Minutes of Meeting

 Delobrien Pty Ltd

ATF The The Delobrien Superannuation Fund

Meeting date; 11/03/2020

Meeting location; 52 Stoneham Road, Attadale, WA

Time of meeting; 7pm

Present; Sharon De Longville (Member / Trustee Director) - Chairman

**Errors found in preparing**

**2019 Financial Statements**

**Point 1**

In preparing the 2019 financial statements the funds accountant has found that several Water Corporation payments were not paid out of the funds bank account but were paid by either the tenant or the member for the 2019 financial year

Details of payments;

**Date Paid Paid By Amount Paid**

01/08/18 Tennant $331.58

16/10/18 Member $333.88

06/12/18 Tenant $335.17

29/05/19 Tenant $324.63

29/05/19 Tenant $318.12

The fund will pay the following amounts immediately to rectify the error;

**Pay To**  **Amount to be paid**

Tenant $1,309.50

Member $333.88

The fund will ensure that in future that all fund expenses are paid from the funds bank account payments.

 **Point 2**

 In preparing the 2019 financial statements the funds accountant found that two items that were meant to be repaid back to the fund in the 2019 financial year for items incorrectly paid by the fund in the 2018 financial year had not been done.

 Details of payment;

 **Date paid Paid for Amount**

 24/07/17 Guild Ins $180.98

 26/07/17 Guild Ins $55.97

 The fund will immediately seek to have these amounts repaid to the fund bank account.

 In future the fund will ensure that only fund expenses are paid from the funds bank account

 Meeting closed at 7.30pm

Signed

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S. M. De Longville

Chairman