## MINUTES OF MEETING

## **Everfree Super Fund Pty Ltd** ACN: 620 901 251

MINUTES OF FIRST MEETING OF DIRECTORS AND INITIAL MEMBERS OF Everfree Super Fund Pty Ltd HELD AT 40A Hardy Avenue, OCEAN SHORES, NSW 2483 ON 4 August 2017.

PRESENT:

Sandra Smith

REGISTRATION OF

COMPANY:

The Chairperson reported that all matters regarding the registration of the Company had been attended to and produced to the Meeting the Application for Registration as an Australian Company filed with ASIC in respect of the Company as well as the Certificate

of Registration for the Company dated 4 August 2017.

**OFFICERS:** 

NOTED that Sandra Smith was appointed Director of the Company upon registration.

Sandra Smith was appointed Secretary of the Company upon registration.

INITIAL

MEMBERS:

NOTED that Sandra Smith became the Initial Member(s) of the Company upon incorporation.

REGISTERED OFFICE:

RESOLVED that the registered office of the Company be at 40A Hardy Avenue, OCEAN SHORES,

NSW 2483

SHARES:

The Director(s) was/were instructed to record the name of the Initial Members in the register of members of the Company and to issue a share certificate to the Initial Member in accordance with the Company's

Application for Registration as an Australian Company.

ADOPTION OF

CONSTITUTION:

RESOLVED that the Constitution tabled at this Meeting be signed by the Initial

Members and adopted as the constitution of the Company.

**AUDITORS:** 

RESOLVED that no auditors be appointed for the time being.

CLOSURE:

There being no further business the meeting closed.

Chairperson:

Sandra Smith

= 16.08.2017

## APPOINTMENT OF PUBLIC OFFICER

## Everfree Super Fund Pty Ltd ACN: 620 901 251

Date:

4 August 2017

Present:

Sandra Smith of 40A Hardy Avenue, OCEAN SHORES, NSW 2483

Held at:

40A Hardy Avenue, OCEAN SHORES, NSW 2483

Chairperson:

Sandra Smith

Quorum:

The Chairperson noted that a quorum was present at the meeting

of Directors to pass the proposed resolution.

Appointment of Public Officer

The Chairperson advised that Sandra Smith had consented to be appointed as Public Officer on 4 August 2017 of the Company and this consent is for the purpose of the Income Tax Assessment Act 1936 (as amended from time to time) (Act).

### IT WAS RESOLVED that:

- Sandra Smith be appointed as Public Officer of the Company;
- 2. This appointment will be effective commencing the closing of this meeting;
- 3. this appointment is for the purposes of the Act; and
- 4. The Australian Taxation Office has been notified of such appointment

**Meeting Closed** 

There being no further business the meeting was declared closed. Signed as a true and correct record.

Specimen Signature:

Director Signature:

Sandra Smith

Sandra Smith

Dated: 16.08.2017

## **CONSENT TO ACT AS A DIRECTOR**

## Everfree Super Fund Pty Ltd - ACN: 620 901 251

Full name:

Sandra Smith

Date of birth:

29 January 1948

Place of birth:

**Dunedin, New Zealand** 

Address:

40A Hardy Avenue, OCEAN SHORES, NSW, 2483

consents to act as a DIRECTOR of the forementioned company.

Signed:

Sandra Smith

## **CONSENT TO ACT AS A SECRETARY**

## Everfree Super Fund Pty Ltd ACN: 620 901 251

Full name:

Sandra Smith

Date of birth:

29 January 1948

Place of birth:

**Dunedin, New Zealand** 

Address:

40A Hardy Avenue, OCEAN SHORES, NSW, 2483

consents to act as a SECRETARY of the forementioned company.

Signed:

30

Sandra Smith

## REGISTER OF OFFICERS

## Everfree Super Fund Pty Ltd - ACN: 620 901 251

Date of appointment	Date of resignation	Full name	Residential address.	Place of Birth	Date of Birth	Role(s)
4 August 2017		Sandra Smith	40A Hardy Avenue, OCEAN SHORES, NSW, 2483	Dunedin, New Zealand	29 January 1948	DIR, SEC

## CONSENT TO BE A MEMBER AND HOLD SHARES

## Everfree Super Fund Pty Ltd ACN: 620 901 251

I, Sandra Smith of 40A Hardy Avenue, OCEAN SHORES, NSW 2483 hereby consent to become a MEMBER and agree to take up the following SHARES for the forementioned company:

Number of Shares:

10

Class of Shares:

ORD

Amount Paid per Share (\$):

\$1.00

Amount Unpaid per Share (\$):

\$0.00

Signed:

**Sandra Smith** 

## **SHARE CERTIFICATE #1**

## Everfree Super Fund Pty Ltd ACN: 620 901 251

Shareholder(s):

Sandra Smith

Address

40A Hardy Avenue, OCEAN SHORES, NSW, 2483

is/are the registered holder(s) of **10 ORD Shares** (serial numbers 1 - 10 inclusive) in the forementioned company.

\$0.00 remains unpaid per share.

Signed:

Sandra Smith

## REGISTER OF MEMBERS

# Everfree Super Fund Pty Ltd - ACN: 620 901 251

Beneficially held	Yes
Fully Paid	Yes
\$ paid per share	\$1.00
\$ unpaid per share	\$0.00
Cert#	-
Share Serial Numbers	1.10
Class	ORD
Number of shares	10
Member	Sandra Smith
Date	4 August 2017

## RESOLUTION TO OPEN A BANK ACCOUNT

## **Everfree Super Fund Pty Ltd** ACN: 620 901 251

Present:

Sandra Smith of 40A Hardy Avenue, OCEAN SHORES, NSW 2483

Held at:

40A Hardy Avenue, OCEAN SHORES, NSW 2483

Chairperson:

Sandra Smith

Quorum:

The Chairperson noted that a quorum was present at the

meeting of Directors to pass the proposed resolution.

Resolution:

IT WAS RESOLVED that the Company open a bank account

NATIONAL AUSTRALIA BANK.
Please print name of financial institution

**Meeting Closed** 

There being no further business the meeting was declared

closed. Signed as a true and correct record.

Signed:

Sandra Smith