

15.11.2021

Private and Confidential

The Trustee,
Manning Family Superannuation Fund,
42 Shell Street, Urangan, QLD 4655

Dear Sir / Madam,

RE: AUDIT MANAGEMENT LETTER

I have completed the audit of the **Manning Family Superannuation Fund** for the financial year ended 30 June 2021.

I wish to report to you the following matters arising from my audit:

1. Superannuation Industry (Supervision) Act 1993 (SIS Act) and the Superannuation Industry (Supervision) Regulations 1994 (SIS Regulations) reportable breaches

No reportable contraventions of the SIS Act and/or SIS Regulations were identified during my audit.

2. Material audit adjustments

No material audit adjustments were identified during my audit.

3. Matters for trustee attention

Lease Agreement:

No formal lease agreement for the property at 'sheds 1 & 2 of 73 Booral Road, Urangan' has been provided for FY 2021 Audit. Lease agreement is essential to verify the terms of the lease and to ascertain if the transaction is at arm's length. Trustees are advised to prepare and provide a formal lease agreement for FY 2022 audit.

4. Further matters for your review

I did not identify any significant administration issues in the conduct of my audit.

This report is prepared on the basis of the limitations set out below.

I cannot, in practice, examine every activity and procedure, nor can I be a substitute for management's responsibility to maintain adequate controls over all levels of operations and their responsibility to prevent and detect irregularities, including fraud.

Accordingly, management should not rely on my report to identify all weaknesses that may exist in the systems and procedures reviewed, or potential instances of fraud that may exist. My comments should be read in the context of the scope of my work. Findings within this report may have been prepared on the basis of management representations.

This report has been prepared solely for your use as Trustee of **Manning Family Superannuation Fund** and should not be quoted in whole or in part without my prior written consent. No responsibility to any third party is accepted as the report has not been prepared, and is not intended, for any other purpose.

Should you have any questions in relation to the above matters, please do not hesitate to contact me.

Yours faithfully,



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