

# **CROSSLEY STEPHENSON SUPERANNUATION FUND**

*FINANCIAL YEAR ENDED*

*30 JUNE 2022*

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## **SELF-MANAGED SUPERANNUATION FUND INDEPENDENT AUDITOR'S REPORT**

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### Approved SMSF auditor details

Name: Anthony William Boys

Business name: SUPER AUDITS

Business postal address: Box 3376 RUNDLE MALL 5000

SMSF auditor number (SAN): 100014140

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### Self-managed superannuation fund details

Self-managed superannuation fund (SMSF) name: Crossley Stephenson  
Superannuation Fund

Australian business number (ABN) or tax file number (TFN): 24 718 507 814

Address: PO Box 3685, RUNDLE MALL SA 5000

Year of income being audited 1 July 2021 – 30 June 2022

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### To the SMSF trustee

To the trustee of the Crossley Stephenson Superannuation Fund

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## Part A: Financial audit

### Opinion

I have audited the special purpose financial report of the Crossley Stephenson Superannuation Fund comprising; the Profit & Loss Statement for the financial year ending 30 June 2022, the Balance Sheet as at 30 June 2022 and the Notes to and forming part of the Accounts for the year ended 30 June 2022 of the Crossley Stephenson Superannuation Fund for the year ended 30 June 2022.

In my opinion, the financial report, presents fairly, in all material respects, in accordance with the accounting policies described in the notes to the financial report, the financial position of the fund at 30 June 2022 and the results of its operations for the year then ended.

### Basis for Opinion

My audit has been conducted in accordance with Australian Auditing Standards<sup>1</sup>. My responsibilities under those standards are further described in the Approved SMSF Auditor's Responsibilities for the Audit of the Financial Report section of this report. I am independent of the SMSF in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (including Independence Standards) (the Code) that are relevant to this audit and as required by the Superannuation Industry (Supervision) Regulations 1994 (SISR). I have also fulfilled my other ethical responsibilities in accordance with the Code. In particular, neither myself, my firm or my network firm assumed a management responsibility for the fund. My firm did not prepare the financial statements for the fund but it was only a routine or mechanical service and appropriate safeguards were applied). Where my firm provided any other non-assurance services to the fund, we are satisfied that those services were not prohibited under the Code and any independence threats arising have been eliminated or reduced to an acceptable level by the application of safeguards.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Emphasis of Matter - Basis of accounting

I draw attention to note 1 of the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Crossley Stephenson Superannuation Fund meet the requirements of the SMSF's governing rules, the Superannuation Industry (Supervision) Act 1993 (SISA) and the SISR. As a result, the financial report may not be suitable for other purposes and should not be distributed to parties other than the trustee. My opinion is not modified in respect of this matter.

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<sup>1</sup>The Australian Auditing Standards issued by the Auditing and Assurance Standards Board.

## Responsibilities of SMSF trustee for the financial report

Each SMSF trustee (individual trustee or director of the corporate trustee) is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the SMSF's governing rules, the SISA and the SISR. Each trustee is also responsible for such internal controls as they determine are necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the trustee is responsible for assessing the fund's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the trustee intend to wind-up the fund, or have no realistic alternative but to do so. The going concern basis of accounting is appropriate when it is reasonably foreseeable that the fund will be able to meet its liabilities as they fall due.

Each SMSF trustee is responsible for overseeing the fund's financial reporting process.

## Approved SMSF auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of trustee taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustee.

## SUPER AUDITS

- Conclude on the appropriateness of trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the fund's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I have communicated with the trustee and or the trustee's authorised representative regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during the audit.

### Part B: Compliance engagement

#### Opinion

I have undertaken a reasonable assurance engagement on the Crossley Stephenson Superannuation Fund's compliance, in all material respects, with applicable provisions of the SISA and the SISR as listed below ("the listed provisions") for the year ended 30 June 2022.

Sections: 17A, 34, 35AE, 35B, 35C (2), 35 (D) (1), 52 (2), 62, 65, 66, 67,67A, 67B, 82-85, 103, 104, 104A, 105, 109, 126K

Regulations: 1.06(9A), 4.09, 4.09A, 5.03, 5.08, 6.17, 7.04, 8.02B, 13.12, 13.13, 13.14, 13.18AA 13.22 (B and C)

In my opinion, each trustee of the Crossley Stephenson Superannuation Fund has complied, in all material respects, with the listed provisions, for the year ended 30 June 2022

#### Basis for Opinion

I have conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3100 Compliance Engagements issued by the Auditing and Assurance Standards Board.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Independence and quality control

I have complied with the independence and other ethical requirements relating to assurance engagements and applied Auditing Standards ASQC 1 Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements in undertaking this assurance engagement. In particular, neither myself, my firm or my network firm assumed a management responsibility for the fund. Where my firm provided any other non-assurance services to the fund, we are satisfied that those services were not prohibited under the Code and any independence threats arising have been eliminated or reduced to an acceptable level by the application of safeguards.

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# SUPER AUDITS

## SMSF trustees' responsibilities

Each SMSF trustee is responsible for complying with the listed provisions and for the identification of risks that threaten compliance with the listed provisions, controls which will mitigate those risks and monitoring ongoing compliance.

## Approved SMSF auditor's responsibilities

My responsibility is to express an opinion on the trustees' compliance, in all material respects, with the listed provisions for the year ended 30 June 2022. ASAE 3100 Compliance Engagements requires that I plan and perform my procedures to obtain reasonable assurance about whether the trustee has complied, in all material respects, with the listed provisions for the year ended 30 June 2022.

An assurance engagement to report on the trustees' compliance with the listed provisions involves performing procedures to obtain evidence about the compliance activity and controls implemented to meet the compliance requirements. The procedures selected depend on my judgement, including the identification and assessment of risks of material non-compliance.

My procedures included examination, on a test basis, of evidence supporting compliance with those requirements of the listed provisions for the year ended 30 June 2022.

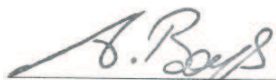
These tests have not been performed continuously throughout the period, were not designed to detect all instances of non-compliance and have not covered any other provisions of the SISA and the SISR apart from those specified.

## Inherent limitations

Due to the inherent limitations of an assurance engagement, together with the internal control structure it is possible that fraud, error, or non-compliance with the listed provisions may occur and not be detected.

A reasonable assurance engagement for the year ended 30 June 2022 does not provide assurance on whether compliance with the listed provisions will continue in the future.

SMSF Auditor: A.W. Boys



SMSF Auditor's signature

SMSF Auditor's signature

**Date:** 9<sup>th</sup> August 2022

## SUPER AUDITS

The Trustee  
Crossley Stephenson Superannuation Fund  
PO Box 3685  
RUNDLE MALL SA 5000

A.W. Boys  
Box 3376  
Rundle Mall 5000  
9<sup>th</sup> August 2022

Dear Trustee,

I have completed the audit of the Crossley Stephenson Superannuation Fund for the financial year ending 30 June 2022. The Trustee has complied in all material respects with the *Superannuation Industry (Supervision) Act 1993* and Regulations. ***The trustee is obliged to obtain a valuation or market appraisal of the real property held by the Fund and report that market value in the financial statements of the Fund every year pursuant to Regulation 8.02B. Also, the trustee is obliged to conduct all related party transactions (if any) in accordance with LCR 2021/2 and section 109 of the SIS Act. In addition, the trustee is requested to minute all nonstandard significant events and transactions in the AGM minutes of the Fund.***

The Trustee is required to maintain the financial records of the Fund for a minimum of five years and the minutes of meetings are to be retained for ten years.

It is recommended that the trustee review their Investment Strategy annually to ensure the strategy meets the objectives of the members having regard to risk, return, liquidity and diversification of investments. Further, the trustee should determine whether the Fund should hold a contract of insurance that provides insurance cover for one or more members of the Fund.

Thank you for your professionalism and full cooperation throughout the audit process.

Should you have any queries regarding any of the above please contact me on 0410 712708.

Yours sincerely



SMSF Auditor's signature

Tony Boys  
SMSF Auditor Number (SAN) 100014140  
Registered Company Auditor 67793

## Appendix 1 – Explanation of listed sections and regulations in compliance engagement

This appendix is included to assist with the meaning of the legislation and regulations listed above

Section or Regulation	Explanation
S17A	The fund must meet the definition of an SMSF
S35AE	The trustees must keep and maintain accounting records for a minimum of five years
S35B	The trustees must prepare, sign and retain accounts and statements
S35C(2)	The trustees must provide the auditor with the necessary documents to complete the audit in a timely and professional manner; and within 14 days of a written request from the auditor
S62	The fund must be maintained for the sole purpose of providing benefits to any or all of the following: <ul style="list-style-type: none"> <li>• fund members upon their retirement</li> <li>• fund members upon reaching a prescribed age</li> <li>• the dependants of a fund member in the case of the member's death before retirement</li> </ul>
S65	The trustees must not loan monies or provide financial assistance to any member or relative at any time during the financial year
S66	The trustees must not acquire any assets (not listed as an exception) from any member or related party of the fund
S67	The trustees of the fund must not borrow any money or maintain an existing borrowing (not listed as an exception)
S67A & 67B	The fund must comply with the limited recourse borrowing arrangement rules when borrowing to purchase single acquirable asset or replacement assets (not listed as an exception to the borrowing rules)



S82-85	The trustees must comply with the in-house asset rules
S103	The trustees must keep minutes of all meetings and retain the minutes for a minimum of 10 years
S104	The trustees must keep up to date records of all trustee or director of corporate trustee changes and trustee consents for a minimum of 10 years
S104A	Trustees who became a trustee on or after 1 July 2007 must sign and retain a trustee declaration
S105	The trustees must ensure that copies of all member or beneficiary reports are kept for a minimum of 10 years
S109	All investment transactions must be made and maintained at arms- length – that is, purchase, sale price and income from an asset reflects a true market value/rate of return
S126K	A disqualified person cannot be a trustee, investment manager or custodian of a superannuation fund
Sub Reg 1.06 (9A)	Pension payments must be made at least annually, and must be at least the amount calculated under Schedule 7
Reg 4.09	Trustees must formulate, regularly review and give effect to an investment strategy for the fund
Reg 4.09A	The assets of the SMSF must be held separately from any assets held by the trustee personally or by a standard employer sponsor or an associate of the standard employer sponsor
Reg 5.03	Investment returns must be allocated to members in a manner that is fair and reasonable
Reg 5.08	Member minimum benefits must be maintained in the fund until transferred, rolled over, allotted (to the member's spouse) or cashed out in a permitted fashion
Reg 6.17	Payments of member benefits must be made in accordance with Part 6 or Part 7A of the regulations and be permitted by the trust deed

Reg 7.04	Contributions can only be accepted in accordance with the applicable rules for the year being audited
Reg 8.02B	When preparing accounts and statements required by subsection 35B(1) of SISA, an asset must be valued at its market value
Reg 13.12	Trustees must not recognise an assignment of a super interest of a member or beneficiary
Reg 13.13	Trustees must not recognise a charge over or in relation to a member's benefits
Reg 13.14	Trustees must not give a charge over, or in relation to, an asset of the fund
Reg 13.18AA	Investments in collectables and personal use assets must be maintained in accordance with prescribed rules

## Crossley Stephenson Superannuation Fund

# Trustees Declaration

Crossley Stephenson Investments Pty Ltd ACN: 653866543

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The directors of the trustee company have determined that the Fund is not a reporting entity and that these special purpose financial statements should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The directors of the trustee company declare that:

- (i) the financial statements and notes to the financial statements for the year ended 30 June 2022 present fairly, in all material respects, the financial position of the Superannuation Fund at 30 June 2022 and the results of its operations for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements;
- (ii) the financial statements and notes to the financial statements have been prepared in accordance with the requirements of the trust deed; and
- (iii) the operation of the superannuation fund has been carried out in accordance with its trust deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993 and associated Regulations during the year ended 30 June 2022.

Specifically, the directors of the trustee company declare that:

- in accordance with s120 of the Superannuation Industry (Supervision) Act 1993, no individual trustee has been or is a disqualified person;
- the Fund has satisfactory title to all assets, all assets are unencumbered and free from charge as prescribed by s50 of the Superannuation Industry (Supervision) Act 1993 and reg13.14 of the Superannuation Industry (Supervision) Regulations 1994; and
- to the knowledge of the directors of the trustee company, there have been no events or transactions subsequent to the balance date which could have a material impact on the Fund. Where such events have occurred, the effect of such events has been accounted and noted in the Fund's financial statements.

Signed in accordance with a resolution of the directors of the trustee company by:

.....  
Stuart Crossley  
Crossley Stephenson Investments Pty Ltd  
Director

.....  
Sharon Stephenson  
Crossley Stephenson Investments Pty Ltd  
Director

30 June 2022

## **FINANCIAL REPORT CONTENTS**

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Operating Statement

Statement of Taxable Income

Notes to the Financial Statements

# Crossley Stephenson Superannuation Fund

## Statement of Financial Position

As at 30 June 2022

	Note	2022 \$	2021 \$
<b>Assets</b>			
<b>Investments</b>			
Plant and Equipment (at written down value) - Unitised	2	3,872.37	4,504.37
Real Estate Properties (Australian - Non Residential)	3	2,433,042.63	2,433,042.63
Shares in Listed Companies (Australian)	4	307.68	401.19
<b>Total Investments</b>		<u>2,437,222.68</u>	<u>2,437,948.19</u>
<b>Other Assets</b>			
Prepaid Borrowing Expenses		3,903.15	9,990.83
Sundry Debtors		16,020.63	21,211.58
Reinvestment Residual Account		117.79	98.38
Westpac DIY Super Working Account ***1829		0.00	7,947.33
Westpac DIY Super Savings Account ***1810		0.00	3,724.26
Other Assets		90,976.72	0.00
Mortgage Ezy Offset Acct 3299		105,000.00	0.00
Westpac DIY Super Working 2999		139,765.16	0.00
Income Tax Refundable		0.00	11,046.89
<b>Total Other Assets</b>		<u>355,783.45</u>	<u>54,019.27</u>
<b>Total Assets</b>		<u>2,793,006.13</u>	<u>2,491,967.46</u>
Less:			
<b>Liabilities</b>			
GST Payable		4,533.48	12,207.32
Income Tax Payable		13,211.49	0.00
PAYG Payable		1,344.00	4,106.00
Deferred Tax Liability		29,632.25	23,994.40
Limited Recourse Borrowing Arrangements		670,777.52	695,505.40
<b>Total Liabilities</b>		<u>719,498.74</u>	<u>735,813.12</u>
<b>Net assets available to pay benefits</b>		<u>2,073,507.39</u>	<u>1,756,154.34</u>
Represented by:			
<b>Liability for accrued benefits allocated to members' accounts</b>			
	6, 7		
Crossley, Stuart - Accumulation		1,266,607.02	1,108,566.02
Stephenson, Sharon - Accumulation		804,247.47	645,686.25
Contribution and Investment Reserves		2,652.90	1,902.07

**Crossley Stephenson Superannuation Fund**  
**Statement of Financial Position**

As at 30 June 2022

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	Note	2022	2021
		\$	\$
<b>Total Liability for accrued benefits allocated to members' accounts</b>		<u>2,073,507.39</u>	<u>1,756,154.34</u>

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## Crossley Stephenson Superannuation Fund

# Operating Statement

For the year ended 30 June 2022

	Note	2022 \$	2021 \$
<b>Income</b>			
<b>Investment Income</b>			
Dividends Received	9	19.41	11.30
Interest Received		7.74	14.19
Property Income	10	198,329.12	155,950.23
<b>Investment Gains</b>			
Changes in Market Values	11	13,994.49	140,678.62
<b>Contribution Income</b>			
Employer Contributions		30,830.20	23,232.49
Personal Concessional		25,053.13	0.00
Personal Non Concessional		189,946.87	10,412.64
<b>Total Income</b>		<u>458,180.96</u>	<u>330,299.47</u>
<b>Expenses</b>			
Accountancy Fees		5,940.00	5,940.00
ATO Supervisory Levy		259.00	259.00
Auditor's Remuneration		1,320.00	1,320.00
ASIC Fees		276.00	273.00
Borrowing Expenses		10,832.34	3,111.03
Depreciation		14,720.00	21,832.41
Property Expenses - Council Rates		13,691.21	12,844.51
Property Expenses - Insurance Premium		4,423.88	3,749.88
Property Expenses - Interest on Loans		41,506.97	49,319.40
Property Expenses - Land Tax		2,244.05	1,865.75
Property Expenses - Repairs Maintenance		0.00	1,938.64
Property Expenses - Strata Levy Fees		8,501.65	8,104.05
Property Expenses - Sundry Expenses		698.62	0.00
Property Expenses - Water Rates		3,815.43	3,006.91
		<u>108,229.15</u>	<u>113,564.58</u>
<b>Member Payments</b>			
Life Insurance Premiums		4,623.42	4,630.60
Division 293 Tax		3,750.00	4,388.05
<b>Total Expenses</b>		<u>116,602.57</u>	<u>122,583.23</u>
<b>Benefits accrued as a result of operations before income tax</b>		<u>341,578.39</u>	<u>207,716.24</u>
Income Tax Expense	12	24,225.34	23,682.37
<b>Benefits accrued as a result of operations</b>		<u>317,353.05</u>	<u>184,033.87</u>

# Crossley Stephenson Superannuation Fund

## Statement of Taxable Income

For the year ended 30 June 2022

	<b>2022</b>
	<b>\$</b>
Benefits accrued as a result of operations	341,578.39
<b>Less</b>	
Increase in MV of investments	13,994.49
Non Taxable Contributions	189,946.87
Tax Adjustment - Capital Works Expenditure (D1)	28,256.00
	<u>232,197.36</u>
<b>Add</b>	
Other Non Deductible Expenses	14,582.34
Franking Credits	8.31
	<u>14,590.65</u>
SMSF Annual Return Rounding	0.32
	<u>123,972.00</u>
<b>Taxable Income or Loss</b>	<u>123,972.00</u>
Income Tax on Taxable Income or Loss	18,595.80
<b>Less</b>	
Franking Credits	8.31
	<u>18,587.49</u>
<b>CURRENT TAX OR REFUND</b>	<u>18,587.49</u>
Supervisory Levy	259.00
Income Tax Instalments Paid	(5,376.00)
<b>AMOUNT DUE OR REFUNDABLE</b>	<u>13,470.49</u>



# Crossley Stephenson Superannuation Fund

## Deferred Tax Reconciliation

For The Period 01 July 2021 - 30 June 2022

Investment Code	Investment Name	Revaluation/Tax Deferred	Permanent Difference (Non-Assessable)	Temporary Difference (Assessable)	Temporary Difference (Accumulation Portion)
<b>Revaluations</b>					
ANZ.AX	Australia And New Zealand Banking Group Limited	(36.72)	(12.24)	(24.48)	(24.48)
CSSFHENDON	3/4 Florence Street, Hendon SA 5014	339.00	113.00	226.00	226.00
WBC.AX	Westpac Banking Corporation	(56.79)	(18.93)	(37.86)	(37.86)
CSSF_EAGALFARM	17/109 Holt Street, Eagle Farm QLD 4009	13,749.00	4,583.00	9,166.00	9,166.00
		13,994.49	4,664.83	9,329.66	9,329.66
<b>Tax Deferred Distributions</b>					
CSSFHENDON	3/4 Florence Street, Hendon SA 5014	6,595.00	0.00	6,595.00	6,595.00
CSSF_EAGALFARM	17/109 Holt Street, Eagle Farm QLD 4009	6,580.00	0.00	6,580.00	6,580.00
STUCROSS11	7/27 Lindsay Road, Lonsdale SA 5160	5,455.00	0.00	5,455.00	5,455.00
STUCROSS21	8/27 Lindsay Road, Lonsdale SA 5160	5,401.00	0.00	5,401.00	5,401.00
STUCROSS31	5/16 Farrow Circuit, Seaford SA 5169	4,225.00	0.00	4,225.00	4,225.00
		28,256.00	0.00	28,256.00	28,256.00
<b>Total</b>		42,250.49	4,664.83	37,585.66	37,585.66
<b>Deferred Tax Liability (Asset) Summary</b>					
<b>Opening Balance</b>		23,994.40			
Current Year Transactions		5,637.85			
Total Capital Losses		0.00			
Total Tax Losses		0.00			
Deferred Tax WriteBacks/Adjustment		0.00			
Capital Loss carried forward recouped		0.00			

Tax Loss carried forward recouped

0.00

**Closing Balance**

29,632.25

# Crossley Stephenson Superannuation Fund

## Notes to the Financial Statements

For the year ended 30 June 2022

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### Note 1: Summary of Significant Accounting Policies

The trustees have prepared the financial statements on the basis that the Superannuation Fund is not a reporting entity because it is not publicly accountable and is not required by law or governing document to prepare financial statements that comply with Australian Accounting Standards. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Superannuation Industry (Supervision) Act 1993 and associated Regulations, the trust deed of the Fund and the needs of members.

The financial statements have been prepared on a cash basis and are based on historical costs, except for investments which have been measured at market value.

The following significant accounting policies, which are consistent with the policies applied in the previous period unless otherwise stated, have been adopted in the preparation of the financial statements.

The financial statements were authorised for issue by the Director(s).

#### a. Measurement of Investments

The Fund initially recognises:

- (i) an investment when it controls the future economic benefits expected to flow from the asset. For financial assets, the trade date is considered to be the date on which control of the future economic benefits attributable to the asset passes to the Fund; and
- (ii) a financial liability on the date it becomes a party to the contractual provisions of the instrument.

Investments of the Fund have been measured at market value, which refers to the amount that a willing buyer could reasonably be expected to pay to acquire an asset from a willing seller if the following assumptions were made:

- that the buyer and the seller deal with each other at arm's length in relation to the sale;
- that the sale occurred after proper marketing of the asset; and
- that the buyer and the seller acted knowledgeably and prudentially in relation to the sale.

Market value has been determined as follows:

- (i) shares and other securities listed on the Australian Securities Exchange by reference to the relevant market quotations at the end of the reporting period;
- (ii) units in managed funds by reference to the unit redemption price at the end of the reporting period;
- (iii) fixed-interest securities by reference to the redemption price at the end of the reporting period;
- (iv) unlisted investments are stated at trustees' assessment based on estimated market value at balance date or where necessary, an external valuer's opinion; and
- (v) investment properties at the trustees' assessment of the market value or where necessary a qualified independent valuer's opinion at the end of reporting period.

Financial liabilities, such as trade creditors and other payables, are measured at the gross value of the outstanding balance at the end of the reporting period. The trustees have determined that the gross values of the Fund's financial liabilities is equivalent to their market values. Any remeasurement changes in the gross values of non-current financial liabilities (including liabilities for members' accrued benefits) are recognised in the operating statement in the periods in which they occur.

#### b. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and at call, deposits with banks and short-term, highly liquid investments that are readily convertible to cash and subject to an insignificant risk of change in value.

#### c. Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Fund and the revenue can be reliably measured. Revenue is recognised at the fair value of the consideration received or receivable.

# Crossley Stephenson Superannuation Fund

## Notes to the Financial Statements

For the year ended 30 June 2022

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### Interest revenue

Interest revenue is recognised in respect of fixed-interest securities, and cash and cash equivalent balances. Interest revenue is recognised upon receipt.

### Dividend revenue

Dividend revenue is recognised when the dividend has been paid or, in the case of dividend reinvestment schemes, when the dividend is credited to the benefit of the fund.

### Rental revenue

Rental revenue arising from operating leases on investment properties is recognised upon receipt.

### Distribution revenue

Distributions from unit trusts and managed funds are recognised as at the date the unit value is quoted ex-distribution and if not received at the end of the reporting period, are reflected in the statement of financial position as a receivable at market value.

### Remeasurement changes in market values

Remeasurement changes in the market values of assets are recognised as income and determined as the difference between the market value at year-end or consideration received (if sold during the year) and the market value as at the prior year-end or cost (if acquired during the period).

### Contributions

Contributions and transfers in are recognised when the control and the benefits from the revenue have been attained and are recorded by the Fund, gross of any taxes, in the period to which they relate.

## d. Liability for Accrued Benefits

The liability for accrued benefits represents the Fund's present obligation to pay benefits to members and beneficiaries, and has been calculated as the difference between the carrying amount of the assets and the carrying amount of the other payables and income tax liabilities as at the end of the reporting period.

## e. Income Tax

The income tax expense (income) for the year comprises current income tax expense (income) and deferred tax expense (income).

Current tax expense charged to profit or loss is the tax payable on taxable income. Current tax liabilities (assets) are therefore measured at the amounts expected to be paid to (recovered from) the relevant taxation authority.

Deferred income tax expense reflects movements in deferred tax liability balances during the year as well as unused tax losses.

No deferred income tax is recognised from the initial recognition of an asset or liability where there is no effect on accounting or taxable profit or loss.

Deferred tax assets and liabilities are calculated at the tax rates that are expected to apply to the period when the asset is realised or the liability is settled, and their measurement also reflects the manner in which the trustees expect to recover or settle the carrying amount of the related asset or liability.

Deferred tax assets relating to temporary differences and unused tax losses are recognised only to the extent that it is probable that future taxable profit will be available against which the benefits of the deferred tax asset can be utilised.

## f. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

**Crossley Stephenson Superannuation Fund**  
**Notes to the Financial Statements**

For the year ended 30 June 2022

The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or other payables in the statement of financial position.

**g. Critical Accounting Estimates and Judgements**

The preparation of financial statements requires the trustees to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets and liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future period affected.

**Note 2: Plant and Equipment (at written down value) - Unitised**

	<b>2022</b>	<b>2021</b>
	\$	\$
Air Conditioner - Unit 7/ 27 Lindsay Rd, Lonsdale	274.03	342.54
Assets on Purchase - Unit 8	601.00	785.00
Assets on Purchase - Unit 5 Seaford	1,443.00	1,514.00
Assets on Purchase - Unit 7	603.00	788.00
Solar System 3kw - Unit 8/ 27 Lindsay Rd, Lonsdale	751.36	834.84
Hot Water System - 8/27 Lindsey Rd	199.98	239.99
	3,872.37	4,504.37

**Note 3: Real Estate Properties (Australian - Non Residential)**

	<b>2022</b>	<b>2021</b>
	\$	\$
3/4 Florence Street, Hendon SA 5014	660,000.00	660,000.00
3/4 Florence Street, Hendon - Capital Work	17,115.92	17,115.92
17/109 Holt Street, Eagle Farm QLD 4009	935,926.71	935,926.71
7/27 Lindsay Road, Lonsdale SA 5160	285,000.00	285,000.00
8/27 Lindsay Road, Lonsdale SA 5160	285,000.00	285,000.00
5/16 Farrow Circuit, Seaford SA 5169	250,000.00	250,000.00
	2,433,042.63	2,433,042.63

**Note 4: Shares in Listed Companies (Australian)**

	<b>2022</b>	<b>2021</b>
	\$	\$
Australia And New Zealand Banking Group Limited	132.18	168.90
Westpac Banking Corporation	175.50	232.29
	307.68	401.19

Crossley Stephenson Superannuation Fund  
**Notes to the Financial Statements**

For the year ended 30 June 2022

**Note 5: Banks and Term Deposits**

	2022 \$	2021 \$
<b>Banks</b>		
Mortgage Ezy Offset Acct 3299	105,000.00	0.00
Westpac DIY Super Savings Account ***1810	0.00	3,724.26
Westpac DIY Super Working 2999	139,765.16	0.00
Westpac DIY Super Working Account ***1829	0.00	7,947.33
	244,765.16	11,671.59

**Note 6: Liability for Accrued Benefits**

	2022 \$	2021 \$
Liability for accrued benefits at beginning of year	1,754,252.27	1,565,784.84
Benefits accrued as a result of operations	317,353.05	184,033.87
Contribution and Investment Reserves	2,652.90	1,902.07
Current year member movements	(750.83)	4,433.56
Liability for accrued benefits at end of year	2,073,507.39	1,756,154.34

**Note 7: Vested Benefits**

Vested benefits are benefits that are not conditional upon continued membership of the fund (or any factor other than resignation from the plan) and include benefits which members were entitled to receive had they terminated their fund membership as at the end of the reporting period.

	2022 \$	2021 \$
Vested Benefits	2,073,507.39	1,756,154.34

**Note 8: Guaranteed Benefits**

No guarantees have been made in respect of any part of the liability for accrued benefits.

**Note 9: Dividends**

	2022 \$	2021 \$
Australia And New Zealand Banking Group Limited	8.52	3.60
Westpac Banking Corporation	10.89	7.70
	19.41	11.30

Crossley Stephenson Superannuation Fund  
**Notes to the Financial Statements**  
For the year ended 30 June 2022

**Note 10: Rental Income**

	2022 \$	2021 \$
8/27 Lindsay Road, Lonsdale SA 5160	25,485.04	23,721.71
3/4 Florence Street, Hendon SA 5014	46,034.86	7,222.77
5/16 Farrow Circuit, Seaford SA 5169	27,874.24	27,714.52
17/109 Holt Street, Eagle Farm QLD 4009	73,339.71	73,505.68
7/27 Lindsay Road, Lonsdale SA 5160	25,595.27	23,785.55
	198,329.12	155,950.23

**Note 11: Changes in Market Values**

**Unrealised Movements in Market Value**

	2022 \$	2021 \$
<b>Real Estate Properties (Australian - Non Residential)</b>		
17/109 Holt Street, Eagle Farm QLD 4009	13,749.00	20,359.00
3/4 Florence Street, Hendon SA 5014	339.00	89,489.70
5/16 Farrow Circuit, Seaford SA 5169	0.00	115.00
7/27 Lindsay Road, Lonsdale SA 5160	0.00	15,295.00
8/27 Lindsay Road, Lonsdale SA 5160	0.00	15,294.00
	14,088.00	140,552.70
<b>Shares in Listed Companies (Australian)</b>		
Australia And New Zealand Banking Group Limited	(36.72)	57.06
Westpac Banking Corporation	(56.79)	68.86
	(93.51)	125.92
<b>Total Unrealised Movement</b>	13,994.49	140,678.62

**Realised Movements in Market Value**

	2022 \$	2021 \$
<b>Total Realised Movement</b>	0.00	0.00
<b>Changes in Market Values</b>	13,994.49	140,678.62

**Crossley Stephenson Superannuation Fund**  
**Notes to the Financial Statements**

For the year ended 30 June 2022

**Note 12: Income Tax Expense**

	2022 \$	2021 \$
The components of tax expense comprise		
Current Tax	18,587.49	5,376.11
Deferred Tax Liability/Asset	5,637.85	18,306.26
Income Tax Expense	24,225.34	23,682.37

The prima facie tax on benefits accrued before income tax is reconciled to the income tax as follows:

Prima facie tax payable on benefits accrued before income tax at 15%	51,236.76	31,157.44
Less:		
Tax effect of:		
Non Taxable Contributions	28,492.03	1,561.90
Increase in MV of Investments	2,099.17	21,101.79
Tax Adjustment - Capital Works Expenditure (D1)	4,238.40	4,238.40
Add:		
Tax effect of:		
Other Non-Deductible Expenses	2,187.35	1,124.86
Franking Credits	1.25	0.73
Rounding	0.04	0.01
Income Tax on Taxable Income or Loss	18,595.80	5,380.95
Less credits:		
Franking Credits	8.31	4.84
Current Tax or Refund	18,587.49	5,376.11

**Note 13: Subsequent Event - COVID-19**

The Coronavirus (Covid-19) pandemic is expected to cause material decline in the market value of the fund investments. The trustees are aware of the uncertainty surrounding the global markets during this time and the effects it will have on the value of the fund investments after the reporting date.



Crossley Stephenson Superannuation Fund  
**Members Summary**

As at 30 June 2022

Opening Balances	Increases				Decreases					Closing Balance	
	Contributions	Transfers In	Net Earnings	Insurance Proceeds	Pensions Paid	Contributions Tax	Taxes Paid	Benefits Paid/ Transfers Out	Insurance Premiums		Member Expenses
<b>Stuart Crossley (Age: 52)</b>											
CROSTU00001A - Accumulation											
1,108,566.02	115,000.00		65,206.16			7,875.00	9,666.74		4,623.42		1,266,607.02
<b>1,108,566.02</b>	<b>115,000.00</b>		<b>65,206.16</b>			<b>7,875.00</b>	<b>9,666.74</b>		<b>4,623.42</b>		<b>1,266,607.02</b>
<b>Sharon Stephenson (Age: 52)</b>											
STESHA00001A - Accumulation											
645,686.25	129,946.87		38,923.76			4,125.00	6,184.41				804,247.47
<b>645,686.25</b>	<b>129,946.87</b>		<b>38,923.76</b>			<b>4,125.00</b>	<b>6,184.41</b>				<b>804,247.47</b>
<b>1,754,252.27</b>	<b>244,946.87</b>		<b>104,129.92</b>			<b>12,000.00</b>	<b>15,851.15</b>		<b>4,623.42</b>		<b>2,070,854.49</b>

# Crossley Stephenson Superannuation Fund

## Members Statement

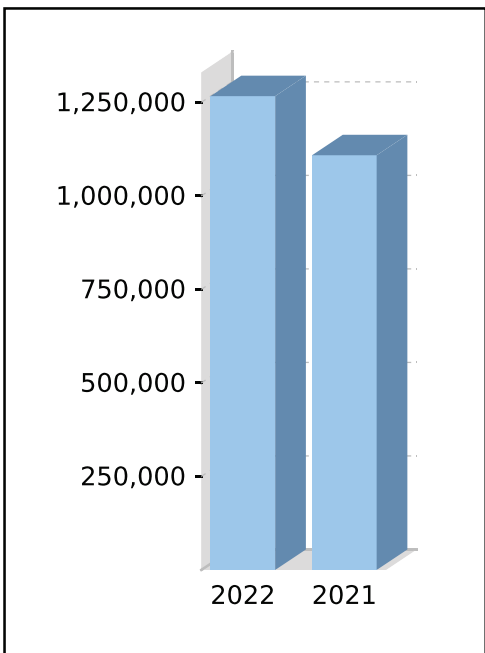
Stuart Crossley  
 11 The Promenade  
 Camp Hill, Queensland, 4152, Australia

### Your Details

Date of Birth :	Provided	Nominated Beneficiaries:	N/A
Age:	52	Nomination Type:	N/A
Tax File Number:	Provided	Vested Benefits:	1,266,607.02
Date Joined Fund:	15/09/2011	Total Death Benefit:	2,142,496.02
Service Period Start Date:		Current Salary:	0.00
Date Left Fund:		Previous Salary:	0.00
Member Code:	CROSTU00001A	Disability Benefit:	779,902.00
Account Start Date:	15/09/2011		
Account Phase:	Accumulation Phase		
Account Description:	Accumulation		

### Your Balance

<b>Total Benefits</b>	1,266,607.02
<u>Preservation Components</u>	
Preserved	1,251,401.28
Unrestricted Non Preserved	
Restricted Non Preserved	15,205.74
<u>Tax Components</u>	
Tax Free	545,898.47
Taxable	720,708.55



### Your Detailed Account Summary

	This Year
Opening balance at 01/07/2021	1,108,566.02
<u>Increases to Member account during the period</u>	
Employer Contributions	27,500.00
Personal Contributions (Concessional)	
Personal Contributions (Non Concessional)	87,500.00
Government Co-Contributions	
Other Contributions	
Proceeds of Insurance Policies	
Transfers In	
Net Earnings	65,206.16
Internal Transfer In	
<u>Decreases to Member account during the period</u>	
Pensions Paid	
Contributions Tax	4,125.00
Income Tax	9,666.74
No TFN Excess Contributions Tax	
Excess Contributions Tax	
Refund Excess Contributions	
Division 293 Tax	3,750.00
Insurance Policy Premiums Paid	4,623.42
Management Fees	
Member Expenses	
Benefits Paid/Transfers Out	
Superannuation Surcharge Tax	
Internal Transfer Out	
Closing balance at 30/06/2022	1,266,607.02

# Crossley Stephenson Superannuation Fund

## Members Statement

Sharon Stephenson  
 11 The Promenade  
 Camp Hill, Queensland, 4152, Australia

### Your Details

Date of Birth :	Provided	Nominated Beneficiaries:	N/A
Age:	52	Nomination Type:	N/A
Tax File Number:	Provided	Vested Benefits:	804,247.47
Date Joined Fund:	15/09/2011	Total Death Benefit:	904,754.47
Service Period Start Date:	01/09/1986	Current Salary:	0.00
Date Left Fund:		Previous Salary:	0.00
Member Code:	STESHA00001A	Disability Benefit:	301,521.00
Account Start Date:	15/09/2011		
Account Phase:	Accumulation Phase		
Account Description:	Accumulation		

### Your Balance

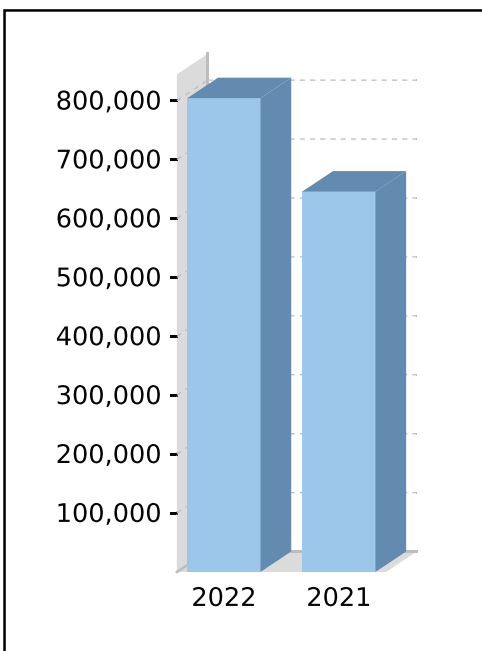
Total Benefits 804,247.47

#### Preservation Components

Preserved 803,064.74  
 Unrestricted Non Preserved 1,182.73  
 Restricted Non Preserved

#### Tax Components

Tax Free 468,058.10  
 Taxable 336,189.37



### Your Detailed Account Summary

	This Year
Opening balance at 01/07/2021	645,686.25
<u>Increases to Member account during the period</u>	
Employer Contributions	2,446.87
Personal Contributions (Concessional)	25,053.13
Personal Contributions (Non Concessional)	102,446.87
Government Co-Contributions	
Other Contributions	
Proceeds of Insurance Policies	
Transfers In	
Net Earnings	38,923.76
Internal Transfer In	
<u>Decreases to Member account during the period</u>	
Pensions Paid	
Contributions Tax	4,125.00
Income Tax	6,184.41
No TFN Excess Contributions Tax	
Excess Contributions Tax	
Refund Excess Contributions	
Division 293 Tax	
Insurance Policy Premiums Paid	
Management Fees	
Member Expenses	
Benefits Paid/Transfers Out	
Superannuation Surcharge Tax	
Internal Transfer Out	
Closing balance at 30/06/2022	804,247.47

# Crossley Stephenson Superannuation Fund

## Investment Summary Report

As at 30 June 2022

Investment	Units	Market Price	Market Value	Average Cost	Accounting Cost	Unrealised Gain/(Loss)	Gain/(Loss)%	Portfolio Weight%
<b>Cash/Bank Accounts</b>								
Mortgage Ezy Offset Acct 3299		105,000.000000	105,000.00	105,000.00	105,000.00			3.92 %
Westpac DIY Super Working 2999		139,765.160000	139,765.16	139,765.16	139,765.16			5.22 %
			<b>244,765.16</b>		<b>244,765.16</b>			<b>9.14 %</b>
<b>Plant and Equipment (at written down value) - Unitised</b>								
CROSSLEY_ Air Conditioner - Unit 7/ 27 AIRCONDITI Lindsay Rd, Lonsdale O	1.00	274.030000	274.03	1,390.00	1,390.00	(1,115.97)	(80.29) %	0.01 %
CROSSLEY_ Assets on Purchase - Unit 5 ASSETSONP Seaford U2	1.00	0.000000	0.00	8,428.00	8,428.00	(8,428.00)	(100.00) %	0.00 %
CROSSLEY_ Assets on Purchase - Unit 7 ASSETSONP UR	1.00	0.000000	0.00	11,101.00	11,101.00	(11,101.00)	(100.00) %	0.00 %
CROSSLEY_ Assets on Purchase - Unit 8 ASSETSONP U1	1.00	0.000000	0.00	10,979.00	10,979.00	(10,979.00)	(100.00) %	0.00 %
CSSFU8HW Hot Water System - 8/27 S Lindsey Rd	1.00	199.980000	199.98	500.00	500.00	(300.02)	(60.00) %	0.01 %
CROSSLEY_ Solar System 3kw - Unit 8/ 27 SOLARSYST Lindsay Rd, Lonsdale EM	1.00	751.360000	751.36	1,818.18	1,818.18	(1,066.82)	(58.68) %	0.03 %
			<b>1,225.37</b>		<b>34,216.18</b>	<b>(32,990.81)</b>	<b>(96.42) %</b>	<b>0.05 %</b>
<b>Real Estate Properties (Australian - Non Residential)</b>								
CSSF_EAGA 17/109 Holt Street, Eagle Farm LFARM QLD 4009	1.00	935,926.710000	935,926.71	936,016.71	936,016.71	(90.00)	(0.01) %	34.93 %
CSSFU3CO 3/4 Florence Street, Hendon - NCRETING Capital Work	1.00	17,115.920000	17,115.92	17,115.92	17,115.92	0.00	0.00 %	0.64 %
CSSFHEND 3/4 Florence Street, Hendon ON SA 5014	1.00	660,000.000000	660,000.00	571,053.33	571,053.33	88,946.67	15.58 %	24.63 %
STUCROSS3 5/16 Farrow Circuit, Seaford SA 5169	1.00	250,000.000000	250,000.00	283,321.12	283,321.12	(33,321.12)	(11.76) %	9.33 %
STUCROSS1 7/27 Lindsay Road, Lonsdale SA 5160	1.00	285,000.000000	285,000.00	264,460.54	264,460.54	20,539.46	7.77 %	10.64 %
STUCROSS2 8/27 Lindsay Road, Lonsdale SA 5160	1.00	285,000.000000	285,000.00	264,582.55	264,582.55	20,417.45	7.72 %	10.64 %

# Crossley Stephenson Superannuation Fund

## Investment Summary Report

As at 30 June 2022

Investment	Units	Market Price	Market Value	Average Cost	Accounting Cost	Unrealised Gain/(Loss)	Gain/(Loss)%	Portfolio Weight%	
			<b>2,433,042.63</b>		<b>2,336,550.17</b>	<b>96,492.46</b>	<b>4.13 %</b>	<b>90.81 %</b>	
<b>Shares in Listed Companies (Australian)</b>									
ANZ.AX	Australia And New Zealand Banking Group Limited	6.00	22.030000	132.18	25.03	150.18	(18.00)	(11.99) %	0.00 %
WBC.AX	Westpac Banking Corporation	9.00	19.500000	175.50	24.58	221.19	(45.69)	(20.66) %	0.01 %
			<b>307.68</b>		<b>371.37</b>	<b>(63.69)</b>	<b>(17.15) %</b>	<b>0.01 %</b>	
			<b>2,679,340.84</b>		<b>2,615,902.88</b>	<b>63,437.96</b>	<b>2.43 %</b>	<b>100.00 %</b>	

Crossley Stephenson Superannuation Fund

# Minutes of a meeting of the Trustee(s)

held on 30 June 2022 at 11 The Promenade, Camp Hill, Queensland 4152

---

**PRESENT:** Stuart Crossley and Sharon Stephenson

**MINUTES:** The following declaration is made in respect of the assets listed below for the financial year ended 30 June 2022:

<b>Property</b>	7/27 Lindsay Rd, Lonsdale SA 5160 8/27 Lindsay Rd, Lonsdale SA 5160 5/16 Farrow Cct, Seaford SA 5169
<b>Land Title Reference</b>	Volume 6088 Folio 738 Volume 6088 Folio 739 Volume 6109 Folio 153
<b>Registered Proprietor(s)</b>	Stuart Crossley Sharon Stephenson
<b>Proportion Owned by Fund (if less than 100%)</b>	100%

- The Registered Proprietor(s) hold the property in trust for the Fund.
- The valuation of the asset is at market value in accordance with the requirements of SIS Regulation 8.02B and subsection 10(1) of the SIS Act. We confirm that no event has occurred since the date of the last valuation which would cause a significant change to that valuation.
- The property is not rented to a member (or related party of the Fund) and no personal use or benefit has been gained from the property by a member (or related party) of the Fund.

**CLOSURE:** All resolutions for this meeting were made in accordance with the SISA and Regulations.

There being no further business the meeting then closed.

Signed as a true record –

.....

Stuart Crossley

Chairperson

Crossley Stephenson Superannuation Fund

**Minutes of a meeting of the Trustee(s)**

held on 30 June 2022 at 11 The Promenade, Camp Hill, Queensland 4152

---

**PRESENT:** Stuart Crossley and Sharon Stephenson

**MINUTES:** The following declaration is made in respect of the assets listed below for the financial year ended 30 June 2022:

<b>Property</b>	17/109 Holt Street, Eagle Farm QLD 4009
<b>Land Title Reference</b>	Title Ref 51125758 Lot 17 on SP 292894
<b>Registered Proprietor(s)</b>	CSSF Nominees Pty Ltd
<b>Proportion Owned by Fund (if less than 100%)</b>	100%

- The property was purchased by the Registered Proprietor(s) and is held on trust, with the Fund owning a beneficial interest in the property.
- The valuation of the asset is at market value in accordance with the requirements of SIS Regulation 8.02B and subsection 10(1) of the SIS Act. We confirm that no event has occurred since the date of the last valuation which would cause a significant change to that valuation.
- The property is not rented to a member (or related party of the Fund) and no personal use or benefit has been gained from the property by a member (or related party) of the Fund.

**CLOSURE:** All resolutions for this meeting were made in accordance with the SISA and Regulations.

There being no further business the meeting then closed.

Signed as a true record –

.....

Stuart Crossley

Chairperson

Crossley Stephenson Superannuation Fund

**Minutes of a meeting of the Trustee(s)**

held on 30 June 2022 at 11 The Promenade, Camp Hill, Queensland 4152

---

**PRESENT:** Stuart Crossley and Sharon Stephenson

**MINUTES:** The following declaration is made in respect of the assets listed below for the financial year ended 30 June 2022:

<b>Property</b>	3/4 Florence St, Hendon SA 5014
<b>Land Title Reference</b>	Volume 6084 Folio 781
<b>Registered Proprietor(s)</b>	CSSF Nominees Pty Ltd
<b>Proportion Owned by Fund (if less than 100%)</b>	100%

- The property was purchased by the Registered Proprietor(s) and is held on trust, with the Fund owning a beneficial interest in the property.
- The valuation of the asset is at market value in accordance with the requirements of SIS Regulation 8.02B and subsection 10(1) of the SIS Act. We confirm that no event has occurred since the date of the last valuation which would cause a significant change to that valuation.
- The property is not rented to a member (or related party of the Fund) and no personal use or benefit has been gained from the property by a member (or related party) of the Fund.

**CLOSURE:** All resolutions for this meeting were made in accordance with the SISA and Regulations.

There being no further business the meeting then closed.

Signed as a true record –

.....

Stuart Crossley

Chairperson



# Crossley Stephenson Superannuation Fund

## Deductions Notice Letter

---

I, Sharon Stephenson as a member of Crossley Stephenson Superannuation Fund

have requested in writing in accordance with section 290-170 of the Income Tax Assessment Act 1997 the intention to claim a tax deduction of

\$25053.13

for contributions paid in the year ended 30 June 2022.

---

Sharon Stephenson

Date: 30/06/2021

# Crossley Stephenson Superannuation Fund Deductions Notice Letter

---

Crossley Stephenson Investments Pty Ltd as trustee for Crossley Stephenson Superannuation Fund acknowledges that

## **Sharon Stephenson**

has advised in writing in accordance with Section 290-170 of the Income Tax Assessment Act 1997 the intention to claim a tax deduction of

\$25053.13

for contributions paid in the year ended 30 June 2022. The Trustee has taken action to deduct the appropriate level of tax from the contributions claimed.

---

Sharon Stephenson

Date: 30/06/2022

### **\*\* IMPORTANT INFORMATION - PLEASE READ THE FOLLOWING CAREFULLY \*\***

If your records confirm the above amount claimed no action on your behalf is required. Retain this acknowledgement with your taxation records as it may be requested by the Australian Taxation Office to substantiate your tax deduction for Superannuation Contributions.

Otherwise: Complete the details below and return this form to the Trustee if:

1. The amount shown above is not the amount that will be claimed, or
2. The Australian Taxation Office disallows/reduces the amount you claim.

In terms of Section 290-170 of the Income Tax Assessment Act 1997 I advise that the amount I intend to claim as a tax deduction for the period 01 July 2021 to 30 June 2022 is: \$\_\_\_\_\_

---

Sharon Stephenson

Date: 30/06/2022



# Request to adjust concessional contributions

## WHO SHOULD COMPLETE THIS FORM?

Only members of a self-managed superannuation fund (SMSF) can complete this form for contributions they made to their SMSF.

## COMPLETING THIS FORM

The instructions contain important information

- Print clearly using a black pen only.
- Use BLOCK LETTERS and print one character per box.

! The instructions contain important information about completing this form. Refer to them for more information about how to complete and lodge this form.

## Section A: Your details

1 **Tax file number (TFN)**

! You don't have to provide your TFN to us. However, if you do, it will help us identify you correctly and process your form quickly. For more information on privacy, refer to [ato.gov.au/privacy](http://ato.gov.au/privacy)

2 **Full name**

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given names

3 **Date of birth**   /   /

4 **Current postal address**

Street address

Suburb/town/locality

State/territory   
(Australia only)

Postcode   
(Australia only)

5 **Daytime phone number** (include area code)

## Section B: Self Managed Superannuation Fund Details

The SMSF to which the concessional contributions to be adjusted were made:

6 **What is your Australian business number (ABN)?**

7 **Fund name**



## Section E: Declaration

### Privacy

The ATO is a government agency bound by the Privacy Act 1988 in terms of collection and handling of personal information and TFNs. For further information about privacy law notices go to [ato.gov.au/privacy](https://ato.gov.au/privacy)

Complete the declaration that applies to you. Print your full name then sign and date the declaration.

### INDIVIDUAL DECLARATION

I declare that the information contained in this form is true and correct.

Name (Print in BLOCK LETTERS)

Signature

Date

Day                      Month                      Year  
□□ / □□ / □□□□

### AGENT OR AUTHORISED OFFICER DECLARATION

complete this declaration if you are an authorised representative of the individual shown in Section A.

I declare that:

- I have prepared the form with the information supplied by the individual
- I have received a declaration made by the individual that the information provided to me for the preparation of this statement is true and correct
- I am authorised by the individual to give the information in this form to the Australian Taxation Office.

Signature

Date

Day                      Month                      Year  
□□ / □□ / □□□□

Tax agent number (if applicable)        

Name of organisation (if applicable)

Agent or Authorised Officer name

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given names

Agent or Authorised Officer phone number (include area code)

Agent or Authorised Officer address

Street address

Suburb/town/locality

State/territory

   
(Australia only)

Postcode

     
(Australia only)

## Lodging your form

Post or fax your completed and signed form to:

- fax on **1300 139 024**

■ mail to

**Australian Taxation Office**  
PO Box 3578  
ALBURY NSW 2640

**Sensitive** (when completed)

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## Minutes of a meeting of the Director(s)

held on 30 June 2022 at 11 The Promenade, Camp Hill, Queensland 4152

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<b>PRESENT:</b>	Stuart Crossley and Sharon Stephenson
<b>MINUTES:</b>	The Chair reported that the minutes of the previous meeting had been signed as a true record.
<b>FINANCIAL STATEMENTS OF SUPERANNUATION FUND:</b>	<p>It was resolved that the financial statements would be prepared as special purpose financial statements as, in the opinion of the directors of the Trustee Company, the Superannuation Fund is not a reporting entity and therefore is not required to comply with all Australian Accounting Standards.</p> <p>The Chair tabled the financial statements and notes to the financial statements of the Superannuation Fund in respect of the year ended 30 June 2022 and it was resolved that such statements be and are hereby adopted as tabled.</p>
<b>TRUSTEE'S DECLARATION:</b>	It was resolved that the trustee's declaration of the Superannuation Fund be signed.
<b>ANNUAL RETURN:</b>	Being satisfied that the Fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 (SISA) and Regulations during the year ended 30 June 2022, it was resolved that the annual return be approved, signed and lodged with the Australian Taxation Office.
<b>TRUST DEED:</b>	The Chair tabled advice received from the Fund's legal adviser confirming that the fund's trust deed is consistent with all relevant superannuation and trust law.
<b>INVESTMENT STRATEGY:</b>	The allocation of the Fund's assets and the Fund's investment performance over the financial year were reviewed and found to be within the acceptable ranges outlined in the investment strategy. After considering the risk, rate of return, diversification and liquidity of the investments and the ability of the Fund to discharge its existing liabilities, it was resolved that the investment strategy continues to reflect the purposes and circumstances of the Fund and its members. Accordingly, no changes in the investment strategy were required.
<b>INSURANCE COVER:</b>	The trustee(s) reviewed the current life and total and permanent disability insurance coverage on offer to the members and resolved that the current insurance arrangements were appropriate for the Fund.
<b>ALLOCATION OF INCOME:</b>	It was resolved that the income of the Fund would be allocated to the members based on their average daily balance (an alternative allocation basis may be percentage of opening balance).
<b>INVESTMENT ACQUISITIONS:</b>	It was resolved to ratify the investment acquisitions throughout the financial year ended 30 June 2022.
<b>AUDITORS:</b>	<p>It was resolved that</p> <p>Anthony William Boys</p> <p>of</p> <p>PO Box 3376, Rundle Mall, South Australia 5000</p> <p>act as auditors of the Fund for the next financial year.</p>
<b>TAX AGENTS:</b>	<p>It was resolved that</p> <p>PDK Financial Synergy Pty Ltd</p> <p>act as tax agents of the Fund for the next financial year.</p>

## Minutes of a meeting of the Director(s)

held on 30 June 2022 at 11 The Promenade, Camp Hill, Queensland 4152

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**TRUSTEE STATUS:** Each of the trustee(s) confirmed that they are qualified to act as trustee(s) of the Fund and that they are not disqualified persons as defined by s 120 of the SISA.

**CONTRIBUTIONS RECEIVED:** It was resolved that the contributions during the year be allocated to members on the basis of the schedule provided by the principal Fund employer.

**CLOSURE:** All resolutions for this meeting were made in accordance with the SISA and Regulations.

There being no further business the meeting then closed.

Signed as a true record –

.....  
Stuart Crossley

Chairperson

# Crossley Stephenson Superannuation Fund

## Projected Investment Strategy

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### Overview

The aim of this strategy is to provide the Members with an income on retirement.

### Investment Objectives

The Trustee(s) will at all times ensure the funds assets are invested in accordance with the trust deed and comply with the applicable legislative requirements.

The Trustee(s) will act prudently to maximise the rate of return, subject to acceptable risk parameters whilst maintaining an appropriate diversification across a broad range of assets whilst assessing the risks where it is determined the fund's portfolio lacks diversification and / or has elected to implement a sector bias.

Having considered the risk profile of the fund and the member's needs and circumstances, the trustee has adopted the following objectives for the investment of assets of the fund;

- to achieve an investment return (based on market values and net of tax and charges) that exceeds the CPI by at least 3% per annum when measured over a rolling 5 year period.
- to have a probability of zero or negative returns in any 12 Month period of less than one in five years; and
- have sufficient liquidity to meet liabilities as and when they fall due.
- to consider the need to hold a policy of insurance for one or more members of the fund.

### Investment Strategy

The fund will invest in a portfolio of assets according to market conditions and within the ranges specified below:

### Asset Allocation

The targeted asset allocation will be in the following ranges:

<u>Asset Class</u>	<u>Target Range</u>	<u>Benchmark</u>
Australian Shares	1 - 30 %	1 %
International Shares	0 - 0 %	0 %
Cash	1 - 50 %	10 %
Australian Fixed Interest	0 - 0 %	0 %
International Fixed Interest	0 - 0 %	0 %
Mortgages	0 - 0 %	0 %
Direct Property	70 - 95 %	89 %
Listed Property	0 - 0 %	0 %
Other	0 - 0 %	0 %

Quality companies and trusts as supported by research and fundamental analysis will be selected. Direct investments in property, artwork and lease equipment may form part of the strategy provided there is sufficient basis for the decision.

### Insurance

The Trustees have considered and consulted Professional Advice where necessary to ensure that all fund members have the correct type and level of insurance. Insurance may be held within or outside the SMSF.

### Review and Monitoring

The trustees will monitor and review the fund's investment activities on a regular basis and to communicate with the members should they feel that any change in strategy is necessary in order to achieve the fund's objective.

Date: 01/07/2021



# Crossley Stephenson Superannuation Fund Projected Investment Strategy

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.....  
Stuart Crossley

.....  
Sharon Stephenson

# **Audit Representation Letter from Trustee(s)**

## **Crossley Stephenson Superannuation Fund**

**Year ended 30 June 2022**

To the auditor,

Dear Sir,

With respect to the audit of the financial statements of the above mentioned fund for the year ended stated, the following representations are made which are true and correct to the best of my (our) knowledge and belief that will address the necessary compliance requirements of the *Superannuation Industry (Supervision) Act 1993*.

### **Preparation of the ATO Income Tax & Regulatory Return**

The information disclosed in the annual return is complete and accurate.

### **Sole Purpose of the Fund**

The sole purpose of the Fund is to provide retirement and/or death benefits to its members and/or beneficiaries.

### **Accounting Policies**

All the significant accounting policies of the Fund are adequately described in the Financial Statements and the Notes thereto. These policies are consistently applied unless specifically noted in the Financial Statements and Notes.

### **Fund Books/Records/Minutes**

All financial books, records and relevant material relating to the transactions and activities of the Fund have been made available to you, including minutes of the Trustees' meetings, the Trust Deed (as amended) and the Rules of the Fund. The Financial Statements accurately disclose the Revenue and Expenses and the full extent of the Assets and Liabilities of the Fund.

### **Asset Form**

The assets of the Fund are being held in an acceptable form suitable for the benefit of the members of the Fund, and have been stated at their net market value.

### **Ownership and Pledging of Assets**

1. The Fund has satisfactory title to all assets shown in the Financial Statements
2. Investments are registered in the name of the fund
3. No assets of the Fund have been pledged to secure liabilities of the Fund or of any other fund or entity.

## **Investments**

1. Investments are carried in the books at their net market value.
2. Amounts stated are considered reasonable in the current market condition, and there has not been any permanent diminution in their value below the amounts recorded in the Financial Statements.
3. There are no commitments, fixed or contingent, for the purchase or sale of long term investments.
4. Investment transactions and investments held are in accordance with the Investment Strategy, which has been determined with due regard to risk, return, liquidity and diversity.
5. The Trustee(s) have complied with all the Investment Standards stipulated in the Regulations relating to the SIS Act as amended.

## **Trust Deed Amendments**

All amendments (if any) to the Trust Deed were made in order for the Fund to comply with the SIS Act, Regulations and any other applicable legislation relating to the operation and governance of the Fund.

## **Governing Rules**

The Fund is being conducted in accordance with its Trust Deed and Governing Rules.

## **Legislative Requirements**

The Fund is being conducted in accordance with the *Superannuation Industry (Supervision) Act 1993*, and the Regulations of the said Act. Including minimum pension payments to members entitled to receive a pension.

## **Contributions**

The Trustees confirm the contributions, if any, received by the fund are within the limits imposed by the legislation, taking into account contributions paid by the members to other superannuation funds. Correspondence from the member(s) has been received and recorded by the trustees for all contributions from the member(s).

## **Use of Assets**

All assets of the Fund have been acquired and used for the sole purpose of generating retirement benefits in accordance with the *Superannuation Industry (Supervision) Act 1993*, the Trust Deed of the Fund and the Investment Strategy of the Fund.

## **Pension Payments and Withdrawal of Funds**

All pension payments (if any) and all withdrawal of funds from the accounts of the Fund have been made in accordance with statutory limitations imposed by legislation governing the Fund and all withdrawals of funds have been in accordance with the *Superannuation (Supervision) Act 1993*.

## **Trustee Responsibilities**

The Trustees are aware of their responsibilities and obligations to the Members and the various regulatory bodies that govern, administer and enforce respective applicable legislation.

**Trustee Covenants**

The Trustee(s) have complied with all the Trustee Covenants set out in section 52 of the *Superannuation (Supervision) Act 1993*.

**Legal Matters**

The Trustees confirm you have been advised of all significant legal matters, and that the probability of any material revenue or expenses arising from such legal matters has been adequately accounted for, and been appropriately disclosed in the financial report.

**Related Parties**

All related party transactions have been brought to your attention.

**Disqualified person not to act as a Trustee**

There is no reason why any Trustee should be prohibited from acting as a Trustee of this Superannuation Fund.

**Information to Members**

Information relating to the transactions and activities of the Fund has been supplied in a timely manner.

**Meetings**

Meetings have been conducted in accordance with the Trust Deed and the requirements of the SIS Act. Resolutions and issues on which the Trustee(s) have voted, or on which they were required to vote have been passed by at least a 2/3rds majority of the Trustees.

**Subsequent Events**

Since the end of the financial year stated in the Financial Statements till the date of this letter, there have been no events or transactions that would have a material effect upon the Fund either financially or operationally.

Yours faithfully

.....  
Trustee / Director

.....  
Trustee / Director

Date: ..... 2022