

TO: SUPERHELP

FROM: MICHAEL CLUSKEY

DATE: 10 NOV 2010

RE: SUPER SET UP

NO OF PAGES (INCLUDING THIS ONE): 4



**SMSF Registration Request**

I request SuperHelp Australia Pty. Ltd. to register the SMSF in NSW with the Regulatory authorities and request for the Australian Business Number (ABN) and Tax File Number (TFN) on Trustee's behalf, with the information provided in the SMSF Setup Form.

I declare that the following disclosures in relation to the Trustees of the SMSF are correct:

**For Individual Trustees of the Fund:**

*None of the Trustees have been convicted of an offence in respect of dishonest conduct in the Commonwealth or any state, territory or foreign country*

*No civil penalty order has been made in relation to any of the Trustees*

*None of the Trustees is an undischarged bankrupt*

*None of the Trustees have been notified that they are a disqualified person by a Regulator (APRA or Commissioner of Taxation)*

**For Corporate Trustee of the Fund:**

*The company does not know or have reasonable grounds to suspect that a person who is, or is acting as, a responsible officer of the body corporate is a disqualified person*

*A receiver, or a receiver and manager has not been appointed to the company*

*The company has not been placed under official management*

*A provisional liquidator has not been appointed to the company*

*The company is not being wound up*

SMSF Name:	Michael Clukey Super
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Your Name:	MICHAEL CLUSKEY
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Signature:	Michael J. Cluskey	Date:	07 Nov 2010
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**Provide Details of all Members / Trustees of the fund below**

	Member / Trustee Name	Tax File Number
Member / Trustee 1	MICHAEL CLUSKEY	402 917 132
Member / Trustee 2	ANDREW HARALAMBOS	362 037 151
Member / Trustee 3		
Member / Trustee 4		

Mail the signed form to PO Box 208, Hurstville NSW 1481 OR Fax to (02) 8456 5904.

**Accepting contributions and paying a benefit**

I understand that I can only accept contributions and pay benefits (pensions or lump sums) to members or their beneficiaries when the conditions specified in the law and the fund's trust deed have been met.

**Administration**

I understand that the trustees of the fund must:

- keep and retain for at least 10 years
  - minutes of all trustee meetings at which matters affecting the fund were considered (this includes investment decisions and decisions to appoint members and trustees)
  - records of all changes of trustees, including directors of the corporate trustee
  - each trustee's consent to be appointed as a trustee of the fund or a director of the corporate trustee
  - all trustee declarations
  - copies of all annual returns lodged
  - copies of all reports given to members
- ensure that the following are prepared and retained for at least five years
  - an annual statement of the financial position of the fund
  - an annual operating statement
  - accounts and statements that accurately record and explain the transactions and financial position of the fund
- notify the ATO within 28 days of any changes in the
  - membership of the fund, trustees, directors of the corporate trustee or members of the fund
  - name of the fund
  - details of the contact person and his/her contact details
  - postal address, registered address or address for service of notices for the fund
- notify the ATO in writing as soon as practicable (not later than 28 days) after becoming aware that the fund has ceased to be a SMSF or ceased to exist
- notify the ATO in writing within 28 days of the fund being wound up
- ensure that an approved auditor is appointed to audit the fund for each income year and provide that auditor with documents as requested
- lodge the fund's annual return by the due date.

**DECLARATION**

By signing this declaration I acknowledge that I understand my duties and responsibilities as a trustee or director of the corporate trustee of the self-managed superannuation fund named on this declaration (or if the fund's name changes, that name). I understand that:

- I must ensure this document is retained for at least 10 years or while I remain a trustee or director of the corporate trustee (whichever is longer) and, if I fail to do this, penalties may apply
- I may have to make this document available for inspection by a member of staff of the ATO and, if I fail to do this, penalties may apply.

Trustee's or director's name

MR MICHAEL CLUSKEY

Trustee's or director's signature

Michael J. Cluskey

Date

07 / 11 / 2010

Witness' name (witness must be over the age of 18 years)

MS CATHERINE BATES

Witness' signature

Catherine Bates

Date

07 / 11 / 2010

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Trustee's or director's name

ANDREW HARALAMBOUS

Trustee's or director's signature

Date

Day: 10 / Month: 11 / Year: 2010

Witness' name (witness must be over the age of 18 years)

CATHERINE BATES

Witness' signature

Date

Day: 10 / Month: 11 / Year: 2010