

## Small Family Superannuation Fund

### Minutes of Meeting of the Directors of Northern Rivers Pty Ltd as trustee of the Small Family Superannuation Fund

<b>Venue</b>	Thurgates Road, Wardell, NSW 2477
<b>Date</b>	4 September 2008
<b>Present</b>	Peter Richmond Small Judith Anne Small
<b>Chair</b>	Peter Richmond Small

#### Amendment of the fund's trust deed

- 1 **Noted** by the persons present that a deed entitled 'Deed of Variation of Superannuation Trust Deed for the Small Family Superannuation Fund' had been proposed and that it was the desire of the persons present for that deed, which is to vary the Small Family Superannuation Fund's existing deed, to be given effect.
- 2 **Resolved unanimously** by the persons present that the Small Family Superannuation Fund's trust deed be amended by the Trustee executing the document entitled 'Deed of Variation of Superannuation Trust Deed for the Small Family Superannuation Fund'.

#### Notice to members

- 3 **Resolved unanimously** by the persons present that the members of the fund be given notice of the amendment described above by sending them a 'Notice to Members' in the form of a copy of the deed of variation and a copy of the new terms of the fund's deed and by drawing their attention to the Product Disclosure Statement in Schedule 6 of those new terms.
- 4 There being no further matters to discuss, the meeting was closed.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Peter Richmond Small  
**Chair**

# Small Family Superannuation Fund

## Instructions for use of Certificate of Compliance

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**Used when the member “rolls over” (transfers) benefits from another fund to the Small Family Superannuation Fund.**

### **What is the certificate for?**

If a member transfers money from another super fund into the member’s SMSF, then the other fund may require one of these certificates.

### **What is certified?**

By signing the Certificate the trustee(s) of the Fund certifies that:

- 1 It is a regulated superannuation fund under the SIS Act;
- 2 It is a complying superannuation fund under the SIS Act;
- 3 It is not subject to a direction under Section 63 of the SIS Act; and
- 4 Its trust deed permits the receipt of rolled over or transferred benefits.

### **What should the trustee do before signing?**

**IMPORTANT:** Before the fund's trustee(s) sign the certificate they must make sure that:

- items 1-4 above are true; and
- the Fund must both have chosen to be regulated by the Australian Taxation Office (ATO) and have told the ATO of that choice — which the Fund does on the form used to apply for an ABN (Australian Business Number).

## Small Family Superannuation Fund (Fund)

To whom it may concern

**Certificate of Compliance —  
Used when the member “rolls over” (transfers) benefits from another fund to the Small Family Superannuation Fund.**

The Trustee(s) of the Fund certify/ies that the Fund:

- 1 Is a regulated superannuation fund under the *Superannuation Industry Supervision Act 1993 (SIS Act)*.
- 2 Is a complying superannuation fund within the meaning of section 42A of the SIS Act.
- 3 Is not subject to a direction under Section 63 of the SIS Act and is therefore able to accept employer contributions.
- 4 Is empowered by the Fund's trust deed to receive rolled over or transferred benefits.
- 5 Has received consent to the rollover from the relevant member, as set out below, in accordance with r6.28(i)(b) of the *Superannuation Industry (Supervision) Regulations 1994*.

Signed for and on behalf of the Trustee(s):

Signature of Trustee: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Member’s Consent to the “rollover”**

I, \_\_\_\_\_ (member name), by signing this form, consent to the rollover of my benefits into the **Small Family Superannuation Fund**.

Signature of Member: \_\_\_\_\_

Date: \_\_\_\_\_