


## Minutes of a meeting with regards to Audit Issues

held on 20 November 2020 at 11 Salkilld Lane, ROCKINGHAM, Western Australia 6168

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- PRESENT:** Mark Roberts and Ashleigh Roberts
- MINUTES:** The Chair reported that the minutes of the previous meeting had been signed as a true record.
- 2018/19 Audit Issues:** The trustees confirm that the property was rented out to an unrelated party which was sourced from a Gum Tree advertisement.
- With regards to the \$59.03 the members will transfer this amount of money back to the superfund within 7 days of this meeting.
- Repairs and maintenance done were sourced from Gum Tree and no receipts were kept or have been misplaced since the sale of the property in early 2019/20 financial year.
- The trustee will forward as soon as possible any documentation in regards to the strata levy expenses.
- The trustees will forward the bank statements for the period 28/06/2019 to the 30/06/2019 as soon as possible. The trustee would like to note that no transaction would have taken place as the 29<sup>th</sup> and 30<sup>th</sup> of June 2019 were a Saturday and Sunday.
- CLOSURE:** All resolutions for this meeting were made in accordance with the SISA and Regulations.
- There being no further business the meeting then closed.
- Signed as a true record –
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[M j roberts \(Nov 22, 2020 18:26 GMT+8\)](#)
- Mark Roberts
- Chairperson