



Barry Uren
Barry J Uren Superannuation Fund
PO Box 1879
BUSSELTON WA 6280

Tax Invoice
015977

Ref: BARR0005
4 April, 2022

Description	Amount
<p>FOR PROFESSIONAL SERVICES PROVIDED AS FOLLOWS:</p>	6,591.50
<p>Preparation of financial statements and reports for 2020/21, revaluation of assets of the fund, arranging for the fund to be audited including the provision of financial reports and supporting source documentation to the auditor, preparation of the fund taxation return for 2020/21, preparation of audit engagement letter and superannuation fund management/trustee representation letter, part preparation of financial statements and reports for 2021/22, preparation of roll-over statement, attended to roll-over, preparation of Transfer Balance Account Report(s) for lodging with the ATO, review of minimum pension payment and other compliance matters, arranging for production of Actuary Certificate, printing, binding and forwarding financial statements, reports, taxation return and other documentation etc to you, lodging of return with the ATO, collating scanning and filing of all documents and working papers for the year.</p>	
<p>Further details/services are as follows: *</p>	
<p>28/10/2021 FINANCIAL ACCOUNTS PREPARATION Phone call from Barry regarding additional information.</p>	
<p>07/12/2021 DISCUSSIONS/ADVICE. Discussions between Kym Thyer and Michael and instructions by Michael for processing of Super Fund 2020/21 year.</p>	
<p>08/12/2021 FINANCIAL ACCOUNTS PREPARATION Preparation of Trustee representation letter. Preparation of audit engagement letter. Printed ATO Integrated Client Account and Income Tax Account.</p>	
<p>10/12/2021 FINANCIAL ACCOUNTS PREPARATION Coded bank statements.</p>	
<p>11/01/2022 FINANCIAL ACCOUNTS PREPARATION Further adjustments to financial accounts.</p>	
<p>19/01/2022 EMAIL/CORRESPONDENCE/LETTER. Review by Michael of the ATO records and email to Barry regarding the suspicious \$411 payment</p>	
<p>10/02/2022 FINANCIAL ACCOUNTS PREPARATION Coded and posted bank statements.</p>	

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21/02/2022 EMAIL/CORRESPONDENCE/LETTER. Email by Michael Hewett to Kym with a copy of a cheque received for the Super Fund.	
17/03/2022 FINANCIAL ACCOUNTS PREPARATION Posted bank statements. Posted sale of assets. Posted valuation of shares.	
18/03/2022 FINANCIAL ACCOUNTS PREPARATION Posted debtors. Posted distributions receivables. Posted breakdown of trust distributions. Email to Bev regarding additional information required.	
18/03/2022 FINANCIAL ACCOUNTS PREPARATION - 2021/22 Preparation of auditor engagement letter. Preparation of trustees representation letter. Coded Macquarie statements.	
21/03/2022 FINANCIAL ACCOUNTS PREPARATION Coded bank statements.	
22/03/2022 FINANCIAL ACCOUNTS PREPARATION Posted bank statements.	
23/03/2022 FINANCIAL ACCOUNTS PREPARATION Phone call to Barry regarding amount to be Rolled over. Preparation of Rollover statement and emailed same to KTA. Submitted rollover super stream to Australian Super.	
24/03/2022 FINANCIAL ACCOUNTS PREPARATION Scanned and provided additional information to auditor.	
ROLLOVER/TRANSFER Set up super stream. Office consideration with Michael regarding same. Phone call to KTA regarding same. Preparation of Rollover Statement and submitted through super stream. Preparation of transfer of funds. Emailed same to Barry. Emailed same to Macquarie.	
28/03/2022 TBAR Preparation and lodgement of TBAR.	
30/03/2022 FINANCIAL STATEMENTS PREPARATION Printed financial statements and supporting documents.	
TAXATION RETURN(S) PREPARATION Finalised and printed taxation return.	
Preparation of letter.	
30/03/2022 LETTER/BINDING/FORWARDING: Tagging of return(s) and other documents for signatures.	
LODGEMENT/CHECKING/FILING: Lodging of taxation return(s) with the ATO, collating, scanning and filing of records and returns.	
GST	659.15

