

01 July 2018

Beverly Donaldson
68 Wildflower Crt
Upper Coomera, Queensland 4209

Dear Sir/Madam

**Donaldson Superannuation Fund
Commutation of Transition to Retirement Pension**

I hereby request the trustee(s) to commute the accounts listed below into an existing accumulation account on 01/07/2018

Account Code: DONBEV00003P
Account Description: Transition to Retirement Pension
Balance to Commute: \$13,204.37

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

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Beverly Donaldson
68 Wildflower Crt
Upper Coomera, Queensland 4209

Minutes of a Meeting of the Director(s)

held on 01 July 2018 at 68 Wildflower Crt, Upper Coomera, Queensland 4209

PRESENT: Mark Donaldson and Beverly Donaldson

PENSION COMMUTATION: Beverly Donaldson has requested to commute the following accounts to an existing accumulation account on 01/07/2018.

Account Code: DONBEV00003P
Account Description: Transition to Retirement Pension
Balance to Commute: \$13,204.37

**TRUSTEE
ACKNOWLEDGEMENT:** It was resolved that Trustee(s) have agreed to this and has taken action to ensure the following:

- The Member's balance(s) has been updated for any contributions, withdrawals and earnings
- The fund's trust deed provides for the transfer to take place
- Any existing pensions for the above mentioned accounts have been ceased and that the pro-rated minimum amount has been met where necessary

CLOSURE: Signed by the trustee(s) pursuant to the Fund Deed.

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Beverly Donaldson
Chairperson

01 July 2018

Beverly Donaldson
68 Wildflower Crt
Upper Coomera, Queensland 4209

Dear Beverly Donaldson

**Donaldson Superannuation Fund
Commutation of Transition to Retirement Pension**

We confirm that the full commutation of your Transition to Retirement Pension (DONBEV00003P) has been completed.

An amount of \$13,204.37 has been transferred to your accumulation account.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

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Beverly Donaldson
Trustee
68 Wildflower Crt
Upper Coomera, Queensland 4209