

Audit Representation Letter from Trustee(s)

McIntosh Superannuation Fund

Year ended 30 June 2019

To the auditor,

Dear Sir,

With respect to the audit of the financial statements of the above mentioned fund for the year ended stated, the following representations are made which are true and correct to the best of my (our) knowledge and belief that will address the necessary compliance requirements of the *Superannuation Industry (Supervision) Act 1993*.

Preparation of the ATO Income Tax & Regulatory Return

The information disclosed in the annual return is complete and accurate.

Sole Purpose of the Fund

The sole purpose of the Fund is to provide retirement and/or death benefits to its members and/or beneficiaries.

Accounting Policies

All the significant accounting policies of the Fund are adequately described in the Financial Statements and the Notes thereto. These policies are consistently applied unless specifically noted in the Financial Statements and Notes.

Fund Books/Records/Minutes

All financial books, records and relevant material relating to the transactions and activities of the Fund have been made available to you, including minutes of the Trustees' meetings, the Trust Deed (as amended) and the Rules of the Fund. The Financial Statements accurately disclose the Revenue and Expenses and the full extent of the Assets and Liabilities of the Fund.

Asset Form

The assets of the Fund are being held in an acceptable form suitable for the benefit of the members of the Fund, and have been stated at their net market value.

Ownership and Pledging of Assets

1. The Fund has satisfactory title to all assets shown in the Financial Statements
2. Investments are registered in the name of **McIntosh Superannuation Fund**
3. No assets of the Fund have been pledged to secure liabilities of the Fund or of any other fund or entity.

Investments

1. Investments are carried in the books at their net market value.
2. Amounts stated are considered reasonable in the current market condition, and there has not been any permanent diminution in their value below the amounts recorded in the Financial Statements.
3. There are no commitments, fixed or contingent, for the purchase or sale of long term investments.
4. Investment transactions and investments held are in accordance with the Investment Strategy, which has been determined with due regard to risk, return, liquidity and diversity.
5. The Trustee(s) have complied with all the Investment Standards stipulated in the Regulations relating to the SIS Act as amended.

Trust Deed Amendments

All amendments (if any) to the Trust Deed were made in order for the Fund to comply with the SIS Act, Regulations and any other applicable legislation relating to the operation and governance of the Fund.

Governing Rules

The Fund is being conducted in accordance with its Trust Deed and Governing Rules.

Legislative Requirements

The Fund is being conducted in accordance with the *Superannuation Industry (Supervision) Act 1993*, and the Regulations of the said Act. Including minimum pension payments to members entitled to receive a pension.

Contributions

The Trustees confirm the contributions, if any, received by the fund are within the limits imposed by the legislation, taking into account contributions paid by the members to other superannuation funds.

Use of Assets

All assets of the Fund have been used for the sole purpose of generating retirement benefits in accordance with the *Superannuation Industry (Supervision) Act 1993* and the Investment Strategy of the Fund.

Pension Payments and Withdrawal of Funds

All pension payments (if any) and all withdrawal of funds from the accounts of the Fund have been made in accordance with statutory limitations imposed by legislation governing the Fund and all withdrawals of funds have been in accordance with the *Superannuation (Supervision) Act 1993*.

Trustee Responsibilities

The Trustees are aware of their responsibilities to the Members and the various regulatory bodies.

Trustee Covenants

The Trustee(s) have complied with all the Trustee Covenants set out in section 52 of the *Superannuation (Supervision) Act 1993*.

Legal Matters

The Trustees confirm you have been advised of all significant legal matters, and that the probability of any material revenue or expenses arising from such legal matters has been adequately accounted for, and been appropriately disclosed in the financial report.

Related Parties

All related party transactions have been brought to your attention.

Disqualified person not to act as a Trustee

There is no reason why any Trustee should be prohibited from acting as a Trustee of this Superannuation Fund.

Information to Members

Information relating to the transactions and activities of the Fund has been supplied in a timely manner.

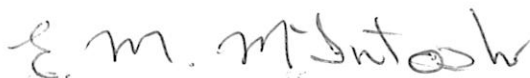
Meetings

Meetings have been conducted in accordance with the Trust Deed and the requirements of the SIS Act. Resolutions and issues on which the Trustee(s) have voted, or on which they were required to vote have been passed by at least a 2/3rds majority of the Trustees.

Subsequent Events

Since the end of the financial year stated in the Financial Statements till the date of this letter, there have been no events or transactions that would have a material effect upon the Fund either financially or operationally.

Yours faithfully



McIntosh Superannuation Fund

Financial Statements
For the year ended 30 June 2019

McIntosh Superannuation Fund

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McIntosh Superannuation Fund

Statement of Financial Position as at 30 June 2019

	Note	2019 \$	2018 \$
Investments			
Mortgage loans		902,679.87	900,058.80
Total Investments		902,679.87	900,058.80
Other Assets			
Cash at bank		488.61	147.69
Total other assets		488.61	147.69
Total assets		903,168.48	900,206.49
Liabilities			
Income tax payable		510.90	(854.95)
Total liabilities		510.90	(854.95)
Net Assets Available to Pay Benefits		902,657.58	901,061.44
Represented by:			
Liability for Accrued Members' Benefits			
Allocated to members' accounts		902,657.58	901,061.44
		902,657.58	901,061.44

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McIntosh Superannuation Fund

Operating Statement For the year ended 30 June 2019

	Note	2019 \$	2018 \$
Revenue			
Members contributions			68.25
Other revenue		45,817.04	45,924.95
Total revenue		<u>45,817.04</u>	<u>45,993.20</u>
Expenses			
General administration		1,970.00	1,503.00
Total expenses		<u>1,970.00</u>	<u>1,503.00</u>
Benefits Accrued as a Result of Operations Before Income Tax			
		43,847.04	44,490.20
Income tax expense		510.90	475.05
Benefits Accrued as a Result of Operations		<u><u>43,336.14</u></u>	<u><u>44,015.15</u></u>

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McIntosh Superannuation Fund

Statement of Cash Flows For the year ended 30 June 2019

	2019	2018
	\$	\$
Cash Flows From Operating Activities		
Member contributions		68.25
General administration expenses	(1,970.00)	(1,503.00)
Interest received	45,817.04	45,924.95
Member benefit paid	(41,740.00)	(41,740.00)
Other member benefits		898,786.29
Taxation	854.95	(1,330.00)
Net cash provided by (used in) operating activities (Note 2):	<u>2,961.99</u>	<u>900,206.49</u>
Cash Flows From Investing Activities		
Purchases:		
Mortgage loans	<u>(2,621.07)</u>	<u>(900,058.80)</u>
Net cash provided by (used in) investing activities:	<u>(2,621.07)</u>	<u>(900,058.80)</u>
Net increase (decrease) in cash held	340.92	147.69
Cash at the beginning of the year	<u>147.69</u>	<u> </u>
Cash at the end of the year (Note 1).	<u><u>488.61</u></u>	<u><u>147.69</u></u>

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McIntosh Superannuation Fund

Statement of Cash Flows For the year ended 30 June 2019

2019

2018

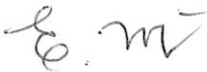
Note 1. Reconciliation Of Cash

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cash at bank	488.61	147.69
	<u>488.61</u>	<u>147.69</u>

Note 2. Reconciliation Of Net Operating Activities To Benefits Accrued as a Result of Operations

Benefits accrued as a result of operations	43,336.14	44,015.15
Increase/(decrease) in provision for income tax	1,365.85	(854.95)
Members benefits paid	(41,740.00)	(41,740.00)
Other (increase)/decrease in members benefits		898,786.29
Net cash provided by operating activities	<u>2,961.99</u>	<u>900,206.49</u>



McIntosh Superannuation Fund

Member's Information Statement

For the year ended 30 June 2019

	2019	2018
	\$	\$
Nicole McIntosh		
Opening balance - Members fund	12,474.82	12,474.82
Increase in members benefits		(2,275.15)
Allocated earnings	607.05	2,295.90
Members contributions		68.25
Income tax expense - Earnings	(7.07)	(89.00)
Balance as at 30 June 2019	<u>13,074.80</u>	<u>12,474.82</u>
Withdrawal benefits at the beginning of the year	12,474.82	12,474.82
Withdrawal benefits at 30 June 2019	13,074.80	12,474.82

Withdrawal Benefit

Your withdrawal benefit is the amount you are entitled to on resignation or retirement and represent the sum of:

- member contributions
- superannuation guarantee contributions
- award contributions
- other employer contributions made on your behalf and earnings (after income tax) associated with the above contributions.

The preserved portion of your withdrawal benefit is the amount which cannot be paid out until you permanently retire from the workforce on or after age 55. The preservation age is to be increased from 55 to 60, on a phased in basis, by 2025.

Contact Details

If you require further information on your withdrawal benefit please contact or write to The Trustee, McIntosh Superannuation Fund.



McIntosh Superannuation Fund

Member's Information Statement For the year ended 30 June 2019

	2019	2018
	\$	\$
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Glenn McIntosh		
Opening balance - Members fund	6,530.13	6,530.13
Allocated earnings	317.76	46.00
Income tax expense - Earnings	(3.70)	(46.00)
Balance as at 30 June 2019	<u>6,844.19</u>	<u>6,530.13</u>
Withdrawal benefits at the beginning of the year	6,530.13	6,530.13
Withdrawal benefits at 30 June 2019	6,844.19	6,530.13

Withdrawal Benefit

Your withdrawal benefit is the amount you are entitled to on resignation or retirement and represent the sum of:

- member contributions
- superannuation guarantee contributions
- award contributions
- other employer contributions made on your behalf and earnings (after income tax) associated with the above contributions.

The preserved portion of your withdrawal benefit is the amount which cannot be paid out until you permanently retire from the workforce on or after age 55. The preservation age is to be increased from 55 to 60, on a phased in basis, by 2025.

Contact Details

If you require further information on your withdrawal benefit please contact or write to The Trustee, McIntosh Superannuation Fund.



McIntosh Superannuation Fund

Member's Information Statement For the year ended 30 June 2019

	2019	2018
	\$	\$
<hr/>		
Elanor McIntosh		
Opening balance - Members fund	834,306.57	834,306.57
Allocated earnings	40,598.65	41,740.00
Income tax expense - Earnings	(473.06)	
Benefits paid	<u>(41,740.00)</u>	<u>(41,740.00)</u>
Balance as at 30 June 2019	<u><u>832,692.16</u></u>	<u><u>834,306.57</u></u>
Withdrawal benefits at the beginning of the year	834,306.57	834,306.57
Withdrawal benefits at 30 June 2019	832,692.16	834,306.57

Withdrawal Benefit

Your withdrawal benefit is the amount you are entitled to on resignation or retirement and represent the sum of:

- member contributions
- superannuation guarantee contributions
- award contributions
- other employer contributions made on your behalf and earnings (after income tax) associated with the above contributions.

The preserved portion of your withdrawal benefit is the amount which cannot be paid out until you permanently retire from the workforce on or after age 55. The preservation age is to be increased from 55 to 60, on a phased in basis, by 2025.

Contact Details

If you require further information on your withdrawal benefit please contact or write to The Trustee, McIntosh Superannuation Fund.



McIntosh Superannuation Fund

Member's Information Statement For the year ended 30 June 2019

	2019	2018
	\$	\$
Erica McIntosh		
Opening balance - Members fund	47,749.92	47,749.92
Allocated earnings	2,323.58	340.05
Income tax expense - Earnings	(27.07)	(340.05)
Balance as at 30 June 2019	<u>50,046.43</u>	<u>47,749.92</u>
Withdrawal benefits at the beginning of the year	47,749.92	47,749.92
Withdrawal benefits at 30 June 2019	50,046.43	47,749.92

Withdrawal Benefit

Your withdrawal benefit is the amount you are entitled to on resignation or retirement and represent the sum of:

- member contributions
 - superannuation guarantee contributions
 - award contributions
 - other employer contributions made on your behalf
- and earnings (after income tax) associated with the above contributions.

The preserved portion of your withdrawal benefit is the amount which cannot be paid out until you permanently retire from the workforce on or after age 55. The preservation age is to be increased from 55 to 60, on a phased in basis, by 2025.

Contact Details

If you require further information on your withdrawal benefit please contact or write to The Trustee, McIntosh Superannuation Fund.



McIntosh Superannuation Fund

Member's Information Statement For the year ended 30 June 2019

	2019	2018
	\$	\$
Amounts Allocatable to Members		
Yet to be allocated at the beginning of the year		
Benefits accrued as a result of operations as per the operating statement	43,336.14	44,015.15
Increase in members benefits		(2,275.15)
Benefits paid	(41,740.00)	(41,740.00)
Amount allocatable to members	<u>1,596.14</u>	<u> </u>
Allocation to members		
Nicole McIntosh	599.98	
Glenn McIntosh	314.06	
Elanor McIntosh	(1,614.41)	
Erica McIntosh	2,296.51	
Total allocation	<u>1,596.14</u>	<u> </u>
Yet to be allocated	<u>1,596.14</u>	<u> </u>
Members Balances		
Nicole McIntosh	13,074.80	12,474.82
Glenn McIntosh	6,844.19	6,530.13
Elanor McIntosh	832,692.16	834,306.57
Erica McIntosh	50,046.43	47,749.92
Allocated to members accounts	<u>902,657.58</u>	<u>901,061.44</u>
Yet to be allocated		
Liability for accrued members benefits	<u>902,657.58</u>	<u>901,061.44</u>



McIntosh Superannuation Fund

Detailed Operating Statement For the year ended 30 June 2019

	Note	2019 \$	2018 \$
Revenue			
Members contributions			68.25
Interest received		45,817.04	45,924.95
Total revenue		<u>45,817.04</u>	<u>45,993.20</u>
Expenses			
Accountancy		990.00	748.00
Actuarial Fee			187.00
Audit fees		462.00	568.00
Filing fees		518.00	
Total expenses		<u>1,970.00</u>	<u>1,503.00</u>
Benefits Accrued as a Result of Operations Before Income Tax		43,847.04	44,490.20
Income tax expense		510.90	475.05
Benefits Accrued as a Result of Operations		<u>43,336.14</u>	<u>44,015.15</u>

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Investment Strategy

McIntosh Superannuation Fund – 1 July 2018

The SMSF Investment Strategy for the above-named Fund is detailed below.

Overview

This Investment Strategy is created in compliance with the SIS Act. As part of this Investment Strategy the Trustees acknowledge that:

The Fund accepts employer and member contributions as the laws allow.

The Fund accepts transfers from other superannuation funds and from a spouse as the laws allow.

The Fund can Invest in accordance with this Investment Strategy.

The Fund provides benefits to members upon retirement as the laws allow.

The Fund allows access to any unrestricted non-preserved benefits as the laws allow.

The Fund provides other activities as allowed by the laws and regulations from time to time.

Investment Objectives

The objective of the Fund is to maximise benefits for the purposes of providing Retirement Benefits to the Fund Members in accordance with the Trust Deed governing the Fund's operations. The Investment Objectives which have been considered by the Trustees of the Fund in formulating the Investment Strategy include:

The Trustee will act prudently to pursue the maximum rate of return possible, subject to acceptable risk and diversification parameters.

The Trustee will consider the number of years to retirement of the Members when considering investment options.

The Trustee will establish a tolerance within the Fund to short term fluctuations in income and capital values given the profile of the Member's ages.

The Trustees will have proper regard to the risks associated with the investments given the Funds Objectives and cash flow requirements.

The Trustee will invest to ensure sufficient liquidity is retained within the Fund to meet benefit payments and other liabilities as they fall due.

The Trustees before investing in a particular asset will have proper regard to the balance between the risk and return, so as to maximize the rate of return on Member's entitlements subject to an appropriate level of risk.

Investment Review

The Investment Objectives of the Fund will be reviewed annually and at such other times as a significant event occurs which affects the Fund.

Investment Strategy

With regard to the investment objectives outlined above the Trustees have adopted to pursue an Investment Strategy aimed at accumulating over the long term some or all of the following asset classes:

- ASX Listed Securities
- ASX Listed and Exchange Traded Options
- ASX Listed Warrants
- International Listed Securities
- Australian and International CFDs
- Australian and International Managed Funds
- Cash
- Term Deposits
- Bonds
- Debentures
- Other Cash Based Investments
- Property Investment with or without borrowings
- Physical Metals and Commodities
- Foreign Exchange
- Other Assets that the Trustee considers appropriate to the extent permitted by the Trust Deed and Super Laws.

Percentage Investment Range

The Trustees consider that no specific percentage range for each of the above asset classes should be adopted but that each asset class should be considered on its own investment merits having regard to an appropriate degree of diversification noting that diversification is only one factor to be considered in this strategy.

Single Asset Investment Strategy

A single asset strategy may be adopted by the Fund if the asset proposed to be invested in is considered by the Trustee to satisfy a core purpose of the Fund's Investment Objectives and provided that the Trustee is satisfied that no other benefit (excepting incidental benefits) is conferred upon members or associated parties.

Arms Length Basis

All investments by the Fund shall be on an arms length basis and will be acquired, maintained, or disposed of on commercial terms at market rates of returns.

Maximising Member Returns

The Trustee considers that this Investment Strategy will fulfil the principal objective of maximising member returns having regard to risk and is consistent with the investment objectives of the Fund.

Limited Recourse Borrowings

The Trustee may borrow money under a limited recourse loan as provided for under sections 67A and 67B of the SIS Act. The Borrowings may be used for any permitted purpose including the purchasing, refinancing, repair, and maintenance of an Acquirable Asset such as a Property.

Insurance

The Trustee notes that they cannot accept the transfer of an existing insurance policy from a member, or a relative of a member but may arrange new Insurance cover for members within the Fund.

Arranging insurance cover is an important part of the fund's investment strategy to provide benefits for members and their family. The Trustee has considered whether insurance, such as life insurance, income protection insurance and disability cover or other permissible cover should be held for one or more members. Arranging insurance cover will depend on the age, applicable premium and extent of cover appropriate and is subject to the availability of insurance in respect of a member. Whilst the trustee can generally claim a tax deduction for the insurance premium, excluding trauma cover, the trustee also takes into account the restricted tax deductibility of premiums for an "own occupation" definition for disability cover.

Paying Debts

The Trustee is obliged to pay tax, expenses, and benefits on behalf of the Fund. The Trustee ensures that it holds sufficient cash (or readily realisable assets) to meet such obligations.

Personal Assets and Fund Assets to be kept separate

The Trustee must ensure that money and other assets of the Fund are kept separate from those held by the Trustee personally.

Revalue annually

When preparing the documents such as the statement of the Fund's financial position, the trustee must ensure that the Fund's assets are valued at their market value.

Review

The Trustees are to regularly review the Funds investment strategy and evidence this review in the minutes of trustee meetings held during the income year. The Trustees may review this strategy as required, but it will be reviewed at least annually.

Date:

11 August 2020

Trustee

Eleanor McIntosh,

Signature

E. M. McIntosh

Trustee

Glenn McIntosh

Signature

Glenn McIntosh

MINUTES OF TRUSTEES' ANNUAL GENERAL MEETING

McIntosh Superannuation Fund

At: 1 Muscat Street, LEETON, NSW 2705

Date 11 August 2020

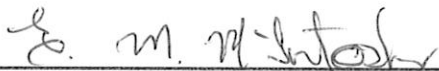
- Present:** Mrs. Eleanor McIntosh Trustee
Mrs. Erica McIntosh Trustee
- Chairperson:** Mrs Eleanor McIntosh Trustee
- Trusteeship:** The Trustees act as trustee of the McIntosh Superannuation Fund.
- Minutes:** The Chairperson reported that the minutes of the previous meeting had been signed as true record.
- Financial Statements of Superannuation Fund:** IT WAS RESOLVED that the financial statements would be prepared as a Special Purpose Financial Report as, in the opinion of the trustees, the Superannuation Fund is a non-reporting entity and therefore is not required to comply with all the Australian Financial Standards.
- The Chairperson tabled the Financial Statements and Notes to the Financial Statements of the Superannuation Fund in respect of the year ended and it was resolved that such Statements be and are hereby adopted as tabled.
- Trustee's Declaration:** IT WAS RESOLVED that the Trustee' Declaration of the Super Fund be signed.
- Form F Annual Tax Return:** BEING SATISFIED that the Fund had complied with all the relevant requirements of the *Superannuation Industry (Supervision) Act 1993* ("the SIS Act") and Regulations during the year ended 30 June 2019, it was resolved that the Annual Tax Return be approved, signed & lodged with the Australian Taxation Office.
- Investment Strategy:** THE FUND INVESTMENT PERFORMANCE was reviewed and found to be within the acceptable investment ranges outlined in the investment strategy. After considering the risk, rate or return and liquidity of the investments and the ability of the fund to discharge its existing liabilities it was resolved that no changes in the investment strategy were required.

Allocation of Income:	IT WAS RESOLVED that the income of the fund would be allocated to the members based on their average daily balance (an alternative allocation basis may be percentage of opening balance).
Investments:	IT WAS RESOLVED to ratify the investment acquisitions and disposals throughout the financial year ended 30 th June 2019.
Auditors:	IT WAS RESOLVED that Mr Tony Boys, Registered Company Auditor continue to act as Auditor of the Fund.
Tax Agents:	IT WAS RESOLVED that AC Chartered Accountants continue to act as tax agents of the Fund for the year ending 30 June 2020.
Trustee Status:	Each of the trustees confirmed that they are qualified to act as trustees of the fund and that they are not disqualified persons as defined by Section 121 of the SIS Act.

All resolutions for this meeting were made in accordance with Regulation 4.08 of the SIS Act and Regulations.

There being no further business the meeting then closed.

Signed as a true and correct record.



Mrs Eleanor McIntosh Trustee
Chairperson