



If undeliverable, please return to:  
GPO Box 4753, Melbourne VIC 3001

02 July 2020

Fred Pattison  
30/88 White St  
MORDIALLOC VIC 3195

Dear Fred,

**Re: Monthly Income and Expenditure Summary - 30 June 2020**

Thank you for joining us for another financial year!

It has been a year of unique challenges. We've adapted to new conditions resulting from the pandemic and adjusted our approach to delivering exceptional property management services during a difficult time. We've increased our technological capabilities - such as implementing virtual property tours - and honed our business practices to accommodate more remote work for our teams and more efficient and safe service delivery in a new climate.

We've prepared an annual summary for the past financial year which details all the relevant financial information you need to know.

We have an exciting offer to reduce your property expenses for the new year. Refer a friend to our services and you'll each receive 25% off property management fees for 12 months. To find out more, register your details here: <https://property.little realestate.com.au/offer/>

Let me know if you have any questions or if there's anything else I can do to help you.

Kind regards,

Yolanda Tirta  
Assistant Office Manager  
03 8809 5561  
[yolanda.tirta@little.com.au](mailto:yolanda.tirta@little.com.au)



# MONTHLY INCOME AND EXPENDITURE SUMMARY

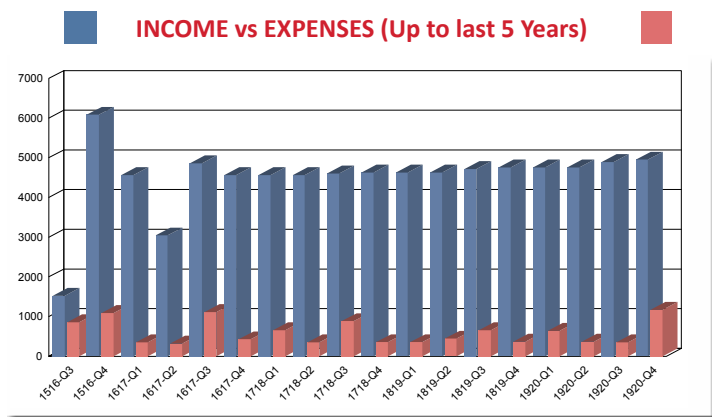
## FINANCIAL YEAR JULY 2019 TO JUNE 2020

Fred Pattison

213/88-90 White Street, MORDIALLOC, VIC, 3195

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Total	Last Year
<b>Income</b>														
Misc-Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
Rental Collection	1,586.00	1,586.00	1,586.00	1,586.00	1,586.00	1,586.00	1,586.00	1,651.00	1,357.00	1,651.00	1,651.00	1,651.00	19,063.00	18,724.00
	<b>1,586.00</b>	<b>1,586.00</b>	<b>1,586.00</b>	<b>1,586.00</b>	<b>1,586.00</b>	<b>1,586.00</b>	<b>1,586.00</b>	<b>1,651.00</b>	<b>1,657.00</b>	<b>1,651.00</b>	<b>1,651.00</b>	<b>1,651.00</b>	<b>19,363.00</b>	<b>18,724.00</b>
<b>Expenses</b>														
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-352.00	0.00	0.00	-352.00	0.00
Agency Fees	-122.12	-122.12	-122.12	-122.12	-122.12	-122.12	-122.12	-127.13	-104.49	-127.13	-127.13	-127.13	-1,467.85	-1,441.71
Fire Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-169.40
Lease Renewal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-209.35
Letting Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-417.96	0.00	0.00	-417.96	0.00
Plumbing	-275.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-275.00	0.00
Reference Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-16.50	0.00	0.00	-16.50	0.00
	<b>-397.12</b>	<b>-122.12</b>	<b>-122.12</b>	<b>-122.12</b>	<b>-122.12</b>	<b>-122.12</b>	<b>-122.12</b>	<b>-127.13</b>	<b>-104.49</b>	<b>-913.59</b>	<b>-127.13</b>	<b>-127.13</b>	<b>-2,529.31</b>	<b>-1,820.46</b>
<b>Distribution of Funds</b>														
Owner Payment	-1,188.88	-1,463.88	-1,463.88	-1,463.88	-1,463.88	-1,463.88	-1,463.88	-1,523.87	-1,552.51	-737.41	-1,523.87	-1,523.87	-16,833.69	-16,903.54
** Carried Forward	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

\*\* Please note, the carried forward amount shown relates to uncleared funds and/or invoice pending payment



Effective Date	Annual Increase	Percentage Increase
01/02/2020	781.10	4.10%
01/02/2019	525.60	2.84%
01/02/2018	251.85	1.38%

