

**SCHEDULE**

Date of Document: 03<sup>rd</sup> Day of June, 2013  
The Fund: LIM FAMILY SUPER FUND NO. 2  
New Trustee: KUEI HSIANG LIU  
WENDY WONG  
The Fund Establishment Date: 17<sup>th</sup> September, 2012  
Effective Replacement Date: 03<sup>rd</sup> June, 2013

IN WITNESS WHEREOF the parties hereto have executed this document the day and year hereinbefore set out.

**NEW TRUSTEE**

SIGNED by the said )  
KUEI HSIANG LIU )  
in the presence of: )

K.H.L.  
X 

X  \_\_\_\_\_ Witness

**NEW TRUSTEE**


SIGNED by the said )  
WENDY WONG )  
in the presence of: )

W.W.  
X 

 \_\_\_\_\_ Witness

**EXSITING TRUSTEE**

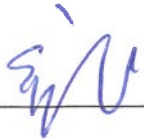
SIGNED by the said )  
DAVID KHAMTANH )  
in the presence of: )

DK  
X 

 \_\_\_\_\_ Witness

**EXSITING TRUSTEE**

SIGNED by the said )  
SYLVIE KHONKEO )  
in the presence of: )

S.K.  
X \_\_\_\_\_ 

X  \_\_\_\_\_ Witness

03 June 2013

THE SECRETARY  
SAM LIM

Dear Sir/Madam,

**Re: LIM FAMILY SUOPER FUND NO. 2**

I hereby acknowledge your invitation to become a Trustee of the above fund and confirm my acceptance of your invitation, accordingly please find enclosed signed "Consent to Act as Trustee".

Yours sincerely,

X 

**KUEI HSIANG LING**

# NOTICE OF CONCENT TO ACT AS TRUSTEE

1. KUEI HSIANG LING

hereby consent to act as a Trustee of the LIM FAMILY  
SUPER FUND NO. 2.

- (a) I confirm that I have not at any time
- (i) been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign county, being an offence in respect of dishonest conduct; or
  - (ii) had a civil penalty order made against me.
- (b) I am not currently an insolvent under administration.

Dated this 03<sup>rd</sup> Day of June, 2013.

Signature:

X  .....

KUEI HSIANG LING

**SUPERANNUATION  
INDIVIDUAL TAX FILE NUMBER NOTIFICATION  
via Fund Trustee or Employer**

This form may only be used to pass on your tax file number to your superannuation fund.

Fund Name: Lim Family Super Fund No.2

Fund Address: 10-12 Eileen Road, South Clayton, Vic. 3169

Fund Telephone No: (03) 8414 6700

Employer Name: \_\_\_\_\_ Telephone No: (03) 9562 3888  
(if applicable)

Your Surname / Family Name: Liu

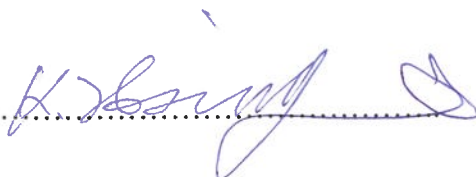
Given Names: Kuei Hsiang

Date of Birth: 28/12/1959

Membership Number: 3 Sex: Male  Female

I agree to provide my Tax File Number Yes  No

My Tax File Number:

Signed: X 

Date: X...../...../ 20 .....

Collection of tax file numbers is authorised by tax laws, the Superannuation Industry (Supervision) Act 1993 and the Privacy Act 1998. Changes to the Tax File Number (TFN) law require trustees to ask you to provide your TFN to your superannuation fund. Completing this form and providing it to your fund will allow your fund trustee to use your TFN for the purposes contained in the Superannuation Industry (Supervision) Act 1993, for paying eligible termination payments and for surcharge purposes.

The purposes currently authorised include:

- taxing Eligible Termination Payments at concessional rates;
- finding and amalgamating your superannuation benefits where insufficient information is available;
- passing your TFN to the Australian Taxation Office where you receive a benefit or have unclaimed superannuation money after reaching the aged pension age;
- allowing the trustee of your superannuation fund or Retirement Savings Account to provide your TFN to another superannuation provider receiving any benefits you may transfer. Your trustee will not pass your TFN to any other provider if you advise the trustee in writing that you do not wish them to pass it on; and
- allowing details of contributions for the purposes of the Superannuation Contributions Tax (Surcharge)

You are not required to provide your TFN. Declining to quote your TFN is not an offence. However, if you do not give you superannuation provider your TFN either now or later:

- You may pay more tax on your superannuation benefits than you have to (you will get this back at the end of the financial year in your income tax assessment)
- it may be more difficult to find your superannuation benefits if you change address without notifying your fund or to amalgamate any multiple superannuation accounts; and
- the surcharge may apply to your superannuation contributions.

The lawful purposes of which your TFN can be used and the consequences of not quoting your TFN may change in future, as a result of legislative change.

For more information, please contact your fund or the ATO Superannuation Helpline. (13 10 20).

### **IMPORTANT NOTES TO TRUSTEES AND EMPLOYERS**

- In the interests of your members / employees, you should make this form available to them.
- Please ensure that the member / employee is aware of your address and telephone number (see the space provided on the previous page).
- The member's / employees tax file number must be kept private and secure.

### **SPECIFIC NOTES FOR TRUSTEES**

- If a member provides you with his or her tax file number for superannuation purposes (eg on this form), you must accept it and record it with members details.
- Unauthorised use of the tax file number may incur a penalty of 100 penalty units (currently \$10,000) and or 2 years imprisonment.

### **SPECIFIC NOTES FOR EMPLOYERS**

- If an employee provides you with his or her tax file number for superannuation purposes (ie. on this form), you are required to pass it on with or before the next superannuation contribution you make for that employee unless you receive it within 14 days (eg 2 days) before that contribution in which case you have 24 days from receiving it to pass it on to the employee's superannuation fund.
- Employers who do not meet the above requirement may be subject to a penalty of up to 10 penalty units (currently \$1,000).

You may only disclose the tax file number quoted on this form to the employee's superannuation fund. It is against the law to disclose the tax file number quoted on this form to any other fund or person.

03 June 2012

Mrs. Wendy Wong  
2/1192 Riversdale Road  
BOX HILL SOUTH, VIC. 3128

Dear Member,

**FUND MEMBERSHIP**

Your application to join the above Fund has been accepted by the trustees.

Enclosed is an Individual Tax File Number Notification. Completing this form and providing it to the trustees will allow the use of your TFN for the purposes contained in the Superannuation Industry (Supervision) Act 1993, for paying eligible termination payments and for surcharge purposes.

At this time, I confirm that the Trustee(s) of the Fund is/are:

DAVID KHAMTANH  
SYLVIE KHONKEO  
KUEI HSIANG LIU  
WENDY WONG

Yours sincerely,

X P.K. 

*For and on behalf of the Trustees*

03 June 2013

THE SECRETARY  
SAM LIM

Dear Sir/Madam,

**Re: LIM FAMILY SUOPER FUND NO. 2**

I hereby acknowledge your invitation to become a Trustee of the above fund and confirm my acceptance of your invitation, accordingly please find enclosed signed "Consent to Act as Trustee".

Yours sincerely,

X 

WENDY WONG



# NOTICE OF CONCENT TO ACT AS TRUSTEE


1. WENDY WONG

hereby consent to act as a Trustee of the LIM FAMILY  
SUPER FUND NO. 2.

- (c) I confirm that I have not at any time
- (i) been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign county, being an offence in respect of dishonest conduct; or
  - (iii) had a civil penalty order made against me.
- (d) I am not currently an insolvent under administration.

Dated this 03<sup>rd</sup> Day of June, 2013.

Signature:

  
X.....  
WENDY WONG

**MINUTES OF MEETING OF DAVID KHAMTANH AND SYLVIE KHONKEO, HELD AT 10-12 EILEEN ROAD, SOUTH CLAYTON, VIC., 3169, ON THE 03<sup>RD</sup> DAY OF JUNE, 2013.**

PRESENT: Mr. David Khamtanh  
Mr. Sylvie Khonkeo  
Ms. Kuei Hsiang Liu  
Mrs. Wendy Wong

CHAIRPERSON: Mr. David Khamtanh occupied the chair.

APPOINTMENT OF TRUSTEE:

It was reported that DAVID KHAMTANH and SYLVIE KHONKEO and KUEI HSIANG LIU and WENDY WONG agreed to Act as trustees of the fund.

It was reported that with effect from 03<sup>rd</sup> June, 2013 KUEI HSIANG LIU and WENDY WONG be appointed as Trustees.

In accordance with the Superannuation Industry (Supervision) Act 1993 and associated regulations, a Form of Agreement has been signed by which the members/s of the fund has/have agreed to the appointment.

A Change of Trustee Document was presented to formalise the release of the Retiring Trustee and appointment of the New Trustee.

MEMBERSHIP APPLICATIONS:

The Chairman tabled written applications for membership of the Fund from the undermentioned person.

KUEI HSIANG LIU  
WENDY WONG

RESOLVED that the application be approved and details be recorded in the Register of members

IT WAS FURTHER RESOLVED THAT Members be advised of their acceptance and requested provide the Trustee(s) with advice of their "Individual Tax File Number" for ongoing administrative and legislative purposes.

CLOSED: There being no further business the meeting was then closed.

Confirmed as a true record of the meeting held this day.

X  DK  
\_\_\_\_\_  
Trustee