the registered office of the company, together with such fee [if any] not exceeding \$1.00 as the directors require, accompanied by the certificate of the shares to which it relates and such other information as the directors properly require to show the right of the transferor to make the transfer, and thereupon the company shall, subject to the powers vested in the directors by these regulations, register the transferee as a shareholder.
21. The directors may decline to register a transfer of shares, not being fully paid shares, to a person of whom they do not approve and may also decline to register any transfer of shares on which the company has a lien.
22. The registration of transfers may be suspended at such times and for such periods as the directors from time to time determine not exceeding in the whole 30 days in any year.

#### TRANSMISSION OF SHARES

23. In the case of the death of a member, the survivor where the deceased was a joint holder, and the legal personal representatives of the deceased where he was a sole holder, shall be the only persons recognised by the company as having any title to his interest in the shares, but this regulation does not release the estate of a deceased joint holder from any liability in respect of a share that had been jointly held by him with other persons.
24. (1) Subject to the Bankruptcy Act 1966, a person becoming entitled to a share in consequence of the death or bankruptcy of a member may, upon such information being produced as is properly required by the directors, elect either to be registered himself as holder of the share or to have some other person nominated by him registered as the transferee of the share.  
  
(2) If the person becoming entitled elects to be registered himself, he shall deliver or send to the company a notice in writing signed by him stating that he so elects.  
  
(3) If he elects to have another person registered, he shall execute a transfer of the share to that other person.  
  
(4) All the limitations, restrictions and provisions of these rules relating to the right to transfer, and the registration of transfer of, shares are applicable to any such notice or transfer as if the death or bankruptcy of the member had not occurred and the notice or transfer were a transfer signed by that member.
25. (1) Where the registered holder of a share dies or becomes bankrupt, his personal representative or the trustee of his estate, as the case may be, is, upon the production of such information as is properly required by the directors, entitled to the same dividends and other advantages, and to the same rights [whether in relation to meetings of the company, or to voting or otherwise], as the registered holder would have been entitled to if he had not died or become bankrupt.  
  
(2) Where 2 or more persons are jointly entitled to any share in consequence of the death of the registered holder, they shall, for the purpose of these regulations, be deemed to be joint holders of the share.

#### FORFEITURE OF SHARES

26. (1) If a member fails to pay a call or instalment of a call on the day appointed for payment of the call or instalment, the directors may, at any time thereafter during such time as any part of the call or instalment remains unpaid, serve a notice on him requiring payment of so much of the call or instalment as is unpaid, together with any interest that has accrued.  
  
(2) The notice shall name a further day [not earlier than the expiration of 14 days from the date of service of the notice] on or before which the payment required by the notice is to be made and shall state that, in the event of non-payment at or before the time appointed, the shares in respect of which the call was made will be liable to be forfeited.
27. (1) If the requirements of a notice served under regulation 26 are not complied with, any share in respect of which the notice has been given may at any time thereafter, before the payment required by the notice has been made, be forfeited by a resolution of the directors to that effect.  
  
(2) Such a forfeiture shall include all dividends declared in respect of the forfeited shares and not actually paid before the forfeiture.
28. A forfeited share may be sold or otherwise disposed of on such terms and in such manner as the directors think fit, and, at any time before a sale or disposition, the forfeiture may be cancelled on such terms as the directors think fit.
29. A person whose shares have been forfeited ceases to be a member in respect of the forfeited shares, but remains liable to pay to the company all money that, at the date of forfeiture, was payable by him to the company in respect of the shares [including interest at the rate of 8% per annum from the date of forfeiture on the money for the time being unpaid if the directors think fit to enforce payment of the interest], but his liability ceases if and when the company receives payment in full of all the money [including interest] so payable in respect of the shares.
30. A statement in writing declaring that the person making the statement is a director or a secretary of the company, and that a share in the company has been duly forfeited on a date stated in the statement, is prima facie evidence of the facts stated in the statement as against all persons claiming to be entitled to the share.
31. (1) The company may receive the consideration [if any] given for a forfeited share on any sale or disposition of the share and may execute a transfer of the share in favour of the person to whom the share is sold or disposed of.  
  
(2) Upon the execution of the transfer, the transferee shall be registered as the holder of the share and is not bound to see to the application of any money paid as consideration.

(3) The title of the transferee to the share is not affected by any irregularity or invalidity in connection with the forfeiture, sale or disposal of the share.

32. The provisions of these regulations as to forfeiture apply in the case of non-payment of any sum that, by the terms of issue of a share, becomes payable at a fixed time, whether on account of the nominal value of the share or by way of premium, as if that sum had been payable by virtue of a call duly made and notified.

#### CONVERSION OF SHARES INTO STOCK

33. The company may, by resolution, convert all or any of its paid-up shares into stock and reconvert any stock into paid-up shares of any nominal value.
34. (1) Subject to subregulation (2), where shares have been converted into stock, the provisions of these rules relating to the transfer of shares apply, so far as they are capable of application, to the transfer of the stock or of any part of the stock.
- (2) The directors may fix the minimum amount of stock transferable and restrict or forbid the transfer of fractions of that minimum, but the minimum shall not exceed the aggregate of the nominal values of the shares from which the stock arose.
35. (1) The holders of stock have, according to the amount of the stock held by them, the same rights, privileges and advantages as regards dividends, voting at meetings of the company and other matters as they would have if they held the shares from which the stock arose.
- (2) No such privilege or advantage (except participation in the dividends and profits of the company and in the property of the company on winding up) shall be conferred by any amount of stock that would not, if existing in shares, have conferred that privilege or advantage.
36. The provisions of these regulations that are applicable to paid up shares apply to stock, and references in those provisions to share and shareholder shall be read as including references to stock and stockholder, respectively.

#### ALTERATION OF CAPITAL

37. The company may by resolution:

- (a) increase its authorised share capital by the creation of new shares of such amount as is specified in the resolution;
- (b) consolidate and divide all or any of its authorised share capital into shares of larger amount than its existing shares;
- (c) subdivide all or any of its shares into shares of smaller amount than is fixed by the memorandum but so that in the subdivision the proportion between the amount paid and the amount [if any] unpaid on each such share of a smaller amount is the same as it was in the case of the share from which the share of a smaller amount is derived; and
- (d) cancel shares that, at the date of the passing of the resolution, have not been taken or agreed to be taken by any person or have been forfeited and reduce its authorised share capital by the amount of the shares so cancelled.

38. (1) Subject to any direction to the contrary that may be given by the company in general meeting, all unissued shares shall, before issue, be offered to such persons as at the date of the offer are entitled to receive notices from the company of general meetings in proportion, as nearly as the circumstances allow, to the sum of the nominal values of the shares already held by them.
- (2) The offer shall be made by notice specifying the number of shares offered and limiting a time within which the offer, if not accepted, will be deemed to be declined.
- (3) After the expiration of that time or on being notified by the person to whom the offer is made that he declines to accept the shares offered, the directors may issue those shares in such manner as they think most beneficial to the company.
- (4) Where, by reason of the proportion that shares proposed to be issued bear to shares already held, some of the first-mentioned shares cannot be offered in accordance with subregulation (1), the directors may issue the shares that cannot be so offered in such manner as they think most beneficial to the company.
39. Subject to the Law, the company may, by special resolution, reduce its share capital, any capital redemption reserve fund or any share premium account.

#### GENERAL MEETINGS

40. Any director may whenever he thinks fit convene a general meeting.
41. (1) A notice of a general meeting shall specify the place, the day and the hour of meeting and, except as provided by subregulation (2), shall state the general nature of the business to be transacted at the meeting.
- (2) It is not necessary for a notice of an annual general meeting to state that the business to be transacted at the meeting includes the declaring of a dividend, the consideration of accounts and the reports of the directors and auditors, the election of directors in the place of those retiring or the appointment and fixing of the remuneration of the auditors.



## PROCEEDINGS AT GENERAL MEETINGS

42. (1) No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business.
- (2) For the purpose of determining whether a quorum is present, a person attending as a proxy, or as representing a body corporate that is a member, shall be deemed to be a member.
43. If a quorum is not present within half an hour from the time appointed for the meeting:
- (a) where the meeting was convened upon the requisition of members - the meeting shall be dissolved; or
- (b) in any other case:
- (i) the meeting stands adjourned to such day, and at such time and place, as the directors determine or, if no determination is made by the directors, to the same day in the next week at the same time and place; and
- (ii) if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting:
- (A) 2 members constitute a quorum; or
- (B) where 2 members are not present - the meeting shall be dissolved.
44. (1) If the directors have elected one of their number as chairman of their meetings, he shall preside as chairman at every general meeting.
- (2) Where a general meeting is held and:
- (a) a chairman has not been elected as provided by subregulation (1); or
- (b) the chairman is not present within 15 minutes after the time appointed for the holding of the meeting or is unwilling to act,
- the members present shall elect one of their number to be chairman of the meeting.
45. (1) The chairman may with the consent of any meeting at which a quorum is present, and shall if so directed by the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (2) When a meeting is adjourned for 30 days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.
- (3) Except as provided by subregulation (2), it is not necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.
46. (1) At any general meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is [before or on the declaration of the result of the show of hands] demanded:
- (a) by the chairman;
- (b) by at least 3 members present in person or by proxy;
- (c) by a member or members present in person or by proxy and representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting; or
- (d) by a member or members holding shares in the company conferring a right to vote at the meeting being shares on which an aggregate sum has been paid up equal to not less than one-tenth of the total sum paid up on all the shares conferring that right.
- (2) Unless a poll is so demanded, a declaration by the chairman that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost, and an entry to that effect in the book containing the minutes of the proceedings of the company, is conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.
- (3) The demand for a poll may be withdrawn.
47. (1) If a poll is duly demanded, it shall be taken in such manner and [subject to subregulation (2)] either at once or after an interval or adjournment or otherwise as the chairman directs, and the result of the poll shall be the resolution of the meeting at which the poll was demanded.
- (2) A poll demanded on the election of a chairman or on a question of adjournment shall be taken forthwith.
48. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting at which the show of hands takes place or at which the poll is demanded, in addition to his deliberative vote [if any], has a casting vote.
49. Subject to any rights or restrictions for the time being attached to any class or classes of shares:
- (a) at meetings of members or classes of members each member entitled to vote may vote in person or by proxy or attorney; and

- (b) on a show of hands every person present who is a member or a representative of a member has one vote, and on a poll every person present in person or by proxy or attorney has one vote for each share he holds.
50. In the case of joint holders the vote of the senior who tenders a vote, whether in person or by proxy or by attorney, shall be accepted to the exclusion of the votes of the other joint holders and, for this purpose, seniority shall be determined by the order in which the names stand in the register of members.
51. If a member is of unsound mind or is a person whose person or estate is liable to be dealt with in any way under the law relating to mental health, his committee or trustee or such other person as properly has the management of his estate may exercise any rights of the member in relation to a general meeting as if the committee, trustee or other person were the member.
52. A member is not entitled to vote at a general meeting unless all calls and other sums presently payable by him in respect of shares in the company have been paid.
53. (1) An objection may be raised to the qualification of a voter only at the meeting or adjourned meeting at which the vote objected to is given or tendered.
- (2) Any such objection shall be referred to the chairman of the meeting, whose decision is final.
- (3) A vote not disallowed pursuant to such an objection is valid for all purposes.
54. (1) An instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing or, if the appointor is a body corporate, either under seal or under the hand of an officer or attorney duly authorised.
- (2) An instrument appointing a proxy may specify the manner in which the proxy is to vote in respect of a particular resolution and, where an instrument of proxy so provides, the proxy is not entitled to vote in the resolution except as specified in the instrument.
- (3) An instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.
- (4) An instrument appointing a proxy shall be in the following form or in a form that is as similar to the following form as the circumstances allow:

[Name of company]

I/we, \_\_\_\_\_, of \_\_\_\_\_, being a member/members of the abovenamed company, hereby appoint  
of \_\_\_\_\_ or, in his absence,  
of \_\_\_\_\_ as my/our proxy to vote for me/us on my/our behalf at the  
\* annual general/ \* general meeting of the company to be held on the \_\_\_\_\_ day of  
19 \_\_\_\_ and at any adjournment of that meeting.

+ This form is to be used \* in favour of / \* against the resolution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_ .

\* Strike out whichever is not desired.

+ To be inserted if desired.

55. An instrument appointing a proxy shall not be treated as valid unless the instrument, and the power of attorney or other authority [if any] under which the instrument is signed or a notarial copy of that power or authority, is or are deposited, not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or, in the case of a poll, not less than 24 hours before the time appointed for the taking of the poll, at the registered office of the company or at such other place in Australia as is specified for that purpose in the notice convening the meeting.
56. A vote given in accordance with the terms of an instrument of proxy or of a power of attorney is valid notwithstanding the previous death or unsoundness of mind of the principal, the revocation of the instrument [or of the authority under which the instrument was executed] or of the power, or the transfer of the share in respect of which the instrument or power is given, if no intimation in writing of the death, unsoundness of mind, revocation or transfer has been received by the company at the registered office before the commencement of the meeting or adjourned meeting at which the instrument is used or the power is exercised.

#### APPOINTMENT, REMOVAL AND REMUNERATION OF DIRECTORS

57. (1) The number of the directors and the names of the first directors shall be determined in writing by the subscribers to the memorandum of association or a majority of them.
- (2) The company may, by resolution, increase or reduce the number of directors, and may also determine in what rotation the increased or reduced number is to go out of office.
58. (1) At the first annual general meeting of the company all the directors shall retire from office, and at the annual general meeting in every subsequent year one-third of the directors for the time being, or, if their number is not 3 or a multiple of 3, then the number nearest one-third, shall retire from office.
- (2) A retiring director is eligible for re-election.
59. The directors to retire at an annual general meeting other than the first annual general meeting are those who have been longest in office since their election, but, as between persons who became directors on the same day, those to retire shall [unless they otherwise agree among themselves] be determined by lot.

60. (1) The company may, at the meeting at which a director so retires, by resolution fill the vacated office by electing a person to that office.
- (2) If the vacated office is not so filled, the retiring director shall, if offering himself for re-election and not being disqualified under the Law from holding office as a director, be deemed to have been re-elected unless at that meeting:
- (a) it is expressly resolved not to fill the vacated office; or
- (b) a resolution for the re-election of that director is put and lost.
61. (1) The directors may at any time appoint any person to be a director, either to fill a casual vacancy or as an addition to the existing directors, but so that the total number of directors does not at any time exceed the number determined in accordance with these regulations.
- (2) Any director so appointed holds office only until the next following annual general meeting and is then eligible for re-election but shall not be taken into account in determining the directors who are to retire by rotation at that meeting.
62. (1) The company may by resolution remove any director before the expiration of his period of office, and may by resolution appoint another person in his stead.
- (2) The person so appointed is subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.
63. (1) The directors shall be paid such remuneration as is from time to time determined by the company in general meeting.
- (2) That remuneration shall be deemed to accrue from day to day.
- (3) The directors may also be paid all travelling and other expenses properly incurred by them in attending and returning from meetings of the directors or any committee of the directors or general meetings of the company or otherwise in connection with the business of the company.
64. The share qualification for directors may be fixed by the company in general meeting and, unless and until so fixed, is one share.
65. In addition to the circumstances in which the office of a director becomes vacant by virtue of the Law, the office of a director becomes vacant if the director:
- (a) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health;
- (b) resigns his office by notice in writing to the company;
- (c) is absent without the consent of the directors from meetings of the directors held during a period of 6 months;
- (d) without the consent of the company in general meeting holds any other office of profit under the company except that of managing director or principal executive officer; or
- (e) is directly or indirectly interested in any contract or proposed contract with the company and fails to declare the nature of his interest as required by the Law.

#### POWERS AND DUTIES OF DIRECTORS

66. (1) Subject to the Law and to any other provision of these regulations, the business of the company shall be managed by the directors, who may pay all expenses incurred in promoting and forming the company, and may exercise all such powers of the company as are not, by the Law or by these regulations, required to be exercised by the company in general meeting.
- (2) Without limiting the generality of subregulation (1), the directors may exercise all the powers of the company to borrow money, to charge any property or business of the company or all or any of its uncalled capital and to issue debentures or give any other security for a debt, liability or obligation of the company or of any other person.
67. (1) The directors may, by power of attorney, appoint any person or persons to be the attorney or attorneys of the company for such purposes, with such powers, authorities and discretions [being powers, authorities and discretions vested in or exercisable by the directors], for such period and subject to such conditions as they think fit.
- (2) Any such power of attorney may contain such provisions for the protection and convenience of persons dealing with the attorney as the directors think fit and may also authorise the attorney to delegate all or any of the powers, authorities and discretions vested in him.
68. All cheques, promissory notes, bankers drafts, bills of exchange and other negotiable instruments, and all receipts for money paid to the company, shall be signed, drawn, accepted, endorsed or otherwise executed, as the case may be, by any 2 directors or in such other manner as the directors determine.

#### PROCEEDINGS OF DIRECTORS

69. (1) The directors may meet together for the despatch of business and adjourn and otherwise regulate their meetings as they think fit.

- (2) A director at any time, and a secretary shall on the requisition of a director, convene a meeting of the directors.
70. (1) Subject to these regulations, questions arising at a meeting of directors shall be decided by a majority of votes of directors present and voting and any such decision shall for all purposes be deemed a decision of the directors.
- (2) In case of an equality of votes, the chairman of the meeting, in addition to his deliberative vote [if any], has a casting vote.
71. A director shall not vote in respect of any contract or proposed contract with the company in which he is in any way, whether directly or indirectly, interested or in respect of any matter arising out of such a contract or proposed contract and, if he votes in contravention of this subregulation, his vote shall not be counted.
72. (1) A director may, with the approval of the other directors, appoint a person [whether a member of the company or not] to be an alternate director in his place during such period as he thinks fit.
- (2) An alternate director is entitled to notice of meetings of the directors and, if the appointor is not present at such a meeting, is entitled to attend and vote in his stead.
- (3) An alternate director may exercise any powers that the appointor may exercise and the exercise of any such power by the alternate director shall be deemed to be the exercise of the power by the appointor.
- (4) An alternate director is not required to have any share qualifications.
- (5) The appointment of an alternate director may be terminated at any time by the appointor notwithstanding that the period of the appointment of the alternate director has not expired, and terminates in any event if the appointor vacates office as a director.
- (6) An appointment, or the termination of an appointment, of an alternate director shall be effected by a notice in writing signed by the director who makes or made the appointment and served on the company.
73. At a meeting of directors, the number of directors whose presence is necessary to constitute a quorum is such number as is determined by the directors and, unless so determined, is 2.
74. In the event of a vacancy or vacancies in the office of a director or offices of directors, the remaining directors may act but, if the number of remaining directors is not sufficient to constitute a quorum at a meeting of directors, they may act only for the purpose of increasing the number of directors to a number sufficient to constitute such a quorum or of convening a general meeting of the company.
75. (1) The directors shall elect one of their number as chairman of their meetings and may determine the period for which he is to hold office.
- (2) Where such a meeting is held and:
- (a) a chairman has not been elected as provided by subregulation (1); or
- (b) the chairman is not present within 10 minutes after the time appointed for the holding of the meeting or is unwilling to act,
- the directors present shall elect one of their number to be a chairman of the meeting.
76. (1) The directors may delegate any of their powers to a committee or committees consisting of such of their number as they think fit.
- (2) A committee to which any powers have been so delegated shall exercise the powers delegated in accordance with any directions of the directors and a power so exercised shall be deemed to have been exercised by the directors.
- (3) The members of such a committee may elect one of their number as chairman of their meetings.
- (4) Where such a meeting is held and:
- (a) a chairman has not been elected as provided by subregulation (3); or
- (b) the chairman is not present within 10 minutes after the time appointed for the holding of the meeting or is unwilling to act,
- the members present may elect one of their number to be chairman of the meeting.
- (5) A committee may meet and adjourn as it thinks proper.
- (6) Questions arising at a meeting of a committee shall be determined by a majority of votes of the members present and voting.
- (7) In the case of an equality of votes, the chairman, in addition to his deliberative vote [if any], has a casting vote.
77. (1) If all the directors have signed a document containing a statement that they are in favour of a resolution of the directors in terms set out in the document, a resolution in those terms shall be deemed to have been passed at a meeting of the directors held on the day on which the document was signed and at the time at which the document was last signed by a director or, if the directors signed the document on different days, on the day on which, and at the time at which, the document was last signed by a director.

(2) For the purposes of subregulation (1), two or more separate documents containing statements in identical terms each of which is signed by one or more directors shall together be deemed to constitute one document containing a statement in those terms signed by those directors on the respective days on which they signed the separate documents.

(3) A reference in subregulation (1) to all the directors does not include a reference to a director who, at a meeting of directors, would not be entitled to vote on the resolution.

78. All acts done by any meeting of the directors or of a committee of directors or by any person acting as a director are, notwithstanding that it is afterwards discovered that there was some defect in the appointment of a person to be a director or a member of the committee, or to act as, a director, or that a person so appointed was disqualified, as valid as if the person had been duly appointed and was qualified to be a director or to be a member of the committee.

#### MANAGING DIRECTOR

79. (1) The directors may from time to time appoint one or more of their number to the office of managing director for such period and on such terms as they think fit, and, subject to the terms of any agreement entered into in a particular case, may revoke any such appointment.

(2) A director so appointed shall not, while holding that office, be subject to retirement by rotation or be taken into account in determining the rotation of retirement of directors, but his appointment automatically terminates if he ceases from any cause to be a director.

80. A managing director shall, subject to the terms of any agreement entered into in a particular case, receive such remuneration [whether by way of salary, commission or participation in profits, or partly in one way and partly in another] as the directors determine.

81. (1) The directors may, upon such terms and conditions and with such restrictions as they think fit, confer upon a managing director any of the powers exercisable by them.

(2) Any powers so conferred may be concurrent with, or be to the exclusion of, the powers of the directors.

(3) The directors may at any time withdraw or vary any of the powers so conferred on a managing director.

#### ASSOCIATE DIRECTORS

82. (1) The directors may from time to time appoint any person to be an associate director and may from time to time terminate any such appointment.

(2) The directors may from time to time determine the powers, duties and remuneration of any person so appointed.

(3) A person so appointed is not required to hold any shares to qualify him for appointment but, except by the invitation and with the consent of the directors, does not have any right to attend or vote at any meeting of directors.

#### SECRETARY

83. A secretary of the company holds office on such terms and conditions, as to remuneration and otherwise, as the directors determine.

#### SEAL

84. (1) The directors shall provide for the safe custody of the seal.

(2) The seal shall be used only by the authority of the directors, or of a committee of the directors authorised by the directors to authorise the use of the seal, and every document to which the seal is affixed shall be signed by a director and be countersigned by another director, a secretary or another person appointed by the directors to countersign that document or a class of documents in which that document is included.

#### INSPECTION OF RECORDS

85. The directors shall determine whether and to what extent, and at what time and places and under what conditions, the accounting records and other documents of the company or any of them will be open to the inspection of members other than directors, and a member other than a director does not have the right to inspect any document of the company except as provided by law or authorised by the directors or by the company in general meeting.

#### DIVIDENDS AND RESERVES

86. (1) The company in general meeting may declare a dividend if, and only if the directors have recommended a dividend.

(2) A dividend shall not exceed the amount recommended by the directors.

87. The directors may authorise the payment by the company to the members of such interim dividends as appear to the directors to be justified by the profits of the company.

88. Interest is not payable by the company in respect of any dividend.

89. (1) The directors may, before recommending any dividend, set aside out of the profits of the company such sums as they think proper as reserves, to be applied, at the discretion of the directors, for any purpose for which the profits of the company may be properly applied.

- (2) Pending any such application, the reserves may, at the discretion of the directors, be used in the business of the company or be invested in such investments as the directors think fit.
- (3) The directors may carry forward so much of the profits remaining as they consider ought not to be distributed as dividends without transferring those profits to a reserve.
90. (1) Subject to the rights of persons [if any] entitled to shares with special rights as to dividend, all dividends shall be declared and paid according to the amounts paid or credited as paid on the shares in respect of which the dividend is paid.
- (2) All dividends shall be apportioned and paid proportionately to the amounts paid or credited as paid on the shares during any portion or portions of the period in respect of which the dividend is paid, but, if any share is issued on terms providing that it will rank for dividend as from a particular date, that share ranks for dividend accordingly.
- (3) An amount paid or credited as paid on a share in advance of a call shall not be taken for the purposes of this regulation to be paid or credited as paid on the share.
91. The directors may deduct from any dividend payable to a member all sums of money [if any] presently payable by him to the company on account of calls or otherwise in relation to shares in the company.
92. (1) Any general meeting declaring a dividend may, by resolution, direct payment of the dividend wholly or partly by the distribution of specific assets, including paid up shares in, or debentures of, any other corporation, and the directors shall give effect to such a resolution.
- (2) Where a difficulty arises in regard to such a distribution, the directors may settle the matter as they consider expedient and fix the value for distribution of the specific assets or any part of those assets and may determine that cash payments will be made to any members on the basis of the value so fixed in order to adjust the rights of all parties, and may vest any such specific assets in trustees as the directors consider expedient.
93. (1) Any dividend, interest or other money payable in cash in respect of shares may be paid by cheque sent through the post directed to:
- (a) the address of the holder as shown in the register of members, or in the case of joint holders, to the address shown in the register of members as the address of the joint holder first named in that register; or
- (b) to such other address as the holder or joint holders in writing directs or direct.
- (2) Any one of 2 or more joint holders may give effectual receipts for any dividends, interest or other money payable in respect of the shares held by them as joint holders.

#### CAPITALISATION OF PROFITS

94. (1) Subject to subregulation (2), the company in general meeting may resolve that it is desirable to capitalise any sum, being the whole or a part of the amount for the time being standing to the credit of any reserve account or the profit and loss account or otherwise available for distribution to members, and that that sum be applied, in any of the ways mentioned in subregulation (3), for the benefit of members in the proportions to which those members would have been entitled in a distribution of that sum by way of dividend.
- (2) The company shall not pass a resolution as mentioned in subregulation (1) unless the resolution has been recommended by the directors.
- (3) The ways in which a sum may be applied for the benefit of members under subregulation (1) are:
- (a) in paying up any amounts unpaid on shares held by members;
- (b) in paying up in full unissued shares or debentures to be issued to members as fully paid; or
- (c) partly as mentioned in paragraph (a) and partly as mentioned in paragraph (b).
- (4) The directors shall do all things necessary to give effect to the resolution and, in particular, to the extent necessary to adjust the rights of the members among themselves, may:
- (a) issue fractional certificates or make cash payments in cases where shares or debentures become issuable in fractions; and
- (b) authorise any person to make, on behalf of all the members entitled to any further shares or debentures upon the capitalisation, an agreement with the company providing for the issue to them, credited as fully paid up, of any such further shares or debentures or for the payment up by the company on their behalf of the amounts or any part of the amounts remaining unpaid on their existing shares by the application of their respective proportions of the sum resolved to be capitalised;
- and any agreement made under an authority referred to in paragraph (b) is effective and binding on all the members concerned.

#### NOTICES

95. (1) A notice may be given by the company to any member either by serving it on him personally or by sending it by post to him at his address as shown in the register of members or the address supplied by him to the company for the giving of notices to him.

(2) Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying, and posting a letter containing the notice, and to have been effected, in the case of a notice of a meeting, on the day after the date of its posting and, in any other case, at the time at which the letter would be delivered in the ordinary course of post.

(3) A notice may be given by the company to the joint holders of a share by giving the notice to the joint holder first named in the register of members in respect of the share.

(4) A notice may be given by the company to a person entitled to a share in consequence of the death or bankruptcy of a member by serving it on him personally or by sending it to him by post addressed to him by name, or by the title of representative of the deceased or assignee of the bankrupt, or by any like description, at the address in Australia supplied for the purpose by the person or, if such an address has not been supplied, at the address to which the notice might have been sent if the death or bankruptcy had not occurred.

96. (1) Notice of every general meeting shall be given in the manner authorised by regulation 95 to:

(a) every member;

(b) every person entitled to a share in consequence of the death or bankruptcy of a member who, but for his death or bankruptcy, would be entitled to receive notice of the meeting; and

(c) the auditor for the time being of the company.

(2) No other person is entitled to receive notices of general meetings.

#### WINDING UP

97. (1) If the company is wound up, the liquidator may, with the sanction of a special resolution, divide among the members in kind the whole or any part of the property of the company and may for that purpose set such value as he considers fair upon any property to be so divided and may determine how the division is to be carried out as between the members or different classes of members.

(2) The liquidator may, with the sanction of a special resolution, vest the whole or any part of any such property in trustees upon such trusts for the benefit of the contributories as the liquidator thinks fit, but so that no member is compelled to accept any shares or other securities in respect of which there is any liability.

#### INDEMNITY

98. Every officer, auditor or agent of the company shall be indemnified out of the property of the company against any liability incurred by him in his capacity as officer, auditor or agent in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in relation to any such proceedings in which relief is under the Law granted to him by the Court.