

Suzanne Evans  
THE HUTCHINGS SUPERANNUATION FUND  
14 Dunvegan Place, CARINDALE, Queensland 4152

Dear Sir/Madam

**THE HUTCHINGS SUPERANNUATION FUND**  
**Commencement of Account Based Pension**

I hereby request the trustee to commence a Account Based Pension with a commencement date of 28/10/2019 with \$130,000.00 of the superannuation benefits standing to my member's account in the fund. It is confirmed that the pension balance will automatically revert to Phillip Hutchings upon the death of the member.

This balance contains:

a Taxable Balance of: \$0.00; and

a Tax Free Balance of: \$130,000.00.

Tax Free proportion: 100.00%.

I have reached my preservation age and have currently satisfied a condition of release under the SIS Act.

I agree to withdraw at least my minimum pension of at least \$1,750.00 and will not exceed my maximum allowable threshold for the current period.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

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Suzanne Evans  
14 Dunvegan Place, CARINDALE, Queensland 4152

## Minutes of a Meeting of the Director(s)

held on 02 January 2019 at 14 Dunvegan Place, CARINDALE, Queensland 4152

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- PRESENT:** Phillip Hutchings and Suzanne Evans
- PENSION COMMENCEMENT:** Suzanne Evans wishes to commence a new Account Based Pension with a commencement date of 28/10/2019.
- The Pension Account Balance used to support this pension will be \$130,000.00, consisting of:
- Taxable amount of \$0.00; and
  - Tax Free amount of \$130,000.00
  - Tax Free proportion: 100.00%.
- CONDITION OF RELEASE:** It was resolved that the member has satisfied the condition of release of retirement and was entitled to access their benefits on their Account Based Pension.
- TRUSTEE ACKNOWLEDGEMENT:** It was resolved that Trustee(s) have agreed to this and has taken action to ensure the following:
- The member's minimum pension payments are to be made at least annually
  - An amount or percentage of the pension will not be prescribed as being left-over when the pension ceases
  - The pension can be transferred only on the death of the pensioner to their beneficiary(s).
  - The Trustee(s) will comply with ATO obligations such as PAYG withholding and payment summary obligations
  - The fund's trust deed provides for payment of this pension to the member
  - The Trustee(s) will notify the member, in writing, of their pension amount and assessable amount each year
- REVERSIONARY:** It is confirmed that the pension balance will automatically revert to Phillip Hutchings upon the death of the member.
- PAYMENT:** It was resolved that the trustees have agreed to pay the pension payment for the current year of at least \$1,750.00 in the frequency of at least an annual payment.
- CLOSURE:** Signed by the trustee(s) pursuant to the Fund Deed.

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Phillip Hutchings  
Chairperson

THE HUTCHINGS SUPERANNUATION FUND  
Suzanne Evans  
14 Dunvegan Place, CARINDALE, Queensland 4152

Dear Sir/Madam

**THE HUTCHINGS SUPERANNUATION FUND**  
**Commencement of Account Based Pension**

Phillip Hutchings and Suzanne Evans as trustee for THE HUTCHINGS SUPERANNUATION FUND acknowledges that Suzanne Evans has advised their intention to commence a new Account Based Pension on 28/10/2019. It is confirmed that the pension balance will automatically revert to Phillip Hutchings upon the death of the member.

The Trustee(s) has agreed to this and has taken action to ensure the following:

- The member's minimum pension payments are to be made at least annually
- An amount or percentage of the pension will not be prescribed as being left-over when the pension ceases
- The pension can be transferred only on the death of the pensioner to their beneficiary(s).
- The Trustee(s) will comply with ATO obligations such as PAYG withholding and payment summary obligations
- You have reached your preservation age and satisfied a condition of release under the SIS Act.
- Establish that the fund's trust deed provides for payment of this pension to the member.

The trustee(s) have agreed to pay your pension payment for the current year of at least \$1,750.00. The frequency will be at the trustee's discretion however will be at minimum an annual payment.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

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Phillip Hutchings

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Suzanne Evans