

Pauline Puli Cheung  
Percy Pusheng Cheung

**("The New Trustee")**

**and**

Leonard Lung-Hin Cheung  
Shana Cheung

**("The Existing Trustees")**

**DEED OF APPOINTMENT OF TRUSTEE**

**OF THE**

**Leonard & Shana Cheung Superannuation Fund**



**DEED OF APPOINTMENT OF TRUSTEE**

THIS DEED OF APPOINTMENT OF TRUSTEE IS MADE  
THE 28 June 2016

("Date of Appointment")

BETWEEN

Leonard Lung-Hin Cheung  
Shana Cheung

("the Existing Trustee(s)")

AND

Percy Pusheng Cheung  
Pauline Puli Cheung

("the New Trustee(s)")


**THIS DEED WITNESSES**

1. The new Trustee has consented to its appointment as trustee of the Fund as testified by their execution of this Deed.
2. In accordance with the powers conferred on the Existing Trustee by the trust deed, the New Trustee is appointed to be Trustee of the Fund to act as trustee of the Fund upon the terms and powers contained in the trust deed.
3. The appointment shall commence on the date specified in this deed.
4. The New Trustee consents to its appointment as trustee of the Fund as from the Date of Appointment and agrees to administer the Fund in accordance with the terms and powers contained in the trust deed.
5. The new trustee declares that it is not disqualified from acting as trustee under the Superannuation Industry (Supervision) Act 1993 and undertakes to resign its office upon being disqualified from so acting.
6. The Existing Trustee agree to arrange for a transfer of all assets of the Fund in their possession or under their control to the New Trustee and the Existing Trustee as trustees for the Fund with all practicable speed and to do all such further actions, matters and things as shall be required to vest the assets of the Fund in the New Trustee and Existing Trustee.
7. The parties by their execution of this Deed agree that the appointment of the New Trustee shall take effect on the Date of Appointment.

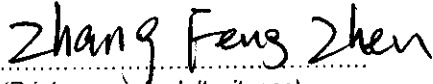


**EXECUTED BY THE PARTIES AS A DEED:**

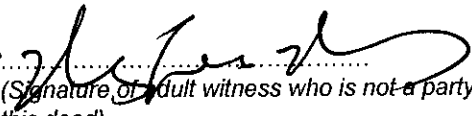
SIGNED SEALED AND DELIVERED by the said Leonard Lung-Hin Cheung as Existing Trustee in the Presence of:

)   
.....  
) Leonard Lung-Hin Cheung

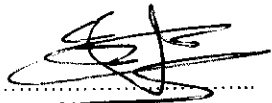
**SIGN  
HERE**

  
.....  
(Print name of adult witness)

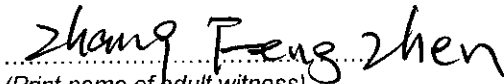
**WITNESS  
MUST  
SIGN**

  
.....  
(Signature of adult witness who is not a party to this deed)

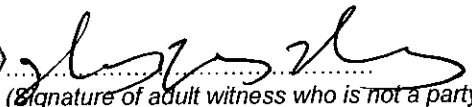
SIGNED SEALED AND DELIVERED by the said Shana Cheung as Existing Trustee in the Presence of:

)   
.....  
) Shana Cheung

**SIGN  
HERE**

  
.....  
(Print name of adult witness)


**WITNESS  
MUST  
SIGN**

  
.....  
(Signature of adult witness who is not a party to this deed)



EXECUTED BY THE PARTIES AS A DEED:

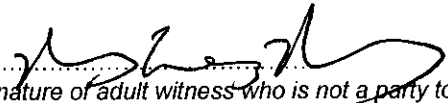
SIGNED SEALED AND DELIVERED by the said  
Percy Pusheng Cheung as New Trustee in the  
Presence of:

)   
).....  
) Percy Pusheng Cheung


**SIGN  
HERE**

*zhang Feng zhen*  
.....  
(Print name of adult witness)

**WITNESS  
MUST  
SIGN**

  
.....  
(Signature of adult witness who is not a party to  
this deed)

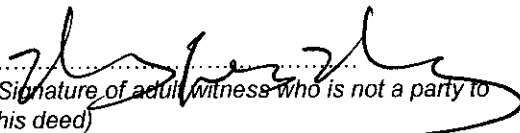
SIGNED SEALED AND DELIVERED by the said  
Pauline Puli Cheung as New Trustee in the  
Presence of:

)   
).....  
) Pauline Puli Cheung

**SIGN  
HERE**

*zhang Feng zhen*  
.....  
(Print name of adult witness)

**WITNESS  
MUST  
SIGN**

  
.....  
(Signature of adult witness who is not a party to  
this deed)



# Leonard & Shana Cheung Superannuation Fund

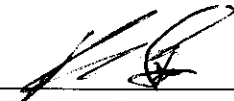
## Individual Trustee Declarations

I, Percy Pusheng Cheung make the following declarations:

- I have not been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign country, being an offence in respect of dishonest conduct.
- I have not had a civil penalty order made against me under the *Superannuation Industry (Supervision) Act 1993*.
- I am not an insolvent under administration.
- I have not been disqualified under section 120A of the *Superannuation Industry (Supervision) Act 1993*.

Date: 28 June 2016

Signed:

  
\_\_\_\_\_  
Percy Pusheng Cheung  
Trustee

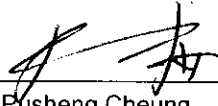


## Consent to Appointment as Trustee

I consent to being appointed a trustee of the Leonard & Shana Cheung Superannuation Fund

Date: 28 June 2016

Signed:

  
\_\_\_\_\_  
Percy Pusheng Cheung




# Leonard & Shana Cheung Superannuation Fund

## Individual Trustee Declarations

I, Pauline Puli Cheung make the following declarations:

- I have not been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign country, being an offence in respect of dishonest conduct.
- I have not had a civil penalty order made against me under the *Superannuation Industry (Supervision) Act 1993*.
- I am not an insolvent under administration.
- I have not been disqualified under section 120A of the *Superannuation Industry (Supervision) Act 1993*.

Date: 28 June 2016


Signed:   
\_\_\_\_\_  
Pauline Puli Cheung  
Trustee



## Consent to Appointment as Trustee

I consent to being appointed a trustee of the Leonard & Shana Cheung Superannuation Fund

Date: 28 June 2016

Signed:   
\_\_\_\_\_  
Pauline Puli Cheung



**Leonard & Shana Cheung Superannuation Fund**

**RESOLUTION OF TRUSTEE**

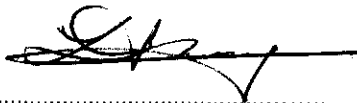
Leonard Lung-Hin Cheung AND Shana Cheung (Existing Trustees) being the Trustees of the above Fund DO HEREBY RESOLVE as follows:

AUTHORISED  
SIGNATORY:

That Percy Pusheng Cheung AND Pauline Puli Cheung (New Trustee(s)) may complete and sign on behalf of the Trustee any documentation of whatever kind required to:-

1. make, acquire, change, redeem or dispose of any investment in the Fund;
2. open an account with any bank or financial institution and to operate any such account but without limiting the generality of the foregoing to sign, draw and endorse cheques and other negotiable or transferable instruments on any such account and to close the same;
3. acquire any policy of assurance or insurance, and to pay premiums, transfer, surrender, change the status of and deal with such policies.

DATED the 28 June 2016



.....  
Leonard Lung-Hin Cheung  
(Existing Trustee)



.....  
Shana Cheung  
(Existing Trustee)



**Leonard & Shana Cheung Superannuation Fund**  
**MINUTES OF TRUSTEES DATED THE 28 June 2016**

**Appointment of Trustees:**

It was noted that Percy Pusheng Cheung AND Pauline Puli Cheung (New Trustees) have given notice to the Existing Trustees in accordance with the Deed of Trust to be appointed as Trustees of the Leonard & Shana Cheung Superannuation Fund.

It was hereby resolved that Percy Pusheng Cheung AND Pauline Puli Cheung (New Trustee(s)) be appointed as Trustees of the Trust.

**Closure:**

There being no further business the meeting was then closed.



.....  
Leonard Lung-Hin Cheung  
(Existing Trustee)



.....  
Shana Cheung  
(Existing Trustee)





# Leonard & Shana Cheung Superannuation Fund

## Product Disclosure Statement

<b>Member name:</b>	Percy Pusheng Cheung
<b>Trustee name:</b>	Percy Pusheng Cheung

Important information about the operation of your Self Managed Superannuation Fund is contained in the Product Disclosure Statement. A copy of the Product Disclosure Statement is included with this documentation and can be found in the section marked "Documents to be retained by you".



# Leonard & Shana Cheung Superannuation Fund

## Product Disclosure Statement

<b>Member name:</b>	Pauline Puli Cheung
<b>Trustee name:</b>	Pauline Puli Cheung

Important information about the operation of your Self Managed Superannuation Fund is contained in the Product Disclosure Statement. A copy of the Product Disclosure Statement is included with this documentation and can be found in the section marked "Documents to be retained by you".





# Self-managed super fund trustee declaration

## I understand that as an individual trustee or director of the corporate trustee of

Fund name

Leonard & Shana Cheung Superannuation Fund

I am responsible for ensuring that the fund complies with the *Superannuation Industry (Supervision) Act 1993 (SISA)* and other relevant legislation. The Commissioner of Taxation (the Commissioner) has the authority and responsibility for administering the legislation and enforcing the fund's compliance with the law.

I must keep myself informed of changes to the legislation relevant to the operation of my fund and ensure the trust deed is kept up to date in accordance with the law and the needs of the members.

If I do not comply with the legislation, the Commissioner may take the following actions:

- impose administrative penalties on me
- give me a written direction to rectify any contraventions or undertake a course of education
- enter into agreements with me to rectify any contraventions of the legislation
- disqualify me from being a trustee or director of a corporate trustee of any superannuation fund in the future
- remove the fund's complying status, which may result in significant adverse tax consequences for the fund
- prosecute me under the law, which may result in fines or imprisonment.

### Sole purpose

I understand it is my responsibility to ensure the fund is only maintained for the purpose of providing benefits to the members upon their retirement (or attainment of a certain age) or their beneficiaries if a member dies. I understand that I should regularly evaluate whether the fund continues to be the appropriate vehicle to meet this purpose.

### Trustee duties

I understand that by law I must at all times:

- act honestly in all matters concerning the fund
- exercise skill, care and diligence in managing the fund
- act in the best interests of all the members of the fund
- ensure that members only access their super benefits if they have met a legitimate condition of release
- refrain from entering into transactions that circumvent restrictions on the payment of benefits
- ensure that my money and other assets are kept separate from the money and other assets of the fund
- take appropriate action to protect the fund's assets (for example, have sufficient evidence of the ownership of fund assets)
- refrain from entering into any contract or do anything that would prevent me from, or hinder me in, properly performing or exercising my functions or powers as a trustee or director of the corporate trustee of the fund
- allow all members of the fund to have access to information and documents as required, including details about
  - the financial situation of the fund
  - the investments of the fund
  - the members' benefit entitlements.

I also understand that by law I must prepare, implement and regularly review an investment strategy having regard to all the circumstances of the fund, which include, but are not limited to:

- the risks associated with the fund's investments
- the likely return from investments, taking into account the fund's objectives and expected cash flow requirements
- investment diversity and the fund's exposure to risk due to inadequate diversification
- the liquidity of the fund's investments having regard to the fund's expected cash flow requirements in discharging its existing and prospective liabilities (including benefit payments)
- whether the trustees of the fund should hold insurance cover for one or more members of the fund.

### Accepting contributions and paying benefits

I understand that I can only accept contributions and pay benefits (income streams or lump sums) to members or their beneficiaries when the conditions specified in the law and the fund trust deed have been met.

### Investment restrictions

I understand that, as a trustee or director of the corporate trustee of the fund, subject to certain limited exceptions specified in the law, I am prohibited from:

- lending money of the fund to, or providing financial assistance to, a member of the fund or a member's relative (financial assistance means any assistance that improves the financial position of a person directly or indirectly, including the provision of credit)



- acquiring assets (other than business real property, listed securities, certain in-house assets and acquisitions made under mergers allowed by special determinations or acquisitions as a result of a breakdown of a relationship) for the fund from members or other related parties of the fund
- borrowing money (or maintaining an existing borrowing) on behalf of the fund except in certain limited circumstances (while limited recourse borrowing arrangements are permitted, they can be complex and particular conditions must be met to ensure that legal requirements are not breached)
- having more than 5% of the market value of the fund's total assets at the end of the income year as in-house assets (these are loans to, or investments in, related parties of the fund – including trusts – or assets subject to a lease or lease arrangement between the trustee and a member, relative or other related party)
- entering into investments that are not made or maintained on an arm's length (commercial) basis (this ensures the purchase or sale price of the fund's assets and any earnings from those assets reflects their market value).

**Administration**

I understand that the trustees of the fund must:

- keep and retain for at least 10 years
  - minutes of all trustee meetings at which matters affecting the fund were considered (this includes investment decisions and decisions to appoint members and trustees)
  - records of all changes of trustees, including directors of the corporate trustee
  - each trustee's consent to be appointed as a trustee of the fund or a director of the corporate trustee
  - all trustee declarations
  - copies of all reports given to members
- ensure that the following are prepared and retained for at least five years
  - an annual statement of the financial position of the fund
  - an annual operating statement
  - copies of all annual returns lodged
  - accounts and statements that accurately record and explain the transactions and financial position of the fund
- appoint an approved SMSF auditor each year, no later than 45 days before the due date for lodgment of the fund's annual return and provide documents to the auditor as requested
- lodge the fund's annual return, completed in its entirety, by the due date
- notify the ATO within 28 days of any changes to the
  - membership of the fund, or trustees or directors of the corporate trustee
  - name of the fund
  - contact person and their contact details
  - postal address, registered address or address for service of notices for the fund
- notify the ATO in writing within 28 days if the fund becomes an Australian Prudential Regulation Authority (APRA) regulated fund.

**DECLARATION**


By signing this declaration I acknowledge that I understand my duties and responsibilities as a trustee or director of the corporate trustee of the self-managed superannuation fund named on this declaration (or if the fund's name changes, that name). I understand that:

- I must ensure this document is retained for at least 10 years or while I remain a trustee or director of the corporate trustee (whichever is longer) and, if I fail to do this, penalties may apply.
- I may have to make this document available for inspection by a member of staff of the ATO and, if I fail to do this, penalties may apply.
- I do not have access to the government's financial assistance program that is available to trustees of APRA regulated funds in the case of financial loss due to fraudulent conduct or theft.

Trustee's or director's name

Percy Pusheng Cheung

Trustee's or director's signature



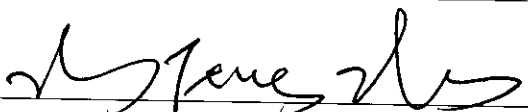
Date  
 Day Month Year  
 09 / 07 / 2016



Witness' name (witness must be 18 years old or over)

Zhang Feng zhen

Witness' signature



Date  
 Day Month Year  
 09 / 07 / 2016





# Self-managed super fund trustee declaration

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Fund name

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- enter into agreements with me to rectify any contraventions of the legislation
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- prosecute me under the law, which may result in fines or imprisonment.

### Sole purpose

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### Trustee duties

I understand that by law I must at all times:

- act honestly in all matters concerning the fund
- exercise skill, care and diligence in managing the fund
- act in the best interests of all the members of the fund
- ensure that members only access their super benefits if they have met a legitimate condition of release
- refrain from entering into transactions that circumvent restrictions on the payment of benefits
- ensure that my money and other assets are kept separate from the money and other assets of the fund
- take appropriate action to protect the fund's assets (for example, have sufficient evidence of the ownership of fund assets)
- refrain from entering into any contract or do anything that would prevent me from, or hinder me in, properly performing or exercising my functions or powers as a trustee or director of the corporate trustee of the fund
- allow all members of the fund to have access to information and documents as required, including details about
  - the financial situation of the fund
  - the investments of the fund
  - the members' benefit entitlements.

I also understand that by law I must prepare, implement and regularly review an investment strategy having regard to all the circumstances of the fund, which include, but are not limited to:

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- lending money of the fund to, or providing financial assistance to, a member of the fund or a member's relative (financial assistance means any assistance that improves the financial position of a person directly or indirectly, including the provision of credit)



- acquiring assets (other than business real property, listed securities, certain in-house assets and acquisitions made under mergers allowed by special determinations or acquisitions as a result of a breakdown of a relationship) for the fund from members or other related parties of the fund
- borrowing money (or maintaining an existing borrowing) on behalf of the fund except in certain limited circumstances (while limited recourse borrowing arrangements are permitted, they can be complex and particular conditions must be met to ensure that legal requirements are not breached)
- having more than 5% of the market value of the fund's total assets at the end of the income year as in-house assets (these are loans to, or investments in, related parties of the fund – including trusts – or assets subject to a lease or lease arrangement between the trustee and a member, relative or other related party)
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  - records of all changes of trustees, including directors of the corporate trustee
  - each trustee's consent to be appointed as a trustee of the fund or a director of the corporate trustee
  - all trustee declarations
  - copies of all reports given to members
- ensure that the following are prepared and retained for at least five years
  - an annual statement of the financial position of the fund
  - an annual operating statement
  - copies of all annual returns lodged
  - accounts and statements that accurately record and explain the transactions and financial position of the fund
- appoint an approved SMSF auditor each year, no later than 45 days before the due date for lodgment of the fund's annual return and provide documents to the auditor as requested
- lodge the fund's annual return, completed in its entirety, by the due date
- notify the ATO within 28 days of any changes to the
  - membership of the fund, or trustees or directors of the corporate trustee
  - name of the fund
  - contact person and their contact details
  - postal address, registered address or address for service of notices for the fund
- notify the ATO in writing within 28 days if the fund becomes an Australian Prudential Regulation Authority (APRA) regulated fund.

**DECLARATION**

By signing this declaration I acknowledge that I understand my duties and responsibilities as a trustee or director of the corporate trustee of the self-managed superannuation fund named on this declaration (or if the fund's name changes, that name). I understand that:

- I must ensure this document is retained for at least 10 years or while I remain a trustee or director of the corporate trustee (whichever is longer) and, if I fail to do this, penalties may apply.
- I may have to make this document available for inspection by a member of staff of the ATO and, if I fail to do this, penalties may apply.
- I do not have access to the government's financial assistance program that is available to trustees of APRA regulated funds in the case of financial loss due to fraudulent conduct or theft.

Trustee's or director's name

Pauline Puli Cheung

**SIGN  
HERE**

Trustee's or director's signature



Date

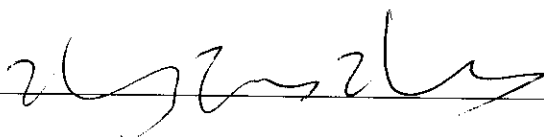
Day Month Year  
09 / 07 / 2016

Witness' name (witness must be 18 years old or over)

Zhang Feib Zhang

**SIGN  
HERE**

Witness' signature



Date

Day Month Year  
09 / 07 / 2016



# Leonard & Shana Cheung Superannuation Fund

## Notice to the Rollover Fund

*(To be provided to your Rollover Superannuation Fund Institution or employer where applicable.)*

To whom it may concern

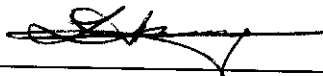
The Trustee(s) of the Fund certifies that the Fund:

- 1 Is a regulated superannuation fund under the *Superannuation Industry Supervision Act 1993 (SIS Act)*.
- 2 Is not subject to a direction under Section 63 of the SIS Act and is therefore able to accept employer contributions.
- 3 Is empowered by the Fund's trust deed to receive rolled over or transferred benefits and contributions from any source.
- 4 Has received consent to the rollover from the relevant member, as set out below, in accordance with r6.28(1)(b) of the *Superannuation Industry (Supervision) Regulations 1994*.

Date: 28 June 2016

Signed for and on behalf of the Trustee(s):

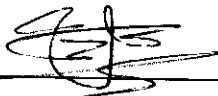
Signature of Trustee:



Name:

Leonard Lung-Hin Cheung

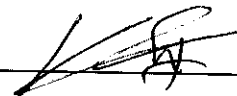
Signature of Trustee:



Name:

Shana Cheung

Signature of Trustee:



Name:

Percy Pusheng Cheung

Signature of Trustee:



Name:

Pauline Puli Cheung



## Schedule 2

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### Fund Details:

Fund name:	Leonard & Shana Cheung Superannuation Fund
Fund establishment date:	28 April 2003
Fund address:	523 Heidelberg Rd ALPHINGTON VIC 3078

### Appointment of New Trustee Details:

Date of Appointing Trustee:	28 June 2016
Trustees name(s):	Percy Pushena Cheung Pauline Puli Cheung

### Trustee Details:

Trustee name(s):	Leonard Lung-Hin Cheung Shana Cheung Percy Pushena Cheung Pauline Puli Cheung
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### Member Details:

Members name(s):	Leonard Lung-Hin Cheung Shana Cheung Percy Pushena Cheung Pauline Puli Cheung
------------------	--





EXECUTED BY THE PARTIES AS A DEED:

SIGNED SEALED AND DELIVERED by  
the Trustee in the presence of:

WITNESS  
MUST  
SIGN

  
Signature of witness

  
Name of witness

ANY person over 18 years of age who is **Not** a Fund Trustee  
or Member can be a witness to the Trust Deed.

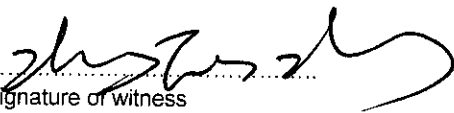


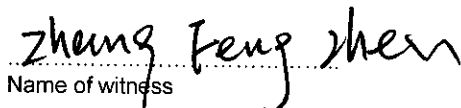
Leonard Lung-Hin Cheung

SIGN  
HERE

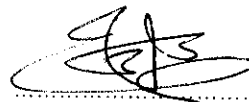
SIGNED SEALED AND DELIVERED by  
the Trustee in the presence of:

WITNESS  
MUST  
SIGN

  
Signature of witness

  
Name of witness

ANY person over 18 years of age who is **Not** a Fund Trustee  
or Member can be a witness to the Trust Deed.

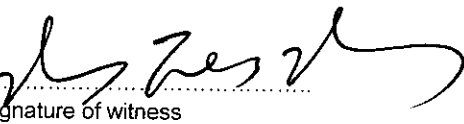


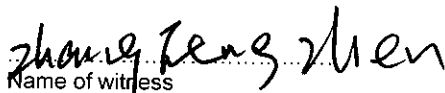
Shana Cheung

SIGN  
HERE

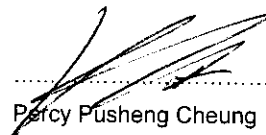
SIGNED SEALED AND DELIVERED by  
the Trustee in the presence of:

WITNESS  
MUST  
SIGN

  
Signature of witness

  
Name of witness

ANY person over 18 years of age who is **Not** a Fund Trustee  
or Member can be a witness to the Trust Deed.



Percy Pusheng Cheung

SIGN  
HERE

SIGNED SEALED AND DELIVERED by  
the Trustee in the presence of:

WITNESS  
MUST  
SIGN

  
Signature of witness

  
Name of witness

ANY person over 18 years of age who is **Not** a Fund Trustee  
or Member can be a witness to the Trust Deed.



Pauline Puli Cheung

SIGN  
HERE



EXECUTED BY THE PARTIES AS A DEED:

SIGNED SEALED AND DELIVERED by  
the **Member** in the presence of:

WITNESS  
MUST  
SIGN

Signature of witness

Zhang Feng zhen

Name of witness

ANY person over 18 years of age who is **Not** a Fund Trustee  
or Member can be a witness to the Trust Deed.

Signature of Leonard Lung-Hin Cheung

Leonard Lung-Hin Cheung

SIGN  
HERE

SIGNED SEALED AND DELIVERED by  
the **Member** in the presence of:

WITNESS  
MUST  
SIGN

Signature of witness

Zhang Feng zhen

Name of witness

ANY person over 18 years of age who is **Not** a Fund Trustee  
or Member can be a witness to the Trust Deed.

Signature of Shana Cheung

Shana Cheung

SIGN  
HERE

SIGNED SEALED AND DELIVERED by  
the **Member** in the presence of:

WITNESS  
MUST  
SIGN

Signature of witness

Zhang Feng zhen

Name of witness

ANY person over 18 years of age who is **Not** a Fund Trustee  
or Member can be a witness to the Trust Deed.

Signature of Percy Pusheng Cheung

Percy Pusheng Cheung

SIGN  
HERE

SIGNED SEALED AND DELIVERED by  
the **Member** in the presence of:

WITNESS  
MUST  
SIGN

Signature of witness

Zhang Feng zhen

Name of witness

ANY person over 18 years of age who is **Not** a Fund Trustee  
or Member can be a witness to the Trust Deed.

Signature of Pauline Puli Cheung

Pauline Puli Cheung

SIGN  
HERE

