



Mr T Fitzsimons
 Fitzsimons Family Superannuation Fund
 62 Kalina Avenue
 PARA VISTA SA 5093

Tax Invoice
015956

Ref: FITZ0003
 21 March, 2022

Description	Amount
<p>FOR PROFESSIONAL SERVICES PROVIDED AS FOLLOWS:</p>	<p>2,325.00</p>
<p>Preparation of financial statements and reports, revaluation of assets of the fund, arranging for the fund to be audited including the provision of financial reports and supporting source documentation to the auditor, preparation of the fund taxation return, preparation of audit engagement letter and superannuation fund management/trustee representation letter, preparation of minutes of meeting, review of minimum pension payment and other compliance matters, arranging for production of Actuary Certificate, printing, binding and forwarding financial statements, reports, taxation return and other documentation etc to you, lodging of return with the ATO, collating scanning and filing of all documents and working papers for the year.</p>	
<p>Further details/services are as follows: *</p>	
<p>12/07/2021 TAX RETURN(S) PREPARATION. Phone call from Trevor regarding information needed to prepare taxation return.</p>	
<p>24/09/2021 FINANCIAL ACCOUNTS PREPARATION Phone call from Sheryl regarding information required to commence financial accounts.</p>	
<p>16/12/2021 DISCUSSIONS/ADVICE. Calculated share value at today and estimated members balance. Phone call to Trevor regarding same.</p>	
<p>01/02/2022 FINANCIAL ACCOUNTS PREPARATION Preparation of auditor engagement letter. Preparation of trustee representation letter. Downloaded ATO reports. Coded and posted bank statements. Posted dividends reinvested.</p>	
<p>02/02/2022 FINANCIAL ACCOUNTS PREPARATION Posted return of capital. Reviewed market value of investments. Finalised financial statements. Scanned supporting documents. Emailed financial statements to auditor. Phone call to Trevor regarding balance of Super at 30 June 2021.</p>	
<p>TAXATION RETURN(S) PREPARATION Preparation of draft taxation return.</p>	

Description		Amount
04/02/2022	FINANCIAL ACCOUNTS PREPARATION Provided additional information to auditor.	
09/02/2022	FINANCIAL ACCOUNTS PREPARATION Further adjustments to financial accounts. Provided additional information to auditor.	
21/02/2022	FINANCIAL ACCOUNTS PREPARATION Printed financial accounts and supporting documents.	
	TAXATION RETURN(S) PREPARATION Finalised and printed taxation return.	
	Preparation of letter.	
04/03/2022	LETTER/BINDING/FORWARDING: Tagging of return(s) and other documents for signatures.	
	LODGEMENT/CHECKING/FILING: Lodging of taxation return(s) with the ATO, collating, scanning and filing of records and returns.	
GST		232.50
Terms: 7 DAYS FROM THE DATE OF THIS INVOICE		Amount Due: \$ 2,557.50
Direct Credit Details: Bendigo Bank, BSB 633-000, Account Number 148349855		

Please detach the portion below and return for payment

Remittance Advice			
Fitzsimons Family Superannuation Fund			Invoice: 015956 Ref: FITZ0003 21 March, 2022
Cheque	Mastercard	Visa	Amount Due: \$ 2,557.50
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Card Number	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cardholder	Signature	Expiry Date	CCV <input type="text"/>