

# Memorandum of Resolutions of the Director of

Dube Investments Pty Ltd ACN: 160 134 734

ATF Dube Investment Super Fund  
held on 6 May 2022  
at 17/ 28 Burford Street , Merrylands NSW 2160

- PRESENT:** Edna Dube ( Chair )
- MINUTES:** The Chair reported that the minutes of the previous meeting had been signed as a true record.
- FINANCIAL STATEMENTS OF SUPERANNUATION FUND:** It was resolved that the financial statements would be prepared as special purpose financial statements as, in the opinion of the Director , the Fund is a non-reporting entity and therefore is not required to comply with all Australian Accounting Standards.
- It was further resolved that the financial statements and notes to the financial statements of the Fund in respect of the year ended 30 June 2021 thereon be adopted.
- TRUSTEE'S DECLARATION:** It was resolved that the trustees declaration of the Fund be signed.
- ANNUAL RETURN:** Being satisfied that the Fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 (SISA) and Regulations during the year ended 30 June 2021 , it was resolved that the annual return be approved, signed and lodged with the Australian Taxation Office.
- TRUST DEED:** The Chair confirmed that it is her understanding that the Fund's trust deed is consistent with all relevant superannuation and trust law.
- INSURANCE COVER:** The current life and total and permanent disability insurance coverage on offer to the member was reviewed and the Chair resolved that the current insurance arrangements were appropriate for the Fund. The Chair considered whether the Fund should hold a contract of insurance for its member and concluded that additional insurance is NOT deemed appropriate as the member has significant assets inside and outside of superannuation with no significant liabilities.
- INVESTMENT STRATEGY:** The Chair noted that the allocation of the Fund's assets and the Fund's investment performance over the financial year was found to be within the acceptable ranges as outlined in the Fund's investment strategy . After considering the risk, rate of return, diversification and liquidity of the investments and the ability of the Fund to discharge its existing liabilities, it was resolved that the investment strategy will continue to reflect the purposes and circumstances of the Fund and its member. Accordingly, no changes to the investment strategy are required.

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## **ALLOCATION OF INCOME:**

It was resolved that the income of the Fund would be allocated to the member based on her average daily balance.

## **INVESTMENT ACQUISITIONS and DISPOSALS :**

It was confirmed there were NO investment acquisitions or disposals undertaken throughout the financial year ended 30 June 2021 .

## **PROPERTY VALUATION:**

The Chair confirmed that the Fund continues to hold the property at 26 Regency Road , Moore Park Beach QLD 4670 under a mortgage held with the St George Bank . The Chair tabled advice from the Fund's real estate dated 19 April 2022 as to the potential market value of the aforementioned property . Based on the comprehensive advice , and her own assessment , including an assessment that the intervening period since balance date had NOT materially affected the valuation , the Chair resolved that the valuation be so reflected in the Fund's financial statements to meet the Fund's obligations under SISA.

## **AUDITORS:**

It was resolved that Anthony William Boys of Rundle Mall SA would continue to act as auditor for the next financial year.

## **TAX AGENTS:**

It was resolved that Dodd Accounting would continue to act as accountants and tax agents of the Fund for the next financial year.

## **TRUSTEE STATUS:**

The Chair confirmed that he is qualified to act as trustee of the Fund and that he is not a disqualified person as defined by s 120 of the SISA.

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### CONTRIBUTIONS RECEIVED:

Contributions received during the year ended 30 June 2021 were allocated to the member.

### ACCEPTANCE OF ROLLOVERS & PAYMENT OF BENEFITS:

The Chair ensured that any payment of acceptance of any rollover or payment of benefits made from the Fund meets the requirements of the Funds trust deed and does not break the superannuation laws in relation to:

1. making payments to members; and
2. breaching the Fund or the investment strategy

The Chair noted that while the Fund had so received rollovers in respect of the member from Hesta and Aware super funds and ensured they were properly allocated and processed to the member's account, NO payment of benefits occurred on behalf of the member for the year ended 30 June 2021.

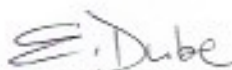
The Chair tabled advice from the Fund's accountants received on 4 May 2022 that the payment made on behalf of the member on 27 October 2020 in respect of a division 293 debt of the member amounting to \$2,313.65 had NOT received release as required from the Australian Taxation Office and should be promptly returned to the Fund. The Chair apologised for the error not fully appreciating the matter and having received less than adequate advice from her personal tax agent as well as the Australian Taxation Office. The Chair immediately acted and reimbursed the Fund from her personal funds and tabled a transfer receipt confirming the completed transaction dated 4 May 2022 and confirmed that should any unusual payment appear to require being disbursed by the Fund that she would check in the first instance with the accountants of the Fund.

### CLOSURE:

All resolutions for this meeting were made in accordance with the SISA and Regulations.

There being NO further business, the meeting then closed

Signed as a true record -



Edna Dube ( Chair )