

Income & Expenditure Summary

Frank Normoyle P/L (ATF) White Strand Su
107 Graham Road
Rossmore NSW

Date 1/07/2020 to 29/06/2021

From Statement: **3 (29/06/2020)**
To Statement: **14 (29/06/2021)**

Frank Normoyle P/L (ATF) White Strand Superannuation Fund (ID: 429)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
OPENING BALANCE: \$0.00													
Owner Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Residential Properties

3 Fiona Place, Ingleburn, NSW 2565

Property Income

Residential Rent

1720.00	1720.00	2150.00	1720.00	1720.00	1290.00	2150.00	1290.00	2150.00	2150.00	1720.00	2150.00	21930.00
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Water Rates

71.60	0.00	0.00	0.00	70.30	0.00	122.20	0.00	0.00	86.95	0.00	0.00	351.05
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\$22,281.05

(GST Total: \$0.00)

Property Expenses

Document Preparation (GST Inclusive)

0.00	88.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	88.00
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Electrical (GST Inclusive)

0.00	0.00	99.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	99.00
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Residential Management Fee (GST Inclusive)

94.60	94.60	118.25	94.60	94.60	70.95	118.25	70.95	118.25	118.25	94.60	118.25	1206.15
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Tenant Invoice Fee (GST Inclusive)

3.94	0.00	0.00	0.00	3.87	0.00	6.72	0.00	0.00	4.78	0.00	0.00	19.31
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\$1,412.46

(GST Total: \$128.40)

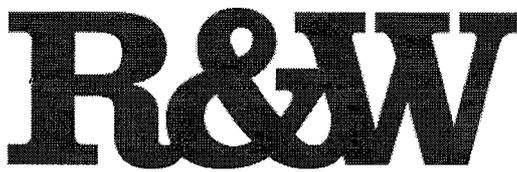
PROPERTY BALANCE: \$20,868.59

(GST Balance: \$128.40)

3a Fiona Place, Ingleburn, NSW 2565

Property Income

Report shows all transactions reported on statements created within reporting period.



Income & Expenditure Summary

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Residential Rent	1850.00	1480.00	1850.00	1480.00	1480.00	1480.00	1850.00	1480.00	1850.00	1480.00	1480.00	1850.00	19610.00
Water Rates	0.00	55.40	0.00	0.00	63.90	0.00	51.70	0.00	0.00	82.25	0.00	0.00	253.25
	\$19,863.25												
	<i>(GST Total: \$0.00)</i>												

Property Expenses													
Document Preparation (GST Inclusive)	0.00	88.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	88.00
Electrical (GST Inclusive)	0.00	0.00	99.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	99.00
Residential Management Fee (GST Inclusive)	101.75	81.40	101.75	81.40	81.40	81.40	101.75	81.40	101.75	81.40	81.40	101.75	1078.55
Tenant Invoice Fee (GST Inclusive)	0.00	3.05	0.00	0.00	3.51	0.00	2.84	0.00	0.00	4.52	0.00	0.00	13.92
	\$1,279.47												
	<i>(GST Total: \$116.32)</i>												

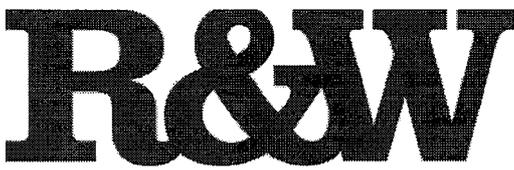
PROPERTY BALANCE: \$18,583.78
(GST Balance: -\$116.32)

Ownership Expenses & Payments

Owner Expenses													
Administration Fee (GST Inclusive)	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60	79.20
	\$79.20												
	<i>(GST Total: \$7.20)</i>												

Owner Payments													
Frank Normoyle P/L (ATF) White Strand Su	3434.71	2893.75	3575.40	3017.40	3144.22	2611.05	3937.74	2611.05	3773.40	3583.65	3017.40	3773.40	39373.17
	\$39,373.17												
	CLOSING BALANCE: \$0.00												

Report shows all transactions reported on statements created within reporting period.



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Richardson & Wrench Ingleburn
5/44 Oxford Road, Ingleburn, NSW, 2565
Ph: 02 9605 8655 Fax:
cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #14 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
Strand Su
107 Graham Road
Rossmore NSW

STATEMENT PERIOD	28/05/2021 - 29/06/2021
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,773.40

TAX INVOICE

RENT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	05/06/21 - 09/07/21	09/07/21	\$30.00	\$2,150.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	05/06/21 - 09/07/21	09/07/21	\$0.00	\$1,850.00
Total rent for period						TOTAL \$4,000.00

TOTAL FEES PAID/CREDITED IN PERIOD

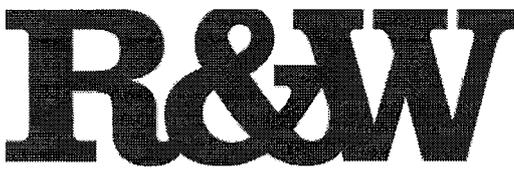
Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$20.00	\$220.00	
SUBTOTAL		\$226.60	\$0.00
Total fees paid in period		TOTAL	-\$226.60

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
29/06/2021	EFT to account Frank Normoyle P/L (ATF) White Strand Su Westpac Banking Corporation (032-379 XXXX 9671)	\$3,773.40	
SUBTOTAL		\$3,773.40	\$0.00
Total ownership payments		TOTAL	-\$3,773.40

CLOSING (CARRIED FORWARD) BALANCE

TOTAL	\$0.00
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Richardson & Wrench Ingleburn
5/44 Oxford Road, Ingleburn, NSW, 2565
Ph: 02 9605 8655 Fax:
cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #13 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
Strand Su
107 Graham Road
Rossmore NSW

STATEMENT PERIOD	29/04/2021 - 28/05/2021
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,017.40

TAX INVOICE

TOTAL INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	08/05/21 - 04/06/21	04/06/21	\$30.00	\$1,720.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	08/05/21 - 04/06/21	04/06/21	\$0.00	\$1,480.00
Total rent for period						TOTAL \$3,200.00

TOTAL FEES PAID/CREDITED IN PERIOD

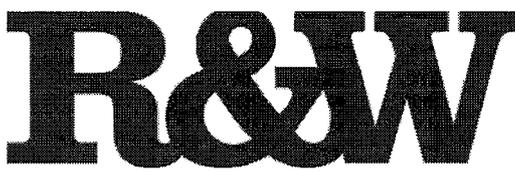
Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$16.00	\$176.00	
SUBTOTAL		\$182.60	\$0.00
Total fees paid in period		TOTAL	-\$182.60

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
28/05/2021	EFT to account Frank Normoyle P/L (ATF) White Strand Su Westpac Banking Corporation (032-379 XXXX 9671)	\$3,017.40	
SUBTOTAL		\$3,017.40	\$0.00
Total ownership payments		TOTAL	-\$3,017.40

CLOSING (CARRIED FORWARD) BALANCE

TOTAL	\$0.00
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Richardson & Wrench Ingleburn
 5/44 Oxford Road, Ingleburn, NSW, 2565
 Ph: 02 9605 8655 Fax:
 cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #12 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
 Strand Su
 107 Graham Road
 Rossmore NSW

STATEMENT PERIOD	30/03/2021 - 29/04/2021
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,583.65

TAX INVOICE

TENANT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	03/04/21 - 07/05/21	07/05/21	\$30.00	\$2,150.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	10/04/21 - 07/05/21	07/05/21	\$0.00	\$1,480.00
Total rent for period						TOTAL \$3,630.00

PROPERTY INCOME, EXPENSES & OWNERSHIP CONTRIBUTIONS

Date	Property	Description	GST Paid	MONEY OUT	MONEY IN
10/04/2021	3a Fiona Place	Inv:69743, \$82.25, water usage to 30/3/2021 35 units	\$0.00		\$82.25
22/04/2021	3 Fiona Place	Inv:69745, \$86.95, water usage 5/12-9/3/21 37 units	\$0.00		\$86.95
SUBTOTAL				\$0.00	\$169.20
Total for property expenses & ownership contributions				TOTAL	\$169.20

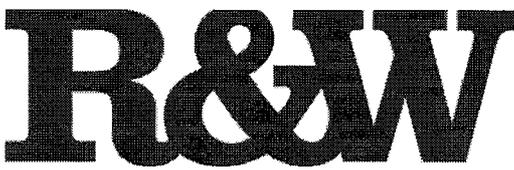
TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$18.15	\$199.65	
Tenant Invoice Fee	\$0.84	\$9.30	
SUBTOTAL		\$215.55	\$0.00
Total fees paid in period		TOTAL	-\$215.55

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
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OWNERSHIP STATEMENT #11 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
 Strand Su
 107 Graham Road
 Rossmore NSW

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STATEMENT PERIOD	25/02/2021 - 30/03/2021
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,773.40

TAX INVOICE

RENT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	27/02/21 - 02/04/21	02/04/21	\$30.00	\$2,150.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	06/03/21 - 09/04/21	09/04/21	\$0.00	\$1,850.00
Total rent for period						TOTAL \$4,000.00

TOTAL FEES PAID/CREDITED IN PERIOD

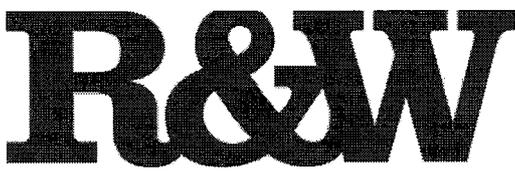
Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$20.00	\$220.00	
SUBTOTAL		\$226.60	\$0.00
Total fees paid in period		TOTAL	-\$226.60

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
30/03/2021	EFT to account Frank Normoyle P/L (ATF) White Strand Su Westpac Banking Corporation (032-379 XXXX 9671)	\$3,773.40	
SUBTOTAL		\$3,773.40	\$0.00
Total ownership payments		TOTAL	-\$3,773.40

CLOSING (CARRIED FORWARD) BALANCE

TOTAL	\$0.00
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Richardson & Wrench Ingleburn
 5/44 Oxford Road, Ingleburn, NSW, 2565
 Ph: 02 9605 8655 Fax:
 cwinch@randw-ingleburn.com.au

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OWNERSHIP STATEMENT #10 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
 Strand Su
 107 Graham Road
 Rossmore NSW

STATEMENT PERIOD	28/01/2021 - 25/02/2021
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$2,611.05

TAX INVOICE

RENT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	06/02/21 - 26/02/21	26/02/21	\$30.00	\$1,290.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	06/02/21 - 05/03/21	05/03/21	\$0.00	\$1,480.00
Total rent for period						TOTAL \$2,770.00

TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$13.85	\$152.35	
SUBTOTAL		\$158.95	\$0.00
Total fees paid in period		TOTAL	-\$158.95

OWNERSHIP PAYMENTS

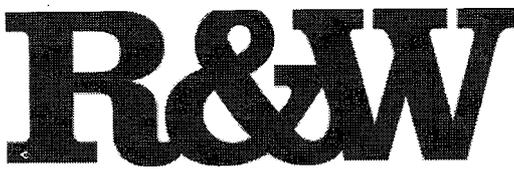
Date	Description	MONEY OUT	MONEY IN
25/02/2021	EFT to account Frank Normoyle P/L (ATF) White Strand Su Westpac Banking Corporation (032-379 XXXX 9671)	\$2,611.05	
SUBTOTAL		\$2,611.05	\$0.00
Total ownership payments		TOTAL	-\$2,611.05

CLOSING (CARRIED FORWARD) BALANCE

TOTAL	\$0.00
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Richardson & Wrench Ingleburn
 5/44 Oxford Road, Ingleburn, NSW, 2565
 Ph: 02 9605 8655 Fax:
 cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #9 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
 Strand Su
 107 Graham Road
 Rossmore NSW

STATEMENT PERIOD	30/12/2020 - 28/01/2021
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,937.74

TAX INVOICE

RENT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	NET PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	02/01/21 - 05/02/21	05/02/21	\$30.00	\$2,150.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	02/01/21 - 05/02/21	05/02/21	\$0.00	\$1,850.00
Total rent for period						TOTAL \$4,000.00

PROPERTY INCOME, EXPENSES & OWNERSHIP CONTRIBUTIONS

Date	Property	Description	GST Paid	MONEY OUT	MONEY IN
09/01/2021	3a Fiona Place	Inv:48964, \$51.70, water usage to 22/12/2020 22 units	\$0.00		\$51.70
15/01/2021	3 Fiona Place	Inv:48967, \$122.20, water usage 31/8/20-4/12/20 52 units	\$0.00		\$122.20
SUBTOTAL				\$0.00	\$173.90
Total for property expenses & ownership contributions				TOTAL	\$173.90

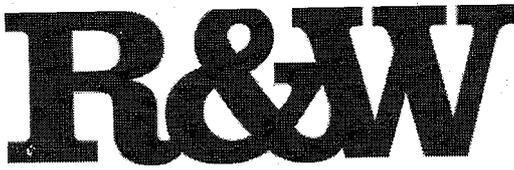
TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$20.00	\$220.00	
Tenant Invoice Fee	\$0.87	\$9.56	
SUBTOTAL		\$236.16	\$0.00
Total fees paid in period		TOTAL	-\$236.16

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
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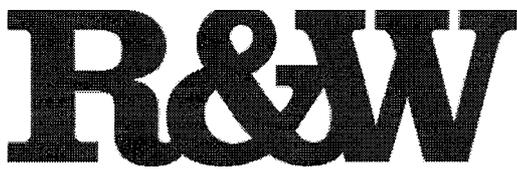


28/01/2021 EFT to account Frank Normoyle P/L (ATF) White Strand Su
 Westpac Banking Corporation (032-379 XXXX 9671)

\$3,937.74

	SUBTOTAL	\$3,937.74	\$0.00
Total ownership payments	TOTAL		-\$3,937.74
CLOSING (CARRIED FORWARD) BALANCE			
	TOTAL		\$0.00

	<u>3. JONA</u>	<u>3A JONA</u>	<u>Jax</u>
Cass	215.00	185.00	4000.00
Water Usage	122.20	51.70	173.90
	<u>227.20</u>	<u>190.70</u>	<u>4173.90</u>
Admin.	3.30	3.30	6.60
Commission	123.03	16.53	229.56
	<u>126.33</u>	<u>109.83</u>	<u>236.16</u>
	<u>\$2145.87</u>	<u>\$1791.87</u>	<u>\$3937.74</u>



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Richardson & Wrench Ingleburn
 5/44 Oxford Road, Ingleburn, NSW, 2565
 Ph: 02 9605 8655 Fax:
 cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #8 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
 Strand Su
 107 Graham Road
 Rossmore NSW

STATEMENT PERIOD	27/11/2020 - 30/12/2020
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$2,611.05

TAX INVOICE

RENT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	NET PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	12/12/20 - 01/01/21	01/01/21	\$30.00	\$1,290.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	05/12/20 - 01/01/21	01/01/21	\$0.00	\$1,480.00
Total rent for period						TOTAL \$2,770.00

TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$13.85	\$152.35	
SUBTOTAL		\$158.95	\$0.00
Total fees paid in period		TOTAL	-\$158.95

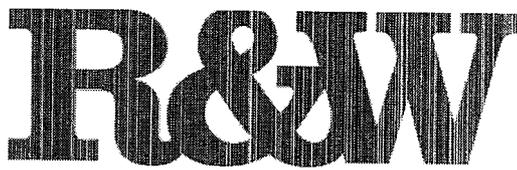
OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
30/12/2020	EFT to account Frank Normoyle P/L (ATF) White Strand Su Westpac Banking Corporation (032-379 XXXX 9671)	\$2,611.05	
SUBTOTAL		\$2,611.05	\$0.00
Total ownership payments		TOTAL	-\$2,611.05

CLOSING (CARRIED FORWARD) BALANCE

Admin	3.30	3.30	6.60	TOTAL	\$0.00
Commission	70.95	81.40	152.35		
	74.25	84.70	158.95		

Handwritten: 3 Fiona 3A Fiona Total
 1290 1480 2770
 \$1215.75 \$1395 \$2611.05



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Richardson & Wrench Ingleburn
5/44 Oxford Road, Ingleburn, NSW, 2565
Ph: 02 9605 8655 Fax:
cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #7 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
Strand Su
107 Graham Road
Rossmore NSW

STATEMENT PERIOD	29/10/2020 - 27/11/2020
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,144.22

TAX INVOICE

RENT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	NET PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	14/11/20 - 11/12/20	11/12/20	\$30.00	\$1,720.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	07/11/20 - 04/12/20	04/12/20	\$0.00	\$1,480.00
Total rent for period						TOTAL \$3,200.00

PROPERTY INCOME, EXPENSES & OWNERSHIP CONTRIBUTIONS

Date	Property	Description	GST Paid	MONEY OUT	MONEY IN
31/10/2020	3a Fiona Place	Inv:34930, \$63.90, water usage to 13/10/2020 30 unit	\$0.00		\$63.90
23/11/2020	3 Fiona Place	Inv:34932, \$70.30, water usage 2/6/20-30/8/20 63 units less 30 for granny flat	\$0.00		\$70.30
SUBTOTAL				\$0.00	\$134.20
Total for property expenses & ownership contributions				TOTAL	\$134.20

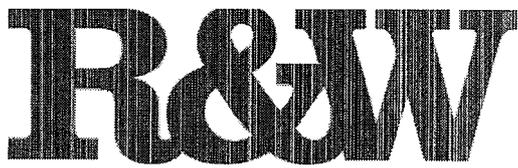
TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$16.00	\$176.00	
Tenant Invoice Fee	\$0.67	\$7.38	
SUBTOTAL		\$189.98	\$0.00
Total fees paid in period		TOTAL	-\$189.98

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
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 cwinch@randw-ingleburn.com.au

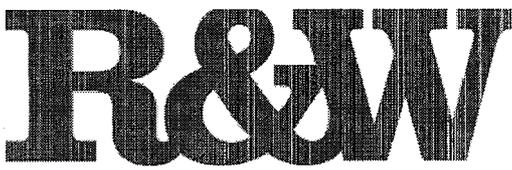
27/11/2020 EFT to account Frank Normoyle P/L (ATF) White Strand Su
 Westpac Banking Corporation (032-379 XXXX 9671)

\$3,144.22

	SUBTOTAL	\$3,144.22	\$0.00
Total ownership payments	TOTAL		-\$3,144.22
CLOSING (CARRIED FORWARD) BALANCE			
	TOTAL		\$0.00

	3. Frank	3A Frank	J519L
Gas	1720 ⁰⁰	1486 ⁰⁰	3200 ⁰⁰
Water usage	70.30	63.90	134.20
	<u>1790.30</u>	<u>1549.90</u>	<u>3334.20</u>
Admin	3.30	3.30	6.60
Commuter	98.29	85.09	183.38
	<u>101.59</u>	<u>88.39</u>	<u>189.98</u>
	<u>\$1688.71</u>	<u>\$1455.51</u>	<u>\$3144.22</u>





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Richardson & Wrench Ingleburn
5/44 Oxford Road, Ingleburn, NSW, 2565
Ph: 02 9605 8655 Fax:
cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #6 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
Strand Su
107 Graham Road
Rossmore NSW

STATEMENT PERIOD	29/09/2020 - 29/10/2020
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,017.40

TAX INVOICE

TENANT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	NET PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	17/10/20 - 13/11/20	13/11/20	\$30.00	\$1,720.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	10/10/20 - 06/11/20	06/11/20	\$0.00	\$1,480.00
Total rent for period					TOTAL	\$3,200.00

TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$16.00	\$176.00	
SUBTOTAL		\$182.60	\$0.00
Total fees paid in period		TOTAL	-\$182.60

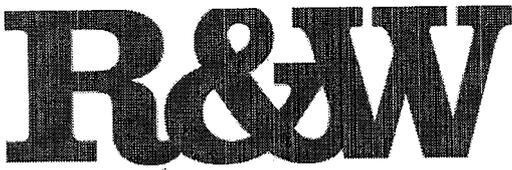
OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
29/10/2020	EFT to account Frank Normoyle P/L (ATF) White Strand Su Westpac Banking Corporation (032-379 XXXX 9671)	\$3,017.40	
SUBTOTAL		\$3,017.40	\$0.00
Total ownership payments		TOTAL	-\$3,017.40

CLOSING (CARRIED FORWARD) BALANCE

TOTAL		\$0.00
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Richardson & Wrench Ingleburn
 5/44 Oxford Road, Ingleburn, NSW, 2565
 Ph: 02 9605 8655 Fax:
 cwinch@randw-ingleburn.com.au

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OWNERSHIP STATEMENT #5 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
 Strand Su
 107 Graham Road
 Rossmore NSW

STATEMENT PERIOD	28/08/2020 - 29/09/2020
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,575.40

TAX INVOICE

RENT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	NET PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	12/09/20 - 16/10/20	16/10/20	\$30.00	\$2,150.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	05/09/20 - 09/10/20	09/10/20	\$0.00	\$1,850.00
Total rent for period						TOTAL \$4,000.00

PROPERTY INCOME, EXPENSES & OWNERSHIP CONTRIBUTIONS

Date	Property	Description	GST Paid	MONEY OUT	MONEY IN
15/09/2020	3a Fiona Place	Smoke Alarms Australia (Inv: 1686423) Annual Smoke Alarm Subscription - Electrical	\$9.00	\$99.00	
15/09/2020	3 Fiona Place	Smoke Alarms Australia (Inv: 1683925) Annual Smoke Alarm Subscription - Electrical	\$9.00	\$99.00	
SUBTOTAL				\$198.00	\$0.00
Total for property expenses & ownership contributions				TOTAL	-\$198.00

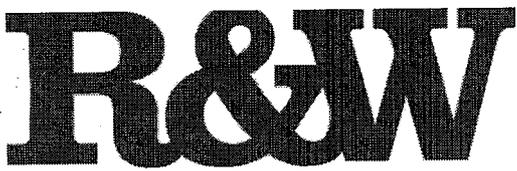
TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$20.00	\$220.00	
SUBTOTAL		\$226.60	\$0.00
Total fees paid in period		TOTAL	-\$226.60

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
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5/44 Oxford Road, Ingleburn, NSW, 2565
Ph: 02 9605 8655 Fax:
cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #4 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
Strand Su
107 Graham Road
Rossmore NSW

STATEMENT PERIOD	30/07/2020 - 28/08/2020
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$2,893.75

TAX INVOICE

RENT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	NET PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	15/08/20 - 11/09/20	11/09/20	\$30.00	\$1,720.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	08/08/20 - 04/09/20	04/09/20	\$0.00	\$1,480.00
Total rent for period						TOTAL \$3,200.00

PROPERTY INCOME, EXPENSES & OWNERSHIP CONTRIBUTIONS

Date	Property	Description	GST Paid	MONEY OUT	MONEY IN
10/08/2020	3a Fiona Place	Inv:17140, \$55.40, water usage until 16/7/2020 26 units	\$0.00		\$55.40
SUBTOTAL				\$0.00	\$55.40
Total for property expenses & ownership contributions				TOTAL	\$55.40

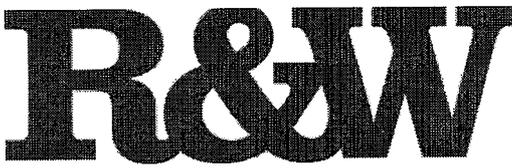
TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Document Preparation	\$16.00	\$176.00	
Residential Management Fee	\$16.00	\$176.00	
Tenant Invoice Fee	\$0.28	\$3.05	
SUBTOTAL		\$361.65	\$0.00
Total fees paid in period		TOTAL	-\$361.65

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
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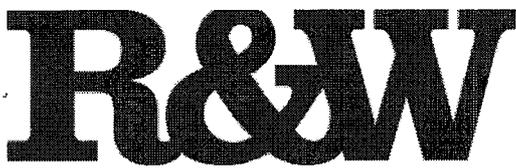
28/08/2020 EFT to account Frank Normoyle P/L (ATF) White Strand Su
 Westpac Banking Corporation (032-379 XXXX 9671)

\$2,893.75

	SUBTOTAL	\$2,893.75	\$0.00
Total ownership payments	TOTAL		-\$2,893.75
CLOSING (CARRIED FORWARD) BALANCE			
	TOTAL		\$0.00

	31 Jan	31 Jan	Jan
Chgs	1725	1480	3205
Water Usage	-	55.40	55.40
	<u>1725</u>	<u>1535.40</u>	<u>3255.40</u>
Admins	3.30	3.30	6.60
Commission & Lettings	273.65	81.40	355.05
	<u>276.95</u>	<u>84.70</u>	<u>361.65</u>
	<u>\$1443.05</u>	<u>\$1450.70</u>	<u>\$2893.75</u>





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Richardson & Wrench Ingleburn
5/44 Oxford Road, Ingleburn, NSW, 2565
Ph: 02 9605 8655 Fax:
cwinch@randw-ingleburn.com.au

OWNERSHIP STATEMENT #3 - Frank Normoyle P/L (ATF) White Strand Superannuation Fund

Frank Normoyle P/L (ATF) White
Strand Su
107 Graham Road
Rossmore NSW

STATEMENT PERIOD	29/06/2020 - 30/07/2020
OWNERSHIP ID:	429
OPENING BALANCE:	\$0.00
CLOSING BALANCE:	\$0.00
OWNERSHIP PAYMENT:	\$3,434.71

TAX INVOICE

TENANT INCOME SUMMARY FOR PERIOD

Property	Tenancy	Rent Period Amount	Paid From Paid To	Effective Date	Part Payment	NET PAID
3 Fiona Place	Kane Michael Philp & Simone Maree Philp	\$430.00/W	18/07/20 - 14/08/20	14/08/20	\$30.00	\$1,720.00
3a Fiona Place	Amos Victor Toomalatai & Anita Lim	\$370.00/W	04/07/20 - 07/08/20	07/08/20	\$0.00	\$1,850.00
Total rent for period						TOTAL \$3,570.00

PROPERTY INCOME, EXPENSES & OWNERSHIP CONTRIBUTIONS

Date	Property	Description	GST Paid	MONEY OUT	MONEY IN
16/07/2020	3 Fiona Place	Water usage 1/4/-1/6/2020 (31 units) (Inv: 17142, \$71.60)	\$0.00		\$10.00
24/07/2020	3 Fiona Place	Inv:17142, \$71.60, Water usage 1/4/-1/6/2020 (31 units)	\$0.00		\$61.60
SUBTOTAL				\$0.00	\$71.60
Total for property expenses & ownership contributions				TOTAL	\$71.60

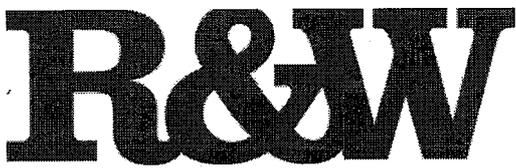
TOTAL FEES PAID/CREDITED IN PERIOD

Fee	GST Paid	MONEY OUT	MONEY IN
Administration Fee	\$0.60	\$6.60	
Residential Management Fee	\$17.85	\$196.35	
Tenant Invoice Fee	\$0.36	\$3.94	
SUBTOTAL		\$206.89	\$0.00
Total fees paid in period		TOTAL	-\$206.89

OWNERSHIP PAYMENTS

Date	Description	MONEY OUT	MONEY IN
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30/07/2020 EFT to account Frank Normoyle P/L (ATF) White Strand Su
 Westpac Banking Corporation (032-379 XXXX 9671)

\$3,434.71

	SUBTOTAL	\$3,434.71	\$0.00
Total ownership payments	TOTAL		-\$3,434.71
CLOSING (CARRIED FORWARD) BALANCE			
	TOTAL		\$0.00

	<u>3 Fina</u>	<u>3A Fina</u>	<u>Join</u>
GRASS	1720	1850	3570
Water Usage	<u>10</u>	<u>61.60</u>	71.60
	<u>1730</u>	<u>1911.60</u>	<u>3641.60</u>
Admin	3.30	3.30	6.60
Commission	96.59	103.72	200.29
	<u>99.89</u>	<u>107.02</u>	<u>206.89</u>
	<u>\$1630.13</u>	<u>\$1814.58</u>	<u>\$3434.71</u>



Frank @ J & J Towing

From: Frank @ J & J Towing
Sent: Monday, 15 February 2021 3:55 PM
To: 'pmassist@randw-ingleburn.com.au'
Subject: FW: 3 Fiona Place
Attachments: Landlord Information Statement.pdf

Hi Tanya
Landlord Information Statement signed as requested.

Regards,

Frank

Landlord information statement

What you must know before you rent out your residential property

Starting a tenancy

Before renting your residential property to a tenant, you (the landlord) or your agent will need to sign an acknowledgment on the residential tenancy agreement that you have read and understood this information (the **Landlord information statement**). Penalties apply if this is not met.

Your general responsibilities before renting out your property

Before renting out your property, you must make sure that the property is reasonably clean, is fit to live in and is in a reasonable state of repair. You must take all reasonable steps to ensure that:

- there is no legal barrier to occupy the property as a residence (e.g. environmental planning restrictions or no council approval to use the property as a residence)
- your property complies with health and safety laws (e.g. pool fencing, electrical installations, smoke alarms, window and balcony safety)
- the property is reasonably secure
- all light fittings are fitted with working globes.

Your property must be fit to live in

To be fit to live in, your property must (at a minimum):

1. be structurally sound
2. have adequate natural or artificial lighting in each room, except storage rooms or garages
3. have adequate ventilation
4. be supplied with electricity or gas, and have enough electricity or gas sockets for lighting, heating and other appliances
5. have adequate plumbing and drainage
6. have a water connection that can supply hot and cold water for drinking, washing and cleaning
7. have bathroom facilities, including toilet and washing facilities, that allow users' privacy.

The property could have other issues that may make it unfit for a person to live in, even if it meets the above 7 minimum standards. Before you rent out your property, you should take steps (such as make repairs) to make sure it is fit to live in.

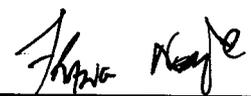
What you must tell your tenant before signing a tenancy agreement

Before signing a tenancy agreement, you or your agent must tell your potential tenant if the property is:

- planned to be sold
- subject to court proceedings where the mortgagee is trying to take possession of the property
- in a strata scheme and a strata renewal committee is currently established for the strata scheme.

You or your agent must also not induce a tenant to enter into an agreement by making false or misleading representations, or by knowingly hiding that the property:

- has been subject to flooding from a natural weather event or bushfire in the last 5 years
- has significant health or safety risks (unless obvious to a reasonable person when the property is inspected)
- has been the scene of a serious violent crime (e.g. murder or aggravated assault) in the last 5 years
- is listed on the [loose-fill asbestos insulation register](#)
- has been used to manufacture or cultivate a prohibited drug or prohibited plant in the last 2 years
- is part of a building where a fire safety order or a building product rectification order (or a notice of intention to issue one of these orders) has been issued regarding external combustible cladding
- is part of a building where a development application or complying development certificate application for rectification has been lodged regarding external combustible cladding



- is in a strata scheme where scheduled rectification work or major repairs will be carried out to common property during the fixed term of the agreement
- is affected by zoning or laws that will not allow a tenant to obtain a parking permit, and only paid parking is available in the area
- is provided with any council waste services that are different to other properties in the council area
- has a driveway or walkway that others can legally use.

Penalties apply if any of the above is not done.

There must be a written tenancy agreement

You must use the standard form of residential tenancy agreement. Standard terms cannot be altered or deleted. Verbal agreements are still legally binding on you.

Additional terms are negotiable and may be added as long as they do not conflict with the *Residential Tenancies Act 2010* or *Residential Tenancies Regulation 2019* and are not inconsistent with the standard terms of the agreement. Any term that limits or varies your obligations under the Act or Regulation is prohibited and void.

As part of any agreement you must not:

- require the tenant to have the carpet professionally cleaned, or pay for such cleaning costs, when they vacate, unless required because a pet has been kept on the property
- require the tenant to take out insurance
- exempt yourself from liability for your or your representatives' acts or omissions
- require the tenant pay all or any part of the remaining rent, increased rent, a penalty or liquidated damages, if the tenant breaches the agreement
- provide that if the tenant does not breach the agreement, the rent may be reduced or that the tenant may be given another benefit
- require the tenant to use the services of a specified person or business to carry out any of the tenant's obligations under the agreement
- require the tenant to use a specific utility provider if there is no restriction that you use a specific utility provider.

Exceptions apply to agreements that are for 20 years or more.

In choosing a tenant, you must not discriminate

You have the right to choose the most suitable applicant for your property, but it is against the law to discriminate due to a person's race, age,

disability, gender, sexual orientation, marital status or pregnancy. It is against Commonwealth and State anti-discrimination laws to do so.

What you must give to your tenant

Before a tenant signs an agreement or moves into the property, you or your agent must give the tenant the following:

- a copy of the proposed tenancy agreement, filled out in the spaces provided
- 2 hard copies, or 1 electronic copy, of the condition report completed by you or your agent
- a copy of the **Tenant information statement**
- a copy of the by-laws, if the property is in a strata scheme.

At the time the agreement is signed, you or your agent must:

- for any swimming or spa pools on the property, provide a copy of the valid certificate of compliance or occupation certificate issued in the last three years. This does not apply if your property is in a strata or community scheme that has more than 2 lots.

Before or at the start of the tenancy, you or your agent must:

- give a copy of the key (or other opening device or information) to open any lock or security device for the rented property or common property, at no cost to **each** tenant named in the agreement.

Penalties apply if these requirements are not met.

You must fill out a condition report and keep a copy

You or your agent must fill out a report about the condition of the property before signing a tenancy agreement. You must give the tenant 2 hard copies, or 1 electronic copy, of the condition report you or the agent completed.

The tenant must complete the report within 7 days after taking possession of the property and then give you or your agent a copy. You or your agent must keep a copy of the completed condition report.

Limits on what a tenant must pay at the start of the tenancy

There are limits on what you can ask your tenant to pay when renting out your property. You must not charge a tenant for:

- the cost of preparing the tenancy agreement
- giving them the keys or other opening devices

You must not require a tenant to pay more than:

- 2 weeks rent in advance unless the tenant wishes to
- 4 weeks rent as a rental bond.



How you can manage rental bonds

A rental bond must be in the form of money and not as a guarantee. Only 1 bond (maximum 4 weeks rent) can be taken for a tenancy agreement. You cannot take a bond before the tenancy agreement is signed. If the tenant pays the bond directly to Fair Trading using Rental Bonds Online (RBO) you or your agent will receive confirmation of this before finalising the tenancy agreement.

You or your agent must also be registered with RBO and invite the tenant to lodge the bond using RBO before taking a rental bond from a tenant. Tenants can use RBO to securely pay the bond directly to NSW Fair Trading, which will hold the bond on trust for the duration of the tenancy.

If your tenant decides not to use RBO, the paper bond lodgement form can be used. You must deposit any bond your tenant pays you with NSW Fair Trading within 10 working days. If the bond is paid to your agent, your agent must deposit the bond with NSW Fair Trading within 10 working days after the end of the month in which the bond was paid.

You and your tenant can agree that the bond is to be paid in instalments after the tenancy agreement is signed.

If your property is a part of a strata scheme

If your property is in a strata scheme you must notify the owners' corporation in writing within 14 days after a new tenancy agreement starts. The notification must include the tenant's name and contact address (e.g. postal or email address) so they can be registered on the strata roll.

Communicating with your tenant

You must provide your name and a way for your tenant to contact you directly, even if you have an agent. If you do not have an agent you must **also** provide your residential or business address to receive mail. This information must be given to the tenant in writing before or when the tenant signs the tenancy agreement, or it can be included in the agreement.

You must let your tenant know, in writing, within 14 days of any changes to your details.

Some formal communication between you and your tenant must be in writing to be valid, for example, termination notices and rent increase notices. You or your tenant can use email to serve notices or other documents but only if the other party has given specific permission that a nominated email address is to be used for this purpose.

During the tenancy

You must keep payment records

You or your agent must:

- give rent receipts to your tenant (unless rent is paid into a nominated bank account)
- keep a record of rent your tenant pays
- provide a copy of the rent record to your tenant within 7 days of their written request for it.

When you can increase the rent during the tenancy

For a fixed-term of less than 2 years, you can only increase the rent during the fixed-term if the agreement sets out the increased amount or how the increase will be calculated. You do not have to give written notice.

For a fixed-term of 2 years or more, or for a periodic agreement (i.e. where the fixed-term has expired or no fixed-term is specified), you cannot increase the rent more than once in a 12-month period. You must give your tenant at least 60 days written notice.

Who pays for rates, taxes and certain utility charges?

You are always responsible for the payment of all rates, taxes or other charges payable under any law. There are also other charges you must pay as set out in the tenancy agreement.

Your tenant will generally pay for electricity and gas charges but only if the property is separately metered.

Limits on when a tenant must pay for water usage

Water is different to other utilities as it is always connected, and the account for the water supply will be in your name. You are always responsible to pay all water supply service charges (other than water usage charges if the property is separately metered) and all sewerage supply services.

You can only pass on water usage charges to the tenant if the property is separately metered and meets the following water efficiency measures:

- all showerheads have a maximum flow rate of 9 litres per minute
- all internal cold-water taps and single mixer taps for kitchen sinks or bathroom hand basins have a maximum flow rate of 9 litres per minute
- any leaking taps or toilets on the property are fixed at the start of the agreement and whenever other water efficiency measures are installed, repaired or upgraded
- from 23 March 2025, toilets are dual flush and have a minimum 3-star WELS rating.

Additionally, the water usage charges must not be more than the amount you have been billed for. You must request payment within 3 months of the bill being issued and you must give the tenant at least 21 days to pay.

If tank water is the only form of water supply to the property (i.e. water is delivered by vehicle), then you should ensure there is water in the tank at the start of the tenancy. Your tenant will be responsible for refilling the tank as needed during the tenancy, if the property meets the water efficiency measures.

You must repair and maintain your property

A rental property must always be fit to live in. You are responsible for any repairs or maintenance, so the property is in a reasonable state of repair considering its age and prospective life, and the amount of rent the tenant is paying.

Your tenant should tell you or your agent when the property needs repairs. You are responsible for arranging and paying for the repair costs unless the tenant caused or permitted damage.

If the repair is an **urgent repair** e.g. where there is a burst water service, blocked or broken toilet, a gas leak or dangerous electrical fault, you should make these repairs as soon as reasonably possible. A list of **urgent repairs** is available on our [website](#).

If you are uncontactable or do not complete urgent repairs in a reasonable time, your tenant can have a qualified person carry them out without your consent. You must then pay your tenant back (maximum of \$1,000) for the repair costs within 14 days from their written request for payment

Your tenant can apply to Fair Trading for a rectification order if you refuse or fail to provide and maintain the property in a reasonable state of repair. Similarly, you can apply to Fair Trading for a rectification order if your tenant refuses or fails to repair damage they have caused or allowed. The NSW Civil and Administrative Tribunal (the Tribunal) can make orders that may include compensation if rectification orders are not followed.

You must ensure smoke alarms are working

Smoke alarms must be installed on all levels of your rental property in accordance with environmental and planning laws. You must maintain them to ensure they are working.

You must repair or replace a smoke alarm within 2 business days from when you find out it is not working (this includes replacing a battery). Your tenant should tell you if any of the smoke alarms are not working.

You must get a licensed electrician to repair or replace hardwired smoke alarms in your property, except where the back-up battery needs to be replaced.

If the repair involves replacing a removable battery in a battery-operated smoke alarm or a removable back-up battery in a hardwired smoke alarm, your tenant can choose to change it. They must notify you if and when they do this.

You must also check the smoke alarms annually to ensure they are working. If a smoke alarm has a removable battery, you must put a new battery in annually or within the time set out in the smoke alarm manufacturer's instructions. The whole smoke alarm must be replaced within 10 years from the date of manufacture or earlier if specified by the smoke alarm manufacturer.

Penalties apply if these obligations are not met.

How you can access the property during the tenancy

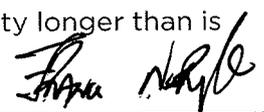
Your tenant has the right to reasonable peace, comfort and privacy when renting. For this reason, the tenancy laws restrict when and how often you, your agent or other authorised person can enter the property.

You, your agent or other authorised person can only enter the rented property without the tenant's consent in certain circumstances, and if proper notice (if applicable) has been given. For example:

- in an **emergency**, no notice is necessary
- if the **Tribunal orders** that access is allowed
- to carry out, or assess the need for, **necessary repairs or maintenance** of the property, if you have given at least 2 days' notice
- to carry out **urgent repairs**, no notice is necessary
- to carry out **repairs or replacement of a smoke alarm**, if you have given at least 1 hour's notice
- to **inspect or assess the need for repair or replacement of a smoke alarm**, if you have given at least 2 business days' notice
- to carry out a **general inspection** of the property if you have given at least 7 days' written notice (no more than 4 inspections during a 12-month period).

Limits also apply on entry without consent. You, your agent or authorised person:

- can only access the property after proper notice has been given between 8am and 8pm on any day except Sundays or public holidays
- must, if practical, notify the tenant of the approximate day and time when entry will be required
- must not stay on the property longer than is necessary.



The above limits do not apply in an emergency, for urgent repairs, if the property is abandoned, if the Tribunal orders otherwise or if the tenant agrees.

Tenant's request to make minor changes to the property

Your tenant can request to make minor changes to the rental property but will need to obtain your written consent before they do this. You can only refuse your tenant's request to make a minor change if it is reasonable to do so e.g. any request that would involve structural changes or is inconsistent with the nature of the property.

There are certain types of 'minor' changes where it would be unreasonable for you to refuse consent, and which of those changes you can require be carried out by a qualified person. For example, it would be unreasonable for you to refuse consent the following minor changes:

- installing hooks for hanging things such as pictures
- securing furniture to the wall (other than a tiled wall) for safety reasons.

The tenant is responsible for paying for the changes and will be responsible for any damage they cause to the property. Certain rules apply on removing any modifications at the end of the tenancy.

Tenants' rights in circumstances of domestic violence

If a person is experiencing domestic violence in a rental property, there are options available to them to improve their safety if they need to escape violence or make them safer if they wish to stay.

For example, your tenant can end their tenancy immediately, without penalty, if they or their dependent child are in circumstances of domestic violence.

If someone in your rental property is experiencing domestic violence and they want to stay in the property they can:

- apply to the Tribunal to be listed as the tenant (if they are an occupant), or to remove the perpetrator from the tenancy agreement (if they are another co-tenant)
- change the locks to increase their safety.

Ending the tenancy

A tenancy agreement is a legally binding agreement that can only be ended in certain ways. A tenancy will usually be terminated by you or your tenant giving notice to the other party, with the tenant vacating on or by the date specified in the notice.

To end a tenancy, you or your agent need to give the tenant a written termination notice with the applicable notice period. In some cases, you can apply directly to the Tribunal for a termination order without issuing a termination notice (e.g. where the tenant is using the property illegally by manufacturing drugs).

Termination notice

The termination notice must be in writing and signed and dated by you or your agent. It must include:

- the address of the rented property
- the date the tenant is to move out
- the reason for termination (if applicable).

Ending a tenancy in circumstances of domestic violence

A tenant can end their tenancy immediately and without penalty if they or their dependent child are in circumstances of domestic violence. They can do this by issuing a termination notice with the relevant evidence. The tenant or any innocent co-tenant will also not be liable for property damage caused by the perpetrator of violence during a domestic violence offence.

Break fee for ending a fixed term agreement early

For a fixed term agreement of 3 years or less, where the tenant ends the agreement early, mandatory break fees may apply based on the stage of the agreement. If it applies, the set fee payable will be:

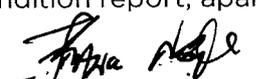
- 4 weeks rent if less than 25% of the lease had expired
- 3 weeks rent if 25% or more but less than 50% of the lease had expired
- 2 weeks rent if 50% or more but less than 75% of the lease had expired
- 1 week's rent if 75% or more of the lease had expired.

The break fee does not apply if the tenant ends the agreement early for a reason allowed under the Act.

Refunding the rental bond

The bond should be refunded in full at the end of the tenancy unless there is a reason to make a claim against the bond. The main reasons for claiming against a bond include if:

- rent or other charges (e.g. unpaid water usage bills, break fee) are owing
- copies of the keys were not given back and the locks needed to be changed
- the tenant caused damage or did not leave the property in a reasonably clean condition compared to the original condition report, apart from 'fair wear and tear'.



The tenant is not liable for fair wear and tear to the property. This is the deterioration that occurs over time with the use of the property even when the property receives reasonable care and maintenance. They are only liable for negligent, irresponsible or intentional actions that cause damage to the property.

If the tenant does not move out

If the tenant does not leave by the date specified in the termination notice, you or your agent will need to apply to the Tribunal for termination and possession orders. If the Tribunal order has not been complied with, only a Sheriff's Officer can legally remove your tenant from the property under a warrant for possession.

You cannot lock your tenant out of the property under any circumstances unless a Sheriff's Officer is enforcing a warrant for possession issued by the Tribunal or a court. Heavy penalties apply if this is not complied with.

More information about your responsibilities

Visit our website at www.fairtrading.nsw.gov.au or call 13 32 20 for more information about your responsibilities as a landlord.

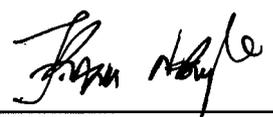
fairtrading.nsw.gov.au 13 32 20

Language assistance 13 14 50
(ask for an interpreter in your language)

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This publication must not be relied on as legal advice.
For more information about this topic,
refer to the appropriate legislation.



Frank @ J & J Towing

From: pmassist@randw-ingleburn.com.au
Sent: Monday, 8 February 2021 10:39 AM
To: Frank @ J & J Towing
Cc: 'Tanya Wickham'
Subject: 3a Fiona Place - Lease Renewal
Attachments: Lease Signed - 3a fiona.pdf; Landlord-information-statement.pdf

Dear Frank,

3A FIONA PLACE, INGLEBURN

I hope this e-mail finds you well.

I am pleased to advise that the renewal of your fixed term Tenancy Agreement with the current tenants has now been signed.

Please find attached, a copy of the front page of the Agreement for your records.

I have also attached a Landlord Information Statement which I need you to sign, as this is a requirement under the current legislation.

You may sign the Statement anywhere on the front page and then please return all the pages to us and we will add them to your property records.

On your end of month statement there will be a deduction in line with our fee schedule for the fixed term Lease Agreement renewal.

Please feel free to contact me at any time on 02 9605 8655.

Wishing you all the very best.

Kind regards
Tanya
twickham@randw-ingleburn.com.au



Standard form from 23 March 2020

Residential tenancy agreement

Residential Tenancies Regulation 2019 Schedule 1 Standard Form Agreement (Clause 4(1))

IMPORTANT INFORMATION

Please read this before completing the residential tenancy agreement (the **Agreement**).

1. This form is your written record of your tenancy agreement. This is a binding contract under the *Residential Tenancies Act 2010*, so please read all terms and conditions carefully.
2. If you need advice or information on your rights and responsibilities, please call NSW Fair Trading on 13 32 20 or visit www.fairtrading.nsw.gov.au before signing the Agreement.
3. If you require extra space to list additional items and terms, attach a separate sheet. All attachments should be signed and dated by both the landlord or the landlord's agent and the tenant to show that both parties have read and agree to the attachments.
4. The landlord or the landlord's agent **must give the tenant** a copy of the signed Agreement and any attachments, two copies or one electronic copy of the completed condition report and a copy of the Tenant Information Statement published by NSW Fair Trading.

THIS AGREEMENT IS MADE ON AT

BETWEEN

Landlord Name (1):

Landlord Name (2):

Landlord telephone number or other contact details:

Note: These details **must** be provided for landlord(s), whether or not there is a landlord's agent

Address for service of notices (can be an agent's address):

Suburb:

State:

Postcode:

Note: The landlord(s) business address or residential address **must** be provided for landlord(s) if there is **no** landlord's agent

Tenant Name (1):

Tenant Name (2):

Tenant Name (3):

Add all other tenants here:

Address for service of notices (if different to address of residential premises):

Suburb:

State:

Postcode:

Contact details:

For information about your rights and responsibilities under this agreement, contact NSW Fair Trading at www.fairtrading.nsw.gov.au or call 13 32 20.

Landlord's agent details: [If applicable]

Agent name:

Hakea House Unit Trust

Business address for service of notices:

5/44 Oxford Road

Suburb:

Ingleburn

State:

NSW

Postcode:

2565

Contact details: [This must include a telephone number]

(02) 9605 8655 - twickham@randw-ingleburn.com.au

Tenant's agent details: [If applicable]

Agent name:

Richardson & Wrench Ingleburn

Address for service of notices:

Suburb:

State:

Postcode:

Contact details:

twickham@randw-ingleburn.com.au

Term of agreement:

The term of this agreement is -

- 6 months
- 12 months
- 2 years
- 3 years
- 5 years
- Other (please specify):
- Periodic (no end date)

starting on 12 / 02 /2021 and ending on 12 / 08 /2021 [Cross out if not applicable]

Note: For a residential tenancy agreement having a fixed term of more than 3 years, the agreement must be annexed to the form approved by the Registrar-General for registration under the Real Property Act 1900

Residential premises:

The residential premises are [Insert address]:

3a Fiona Place, Ingleburn, NSW 2565

The residential premises include:

driveway parking, dishwasher & split system air conditioner

[Insert any inclusions, for example a parking space or furniture provided. Attach additional pages if necessary.]

Rent:

The rent is \$ 370.00 per WEEK payable in advance starting on 12 / 02 /2021

Note: Under section 33 of the Residential Tenancies Act 2010, a landlord, or landlord's agent, must not require a tenant to pay more than 2 weeks rent in advance under this Agreement.

For information about your rights and responsibilities under this agreement, contact NSW Fair Trading at www.fairtrading.nsw.gov.au or call 13 32 20.

The method by which the rent must be paid:

(a) Electronic Funds Transfer (EFT) into the following account, or any other account nominated by the landlord:

BSB number:

account number:

account name:

payment reference:

, or

(b) to **Richardson & Wrench** at **5/44 Oxford Road, Ingleburn** by cash, or

(c) as follows: **Eftpos, Bank Cheque, Money Order or iPayRent**

Note: The landlord or landlord's agent must permit the tenant to pay the rent by at least one means for which the tenant does not incur a cost (other than bank fees or other account fees usually payable for the tenant's transactions) (see clause 4.1) and that is reasonably available to the tenant.

RENTAL BOND [*Cross out if there is not going to be a bond*]:

A rental bond of \$ **\$1,480.00 IS HELD** must be paid by the tenant on signing this agreement. The amount of the rental bond must not be more than 4 weeks rent.

The tenant provided the rental bond amount to:

- the landlord or another person, or
- the landlord's agent, or
- NSW Fair Trading through Rental Bond Online.

Note. All rental bonds must be lodged with NSW Fair Trading. If the bond is paid to the landlord or another person, it must be deposited within 10 working days after it is paid using the Fair Trading approved form. If the bond is paid to the landlord's agent, it must be deposited within 10 working days after the end of the month in which it is paid.

IMPORTANT INFORMATION

Maximum number of occupants

No more than **TWO(2)** persons may ordinarily live in the premises at any one time.

Urgent repairs

Nominated tradespeople for urgent repairs

Electrical repairs: **CAMPBELLTOWN ELECTRICAL** Telephone: **0425 282 244**

Plumbing repairs: **AB & TB PLUMBING** Telephone: **0418 296 715**

Other repairs: **HANDYMAN/LOCKSMITH - PAUL'S PROPERTY MAINTENANCE** Telephone: **0420 527 107**

Water usage

Will the tenant be required to pay separately for water usage? Yes No

If yes, see clauses 12 and 13.

Utilities

Is **electricity** supplied to the premises from an embedded network? Yes No

Is **gas** supplied to the premises from an embedded network? Yes No

For more information on consumer rights if electricity or gas is supplied from an embedded network contact NSW Fair Trading.

For information about your rights and responsibilities under this agreement, contact NSW Fair Trading at www.fairtrading.nsw.gov.au or call 13 32 20.