

1 July 2021

The Trustees  
Andrew Knights Optometrists Superannuation Fund  
4 Queen Anne Court  
Paradise Point QLD 4216

Dear Trustees

**Treatment of pension withdrawals**

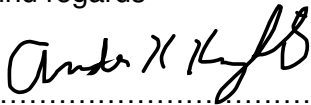
I wish to confirm that it is my intention to withdraw at least the minimum pension for the 2022 financial year.

I request the Trustees of the Fund to treat any withdrawals in excess of the minimum as a lump sum superannuation benefit payment from my Pension account.

I confirm that I have met a condition of release with a 'nil' cashing restriction under the rules of the Fund and as required by the SIS Act 1993 and Regulations.

If you have any queries with regard to the above, please do not hesitate to contact me.

Kind regards

A handwritten signature in black ink, appearing to read 'Andrew Knights', written over a dotted line.

.....  
Andrew Knights  
4 Queen Anne Court  
Paradise Point QLD 4216

1 July 2021

The Trustees  
Andrew Knights Optometrists Superannuation Fund  
4 Queen Anne Court  
Paradise Point QLD 4216

Dear Trustees

**Treatment of pension withdrawals**

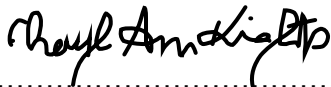
I wish to confirm that it is my intention to withdraw at least the minimum pension for the 2022 financial year.

I request the Trustees of the Fund to treat any withdrawals in excess of the minimum as a lump sum superannuation benefit payment from my Pension account.

I confirm that I have met a condition of release with a 'nil' cashing restriction under the rules of the Fund and as required by the SIS Act 1993 and Regulations.

If you have any queries with regard to the above, please do not hesitate to contact me.

Kind regards

A handwritten signature in black ink, appearing to read 'Cheryl Knights', written over a dotted line.

Cheryl Knights  
4 Queen Anne Court  
Paradise Point QLD 4216

**Memorandum of Resolutions of the Trustees for  
Andrew Knights Optometrists Superannuation Fund**

**Present:** Andrew Knights  
Cheryl Knights

**Treatment of pension withdrawals for 2022FY:** The Trustees have received notification from Andrew Knights and Cheryl Knights requesting that any withdrawals in excess of their minimum pension for the year ended 30 June 2022 be treated as a superannuation benefit payment.

The Trustees also acknowledge receipt of the member's declaration that a condition of release with a 'nil' cashing restriction has been met.

**Governing Rules:** It was confirmed that this strategy is in accordance with the governing rules of the Fund and the superannuation laws.

**Resolution:** The Trustees resolved to allocate the withdrawals as follows:

Andrew Knights

Amount	Account	Treatment
Minimum pension	Account Based Pension	Pension payment
Excess above minimum pension	Account Based Pension	Lump sum

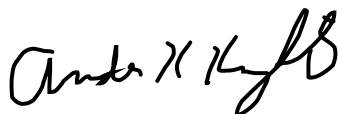
Cheryl Knights

Amount	Account	Treatment
Minimum pension	Account Based Pension	Pension payment
Excess above minimum pension	Account Based Pension	Lump sum

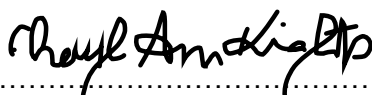
The Trustees also resolved to ensure any PAYG and TBAR obligations are reported to the ATO in a timely manner.

**Closure:** There being no further business, the meeting was declared closed.

Signed as a true and correct record



.....  
Andrew Knights  
Director – Andrew Knights Optometrists Super Fund Pty Ltd



.....  
Cheryl Knights  
Director – Andrew Knights Optometrists Super Fund Pty Ltd