

**The Leaver Superannuation Fund**  
**Trustees' Declaration**

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The trustees have determined that the fund is not a reporting entity and that the special purpose financial statements should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

In the opinion of the trustees:

- (i) the financial statements and notes to the financial statements for the year ended 30 June 2020 present fairly, in all material respects, the financial position of the Superannuation Fund at 30 June 2020 and the results of its operations for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements; and
- (ii) the financial statements and notes to the financial statements have been prepared in accordance with the requirements of the trust deed; and
- (iii) the operation of the Superannuation Fund has been carried out in accordance with its trust deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993 and associated Regulations during the year ended 30 June 2020.

Signed in accordance with a resolution of the trustees by:

X



John Leaver, (Trustee)

SIGN HERE

X



Corry Leaver, (Trustee)

SIGN HERE

Date 21/09/2020



**MINUTES OF A MEETING OF TRUSTEES OF THE LEAVER SUPERANNUATION FUND  
HELD AT 88 HAVERSHAM AVE, WHEELERS HILL, VIC. 3150 ON THE 21<sup>ST</sup>  
SEPTEMBER 2020.**

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**PRESENT:** John Leaver (Chairperson)  
Corry Leaver

**MINUTES:** The minutes of the previous trustee meeting were read and confirmed as being a true and accurate record of that meeting.

**ANNUAL ACCOUNTS:** The following were tabled:

(a) The Special Purpose Financial Statement for the year ended 30<sup>th</sup> June 2020.

(b) Trustees Statement with respect to the results of the fund for the year ended 30<sup>th</sup> June 2020 and the state of affairs at that date, and

(c) Statement of Members Funds as at 30<sup>th</sup> June 2020.

After full consideration, the Trustees formed the opinion that the requirements of the Superannuation Industry (Supervision) Act 1993, hereafter referred to as SIS, regarding the preparation of accounts of the fund, the Trustees Statement and reporting of members funds had been complied with.

It was resolved that the Trustees Statement submitted to the meeting be approved and signed by the Trustees.

**INVESTMENT STRATEGY:** The investment strategy as previously formulated was reviewed and the Trustees agreed that it still suited the Fund's position and investment requirements. It was therefore agreed that no change was necessary to the Investment Strategy.

**ANNUAL AUDIT:** It was resolved to appoint Super Audits Pty Ltd as the auditors of the fund for the 2020 financial year.

**CLOSURE:** There being no further business, the Meeting then closed.

Confirmed as a correct record

X



John Leaver  
(Chairperson)

**SIGN HERE**



MINUTES OF A MEETING OF THE TRUSTEES OF THE LEAVER SUPERANNUATION FUND HELD AT 88 HAVERSHAM AVE, WHEELERS HILL, VIC. 3150 ON THE 28<sup>TH</sup> SEPTEMBER 2020.

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**PRESENT:** John Leaver (Chairperson)  
Corry Leaver

**MINUTES:** The minutes of the previous trustee meeting were read and confirmed as being a true and accurate record of that meeting.

**ANNUAL ACCOUNTS:** The following were tabled:

(a) Audit Certificate from Super Audits Pty Ltd for the year ended 30<sup>th</sup> June 2020, and

After full consideration, the Trustees formed the opinion that the requirements of the Superannuation Industry (Supervision) Act 1993, hereafter referred to as SIS, regarding the audit of financial accounts and operations of the fund had been complied with.

**CLOSURE:** There being no further business, the Meeting then closed.

Confirmed as a correct record

X



John Leaver  
(Chairperson)

SIGN HERE

July 16, 2020

The Trustees  
Leaver Super Fund  
PO Box 1300  
Doncaster Heights, Vic. 3109

Dear Trustees,

**Member Name:** Corry Leaver

**Contributed Amount:** \$71,009.90

In relation to my personal contributions for the year ending 30<sup>th</sup> June 2020 as listed above, I wish to advise the following:

I am **not** claiming a personal tax deduction for any part of my contributions to this fund

I am claiming a personal tax deduction for my contributions to this fund

I am claiming a spouse rebate in my personal tax return for contributions made on behalf of my spouse

Should you have any queries, please do not hesitate to contact me.

Yours faithfully,

X *Corry Leaver*

SIGN HERE

Corry Leaver



29 June 2020

The Trustees  
Leaver Superannuation Fund  
88 Haversham Ave  
Wheelers Hill, Vic. 3150

Dear Trustees

I write to request a Pension Refresh on my Account. Please arrange for the current Accumulation Balance in my Account to be transferred to my pension Account as soon as possible.

Should you wish to discuss this matter, please do not hesitate to contact me

Yours sincerely

x *Corry Leaver*

SIGN HERE

Corry Leaver

## The Leaver Superannuation Fund

4<sup>th</sup> July 2020

Mrs Corry Leaver  
88 Haversham Ave  
Wheelers Hill Vic. 3150

Dear Corry

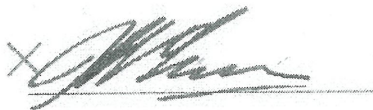
Re: Employer Contributions

We write to confirm that we have received the amount of \$2,962.55 as Employer Contributions from your Employer 'Leaver Engineering Services Pty Ltd' for the financial period July 1, 2019 to June 30, 2020.

Should you believe this to be anything different then please contact us immediately.

Yours faithfully

The Leaver Superannuation Fund



John Leaver - *Trustee*



## The Leaver Superannuation Fund

4<sup>th</sup> July 2020

Mr John Leaver  
88 Haversham Ave  
Wheelers Hill Vic. 3150

Dear John

Re: Employer Contributions

We write to confirm that we have received the amount of \$2,962.55 as Employer Contributions from your Employer 'Leaver Engineering Services Pty Ltd' for the financial period July 1, 2019 to June 30, 2020.

Should you believe this to be anything different then please contact us immediately.

Yours faithfully

The Leaver Superannuation Fund

X  

Corry Leaver - Trustee

# The Leaver Superannuation Fund

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2 July 2020

Mrs C Leaver  
88 Haversham Ave  
Wheelers Hill Vic. 3150

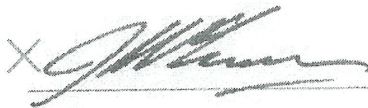
Dear Corry

We write to confirm that we have paid a total of \$14,530.00 to you in relation to your Pension payment for the year ended June 30, 2020.

Should you wish to discuss this matter in further detail please do not hesitate to contact us.

Yours faithfully

The Leaver Superannuation Fund

X 

SIGN HERE

John Leaver - Trustee

# The Leaver Superannuation Fund

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2 July 2020

Mr J Leaver  
88 Haversham Ave  
Wheelers Hill Vic. 3150


Dear John

We write to confirm that we have paid a total of \$23,070.00 to you in relation to your Pension payment for the year ended June 30, 2020.

Should you wish to discuss this matter in further detail please do not hesitate to contact us.

Yours faithfully

The Leaver Superannuation Fund

X 

**SIGN HERE**

Corry Leaver - Trustee

**Trustee Covenants**

The Trustee(s) have complied with all the Trustee Covenants set out in section 52 of the *Superannuation (Supervision) Act 1993*.

**Legal Matters**

The Trustees confirm you have been advised of all significant legal matters, and that the probability of any material revenue or expenses arising from such legal matters has been adequately accounted for, and been appropriately disclosed in the financial report.

**Related Parties**

All related party transactions have been brought to your attention.

**Disqualified person not to act as a Trustee**

There is no reason why any Trustee should be prohibited from acting as a Trustee of this Superannuation Fund.

**Information to Members**

Information relating to the transactions and activities of the Fund has been supplied in a timely manner.


**Meetings**

Meetings have been conducted in accordance with the Trust Deed and the requirements of the SIS Act. Resolutions and issues on which the Trustee(s) have voted, or on which they were required to vote have been passed by at least a 2/3rds majority of the Trustees.

**Subsequent Events**

Since the end of the financial year stated in the Financial Statements till the date of this letter, there have been no events or transactions that would have a material effect upon the Fund either financially or operationally.

Yours faithfully

X    
John Leaver  
Trustee

X    
Cary Leaver  
Trustee



- designing, implementing and maintaining internal control relevant to the preparation of a financial report that is free from misstatement, whether due to fraud or error;
  - selecting and applying appropriate accounting policies; and
  - making accounting estimates that are reasonable in the circumstances.
- As part of our audit process, we will request from the trustees written confirmation concerning representations made to us in connection with the audit.

**Other Matters under the *Corporations Act 2001***

*Independence*

We confirm that, to the best of our knowledge and belief, we currently meet the independence requirements of the *Corporations Act 2001* in relation to the audit of the financial report. In conducting our audit of the financial report, should we become aware that we have contravened the independence requirements of the *Corporations Act 2001*, we shall notify you on a timely basis.

We look forward to your full cooperation and make available to us whatever records, documentation and other information we request in connection with our audit.

Please sign and return the attached copy of this letter to indicate that it is in accordance with your understanding of the arrangements for our audit of the financial report.

Yours faithfully,

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A.W. Boys  
SAN: 100014140  
Registered Company Auditor 67793

Acknowledged on behalf of The Leaver Superannuation Fund by



**SIGN HERE**

John Leaver - Trustee  
22 September 2020

## The Leaver Superannuation Fund

### Liquidity

Both Members of the Fund are in Pension mode and have unrestricted non-preserved benefits. As a consequence, the fund will have a high proportion of assets in liquid form to meet any benefit payment that may be made at the request of a Member.

### Asset Allocation

The targeted asset allocation will recognise the need to have a diversified asset mix, however, given the short term investment horizon of the members and the significant assets outside of superannuation, the allocation will have a strong capital preservation asset bias and be focused on preserving capital and ensuring capital stability.

The final targeted asset allocation will be in the following ranges:

| Growth Assets                | Long term range | Current target |
|------------------------------|-----------------|----------------|
| • Australian listed equities | 0%-10%          | 5%             |
| <b>Defensive assets</b>      |                 |                |
| • Cash and term deposits     | 80-100%         | 95%            |
|                              |                 | 100%           |



John Leaver - Trustee  
14 July 2019

SIGN HERE



Corry Leaver - Trustee  
14 July 2019

SIGN HERE