

MAL REVIE

Accountant
Business Advisor

Period Ending: _____		Index No.
Prepared By _____	Reviewed By _____	
Date _____	Date _____	Page _____ of _____

HODGES SUPER FUND

QUERIES RE PERMANENT DOCUMENTS

1. and 2

MINUTE SENT COVERING CONSENT TO
ACT AND MEMBER APPLICATIONS

3. AUDITOR TO SUPPLY ENGAGEMENT
LETTER TO CLIENT

4. REPRESENTATION LETTER SENT PREVIOUSLY

5. SIGNED INVESTMENT STRATEGY SENT PREVIOUSLY

6. ATO NEW TRUSTEE FORMS WERE PREPARED
BY ME AT THE TIME FOR ALL
CLIENTS AND SIGNED AND GIVEN BACK
TO ALL CLIENTS. NO FURTHER ACTION
WILL BE TAKEN.

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HODGES SUPER FUND STATEMENTS

1. WESTPAC BUSINESS CASH RESERVE

- NO TRANSACTIONS SINCE JUNE 2020
CLIENT CONFIRMED

2. COMSEZ ACCOUNT NO TRANSACTIONS IN
PERIOD 25/06/2022 TO 30/06/2022. STATEMENT
PRINTOUT WAS BACKWARDS FROM 30/06/2022

INVESTMENT REPORTS

ALL RELEVANT INFORMATION ALREADY PROVIDED
THIS PORTFOLIO IS SELF MANAGED

Please arrange statements of following banks: 1. Westpac Business Cash Reserve - Period 01/07/2021 to 30/06/2022 2. CommSec Account - Period 25/06/2022 to 30/06/2022
12/10/2022

NIC

Please arrange following reports: 1. Investment Summary Report 2. Investment Income Report/Investment Income Comparison Report 3. Realised Capital Gain/Loss Report
12/10/2022

Please arrange below mentioned permanent documents: 1) Trustees Consent To Act as Trustee 2) Member Application 3) Signed Engagement letter 4) Signed Trustee Representation Letter 5) Signed Investment Strategy 6) IF the Super Fund commenced after 1 July 2007 then the trustees are obliged to sign the ATO New Trustee Form (attached); this would apply to new trustees being added to the Fund after 1 July 2007 even if the Fund commenced prior to 1 July 2007.
12/10/2022

DONE!

Hodges S/F