

# Minutes of trustee meeting

Appointment of trustee and establishment of the Fund

## Jamieson Super Fund

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**Held at:** 34/56 Pirrama Road  
PYRMONT NSW 2009

**Date:** 28, 9, 11

**Time:** .....

**Present:** Matthew Paton Jamieson

**Chairperson:** .....  
was appointed Chairperson of the meeting.

**Quorum:** The Chairperson noted that a quorum was present at the meeting of Trustee to pass the proposed resolution.

**Motions to appoint trustee and establish the fund:** The Chairperson tabled a motion to appoint Trustees, execute the Deed and establish the operation of the Fund. Under the Rules of the Fund, the Trustees are required to undertake the following:

1. be appointed as Trustees of the Fund;
2. execute the Fund's Deed;
3. provide the Product Disclosure Statement to Members;
4. accept Members into the Fund;
5. apply to become a Regulated Superannuation Fund;
6. apply for Australian Business Number and Tax File Number;
7. establish a bank account for the Fund;
8. formulate and implement an investment strategy;
9. appoint an administrator to the Fund;
10. appoint an Auditor to the Fund;
11. appoint a Self Managed Superannuation Fund (SMSF) specialist and any other professional; and
12. determine voting powers.

**Trustee resolution:** **IT WAS RESOLVED** by the Trustee to:

- (a) execute the Deed of the Fund;
- (b) ensure that all prospective Member(s) have read and understood the Product Disclosure Statement (PDS);
- (c) appoint the following as Trustee(s) of the Fund provided all eligible:

**MP Jamieson Pty Ltd ACN 153 471 713**


- (d) invite the following person(s) to become the Member(s) of the Fund provided all eligible:

**Matthew Paton Jamieson**

- (e) notify Member(s) of their acceptance as a Member of the Fund;
- (f) complete and lodge Australian Business Number (ABN) and Tax File Number (TFN) with the Australian Tax Office (ATO);
- (g) establish a bank account on behalf of the Fund;
- (h) formulate and implement an investment strategy which will:
  - (1) aim at attaining the investment objective of the Fund from investments to satisfy the cash flow requirements of the Fund, having particular regard to the composition of the investment, diversification and liquidity; and
  - (2) ensure that the primary investment objective is to provide the Member(s) with Benefits in the event of their retirement and Benefits to their Dependants or legal estate in the event of the Member's death; and
- (i) seek consent to act and appoint relevant professionals wherever required.

**Meeting Closed:** There being no further business the meeting was declared closed.

Confirmed as a true and correct record.

  
.....  
**Chairperson**

# Minutes of trustee meeting

Trustee Resolutions

## Jamieson Super Fund

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**Held at:** 34/56 Pirrama Road  
PYRMONT NSW 2009

**Date:** 28, 9, 11

**Time:** .....

**Present:** Matthew Paton Jamieson

**Chairperson:** .....  
was appointed Chairperson of the meeting.

**Quorum:** The Chairperson noted that a quorum was present at the meeting of Trustee(s) to pass the proposed resolution.

**Adoption of Voting Powers:** The Chairperson noted that for the purposes of clause 8.5 of the Trust Deed, the Trustees are to determine by majority approval at the first meeting of the trustees one of the following as the method by which Trustees will be entitled to cast votes at all meetings of Trustees:

- (1) each Trustee being entitled to cast the number of votes nearest to the number of whole dollars of that Member's Account the Trustee represents and any amounts in Reserve that an actuary has determined might be transferred to the Member's Account to pay a Pension, but no less than one vote each; or
- (2) each Trustee being entitled to cast one vote each.

The Chairperson further noted that if the Trustees failed to make a determination, method (2) will apply and that if method (2) applies and there is a deadlock, the deadlock shall be resolved by weighting each Trustee's votes nearest to the number of whole dollars of the Member's Account the Trustee represents and any amounts in Reserve that an actuary has determined might be transferred to the Member's Account to pay a Pension, but no less than one vote each.


**Trustee Resolutions:** **IT WAS RESOLVED** to adopt method:

- (1) Method 1 ; or
- (2) Method 2 .

**Meeting closed:**

There being no further business the meeting was declared closed.

Confirmed as a true and correct record.

  
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Chairperson

# Application for membership

## Jamieson Super Fund

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I, **Matthew Paton Jamieson** of **34/56 Pirrama Road, PYRMONT NSW 2009** am the director of **MP Jamieson Pty Ltd ACN 153 471 713** ('the trustee') the trustee for the Fund. I hereby apply for membership of **Jamieson Super Fund** and consent to becoming a Member of it. I confirm that I am not aware of any impediments to this application and acknowledge that I have read the Product Disclosure Statement including any other information provided to me.

I agree that upon acceptance of my membership to:

1. be bound by the terms of the Deed and the Rules of the Fund;
2. be bound by all decisions of the Trustee that were made in accordance with the Rules of the Fund, the superannuation laws and the trustee laws;
3. provide information to the Trustee where required, e.g. medical conditions;
4. provide my Tax File Number to the Trustee provided the Trustee abides by the laws relating to the collection and dissemination of my Tax File Number;
5. consent to the Trustee to hold that information despite anything to the contrary in the privacy legislation;
6. provide the Trustee, within a reasonable period of time a detailed death benefit plan that may include a Binding Death Benefit Nomination;
7. ensure that any Superannuation contributions, transfers or rollovers are made in accordance with the superannuation laws at that time;
8. notify the Trustee where I have become disabled, retired, attained preservation age or met some other condition of release; and
9. notify the Trustee where I have become separated from my Spouse that is deemed irreconcilable, if I have one.

Date of Birth: 28/4/69

Tax File Number: 149 937 317

Executed by:

  
.....  
**Matthew Paton Jamieson**

28/9/11  
Date

# Trustee consent/ declaration form

## Jamieson Super Fund


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I, **Matthew Paton Jamieson**,

Hereby declare that:

1. (a) I consent to act as a director of **MP Jamieson Pty Ltd ACN 153 471 713** ("the company") acting as the Trustee of the Fund;
  - (b) the company has consented to act as the Trustee of the Fund; and
  - (c) a receiver, or a receiver and manager has not been appointed in respect of the property beneficially owned by the above company, or an official manager, or a deputy official manager, or a provisional liquidator has not been appointed to the company, nor is the above company being wound up; and
2. As a director of the company I understand all of the duties of a Trustee of a Self Managed Superannuation Fund.

Executed by:

  
.....  
Matthew Paton Jamieson

28 / 9 / 11  
.....  
Date

# Trustee consent

## Jamieson Super Fund

**MP Jamieson Pty Ltd ACN 153 471 713** ('the Trustee') hereby consent to the appointment to act as Trustee of the Fund and to be bound by the Fund's Deed and all of the Rules and the Act as defined in the Deed and to ensure that:

- the Fund continues to be a Complying Superannuation Fund as defined in the Deed; and
- the Fund is continuously maintained as a Self Managed Superannuation Fund.

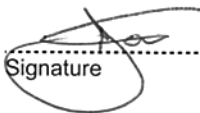
The Trustee declares that:

- To the best of its knowledge, all of the directors of the Trustee are Members of the Fund unless specifically exempted under the Deed or the Act;
- To the best of its knowledge, no director of the Trustee is a disqualified person as that term is defined under the Deed or the Act;
- It is not insolvent; and
- No administrator, receiver, manager liquidator or provisional liquidator has been appointed to the Trustee, nor has any application been made to wind up the Trustee.

The appointment is to last only so long as the Fund continues to be a Complying Superannuation Fund. Where the appointment threatens the Fund's complying status, the Trustee agrees to resign with effect immediately upon becoming aware of such threat.

**Executed** in accordance with  
section 127 of the *Corporations Act 2001*  
by its Directors or Director and/ or Secretary:

Matthew Paton Jamieson  
Please print name of Director/ Sole Director\*

  
Signature

.....  
Please print name of Director/ Secretary\*  
\*Delete as appropriate

.....  
Signature

28/9/11  
Date