

**Minutes of Meeting of the Sole Director of
P Holland Investments Pty Ltd (ACN 623 233 885)
as Trustee for
The Holland Superannuation Fund**

Held at: 207 Bunda Street, Cairns, QLD

Held on: 30/06/2020

Present:
Peter James Holland

Minutes: The Chair reported that the minutes of the previous meeting had been signed as a true record.

The company acts as trustee of The Holland Superannuation Fund.

Financial Statements: It was resolved that the financial statements would be prepared as special purpose financial statements as, in the opinion of the sole director of the trustee company, the superannuation fund is a non-reporting entity and therefore is not required to comply with all the Australian Accounting Standards.

The Chair tabled the financial statements and notes to the financial statements of the superannuation fund in respect of the year ended 30th June 2020 and it was resolved that such statements be and are hereby adopted as tabled.

Trustee Declaration: It was resolved that the trustee declaration included in the superannuation fund's financial statements be signed.

Income Tax Return: Being satisfied that the fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 (SISA) and Regulations during the year ended 30th June 2020, it was resolved that, once the audit has been finalised and the audit report issued, the annual return be approved and signed by the trustee and lodged with the Australian Taxation Office by Mark DeGregorio.

Investment Strategy: The allocation of the fund's assets and the fund's investment performance over the financial year were reviewed and found to be within the acceptable ranges outlined in the investment strategy. After considering the risk, rate of return, diversification and liquidity of the investments, the ability of the fund to discharge its existing liabilities and the provision of insurance cover for fund members, it was resolved that the investment strategy continues to reflect the purposes and circumstances of the fund and its members. Accordingly, no changes to the investment strategy were required.

Allocation of Income: It was resolved that the income of the fund would be allocated to the members in accordance with the fund's trust deed, on a fair and reasonable basis.

Investment Acquisitions/Disposals: It was resolved to ratify the investment acquisitions and disposals throughout the financial year ended 30th June 2020.

Auditors and Tax Agents: It was resolved that AXIA Super Audits Pty Ltd will continue acting as auditor and Mark DeGregorio will continue as tax agent of the fund for the year ending 30th June 2021.

Director's Status: The sole director confirmed that they are qualified to act as a director of the trustee company and that they are not a disqualified person as defined by s120 of the SISA.

All resolutions for this meeting were made in accordance with the SISA and Regulations.

There being no further business the meeting was closed.

Signed as a true and correct record

Chairperson:



Date: 28-06-2021

The Holland Superannuation Fund

Trustee Declaration

For the year ended 30 June 2020

The director of the trustee company has determined that the fund is not a reporting entity. The director of the trustee company has determined that the special purpose financial statements should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

In the opinion of the director of the trustee company:

- i. The financial statements, notes to the financial statements and member statements for the year ended 30 June 2020 present fairly, in all material respects, the financial position of the superannuation fund at 30 June 2020 and the results of its operations for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements;
- ii. The financial statements and member statements have been prepared in accordance with the requirements of the Trust Deed; and
- iii. The operation of the Superannuation Fund has been carried out in accordance with its Trust Deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993 and associated Regulations during the year ended 30 June 2020.

Signed in accordance with a resolution of the director of the trustee company by:



Peter James Holland

Date: 28/06/2021

Section K: Declarations

Penalties may be imposed for false or misleading information in addition to penalties relating to any tax shortfalls.

Important

Before making this declaration check to ensure that all income has been disclosed and the annual return, all attached schedules and any additional documents are true and correct in every detail. If you leave labels blank, you will have specified a zero amount or the label was not applicable to you. If you are in doubt about any aspect of the annual return, place all the facts before the ATO.

Privacy

The ATO is authorised by the *Taxation Administration Act 1953* to request the provision of tax file numbers (TFNs). We will use the TFN to identify the entity in our records. It is not an offence not to provide the TFN. However if you do not provide the TFN, the processing of this form may be delayed.

Taxation law authorises the ATO to collect information and disclose it to other government agencies. For information about your privacy go to ato.gov.au/privacy

TRUSTEE'S OR DIRECTOR'S DECLARATION:

I declare that, the current trustees and directors have authorised this annual return and it is documented as such in the SMSF's records. I have received a copy of the audit report and are aware of any matters raised therein. The information on this annual return, including any attached schedules and additional documentation is true and correct.

Authorised trustee's, director's or public officer's signature



Date / /

Preferred trustee or director contact details:

Title: Mr Mrs Miss Ms Other

Family name

Holland

First given name

Peter

Other given names

James

Phone number **0740965978**

Email address

peter@easysettlefinance.com.au

Non-individual trustee name (if applicable)

P Holland Investments Pty Ltd

ABN of non-individual trustee

Time taken to prepare and complete this annual return Hrs

i The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this annual return to maintain the integrity of the register. For further information, refer to the instructions.

TAX AGENT'S DECLARATION:

I declare that the *Self-managed superannuation fund annual return 2020* has been prepared in accordance with information provided by the trustees, that the trustees have given me a declaration stating that the information provided to me is true and correct, and that the trustees have authorised me to lodge this annual return.

Tax agent's signature

Date / /

Tax agent's contact details

Title: Mr Mrs Miss Ms Other

Family name

Degregorio

First given name

Mark

Other given names

Tax agent's practice

Coral Coast Accounting

Tax agent's phone number **0740840384**

Reference number **HSF**

Tax agent number **79420006**

PART A**Electronic Lodgement declaration (Form F or SMSF)**

This declaration is to be completed where the tax return is to be lodged via an approved ATO electronic lodgement channel. It is the responsibility of the taxpayer to retain this declaration for a period of five years after the declaration is made, penalties may apply for failure to do so.

Privacy

The ATO is authorised by the Taxation Administration Act 1953 to request the provision of tax file numbers (TFNs). The ATO will use the TFNs to identify the entity in our records. It is not an offence not to provide the TFNs. However, lodgements cannot be accepted electronically if the TFN is not quoted.

Taxation law authorises the ATO to collect information and to disclose it to other government agencies. For information about your privacy go to ato.gov.au/privacy

The Australian Business Register

The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this tax return to maintain the integrity of the register.

Please refer to the privacy statement on the Australian Business Register (ABR) website (www.abr.gov.au) for further information - it outlines our commitment to safeguarding your details.

Electronic funds transfer - direct debit

Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

Tax file number On File	Name of partnership, trust, fund or entity The Holland Superannuation Fund	Year 2020
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I authorise my tax agent to electronically transmit this tax return via an approved ATO electronic lodgement channel.

Important

Before making this declaration please check to ensure that all income has been disclosed and the tax return is true and correct in every detail. If you are in doubt about any aspect of the tax return, place all the facts before the Tax Office. The tax law provides heavy penalties for false or misleading statements on tax returns.

Declaration: I declare that:

- All of the information I have provided to the agent for the preparation of this document, including any applicable schedules, is true and correct
- I authorise the agent to give this document, including any applicable schedules, to the Commissioner of Taxation.

Signature of partner, trustee or director 	Date 28-06-2021
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PART D**Tax agent's certificate (shared facilities only)**

I declare that:

- I have prepared this tax return in accordance with the information supplied by the partner, trustee, director or public officer
- I have received a declaration made by the entity that the information provided to me for the preparation of this tax return is true and correct, and
- I am authorised by the partner, trustee, director or public officer to lodge this tax return, including any applicable schedules.

Agent's signature	Date	Client reference HSF
Contact Name Mark Degregorio		Agent's reference number 79420006
Agent's phone number 07 40840384		

Other

Prior to my accepting this appointment as auditor, I am obligated to contact your previous auditor. I may also need to request documentation, that may be contained in the audit file of your previous auditor. Your signature below permits my office or I to do this, and permits the previous auditor to provide that information. Should you not wish for my office or I to contact your previous auditor, please contact us to discuss the same. This letter will be effective for future years until either party advises of any change in the arrangement in writing.

Please note that the engagement auditor assigned to this engagement will be allocated when the file is received for audit. On this basis, the auditor assigned may not be the undersigned and I may, on an as needs basis, engage additional external resources to assist in the engagement. However, the terms of the engagement remain the same as outlined in this letter. Please also note that this engagement is limited liability engagement. Liability is limited by a scheme approved under Professional Standards Legislation.

Please sign and return this letter, together with other documents housed within the Audit Engagement Package, to my office to indicate that it is in accordance with your understanding of the arrangements for our engagement. Should a signed copy of the same not be provided to our office, delivery of our signed audit report may be delayed.

Yours faithfully,

AXiA SUPER AUDITS
[ABN 73 133 954 211]



Peter Mastrogiannis
Director
Liability limited by a scheme approved under Professional Standards Legislation.

I/We, the undersigned in my/our capacity as trustees/director/s of the corporate trustee of **The Holland Superannuation Fund** acknowledge, understand and agree with the terms of this engagement:



Peter Holland

Dated: 28/06/2021

23. Other Matters

We confirm that the trustee(s) / corporate trustee director(s), member(s) and related parties thereof, have not personally used (including leased, borrowed, loaned) any Fund assets during the year ended **30 June 2020**, except where such use would not result in a breach of the *Superannuation Industry (Supervision) Act 1993 ('SISA')*.

24. Documentation

We acknowledge that we are responsible for providing you, as auditor, with access to all information that is relevant to the preparation of the financial report, and any additional information you may request. Where documentation has been provided electronically to our Fund Administrator, Financial Advisor and/ or Accountant (the '**Audit Intermediary**'), for the preparation of the Fund's special purpose financial report or to the auditor, for the conduct of your audit, we acknowledge that we have not altered, or caused for it to be altered, in any way. We warrant that all documentation provided to you in this manner is an exact copy of the original as issued by the issuer.

Where the Fund's accounting records presented for audit have included transaction listing(s) generated by us or on our behalf in lieu of the provision of bank statements issued by the Fund's financial institution(s), we also represent that we have not altered, or caused for it to be altered, in any way and that the transaction details noted thereon (amounts, narrations, dates, account name, etc) are the exact same as noted on the actual bank statement(s) issued by the Fund's financial institution(s).

25. Communication & Delivery of Audit Matters

We acknowledge that, in your conduct of the Fund's audit, you will communicate all audit matters, via email and/or telephone, with the Audit Intermediary that we have engaged to facilitate the administration and audit liaison for our Fund. We consent to the release of all audit material, comprising Audit Report, Audit Management Letter and Auditor Contravention Report, as applicable, to the Fund's Audit Intermediary. We accept that provision of all audit material to the Audit Intermediary constitutes delivery to us, in our capacity as trustee(s) of the Fund.

Yours faithfully,

I/We, the undersigned in my/our capacity as trustee(s)/director(s) of the corporate trustee of **The Holland Superannuation Fund** acknowledge, understand and agree with the terms of this engagement:



Peter Holland

Dated: 28/06/2021

SECTION A - AUTHORITY AND DECLARATION

I / We, the undersigned, whose details appear in Section C below, do hereby expressly approve and authorise the Auditor, whose details appear in Section D below, and their agents, to access all information held by you in relation to the entity whose details appear in Section B below.

I / We authorise for this information to be released to the auditor verbally, via email, post or fax as requested by the Auditor. Where possible, we sanction the Auditor's access to online, view-only, non-transactional access to this information and request your assistance in establishing the same.

This Authority is effective from the Effective Date stipulated in Section B. I am / We are aware that I / we can revoke this authority at any time. I / We declare that, to the best of my / our knowledge, at the date hereof, the information provided in this form is true and correct.


SECTION B - SUPER FUND DETAILS

Super Fund Name

Super Fund Address

Effective Date **Period of Authority**

SECTION C - SUPER FUND TRUSTEE / CORPORATE TRUSTEE DIRECTOR DETAILS

Trustee / Director Name **Signature** 

Date of Birth

Trustee / Director Name **Signature** _____

Date of Birth

Trustee / Director Name **Signature** _____

Date of Birth

Trustee / Director Name **Signature** _____

Date of Birth

SECTION D - AUTHORISED ENTITY DETAILS

Auditor Peter Mastrogiannis **Email*** peter@axiaaudits.com

Company Name AXiA Super Audits Pty Ltd **requests@axiaaudits.com**

Phone* (07) 3041 4046 **Fax*** (07) 5677 0653

Postal Address* PO Box 3553, Australia Fair, Qld, 4215 **ABN** 73 133 954 211

** or any other details as nominated by the Auditor from time to time.*

Trustee Declaration

SECTION A - AUTHORITY AND DECLARATION

I / We, the undersigned, whose details appear in Section D, express the opinions detailed in Section E, on behalf of the entity detailed in Section B, for the financial year detailed in Section C.

This declaration is signed in accordance with a resolution of the trustee(s) / directors.


SECTION B - FUND DETAILS

Fund Name	The Holland Superannuation Fund
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SECTION C - FINANCIAL YEAR

Financial Year End Date	30 June 2020
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SECTION D - TRUSTEE / DIRECTOR DETAILS

Trustee / Director Name	Peter Holland	Signature		Date	28-06-2021
Trustee / Director Name		Signature		Date	

SECTION E - OPINIONS

The Trustee(s) have determined that the Fund is not a reporting entity.

The Trustee(s) have determined that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 in this financial report.

The Trustee(s) believe the financial report presents fairly the financial position of the Fund and the results of its operations in accordance with the accounting policies described in Note 1 to the financial report.

The Trustee(s) believe the financial report has been prepared in accordance with the requirements of the Trust Deed.

The Trustee(s) believe the operation of the Fund has been carried out in accordance with its Trust Deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993.

Contribution & Benefit Payment Confirmation

SECTION A - FUND DETAILS

Fund Name	The Holland Superannuation Fund
Balance Date	30 June 2020

SECTION B - DETAILS OF PERSON MAKING THE CONFIRMATION

I, whose details appear in Section C below, being the Member of the entity detailed in Section A, do hereby affirm and attest that the amounts and allocations detailed in Section D do accurately reflect the contributions made for and benefit payments drawn by the members detailed in Section D in respect of the year of income ended on the date detailed in Section A.

SECTION C - CONTACT DETAILS OF PERSON MAKING THE CONFIRMATION

Name	Peter Holland
Postal Address	207 Bunda Street, Cairns, QLD, 4870

SECTION D - CONTRIBUTION, ROLL-OVER & BENEFIT PAYMENT DETAILS

Member Name	Peter Holland			
Date of Birth	22/02/1960			
Fund Phase	Accumulation			
Pension Type	N/a			
Employer Contributions	\$20,872.56			
Member Concessional Contributions	Nil			
Member Non-Concessional Contributions	Nil			
Govt Co-Contributions	Nil			
Other Contributions	Nil			
Roll-Ins	Nil			
Pension Payments	Nil			
Lump Sum Withdrawals	Nil			
Roll-Outs	Nil			

SECTION E - SIGNATURE OF PERSON MAKING THE CONFIRMATION

Signature		Date	28-06-2021
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Insurance cover

The trustee is aware of the obligation to consider holding insurance cover and have considered whether insurance cover should be held by the fund for some or all members of the fund.

Having considered the personal circumstances of fund members', the trustee of the fund have resolved that insurance cover is not required.

Review

The investment objectives and insurance needs of the Fund will be reviewed at each trustee meeting or at minimum, once per each financial year and at such other times as a significant event occurs which affects the Fund.

Adopted by the Trustee on 20 December 2019

Signed  _____

Peter Holland